

PENDING APPROVAL

OKLAHOMA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST SHEET

For The 3/31/2010 Agenda
(DATE)

DEPARTMENT: County Clerk REQUESTED BY: Kelly Henley forCarolynn Caudill

REQUISITION NO: _____ REQUISITION SHEET ATTACHED: _____ YES X N/A

NAME OF FUNDS: _____

FUND NUMBERS: _____ ; _____ ; _____ ; _____

DOES THE AGENDA ITEM CONTAIN PRIVACY-PROTECTED OR SECURITY INFORMATION? _____ YES X NO

AGENDA ITEMS CONTAINING PRIVACY-PROTECTED OR SECURITY INFORMATION WILL NOT BY HYPERLINKED TO THE AGENDA

NUMBER OF ORIGINAL DOCUMENTS TO BE RETURNED TO YOUR DEPARTMENT: _____

AGENDA ITEM READS AS FOLLOWS: County Clerk Receipts - February 2010 - Monthly Report of Officers

General Fund	\$243,733.87
County Clerk Lien Fee Fund	\$8,665.76
UCC Central Filing Fund	\$59,482.08
Records Preservation Fund	\$57,475.00
Oklahoma Tax Commission % of Documentary Stamps	\$129,642.63
Mechanics Liens/Investments	\$19,155.89
Refunds	\$603.54
Total Receipts - February 2010	\$ 518,758.77

APPROVED BY DA
(If Applicable)

APPROVED BY Engineer
(If Applicable)

APPROVED BY PURCHASING
(If Applicable)

Asst. District Attorney

County Engineer

Purchasing Agent

Please initial that document has been reviewed for privacy-protected or security information.

DISTRICT ATTORNEY: _____ YES _____ N/A

COUNTY CLERK: _____ YES _____ N/A

Indicate any privacy-protected information that exists _____

(NOTE; THE CHAIRMAN/CHIEF DEPUTY MUST APPROVE ALL EMERGENCY REQUESTS FOR ANY ITEM SUBMITTED AFTER THE DEADLINE)

DATE OF REQUEST: _____

APPROVED BY: _____

Chairman

SA&I Form 140(2000)

Monthly Report of Officers - Oklahoma County Clerk

The following report showing, by classes, the amount of receipts and disbursements for the month of February 2010 with balance of cash on hand at beginning and close of said months, is respectfully submitted.

1 CLASSIFICATION OF ACCOUNTS	2 BALANCE		3 DEBITS/ACCOUNTS RECEIVABLE		4 TOTAL		5 CREDITS		6 BALANCE	
	Cash on Hand at beginning of month		Received this Month		Transfers In		Transfers Out		Cash on Hand at close of month	
ROD	\$182,611.08	\$200,868.76								\$200,868.76
Documentary Stamps	\$148,104.75	\$186,081.00								\$186,081.00
Refunds for Documentary Stamps	\$0.00	\$0.00								\$0.00
Insufficient Checks/Over and Short	\$50.00	\$0.00								\$0.00
Canceled/Stopped Vouchers	\$9.00	\$0.00								\$0.00
UCC	\$92,252.16	\$108,287.08								\$108,287.08
Tax Liens (RS Filings)	\$2,860.00	\$3,790.00								\$3,790.00
Insufficient Checks	\$0.00	(\$10.00)								-\$10.00
Canceled/Stopped Vouchers	\$20.00	\$0.00								\$0.00
Over and Short (Adjustments)	\$0.00	(\$0.00)								\$0.00
WB	\$9.00	\$14.50								\$14.50
Deposits	\$0.00	\$0.00								\$0.00
Canceled/Stopped Vouchers	\$0.00	\$0.00								\$0.00
Reimbursements	\$0.00	\$0.00								\$0.00
Returned Check	\$2,343.75	\$48.00								\$48.00
ROD	\$0.00	\$0.00								\$0.00
UCC	\$0.00	\$0.00								\$0.00
WD	\$0.00	\$0.00								\$0.00
Miscellaneous & ACH Refunds	\$0.00	\$450.00								\$450.00
SUB-TOTAL	\$428,184.54	\$498,629.34								\$498,633.34
Petty-Cash-On-Hand	\$600.00	\$0.00								\$600.00
Refunds ROJ/COC/WB	\$18.28	\$603.54								\$603.54
Miscellaneous & ACH Refunds	\$0.00	\$450.00								\$450.00
Mechanics and Materials Loans (Eom plus interest)	\$532,736.26	\$10,155.89								\$551,892.18
TOTAL	\$961,502.55	\$518,638.77								\$1,061,090.52

RECONCILEMENT

The following is a reconciliation of the within report of the County Treasurer for the month of February 2010.

