

PENDING APPROVAL

OKLAHOMA COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST SHEET

FOR THE November 25, 2009 AGENDA

(THE DEADLINE IS ONE WEEK PRIOR TO THE DATE THE AGENDA IS TO BE POSTED)

DEPARTMENT: JJC

REQUESTED BY: Lawrence E. Hicks

REQUESTION NO.: _____ REQUISITION SHEET ATTACHED: YES N/A

NAME OF FUNDS: _____

FUND NUMBERS: _____ / _____ / _____

PLEASE INITIAL IF PRIVACY/PROTECTED INFORMATION EXISTS: YES N/A

NUMBER OF ORIGINAL DOCUMENTS TO BE RETURNED TO YOUR DEPARTMENT: _____

AGENDA ITEM READS AS FOLLOWS: Monthly Report of Officers for October 2009.

APPROVED BY DA _____
(If Applicable)

APPROVED BY ENGINEER _____
(If Applicable)

APPROVED BY PURCHASING _____
(If Applicable)

21
12
11
10
9
8
7
6
5
4
3
2
1

ASSISTANT DISTRICT ATTORNEY _____

COUNTY ENGINEER _____

PURCHASING AGENT _____

Please initial if privacy/security/protected information exist

DISTRICT ATTORNEY - PRIVACY/SECURITY PROTECTED INFORMATION: YES N/A

COUNTY CLERK - PRIVACY/PROTECTED INFORMATION: YES N/A

(NOTE: THE CHAIRMAN/CHIEF DEPUTY MUST APPROVE ALL EMERGENCY REQUESTS FOR ANY ITEM
SUBMITTED AFTER THE DEADLINE)

DATE OF REQUEST: _____

APPROVED BY: _____

CHAIRMAN

RECONCILEMENT

The following is a reconciliation of the within report with the report of the County OK for the month of OCTOBER 2009

Beginning Depository Balance	\$ 20,645.79
ADD: Collections	\$ 2,136.33
Cancelled Vouchers	\$ 138.00
Vouchers Issued	\$ 2,305.79
Depository Balance	\$ 20,614.33

SUBTRACT:

ENDING

ADD: Vouchers Issued, Not Reg

Deposits In

Transit: Beginning

Ending

TREASURER Errors

COUNTY

CLERKS Errors

SUBTRACT:

\$ -

TREASURERS BALANCE

\$ 20,614.33

Lawrence E. Hicks / Tina Thompson

(OFFICER) (Cashier)

MONTHLY REPORT FOR THE MONTH OF October-2009

APPROVED BY THE BOARD OF COUNTY COMMISSIONERS

THIS DAY OF 20

Charitman

MEMBER

MEMBER

MONTHLY REPORT

OF _____

County, Okla.

(OFFICER)

for month ending on _____ day of _____, 20_____

Reconciled and Filed this _____ day of _____, 20_____

(OFFICER)

I, _____ Officer, duly elected, qualified and acting in and for _____ County, Oklahoma, do solemnly swear that the above is true and correct report of all fees charged and collected on _____ day of _____, 20_____

(OFFICER)

Subscribed and sworn to before me this _____ day of _____, 20_____

Notary Public

My Commission Expires _____

PENDING APPROVAL

RECONCILEMENT

The following is a reconciliation of the within report with the report of the County OK for the month of OCTOBER 2009

Beginning Depository Balance	\$ 2,031.26
ADD: Collections	\$ 678.00
Cancelled Vouchers	\$ 20.00
Vouchers Issued	\$ 678.00
Depository Balance	\$ 2,051.26

ADD: Vouchers Issued, Not Reg

Deposits In Transit:	
Beginning	
Ending	
TREASURER Errors	\$ -

COUNTY CLERKS Errors SUBTRACT:

TREASURERS BALANCE	\$ 2,051.26
--------------------	-------------

Lawrence E. Hicks / Tina Thompson (OFFICER) MONTHLY REPORT FOR THE MONTH OF October-2009

APPROVED BY THE BOARD OF COUNTY COMMISSIONERS THIS DAY OF 20

Chariman MEMBER MEMBER

PENDING APPROVAL

MONTHLY REPORT

OF _____

County, Okla.

(OFFICER)

for month ending on _____ day of

_____, 20_____

Reconciled and Filed this _____ day

of _____, 20_____

(OFFICER)

I, _____ Officer, duly elected, qualified and acting in and for _____ County, Oklahoma, do solemnly swear that the above is true and correct report of all fees charged and collected on _____ day of _____, 20_____

(OFFICER)

Subscribed and sworn to before me this

_____ day of _____, 20_____

Notary Public My Commission Expires _____

RECONCILEMENT

The following is a reconciliation of the within report with the report of the County OK for the month of October 2009

Beginning Depository Balance	\$ 1,896.26
ADD: Collections	\$ -
Cancelled Vouchers	\$ -
Vouchers Issued	\$ -
Depository Balance	\$ 1,896.26
ADD: Vouchers Issued, Not Reg	\$ -
Deposits In Transit:	\$ -
Beginning	\$ -
Ending	\$ -
TREASURER Errors	\$ -
COUNTY CLERKS Errors	\$ -
SUBTRACT:	\$ -
TREASURERS BALANCE	\$ 1,896.26

Lawrence E. Hicks / Valerie D. Lee
(OFFICER) (Cashier)

MONTHLY REPORT FOR THE MONTH OF October-2009

APPROVED BY THE BOARD OF COUNTY COMMISSIONERS
THIS DAY OF , 20 .

Chariman _____
MEMBER _____
MEMBER _____

MONTHLY REPORT

OF _____
County, Okla.

(OFFICER)
for month ending on _____ day of _____, 20____

Reconciled and Filed this _____ day of _____, 20____

(OFFICER)

I, _____ Officer, duly elected, qualified and acting in and for _____ County, Oklahoma, do solemnly swear that the above is true and correct report of all fees charged and collected on _____ day of _____, 20____

(OFFICER)

Subscribed and sworn to before me this _____ day of _____, 20____

Notary Public
My Commission Expires _____

PENDING APPROVAL

