

# PENDING APPROVAL

## REQUISITION SHEET MUST BE ATTACHED

(Applies when agenda item requires a specific payment)

### OKLAHOMA COUNTY BOARD OF COUNTY COMMISSIONERS

#### AGENDA ITEM REQUEST SHEET

For the Wednesday, April 21, 2010 Agenda  
(Day of Meeting) (Date and Year of Meeting)

DEPT.: County Clerk BY: Kelly Young EXT. 1527  
(Department Requesting this item) (Contact person for this Item) (Contact's extension)

NAME OF FUND: Oklahoma County Sheriff's Funds

AGENDA ITEM DESCRIPTION: Discussion and Possible action to approve a Resolution Declaring and disposing of County Property as Surplus from the Inventory of the Oklahoma County Sheriff's Office. This Equipment has been declared surplus by the Oklahoma County Sheriff's Office, and with the requested disposal will be transferred to the Woodward County Sheriff's Office, according to the provisions set forth in Title 19 Section 421.2.

(ALL NECESSARY DOCUMENTATION MUST BE ATTACHED FOR APPROVAL)

APPROVED BY ENGINEER  
(If Applicable)

APPROVED BY D.A.  
(If Applicable)

APPROVED BY PURCHASING  
(If Applicable)

\_\_\_\_\_  
County Engineer

\_\_\_\_\_  
Assistant District Attorney

\_\_\_\_\_  
Purchasing Agent

NOTE: A COMMISSIONER MUST APPROVE ALL EMERGENCY REQUESTS  
FOR ANY ITEM SUBMITTED AFTER THE DEADLINE  
(THE DEADLINE IS 9:00AM ONE WEEK PRIOR TO THE DATE THAT THE AGENDA IS TO BE POSTED)

DATE OF REQUEST:

BY: \_\_\_\_\_  
(Person Submitting or Requesting Emergency Request)

DATE OF APPROVAL:

APPROVED BY:

\_\_\_\_\_  
COUNTY COMMISSIONER

Number of ORIGINAL DOCUMENTS you have attached: 1. NOTE: The County Clerk will keep one original and will return the remaining originals to you. If you provide only one original, the Board Secretaries will return one photocopy to you. However, if you have special circumstances that require the County Clerk to (check one): \_\_\_ keep more than one original; or \_\_\_ return all originals to you, please describe them for the County Clerk's consideration: \_\_\_\_\_

Special Instructions: Please return a signed copy to me. Thanks

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RESOLUTION NO. \_\_\_\_\_

## A RESOLUTION DECLARING AND DISPOSING OF COUNTY PROPERTY AS SURPLUS

**WHEREAS**, The Board of County Commissioners of Oklahoma County is directed by State law to make all orders respecting property of the County; and

**WHEREAS**, The Board of County Commissioners of Oklahoma County, is authorized to deem certain county property and/or equipment as surplus; and

**WHEREAS**, The Board of County Commissioners of Oklahoma County, pursuant to Title 19 O. S., Section 421.2, may transfer any machinery, equipment or vehicles belonging to the county, which is deemed by the Board to be surplus, to a political subdivision of the state not within Oklahoma County which is in need of such machinery, equipment or vehicles to benefit a significant part of the public served by that county.

**NOW, THEREFORE, BE IT RESOLVED** that The Board of County Commissioners of Oklahoma County, does hereby declare the following described property and/or equipment belonging to the Oklahoma County Sheriff's Office as surplus and to be transferred to and for the use of the **Woodward County Sheriff's Office, 1600 Main Street, Woodward, Oklahoma, 73801**, by and on behalf of Woodward County.

One (1) Aladdin Food Service Cart, c/n B616-00022, model no. 41514, acquired June 18, 1997, from Aladdin, PO Box 71612 Chicago IL 60694, for \$675.00.

**BE IT FURTHER RESOLVED** that the **Woodward County Sheriff's Office** and their agents and assignees, agree to indemnify and hold harmless Oklahoma County Sheriff's Office against all claims and causes of any kind, and character, which may arise as a result of this transfer of surplus property and/or equipment.

**BE IT FURTHER RESOLVED** that the **Woodward County Sheriff's Office** agrees to maintain adequate liability and worker's compensation insurance to cover the acts of the **Woodward County Sheriff's Office** and their agents and assignees, regarding this transferred property and/or equipment.

**BE IT FURTHER RESOLVED** that the **Woodward County Sheriff's Office** and any of their agents and assignees, is solely responsible for all expenses, upkeep and maintenance related to said transferred equipment.

**BE IF FURTHER RESOLVED** that when the **Woodward County Sheriff's Office** declares same to be surplus, the governing body shall give written notice to the county of its intent to transfer such property back to the Oklahoma County Sheriff's Office. The Board shall have up

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to fifteen (15) days from the date of receipt of such notice to either accept or reject the property. The political subdivision shall transfer such property back to the county only if the board of county commissioners agrees to accept the property or the board fails to respond within the fifteen-day period.

**BE IT FURTHER RESOLVED** this Agreement may only be amended or modified by a subsequent written agreement between the parties, and cannot be assigned without written permission of the other party.

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

BOARD OF COUNTY COMMISSIONERS  
OKLAHOMA COUNTY, OKLAHOMA

\_\_\_\_\_  
Chairman

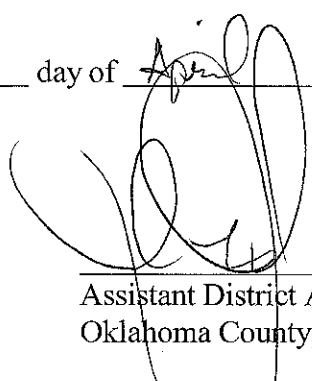
\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

ATTEST:

\_\_\_\_\_  
Carolynn Caudill,  
Oklahoma County Clerk


APPROVED as to form and legality this 8 day of April, 2010.

  
\_\_\_\_\_  
Assistant District Attorney  
Oklahoma County, Oklahoma

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STATE OF OKLAHOMA    )  
  ) SS  
COUNTY OF OKLAHOMA )

On behalf of the Woodward County Sheriff's Office, I accept the equipment listed in this resolution.

  
\_\_\_\_\_  
Gary Stanley, Woodward County Sheriff

This instrument was acknowledged before me on the \_\_\_\_ day of \_\_\_\_\_, 2010.

ATTEST:

\_\_\_\_\_  
Carolynn Caudill, Oklahoma County Clerk