1. Vouchers issued and not Registered by County Treasurer as shown by Last Report.	\$429,254.80
2. Vouchers issued during Month as shown by this Report.	\$429,254.80
3. TOTAL VOUCHERS	\$1,051,090.52
4. Less - Vouchers Registered by County Treasurer as Shown by his Last Report -	
6. Add - Cash Balance as Shown by this Report -	\$600.00
7. Less - Deposit in Transit, if any.	\$43,357.68
8. Total - Cash Balance as Shown by County Treasurer's Report ...	\$1,007,132.84

Vouchers written March 26, 2010

Reconciled and filed on this 26th day of March, 2010.

Karen L. Prince

MONTHLY REPORT

Of CAROLYNN CAUDILL

County Clerk of Oklahoma County, Oklahoma
For month ending on the 28th day of February 2010

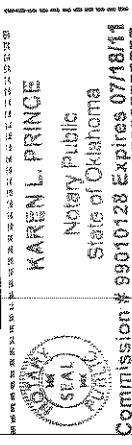
I, CAROLYNN CAUDILL, County Clerk, duly and elected, qualified and acting in and for Oklahoma County, Oklahoma, do solemnly swear that the above is a true and correct report of all fees charged and collected in my office for the month ending on the 28th day of February 2010

Karen L. Prince
for Carolyn Caudill, County Clerk

Subscribed and sworn to before me this 26th day of March 2010

Karen L. Prince

My Commission expires:



Fund No	Fund Name	Previous Balance	Deposits	Disbursements	Cancellations	Transfers	Ending Balance
8251	County Clerk #3	390,430.24	494,071.22	-429,254.80	4.00	-10.00	455,240.66
8252	County Clerk #3MIL	0.00	19,125.00	0.00	0.00	-11,012.50	8,112.50
8253	County Clerk C D	532,736.29	0.00	0.00	0.00	11,043.39	543,779.68
Fund Group Totals		923,166.53	513,196.22	-429,254.80	4.00	20.89	1,007,132.84

UCC RECONCILIATION SUMMARY SHEET						
Filing Type	# Of Filings	Total Business	General Fund	UCC Central	ACH Paid/Electronic Filings	Total Line Item for SA& Form
UCC						\$108,207.08
UCC 1&3	5,710	\$60,562.00	\$28,550.00	\$32,012.00		
Assignments	-	\$0.00	\$0.00	\$0.00		
Electronic Filings	4,422	\$44,220.00	\$22,070.00	\$22,150.00		
Terminations	-	\$0.00	\$0.00	\$0.00		
ACH Charges - E-filings		\$44,462.72			\$44,462.72	
ACH Deposit of Funds Rod		\$43,448.60			\$43,448.60	
ACH IRS Deposit		\$4,130.00			\$4,130.00	
CDI		\$1,909.20		\$1,909.20		
Copy		\$1,766.00		\$1,766.00		
Bill of Sale		\$0.00	\$0.00	\$0.00		
Certifications		\$4.00		\$4.00		
Pay on Account		\$5,000.00		\$5,000.00		
Info Requests		\$920.00		\$920.00		
Tax Liens		\$3,790.00	\$1,895.00	\$1,895.00		\$3,790.00
Returned Checks - Replacement		\$0.00	\$0.00			\$0.00
Insufficient Funds - Bad Checks		\$360.00	-\$10.00			(\$10.00)
Refunds/Vouchers		\$360.00		\$360.00		
Sub-Total	10,132	\$210,562.52	\$52,505.00	\$66,016.20	\$44,462.72	\$47,578.60
Canceled Vouchers		\$0.00				
Over/Short		(\$0.00)		(\$0.00)		(\$0.00)
Tax liens		(\$3,790.00)				
Other Charges		(\$5,160.00)		(\$5,160.00)		
ACH Charges E-Filings		(\$44,462.72)		(\$44,462.72)		
Refunds/Vouchers		(\$360.00)		(\$360.00)		\$360.00
ACH Deposits of Funds Rod		\$43,448.60		\$43,448.60		
Total		\$200,598.40	\$52,505.00	\$59,482.08		
Pay to Treasurer		\$52,505.00				
Pay to UCC Account		\$59,482.08				
Total Voucher Paid Out		\$111,987.08				
			SA& Totals			
Cash Deposited		\$356.00		\$408,287.08		
Checks Deposited		\$64,392.48		\$3,790.00		
ACH/IRS Deposits		\$47,608.60		\$10.00		
Less Return/Insufficient Checks		(\$10.00)		\$0.00		
Less Refunds/Vouchers		(\$360.00)		\$0.00		
Canceled Vouchers		\$0.00		\$0.00		
Total Deposits		\$111,987.08		\$412,067.08		

