

APPENDIX 1 TO ANNEX J DEBRIS MANAGEMENT

PURPOSE:

This plan establishes procedures and priorities for the use of county maintenance, highway districts and municipal public works departments in response to an emergency or disaster in Oklahoma County.

I. SITUATION AND ASSUMPTIONS:

A. Situation:

1. Oklahoma County is located close to the center of the State of Oklahoma. The 2000 census list the population of Oklahoma County as 660,448. The largest city in the county is Oklahoma City with a population of 506,132.

2. The county is exposed to many hazards that have the potential for disrupting the community, causing damage, and creating casualties. Hazards that may occur in or around the county include tornados, severe thunderstorms, floods, winter storms, hazardous material spills or incidents, radiological material accidents, wildfires, major transportation crashes and nuclear attacks.

3. Oklahoma County government is responsible for Emergency Management operations primarily within the unincorporated areas of Oklahoma County. Incorporated cities are responsible for all emergency management operations within their city limits as authorized under O.S Title 63 §683.11. However, the County will assist these communities to the greatest extent possible.

B. Assumptions

1. Oklahoma County government officials will implement this Emergency operations plan in a timely manner when confronted with real-time or potential disasters. If properly implemented, this plan can reduce or prevent disaster related losses.

2. The resources of the County will essentially be undamaged by the events requiring activation of this plan.

II. MISSION:

Identify how debris management activities will be facilitated and coordinated, considering local situations and assumptions.

II. ORGANIZATION:

The three Oklahoma County Highway Districts are jointly responsible with any affected municipal public works departments for debris removal. The County Facility Maintenance Department is responsible for debris removal and repair of County

owned buildings. The County Highway Districts, will also work in conjunction with designated support agencies, utility companies, waste management firms, and trucking companies, to facilitate the debris clearance, collection, reduction, and disposal needs following a disaster. (See Appendix 1). The County Highway Districts and municipal Public Works Departments will be responsible for removing debris from the public right-of-way. Only when it is deemed in the public interest and a health safety issue will any public department remove debris from private property.

Because of the limited quantity of resources and service commitments, following a disaster, it may be necessary to rely heavily of private contractors to remove, collect, and manage debris for reuse, resource recovery, reduction and disposal. The entire process (i.e. clearance, collection, transporting, reduction, and disposal, etc.) or segments of the process can be contracted out through appropriate contract procedures.

The County Highway Districts will develop and maintain a list of approved contractors who have the capability to provide debris removal, collection, and disposal in a cost effective, expeditious, and environmentally sound manner following a disaster

A current inventory of available resources is critical to this planning and prioritization of work. Coordination should also be made with other communities for use of equipment to aid in disaster response. (See Appendix 2)

- The Board of County Commissioners will approve and coordinate tasks not considered to be within the scope of normal department operations.
- Mutual aid agreements should also be arranged with neighboring communities and neighboring counties, in order to enhance the debris removal process.
- **CALL OKIE** – 1-800-522-6543 system should be used, and disseminated to the public for use, two working days prior to any digging.

IV. **CONCEPT OF OPERATION:**

A. County maintenance, highway districts and public works department responsibilities during periods of emergency require them to take necessary actions to prevent damage to public services, facilities and streets, and to restore them to normal operations, if damaged as soon as possible. County Highway Districts and / or public works must also support Emergency Service departments with priority actions to open primary routes early in operations, control damage and prevent further injury or loss of life. Specifically County Facility Maintenance and

Highway District priority of work during an emergency is to manage and coordinate the debris removal and disposal operation in unincorporated areas of Oklahoma County.

1. Contracts and cooperatives agreements
2. Temporary and permanent dump site selection criteria
3. Debris removal priorities
4. Debris classification

V. RESPONSIBILITIES:

Responsibilities for each department involved with debris removal and disposal operations.

- . Environmental Quality
- . Emergency Services
- . Forestry / Natural Resources
- . Maintenance departments
- . Highway districts
- . Municipal public works

1. STAFF DEVELOPMENT AND RESPONSIBILITIES

County and Municipal Governments are responsible for developing a Debris Management Plan. In Oklahoma County, the County Engineer shall serve as the “Debris Manager” to provide overall coordination of debris removal and provide the following:

a. Administration:

Coordinate project plans and review development of coordinated debris removal, procedures, contracts and requirements. The Engineering Staff shall coordinate all State and Federal agencies responsible for disaster response and recovery operations relating to debris removal.

b. Contracting and Procurement:

Coordinate bidding requirements, forms, advertisements for bids, instructions to bidders, contract development with the appropriate Highway District(s).

c. Legal:

When necessary, arrange for contract review, right of entry permits, community liability condemnation of buildings, land acquisition for temporary staging and reduction sites, land acquisition for disposal sites through the District Attorneys office.

- d. Operations:
General supervision of government and contract resources and overall project management.
- e. Engineering:
Detailed identification of project tasks, preparation of estimates, plans, specifications, and recommendation of contract award.

VI. PRE-DISASTER ACTIONS:

- Develop a list of temporary and permanent debris holding sites for both short and long term.
- Develop necessary right of entry and hold harmless agreements indemnifying all levels of government against any potential claims.
 - A. Easement agreements
 - B. Agreements to travel across private property
 - C. Agreements to bury or burn debris
- Develop sample sheets of generic scopes of work or duties to be accomplished.
 - A. Loader operators
 - B. Bulldozer operators
 - C. Dump truck drivers
- Develop Mutual Aid agreements with jurisdictions to expedite emergency operations.
- Develop priority routes to be cleared of debris
 - A. Major thoroughfares
 - B. Alternate routes
 - C. Side routes
- Have a contact list of volunteer organizations for emergency help.
- Prepare an inventory list of all heavy equipment available and also any type of emergency equipment, such as light units, generators and barricades.

VIII. TASK ORGANIZATION:

County Maintenance and / or Public works departments are responsible for the following:

- Repair of roads, bridges and access to shelters.
- Emergency sign preparation and assistance to law enforcement for posting signs and erecting barricades

- Clearing debris, trees, etc. from roads, public property
- Maintain equipment
- Keep appropriate personnel and equipment use records
- Provide earth moving or heavy equipment
- Other duties necessary to assist in debris cleanup.

TABS:

Tab 1:	County Maintenance and Highway Districts
Tab 2:	Equipment Inventory
Tab 3:	Commercial Landfills, Oklahoma County Map showing Landfills
Tab 4	Debris Types and Estimate Calculations
Tab 5	Debris Classification