

Governmental Tort Claim Act

Written Claim Procedures:

Any person with a claim against the county must file a written claim with the County Clerk of the county in which the accident or occurrence happened within one year after the loss. When the claim is for death resulting from the accident or occurrence the personal representative may present notice within one year after the loss.

Board of County Commissioners

**Attn: County Clerk
320 Robert S, Kerr, Room 108
Oklahoma City, Oklahoma 73102**

Written notice of the claim must state the following information:

- The date, time, and place of the accident or occurrence
- The circumstances of the loss
- The compensation sought for the loss
- The name, address, and phone number of the claimant or the authorized agent

Failure to supply any of this information will not invalidate the claim, however, unless the claimant refuses to furnish it.

The County Clerk is not required to notify the claimant whether the claim has been approved or denied. A tort claim is deemed denied by operation of law if no action is taken on the claim by the Board of County Commissioners within ninety (90) days of submission of the claim. No lawsuit is valid if not filed within One Hundred Eighty (180) days of denial of the claim by the Board of County Commissioners.

For more information regarding Governmental Tort Claims Act:

<http://www.lsb.state.ok.us/> **Title: 51 O.S. 151-170**