

APPENDIX 1 TO ANNEX P DAMAGE ASSESSMENT FOR RECOVERY OPERATIONS

I. PURPOSE.

This appendix provides guidelines for conducting on going damage assessment and reporting operations following a disaster for the purpose of restoring the community to its pre-disaster condition and obtaining assistance from the State and/or Federal Government.

II. SITUATION AND ASSUMPTIONS.

A. Situation.

1. When a disaster/emergency occurs that is of such severity and magnitude that effective response is beyond the capabilities of the affected local government the jurisdiction can request assistance from the State and/or Federal government.

2. ODCEM is the point of contact at the State level of government for communities that need assistance during emergencies or disasters.

3. In order to determine if state and/or federal recovery assistance can be made available, it is imperative that the local community/jurisdiction provide accurate and timely damage assessment information to ODCEM on a continuing basis, following a disaster.

B. Assumptions.

1. Local communities will develop and train damage assessment teams.

2. Local communities will request State and Federal assistance through ODCEM, and provide copies of their damage assessment reports as a part of their requests.

3. ODCEM will provide an orderly and continuing means of assistance by the State government to local governments in carrying out their responsibility to alleviate the suffering and damage that result from major disasters and emergencies.

III. INDIVIDUAL ASSISTANCE RECOVERY OPERATIONS:

A. General.

1. The Structural Damage Assessment Form will be used to record damage information collected by the Structural Damage Assessment Teams. These forms, the results of the survey, will be summarized by the Damage Assessment Officer on the Structural Damage Assessment Summary Worksheet and should be provided to OEM as soon as possible.

2. Following the initial structural damage survey that is completed shortly after the occurrence of a disaster, the damage assessment teams should conduct a Comprehensive Structural Damage Assessment Survey to get more detailed information of the type and severity of the damages as well as accurate insurance. Note: Damage Assessment Reports are used to determine if damage is sufficient to warrant a declaration of emergency.

3. OEM will contact the local jurisdiction to schedule joint damage surveys if they are required.

4. Following the joint damage surveys and if a Presidential disaster declaration for individual assistance is declared, the State office will coordinate with the local jurisdiction to establish a disaster assistance center or recovery service center.

B. Information Required By The State.

1. A Declaration of a State of Emergency (See Annex A, Appendix 4, Tab E for example) signed by the Chief Elected Officials.

2. Copy of the Structural Damage Assessment Summary Worksheet.

3. A map of the community, marked to show the most serious areas, then the major damaged areas, and areas which received minor damage.

4. Requests for specific assistance may be made telephonically, by radio, FAX or E-Mail.

IV. PUBLIC ASSISTANCE RECOVERY OPERATIONS.

A. General.

1. Following the initial public property damage surveys, the damage assessment officer should continue to work with local department heads to get more detailed information of the type and severity of the damages that occurred to the public sector, as well as accurate insurance information.

2. As this updated information becomes available it should be forwarded to OEM either by FAX or by Phone.
3. The OEM will get back in contact with the local jurisdiction to schedule joint damage surveys if they are required for either public assistance or individual assistance.
4. Following the joint damage surveys, and if a Presidential disaster declaration for public assistance, (or a Gubernatorial declaration for public assistance) is declared, the State office will set up applicant briefings to begin the public assistance process.

TABS

Tab A - Structural Damage Assessment Form

Tab B - Structural Damage Assessment Summary Worksheet