

PENDING APPROVAL



BOARD OF COUNTY COMMISSIONERS OKLAHOMA COUNTY

320 ROBERT S. KERR AVENUE, SUITE 101
OKLAHOMA CITY, OKLAHOMA 73102-3441

COMMISSIONERS

WILLA JOHNSON
DISTRICT 1

BRIAN MAUGHAN
DISTRICT 2

RAY VAUGHN, Chairman
DISTRICT 3

April 5, 2010

The Honorable Steve Burrage
State Auditor and Inspector
2300 N. Lincoln Boulevard
Suite 100
Oklahoma City, OK 73105

Mr. Burrage,

In response to the Reportable Federal Findings for fiscal year ending June 30, 2009, Oklahoma County will work with the Oklahoma County Budget Board in the April 2010 Budget Board meeting to assign a County employee who will be responsible to maintain internal controls over Federal programs in order to provide reasonable assurance that the County is managing Federal awards in compliance with laws, regulations, and the provisions of contracts and/or grant agreements that could have a material affect on each of our Federal programs.

Regards,

Ray Vaughn
Chairman
Oklahoma County Board of Commissioners

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OKLAHOMA STATE AUDITOR AND INSPECTOR
217 N. HARVEY, SUITE 209
OKLAHOMA CITY, OKLAHOMA 73102
PHONE 405-713-1833 FAX 405-713-2291

March 30, 2010

Ray Vaughn, Chairman
Oklahoma County Board of County Commissioners
Oklahoma County, Oklahoma 73102

Dear Mr. Vaughn:

Please respond in writing to the reportable condition(s) **within 10 days of this letter.**
Coordinate with the appropriate employee(s) for their approval and type your response on
County letterhead. Please return the response to:

State Auditor and Inspector
Attn: Marla Latham
217 North Harvey, Room 209
Oklahoma City, OK 73102
mlatham@sai.ok.gov

We regret the inconvenience and thank you in advance for your cooperation.

FOR STEVE BURRAGE, CPA
Oklahoma State Auditor and Inspector



Marla Latham
Oklahoma County Audit Manager

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OKLAHOMA STATE AUDITOR AND INSPECTOR
217 N. HARVEY, SUITE 209
OKLAHOMA CITY, OKLAHOMA 73102
PHONE 405-713-1833 FAX 405-713-2291

Oklahoma County BOCC Chairman:

REPORTABLE FEDERAL FINDINGS

During our audit for the fiscal year ended June 30, 2009, we noted matters involving internal controls and operational matters that are presented for your consideration. These comments and recommendations, which have been discussed with the appropriate officials, are intended to improve internal controls or result in operating efficiencies and are summarized below.

FINDING NO: H-001

COUNTY: Oklahoma County

FEDERAL AGENCY:

CFDA NO: All

FEDERAL PROGRAM NAME: All

FEDERAL AWARD NUMBER: All

FEDERAL AWARD YEAR:

Criteria: OMB Circular A-133§__.300 states that the auditee shall: Identify, in its accounts, all Federal awards received and expended and the Federal programs under which they are received. Maintain internal control over Federal programs that provides reasonable assurance that the auditee is managing Federal awards in compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a material effect on each of its Federal programs.

OMB Circular A-133§__.310(b) states in part: The auditee shall also prepare a schedule of expenditures of Federal awards for the period covered by the auditee's financial statements... At a minimum, the schedule shall:

- (1) List individual Federal programs by Federal agency. For Federal programs included in a cluster of programs, list individual Federal programs within a cluster of programs. For R&D, total Federal awards expended shall be shown either by individual award or by Federal agency and major subdivision within the Federal agency.
- (2) For Federal awards received as a subrecipient, the name of the pass-through entity and identifying number assigned by the pass-through entity shall be included.

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- (3) Provide total Federal awards expended for each individual Federal program and the CFDA number or other identifying number when the CFDA information is not available.
- (4) Include notes that describe the significant accounting policies used in preparing the schedule.
- (5) To the extent practical, pass-through entities should identify in the schedule the total amount provided to subrecipients from each Federal program.
- (6) Include, in either the schedule or a note to the schedule, the value of the Federal awards expended in the form of non-cash assistance, the amount of insurance in effect during the year, and loans or loan guarantees outstanding at year end. While not required, it is preferable to present this information in the schedule.

Condition: We identified Federal program CFDA #97.039, for \$1,002,989, as not being listed on the Oklahoma County Schedule of Federal Expenditures submitted to the State Auditor's Office as Federal awards expended during our audit year.

