

PENDING APPROVAL

OKLAHOMA COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST SHEET

FOR THE February 17, 2010 AGENDA

(THE DEADLINE IS ONE WEEK PRIOR TO THE DATE THE AGENDA IS TO BE POSTED)

DEPARTMENT: JJC REQUESTED BY: Lawrence E. Hicks

REQUISITION NO.: _____ REQUISITION SHEET ATTACHED: _____ YES N/A

NAME OF FUNDS: _____

FUND NUMBERS: _____ / _____ / _____

PLEASE INITIAL IF PRIVACY/PROTECTED INFORMATION EXISTS: _____ YES N/A

NUMBER OF ORIGINAL DOCUMENTS TO BE RETURNED TO YOUR DEPARTMENT: _____

AGENDA ITEM READS AS FOLLOWS: Monthly Report of Officers for January 2010.

APPROVED BY DA
(If Applicable)

APPROVED BY ENGINEER
(If Applicable)

APPROVED BY PURCHASING
(If Applicable)

ASSISTANT DISTRICT ATTORNEY

COUNTY ENGINEER

PURCHASING AGENT

Please initial if privacy/security protected information exist

DISTRICT ATTORNEY – PRIVACY/SECURITY PROTECTED INFORMATION: _____ YES N/A

COUNTY CLERK – PRIVACY/PROTECTED INFORMATION: _____ YES N/A

(NOTE: THE CHAIRMAN/CHIEF DEPUTY MUST APPROVE ALL EMERGENCY REQUESTS FOR ANY ITEM SUBMITTED AFTER THE DEADLINE)

DATE OF REQUEST: _____ APPROVED BY: _____

CHAIRMAN

RECONCILEMENT

MONTHLY REPORT

The following is a reconciliation of the within report with the report of the County OK for the month of JANUARY 2010

Beginning Depository Balance		\$ 20,614.33
ADD: Collections		\$ 1,830.14
Cancelled Vouchers		\$ 315.00
Vouchers Issued		\$ 2,156.14
SUBTRACT: Depository Balance		\$ 20,603.33
ENDING		
ADD: Vouchers Issued, Not Reg		
Deposits In Transit: Beginning		
Ending		
TREASURER Errors		
COUNTY CLERKS Errors		
SUBTRACT:		\$ -
TREASURERS BALANCE		\$ 20,603.33

Lawrence E. Hicks / Tina Thompson (OFFICER) (Cashier)

MONTHLY REPORT FOR THE MONTH OF January-2010

APPROVED BY THE BOARD OF COUNTY COMMISSIONERS THIS DAY OF 20

Chariman

MEMBER

MEMBER

OF _____

(OFFICER) _____ County, Okla.

for month ending on _____ day of _____, 20

Reconciled and Filed this _____ day of _____, 20

(OFFICER) _____

I, _____ Officer, duly elected, qualified and acting in and for _____ County, Oklahoma, do solemnly swear that the above is true and correct report of all fees charged and collected on _____ day of _____, 20

(OFFICER) _____

Subscribed and sworn to before me this _____ day of _____, 20

Notary Public My Commission Expires _____

RECONCILEMENT

MONTHLY REPORT

The following is a reconciliation of the within report with the report of the County OK for the month of JANUARY 2010

OF _____ County, Okla.

Beginning Depository Balance \$ 2,291.26

ADD: Collections \$ 815.00

Cancelled Vouchers \$ -

SUBTRACT: Vouchers Issued \$ 885.00

ENDING Depository Balance \$ 2,221.26

ADD: Vouchers Issued, Not Reg

Deposits In Transit: Beginning

Ending

TREASURER Errors \$ -

COUNTY

CLERKS Errors

SUBTRACT:

TREASURERS BALANCE \$ 2,221.26

Lawrence E. Hicks / Tina Thompson (OFFICER) (Cashier) MONTHLY REPORT FOR THE MONTH OF January-2010

APPROVED BY THE BOARD OF COUNTY COMMISSIONERS THIS DAY OF 20

Chairman

MEMBER

MEMBER

for month ending on _____ day of _____, 20

Reconciled and Filed this _____ day of _____, 20

(OFFICER)

I, _____ Officer, duly elected, qualified and acting in and for _____ County, Oklahoma, do solemnly swear that the above is true and correct report of all fees charged and collected on _____ day of _____, 20

(OFFICER)

Subscribed and sworn to before me this _____ day of _____, 20

Notary Public My Commission Expires _____

RECONCILEMENT

MONTHLY REPORT

The following is a reconciliation of the within report with the report of the County OK for the month of January 2010

Beginning Depository Balance \$ 1,896.26

ADD: Collections \$ -

Cancelled Vouchers \$ -

SUBTRACT: Vouchers Issued \$ -

ENDING Depository Balance \$ 1,896.26

ADD: Vouchers Issued, Not Reg \$ -

Deposits In Transit: Beginning \$ -

Ending \$ -

TREASURER Errors \$ -

COUNTY CLERKS Errors SUBTRACT: \$ -

TREASURERS BALANCE \$ 1,896.26

Lawrence E. Hicks / Valerie D. Lee

(OFFICER) (Cashier)

MONTHLY REPORT FOR THE MONTH OF January-2010

APPROVED BY THE BOARD OF COUNTY COMMISSIONERS THIS DAY OF 20

Chariman

MEMBER

MEMBER

OF _____

County, Okla.

(OFFICER) for month ending on _____ day of _____, 20

Reconciled and Filed this _____ day

of _____, 20 _____

(OFFICER)

I, _____ Officer,

duly elected, qualified and acting in and for _____ County,

Oklahoma, do solemnly swear that the above is true and correct report of all fees charged and collected on _____ day of _____, 20 _____

(OFFICER)

Subscribed and sworn to before me this _____ day of _____, 20 _____

Notary Public My Commission Expires _____

