

PENDING APPROVAL

REQUISITION SHEET MUST BE ATTACHED

(Applies when agenda item requires a specific payment)

OKLAHOMA COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST SHEET

For the: _____ Agenda
(Day of Meeting) (Date and Year of Meeting)

DEPT.: Assessor
(Department Requesting this item)

BY: Marci Hoffman
(Contact person for this Item)

1203
(Contact's extension)

NAME OF FUND:

AGENDA ITEM DESCRIPTION: **Discussion and possible action regarding Memorandum of Understanding between ACOG and Oklahoma County Assessor's office regarding purchase of aerial images**

(ALL NECESSARY DOCUMENTATION MUST BE ATTACHED FOR APPROVAL)

APPROVED BY D.A.
(If Applicable)

APPROVED BY PURCHASING
(If Applicable)

Assistant District Attorney

Purchasing Agent

APPROVED BY MIS
(If Applicable)

APPROVED BY ENGINEER
(If Applicable)

MIS Director

County Engineer

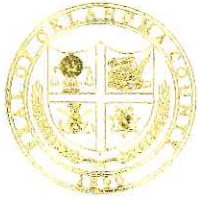
Number of ORIGINAL DOCUMENTS you have attached: _____. **NOTE:** The County Clerk will keep one original and will return the remaining originals to you. If you provide only one original, the Board Secretaries will return one photocopy to you. However, if you have special circumstances that require the County Clerk to (check one): ___ keep more than one original; or ___ return all originals to you, please describe them for the County Clerk's consideration: _____

Special Instructions: _____

STATE OF OKLAHOMA
COUNTY CLERK
2010 FEB 24 A 10: 23

OKLAHOMA COUNTY
BOARD OF COUNTY COMMISSIONERS

PENDING APPROVAL



LEONARD SULLIVAN OKLAHOMA COUNTY ASSESSOR

320 ROBERT S. KERR, #313 • OKLAHOMA CITY, OKLAHOMA 73102
(405) 713-1200 FAX (405) 713-1853 www.oklahomacounty.org/assessor

February 23, 2010

The Board Oklahoma County Commissioners
Ray Vaughan, Chairman
320 Robert S. Kerr
Oklahoma City, OK 73102

Dear Commissioners:

The Oklahoma County Assessor's Office has worked cooperatively with the Association of Central Oklahoma Governments (ACOG) to enter into a Memorandum of Understanding (MOU) regarding the purchase of updated digital images/orthophotography to be incorporated into the assessor's digital base maps.

In the past, Oklahoma County has borne the cost of purchasing aerial images. Our efforts to get cities, towns and political subdivisions to enter into an agreement to help pay for the aeriels and reduce the cost to Oklahoma County were unsuccessful until this year.

We are very happy with the document, Regional Digital Orthophoto Images Project, Contract Between ACOG and Pinnacle Mapping Technologies, Inc., which complies with all purchasing requirements for political subdivisions. Under the provisions of the MOU, Oklahoma County's cost will be \$14,129.50, a savings of approximately \$16,000 while obtaining better quality images compared to the purchase made in 2007.

This proposed agreement is the culmination of an effort proposed years ago by this office to promote a coordinated effort to create an environment where all the political subdivisions and support organizations would coordinate an agreement to purchase technology rather than individually attempt to reach an agreement.

The MOU has already been approved by Assistant District Attorney John Jacobsen. This letter, approved by the Board of Oklahoma County Commissioners, will ensure the Assessor's Office will be able to provide more current aerial images to millions of visitors to our website.

Most of the aerial photos of Oklahoma County represent a bunch of "tiles" equal to 12-inches that make up the images. This cooperative agreement will allow some parts of the county to be displayed in 6-inch or even 3-inch tiles. I've attached examples for your reference.

Your attention and approval of this agreement with ACOG would be appreciated so the updates can be implemented as soon as possible to better serve the public.

Sincerely,

A handwritten signature in black ink, appearing to read "Leonard Sullivan".

Leonard Sullivan
Oklahoma County Assessor

MISSION STATEMENT

We dedicate ourselves to provide the citizens of Oklahoma County fair, equitable assessments. We will not compromise our integrity for personal gain or accommodation, but will faithfully apply policies and practices with honesty, reliability and respect. We are committed to a quality of service beyond the norm and to diligently safeguard the public trust.

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MEMORANDUM OF UNDERSTANDING BETWEEN THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG) AND THE OKLAHOMA COUNTY ASSESSOR'S OFFICE FOR PROCURING COLOR DIGITAL ORTHOPHOTOGRAPHY TO ACHIEVE COORDINATED DIGITAL BASE MAPS OF THE ACOG REGION

This Memorandum of Understanding is to facilitate agreement between the Association of Central Oklahoma Governments (ACOG) and the Oklahoma County Assessor's Office to coordinate a project to procure color digital orthophotography to procure coordinated digital base maps of the ACOG region. This Memorandum of Understanding sets forth the intentions of the parties.

Intentions of ACOG:

1. Will work to facilitate the purchase and enter into an agreement with Pinnacle Mapping Technologies for high-quality, color, digital orthophotography at different resolutions for central Oklahoma communities who agree to participate as a cost-sharing objective for local governments and Federal agencies; and,
2. ACOG will use its best efforts to purchase through sources available by Pinnacle or other vendor sources the surveys, flights and digital delivery of color orthophotography along the following timeline:

January/February 2010	Survey
February/March 2010	Flight
May 2010	Digital Orthos Delivered; and,
3. That by ACOG coordinating such efforts, the participants of this Memorandum of Understanding will, to the extent allowed by Oklahoma law and within the fiscal limitations of each participating public entity's budget and encumbered funds, participate in this regional color digital orthophotography project.