(\$80.00)

ROD RECONCILIATION SHEET									
	Total	Number of Filings	General Fund	Preservations	Lien Fee	OTC	ACH Deposits	ML Investments	Total Line Item for SA&I Form
ROD		11770							\$200,868.76
Recorded Docs & AR Payments	\$133,454.00		\$133,454.00						
Preservation Fee	\$57,475.00			\$57,475.00					
Recorded AR Charges	\$4,077.00		\$4,077.00						
Electronic Deposits	\$1,274.00		\$1,274.00				\$1,274.00		
Copies & AR Payments	\$3,284.00				\$3,284.00				
Copy AR Charges	\$0.00				\$0.00				
Data/Images	\$1,307.00				\$1,307.00				
ML Mailings & Postage	\$4,074.76	94			\$4,074.76				
Mechanics Lien (plus interest)	\$19,155.89							\$19,155.89	
Mechanics Lien Refunds	\$0.00							\$0.00	\$30.89
Doc Stamps									
Documentary Stamps	\$186,081.00		\$56,438.37			\$129,642.63			\$186,081.00
Doc Stamp Refunds	\$0.00		\$0.00						\$0.00
Canceled Vouchers	\$4.00		\$4.00						
Insufficient Checks	\$0.00		\$0.00						
Returned Checks	\$48.00		\$48.00						\$48.00
Over & Short	\$0.00		\$0.00						\$0.00
Vouchers/Refunds	\$243.54		\$243.54						\$243.54
Sub-Total	\$410,478.19	11864	\$195,538.91	\$57,475.00	\$8,665.76	\$129,642.63	\$1,274.00		
Less Recording AR Charges	(\$4,077.00)		(\$4,077.00)						
Less Copy AR Charges	\$0.00								
Less Vouchers/Refunds	(\$243.54)		(\$243.54)						
Totals	\$406,157.65		\$191,218.37	\$57,475.00	\$8,665.76	\$129,642.63	\$1,274.00		\$406,428.08
SA&I Totals									
Total ROD	\$406,157.65		General Fund	\$191,218.37					\$200,868.76
Less Return/Insufficient Checks	\$48.00		Preservation Fund	\$57,475.00			Doc Stamps	\$186,081.00	
Less Refunds/Vouchers	(\$243.54)		OTC	\$129,642.63			Refund Doc	\$0.00	
Canceled Vouchers	\$4.00		Lien Fee Fund	\$8,665.76			Insuff. Checks	\$0.00	
Net Deposits	\$387,193.30		Total Vouchers	\$387,001.76			Canceled Vouchers	\$4.00	
Total	\$387,001.76						Returned Checks	\$48.00	
							Total SA&I	\$387,001.76	