Cause: Oklahoma County has not developed proper internal controls to ensure all federal awards are properly reported on the Schedule of Expenditures of Federal Awards.

Effect: The condition would have resulted in the Schedule of Expenditures of Federal Awards to be misstated by \$1,002,989.

Recommendation OSAI recommends the County establish internal controls to ensure all federal awards are properly reported on the Schedule of Expenditures of Federal Awards.

“For Discussion Only”

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OKLAHOMA EMERGENCY MANAGEMENT

PAYMENTS TO COUNTIES AND CITIES FROM JULY 1, 2008 TO JUNE 30, 2009

NOTE: Fund 200 and 424 are State Fund Payments

Fund	Department	Claim #	Vendor Name	Date	Vendor	Amount
41000	2000001	34449	OKLAHOMA COUNTY	1/13/09	64333	2,000.00
41000	2000001	36132	OKLAHOMA COUNTY	6/17/09	64333	2,000.00
42400	9517123	28476	OKLAHOMA COUNTY	7/16/08	64333	655.23
42400	9517123	30110	OKLAHOMA COUNTY	7/25/08	64333	4,377.88
42400	9517123	30111	OKLAHOMA COUNTY	7/25/08	64333	4,133.42
42400	9517123	30112	OKLAHOMA COUNTY	7/25/08	64333	2,363.13
42400	9517123	30113	OKLAHOMA COUNTY	7/25/08	64333	5,692.55
42400	9517123	30114	OKLAHOMA COUNTY	7/25/08	64333	2,402.11
42400	9517353	28558	OKLAHOMA COUNTY	7/16/08	64333	931.95
42400	9517353	28559	OKLAHOMA COUNTY	7/16/08	64333	1,595.60
42400	9517353	32471	OKLAHOMA COUNTY	8/12/08	64333	1,968.75
42400	9517353	32474	OKLAHOMA COUNTY	8/12/08	64333	411.25
42400	9517353	32479	OKLAHOMA COUNTY	8/12/08	64333	6,495.56
42400	9517353	32591	OKLAHOMA COUNTY	8/13/08	64333	3,723.55
42400	9517353	33953	OKLAHOMA COUNTY	12/4/08	64333	19,885.73
42400	9517353	33953	OKLAHOMA COUNTY	12/4/08	64333	19,172.75
42400	9517353	33953	OKLAHOMA COUNTY	12/4/08	64333	49,000.00
42400	9517353	33953	OKLAHOMA COUNTY	12/4/08	64333	35,253.97
42400	9517353	33953	OKLAHOMA COUNTY	12/4/08	64333	57,682.36
42400	9517353	33953	OKLAHOMA COUNTY	12/4/08	64333	17,629.71
42500	2000023	32852	OKLAHOMA COUNTY	9/9/08	64333	10,991.10
44000	2000023	34223	OKLAHOMA COUNTY	12/23/08	64333	7,327.40
44000	2000023	35312	OKLAHOMA COUNTY	4/7/09	64333	9,159.25
44000	2000023	35453	OKLAHOMA COUNTY	4/27/09	64333	9,159.25
44000	2000023	35500	OKLAHOMA COUNTY	4/27/09	64333	5,000.00
47000	9514014	33300	OKLAHOMA COUNTY	10/24/08	64333	37,500.00
47000	9514014	33301	OKLAHOMA COUNTY	10/24/08	64333	5,000.00
47000	9516234	35333	OKLAHOMA COUNTY	4/9/09	64333	1,002,989.00
72000	9517353	33422	OKLAHOMA COUNTY	11/5/08	64333	(1,846.01)
72000	9517353	33422	OKLAHOMA COUNTY	11/5/08	64333	261,347.20
72000	9517353	33422	OKLAHOMA COUNTY	11/5/08	64333	(261,347.20)
72000	9517353	33422	OKLAHOMA COUNTY	10/30/08	64333	261,347.20
72000	9517353	33422	OKLAHOMA COUNTY	10/31/08	64333	261,347.20
72000	9517353	33422	OKLAHOMA COUNTY	10/31/08	64333	(261,347.20)
72000	9525903	35186	OKLAHOMA COUNTY	3/23/09	64333	1,169.49
72000	9525903	35222	OKLAHOMA COUNTY	3/26/09	64333	(1,169.49)
72000	9525953	35222	OKLAHOMA COUNTY	3/26/09	64333	1,169.49
			OKLAHOMA COUNTY	Total		1,585,172.18