Intentions of Oklahoma County:

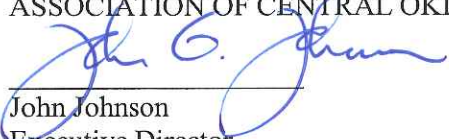
1. That Oklahoma County agrees by execution of this MOU that they will use their best efforts to support a regional approach to acquiring digital orthophotography; and,

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2. That each public governmental entity supporting this MOU understands the limitations of fiscal requirements and that no contract may be entered into for the purchase of aerial, regional color digital orthophotography without the encumbrance of appropriate funds for such project and contingent upon the negotiation of an acceptable and legal contract between the participating public entities delineating appropriate cost-sharing of such color, digital orthophotography, and only upon each entities fiscal limitations and conditions so that the contract so entered into meets the appropriate and specified technical specifications of aerial mapping requirements of the participants. Absent such appropriated and encumbered funds and approval of an acceptable contract delineating cost-sharing responsibilities of each participating public entity, this MOU is simply a recital of the understanding of the parties, without any binding or legal effect; and,
3. Any further commitment of any party to this MOU is contingent on an acceptable contract and the necessary fiscal limitations and encumbrances of public funds.

Accepted and agreed to this 2 day of FEB, 2010, between ACOG and the County of Oklahoma County, the Oklahoma County Assessor, and the Board of County Commissioners of Oklahoma County.

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG)


John Johnson
Executive Director

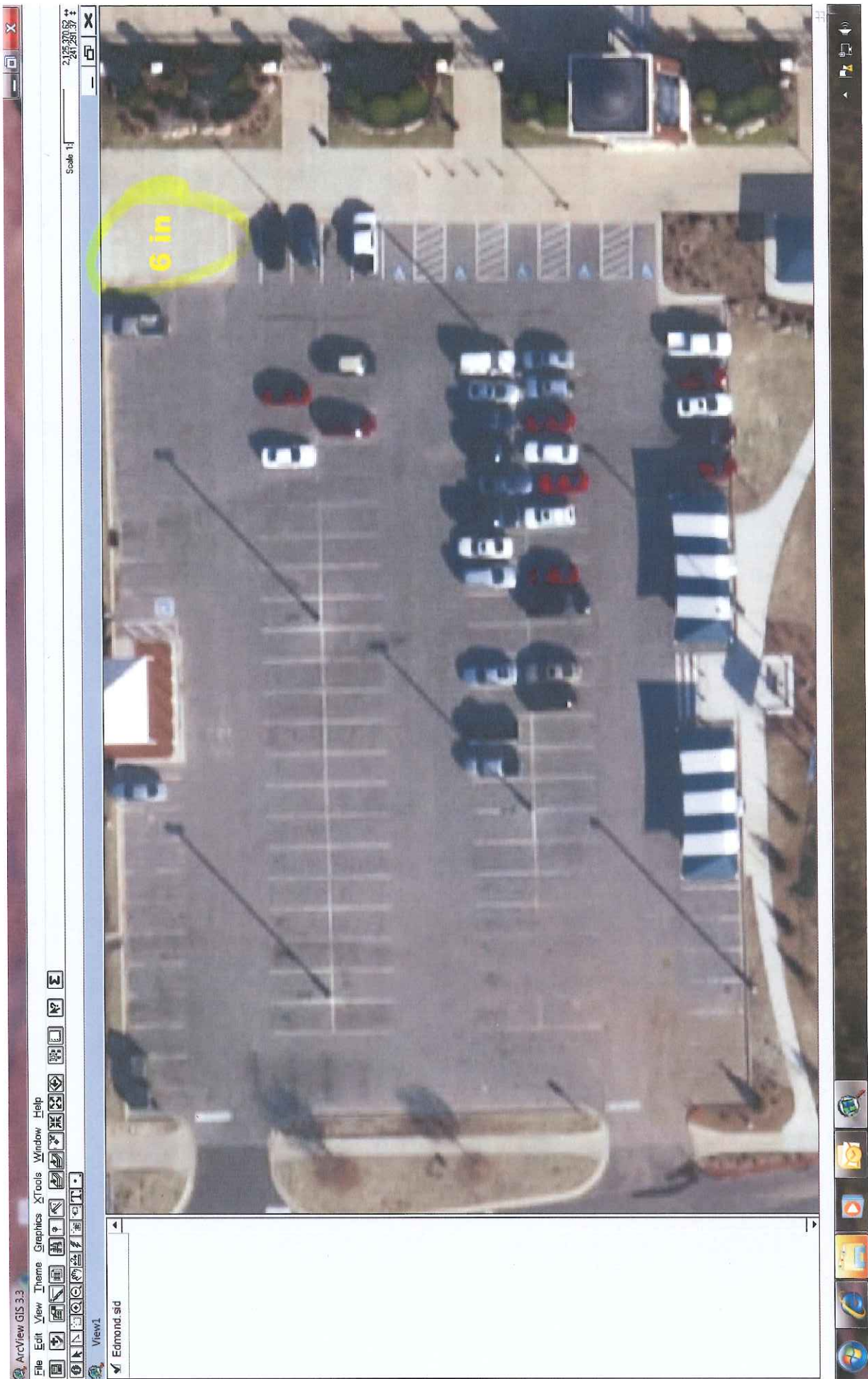
Date: 2/2/10

OKLAHOMA COUNTY ASSESSOR'S OFFICE


Leonard Sullivan
Oklahoma County Assessor

Date: 2-8-10

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