**COUNTY CLERK CHECK REGISTER
VOUCHERS
DEPOSITORY FUND 8251 & 8252**

To Whom Payable	DATE	VOUCHER #	DEPOSITORY FUND 8251			TOTAL	FUND
			REAL	ESTATE	UCC		
							ML
Muskogee FCU	2/1/2010	19069			10.00	10.00	
First American Mortgage Inc	2/1/2010	19070	2.00			2.00	
Luna & Luna	2/1/2010	19071	26.00			26.00	
Luna & Luna	2/1/2010	19072	13.00			13.00	
Matthews, Stein, Shields ETC	2/1/2010	19073	0.72			0.72	
AHC Inc	2/2/2010	19073	2.00			2.00	
Bufford Gloria	2/2/2010	19074	4.00			4.00	
Edmond	2/2/2010	19075	2.00			2.00	
Bank of the West	2/3/2010	19076	15.00			15.00	
Equip Settlement Service	2/3/2010	19077	2.00			2.00	
Emergency Medical Service	2/4/2010	19078			388.00	388.00	
Capitol Abstract & Title Co	2/4/2010	19179			16.00	16.00	
Best Lien Search Service	2/4/2010	19080			6.00	6.00	
Interbank	2/4/2010	19081			10.00	10.00	
CT Lien Solution	2/4/2010	18082		5.00		5.00	
First National Bank of Fort smith	2/4/2010	19083		10.00		10.00	
Security Bank Recording and Abstracting	2/4/2010	19084		4.00		4.00	
First Enterprise Bank	2/4/2010	19085		6.00		6.00	
Freedom Finance Inc	2/4/2010	19086		10.00		10.00	
Means Furniture Inc	2/4/2010	19087		10.00		10.00	
Simmons First Bank	2/4/2010	19088		3.00		3.00	
Mikes Bobcat Service	2/4/2010	19089	8.00			8.00	
The Physician Group Pllc	2/4/2010	19090	2.00			2.00	
Bank of Vici	2/5/2010	19091		10.00		10.00	
CT Lien Solution	2/5/2010	19092		5.00		5.00	
Gable & Gotwals	2/5/2010	19093	2.00			2.00	
Kivell, Rayment & Francis	2/5/2010	19094	2.00			2.00	
Premium Settlement	2/5/2010	19095	2.00			2.00	
Coppermark Bank	2/8/2010	19096		5.00		5.00	
First State Bank	2/8/2010	19097		10.00		10.00	
First American Title & Trust Co	2/8/2010	19098	2.00			2.00	
First American Title & Trust Co	2/8/2010	19099	2.00			2.00	
First American Title & Trust Co	2/8/2010	19100	2.00			2.00	
NBC Oklahoma	2/8/2010	19101	2.00			2.00	
Oklahoma County Treasurer	2/8/2010	19102			213,928.92	213,928.92	
Oklahoma County Clerk	2/8/2010	19103			30.00	30.00	
Oklahoma County Treasurer	2/8/2010	19104			111,041.04	111,041.04	
Oklahoma Tax Commission	2/8/2010	19105			103,184.58	103,184.58	
Coppermark Bank	2/9/2010	19106		7.00		7.00	
CSC Diligenz Inc	2/9/2010	19107		3.00		3.00	
CT Lien Solution	2/9/2010	19108		20.00		20.00	
Tinker Federal Credit Union	2/9/2010	19109		10.00		10.00	
First Fidelity Bank	2/9/2010	19110	13.00			13.00	
Huff Simmons & Davila	2/9/2010	19111	4.00			4.00	
Jack Holmes	2/9/2010	19112	5.00			5.00	
Austin Bank	2/10/2010	19113		3.00		3.00	
American Title Inc	2/10/2010	19114	2.00			2.00	
GB Energy Inc	2/10/2010	19115	3.00			3.00	
Madison Settlement Service	2/10/2010	19116	2.00			2.00	
Coppermark Bank	2/11/2010	19117	5.00			5.00	
MTC Federal Credit Union	2/11/2010	19118	3.00			3.00	
Advantage Bank	2/11/2010	19119		13.00		13.00	
BancFirst	2/11/2010	19120		2.00		2.00	
Cathy Christensen	2/11/2010	19121		2.00		2.00	

