

PENDING APPROVAL

REQUISITION SHEET MUST BE ATTACHED

(Applies when agenda item requires a specific payment)

OKLAHOMA COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST SHEET

For the Wednesday, April 14, 2010 Agenda
(Day of Meeting) (Date and Year of Meeting)

DEPT.: County Clerk BY: Kelly Young EXT. 1527
(Department Requesting this item) (Contact person for this Item) (Contact's extension)

NAME OF FUND: Oklahoma County Clerk.

AGENDA ITEM DESCRIPTION: Discussion and Possible action to approve Resolution Disposing of Equipment from the Inventory of the Oklahoma County Clerk's Office. This item is missing. Sheriff Report was filed, and with the requested disposal will be junked in accordance with the provisions set forth in Title 19 Section 421.2.

(ALL NECESSARY DOCUMENTATION MUST BE ATTACHED FOR APPROVAL)

APPROVED BY ENGINEER
(If Applicable)

APPROVED BY D.A.
(If Applicable)

APPROVED BY PURCHASING
(If Applicable)

County Engineer

Assistant District Attorney

Purchasing Agent

NOTE: A COMMISSIONER MUST APPROVE ALL EMERGENCY REQUESTS
FOR ANY ITEM SUBMITTED AFTER THE DEADLINE
(THE DEADLINE IS 9:00AM ONE WEEK PRIOR TO THE DATE THAT THE AGENDA IS TO BE POSTED)

DATE OF REQUEST:

BY:

(Person Submitting or Requesting Emergency Request)

DATE OF APPROVAL:

APPROVED BY:

COUNTY COMMISSIONER

Number of ORIGINAL DOCUMENTS you have attached: 1. NOTE: The County Clerk will keep one original and will return the remaining originals to you. If you provide only one original, the Board Secretaries will return one photocopy to you. However, if you have special circumstances that require the County Clerk to (check one): keep more than one original; or return all originals to you, please describe them for the County Clerk's consideration:

Special Instructions: Please return a signed copy to me. Thanks

PENDING APPROVAL

RESOLUTION FOR DISPOSING OF EQUIPMENT

SA&I 397 (2000)

County Clerk

WHEREAS, In compliance with Title 19 Okl.St. Ann. § 339 and 19 Okl.St. Ann. § 421, the Board of County Commissioners of Oklahoma County, Oklahoma, are required, and have power to make all orders respecting the property of the county, and to do and perform such other duties and acts as may be required by law, and

WHEREAS, The Board of County Commissioners of Oklahoma County, Oklahoma, has under its management and control one item of equipment described as follows: **One (1) Olympus Voice Transcription Kit, c/n F241-00006**

Serial Number: **unknown** Date Acquired: **May 5, 2007**

Name and Address of whom acquired: **Travis Voice & Data, PO Box 650 Sapulpa, OK 74067**

Cost price when acquired: \$ **693.00**

Contract price if acquired under lease-rental agreement: \$ **N/A**

Name and address of the person or Firm to whom property transferred: **N/A**

Price received therefore: \$ **N/A**

AND, upon proper and careful consideration, find that the above equipment is obsolete, and not economical to use in road repair, maintenance or construction, and that the use of said equipment would require an expense that would not be justified for future use.

THEREFORE, after due consideration, and deeming it to be for the best interest of Oklahoma County, the Board of County Commissioners hereby orders the above described property as Missing, and that the title to the same be transferred by the Chairman of the Board of County (sold, traded, junked,) Commissioners upon receipt of the above amount by the County Treasurer.

Passed and approved in regular session this _____ day of _____, 2010.

BOARD OF COUNTY COMMISSIONERS
OF OKLAHOMA COUNTY, OKLAHOMA

ATTEST:

Carolynn Caudill, County Clerk

By _____
Deputy

Chairman

Member

Member

Note: 19 Okl.St. Ann. § 421, requires that the above resolution or record be made within 30 days after the disposition of the property and entered on the inventory record.