COUNTY CLERK CHECK REGISTER VOUCHERS DEPOSITORY FUND 8251 & 8252									
To Whom Payable	DATE	VOUCHER #	DEPOSITORY FUND 8251				TOTAL 8251	FUND 8252	
			REAL	EST/ATE	UCC	MISC			
			REFUND				ML		
Coppermark Bank	2/12/2010	19122			5.00		5.00		
CT Lien Solution	2/12/2010	19123			5.00		5.00		
Valley Bank of Commerce	2/12/2010	19124			28.00		28.00		
Christensen Cathy	2/12/2010	19125		1.00			1.00		
All America Bank	2/16/2010	19126			10.00		10.00		
Coppermark Bank	2/16/2010	19127			5.00		5.00		
CSC Diligenz Inc	2/16/2010	19128			5.00		5.00		
CT Lien Solution	2/16/2010	19129			5.00		5.00		
Exchange Bank & Trust Co	2/16/2010	19130			10.00		10.00		
Holmes Holmes Neisert	2/16/2010	19131		1.00			1.00		
Luna & Luna	2/16/2010	19132		2.00			2.00		
Oklahoma Reo Closing & Title	2/16/2010	19133		2.00			2.00		
Amerifirst Home Improvement Finance	2/17/2010	19134			3.00		3.00		
Bank of Lockesburg	2/17/2010	19135			3.00		3.00		
CSC Diligenz Inc	2/17/2010	19136			6.00		6.00		
Farmers & Merchants National Bank	2/17/2010	19137			10.00		10.00		
Thompson & Knight	2/17/2010	19138			20.00		20.00		
UCC Direct	2/17/2010	19139			12.00		12.00		
Densmore F Trent	2/17/2010	19140		2.00			2.00		
Goodwin Richard K	2/17/2010	19141		2.00			2.00		
Okmta PllcDba Core Physical Therapy	2/17/2010	19142		10.00			10.00		
CAC Financial Corp	2/18/2010	19143		10.00			10.00		
Coleman Steve	2/18/2010	19144		2.00			2.00		
CSC Diligenz Inc	2/19/2010	19145			5.00		5.00		
CT Lien Solutions	2/19/2010	19146			7.00		7.00		
Midwestern Loans	2/19/2010	19147			10.00		10.00		
First American Title Insurance Co.	2/19/2010	19148		2.00			2.00		
First American Title Insurance Co.	2/19/2010	19149		2.00			2.00		
Jerry Wright	2/19/2010	19150		1.00			1.00		
CSC Diligenz Inc	2/22/2010	19151			9.00		9.00		
Michael Livingston	2/22/2010	19152			3.00		3.00		
Mortgage Service Center	2/22/2010	19153		2.00			2.00		
Persimmon Creek Homeowners	2/22/2010	19154		10.00			10.00		
Coppermark Bank	2/23/2010	19155			9.00		9.00		
Valley Bank of Commerce	2/23/2010	19156			12.00		12.00		
Advantage Title Solutions	2/23/2010	19157		2.00			2.00		
Dona J Jackson	2/23/2010	19158		2.00			2.00		
Guaranty Bank	2/23/2010	19159		4.00			4.00		
K & P Limited	2/23/2010	19160		5.00			5.00		
CSC Diligenz Inc	2/24/2010	19161			10.00		10.00		
A Division of Ct Corporation Systems	2/24/2010	19162		2.00			2.00		
NETCO	2/24/2010	19163		19.00			19.00		
Subway Real Estate Corp	2/24/2010	19164		2.00			2.00		
UCC Direct	2/24/2010	19165		2.00			2.00		
Yukon National Bank	2/24/2010	19166		13.00			13.00		
Anchor Financial Service	2/25/2010	19167			10.00		10.00		
Centennial Lending	2/25/2010	19168		2.00			2.00		
Fiserv Loan Fulfillment Solutions	2/25/2010	19169		2.00			2.00		
Laird Vernon	2/25/2010	19170		13.54			13.54		
Promotion Physical Therapy	2/25/2010	19171		2.00			2.00		
Equip Settlement Service	2/26/2010	19172		2.00			2.00		
Gregory P Kelley	2/26/2010	19173		10.00			10.00		
Commercial Law Group	2/26/2010	19174			22.00		22.00		
CSC Diligenz Inc	2/26/2010	19175			9.00		9.00		

COUNTY CLERK CHECK REGISTER										
VOUCHERS										
DEPOSITORY FUND 8251 & 8262										
To Whom Payable	DATE	VOUCHER #	DEPOSITORY FUND 8251				TOTAL	DOC STAMP REFUND	FUND	ML
			REAL	ESTATE	UCC	MISC				
Farm Credit Service of Western	2/26/2010	19176			5.00			5.00		
Good Kevin	2/26/2010	19177			5.00			5.00		
February Total			259.26		391.00	428,604.54	0.00	429,254.80	0.00	
YTD TOTAL			3,577.09		5,517.00	5,496,895.62	1,743.14	5,507,816.85	255,972.77	
UCC Direct	2/11/2010	17676	-2.00					-2.00		
Arvest Bank	2/11/2010	17686	-2.00					-2.00		
February Total			-4.00		0.00	0.00	0.00	-4.00	0.00	
YTD TOTAL			3,573.09		5,517.00	5,496,895.62	1,743.14	5,507,812.85	255,972.77	

Treasurer's Vouchers Statedate Report

Vouchers Stated From 2/1/2010 To 2/1/2010 For Pay Entity 1000

Date Printed: 2/11/2010

Fund Center Year	Register#	Voucher#	Date Reg	Amount	Payee	Reason	Pay Entity	Statedate
8251								
1701								
2009	915946	17676	01/20/2009	\$2.00	ucc direct	r.e. refund	1000	2/11/2010
2009	916080	17686	01/22/2009	\$2.00	arvest bank	r.e. refund	1000	2/11/2010
Total For Center # 1701				\$4.00				
Total For Fund # 8251				\$4.00				
Total From 2/1/2010 To 2/11/2010				\$4.00				