

# PENDING APPROVAL

## OKLAHOMA COUNTY BOARD OF COUNTY COMMISSIONERS

### AGENDA ITEM REQUEST SHEET

STATE OF OKLAHOMA  
OKLAHOMA COUNTY  
RECORDED OR FILED

FOR THE 5/3/10 AGENDA

2010 APR 19 P 1:03

DEPARTMENT: Oklahoma County Assessor REQUESTED BY: Cherita Wells  
REQUISITION NO.: \_\_\_\_\_ REQUISITION SHEET ATTACHED: \_\_\_\_\_ YES \_\_\_\_\_ N/A

NAME OF FUNDS: Assessors Revolving Fee Account

FUND NUMBERS: 8101 / \_\_\_\_\_ / \_\_\_\_\_

DOES THE AGENDA ITEM CONTAIN PRIVACY-PROTECTED OR SECURITY INFORMATION? \_\_\_\_\_ YES  NO

AGENDA ITEMS CONTAINING PRIVACY-PROTECTED OR SECURITY INFORMATION WILL NOT BE HYPERLINKED TO THE AGENDA.

NUMBER OF ORIGINAL DOCUMENTS TO BE RETURNED TO YOUR DEPARTMENT: \_\_\_\_\_

AGENDA ITEM READS AS FOLLOWS: Monthly Report of Officers/Assessors Revolving Fee Account

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVED BY DA  
(If Applicable)

APPROVED BY ENGINEER  
(If Applicable)

APPROVED BY PURCHASING  
(If Applicable)

\_\_\_\_\_  
ASSISTANT DISTRICT ATTORNEY

\_\_\_\_\_  
COUNTY ENGINEER

\_\_\_\_\_  
PURCHASING AGENT

**Please initial that document has been reviewed for privacy-protected or security information**

DISTRICT ATTORNEY: \_\_\_\_\_ YES \_\_\_\_\_ N/A

COUNTY CLERK: \_\_\_\_\_ YES \_\_\_\_\_ N/A

Indicate any privacy-protected information that exists \_\_\_\_\_

**(NOTE: THE CHAIRMAN/CHIEF DEPUTY MUST APPROVE ALL EMERGENCY REQUESTS FOR ANY ITEM SUBMITTED AFTER THE DEADLINE)**

DATE OF REQUEST: \_\_\_\_\_ APPROVED BY: \_\_\_\_\_  
CHAIRMAN

MONTHLY REPORT OF OFFICERS  
 OFFICE OF COUNTY ASSESSOR, OKLAHOMA COUNTY

The following report showing, by classes, the amount of receipts and disbursements for the month of March 2010 with balance of cash on hand at beginning and close of said month, is respectfully submitted.

CLASSIFICATION OF ACCOUNTS	BALANCE Cash on Hand at Beginning of Month	Received This Month	Transfers In	CANCELED VOUCHERS	Voucher Issued	Transfers Out	BALANCE Cash on Hand at Close of Month
ASSESSOR'S FEE REVOLVING FUND ACCOUNT # 8101	-0-	\$3,699.25	-0-	-0-	\$3,699.25 Voucher #1186	-0-	-0-

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA

I, the duly elected, qualified and acting County Assessor, in and for the County and State aforesaid, do hereby certify that the within and foregoing is a full true and complete copy of the MONTHLY REPORT OF OFFICERS this date: April 9, 2010.

Signature Cherita Wells

Deputy [Signature]



RECONCILEMENT

The following is a reconciliation of the within report of the County Treasurer for the month of March.

Beginning Depository Balance	\$ 1,844.50
ADD: Collections	\$ 3,699.25
Cancelled Vouchers	\$0.00
SUBTRACT: Vouchers Issued	\$0.00
Ending Depository Balance	\$ 1,844.50
ADD: Vouchers Issued, Not Reg.	\$ 3,699.25

Deposits in

Transit-Beginning Ending

TREASURER Errors COUNTY CLERK'S Error

TREASURER BALANCE

\$ 1,069.50

*Leonard Sullivan*  
(Officer)

MONTHLY REPORT FOR THE MONTH OF

APPROVED BY THE BOARD OF COUNTY COMMISSIONERS

THIS \_\_\_ DAY OF \_\_\_ 20\_\_

Chairman

Member

Member

MONTHLY REPORT

Of County Assessor  
Oklahoma County, Okla.  
For month ending on 31st day of  
March 2010.

Reconciled and Filed this 9th day  
of April 2010.

*Leonard Sullivan*  
Officer

I, Leonard Sullivan, Officer  
duly elected, qualified and acting in and  
for Oklahoma County,  
Oklahoma, do solemnly swear that the  
above is true and correct report of all  
fees charged and collected in my office  
for the month ending on the 31st day  
of March 2010.

*Christina Wells*  
Officer

Subscribed and sworn before me this  
9th day of April 2010.

*Christina Wells*  
Notary Public

My Commission Expires: 3/21/12

PENDING APPROVAL

OFFICE OF  
**FORREST "BUTCH" FREEMAN**  
OKLAHOMA COUNTY TREASURER  
**MISCELLANEOUS RECEIPT**

No. 50059

04/20/2010

CASH REGISTER VALIDATION UPON PAYMENT REQUIRED

Received Of: **County Assessor** : **April 20, 2010**

Bank Desc: **BANK OF OKLAHOMA - GENERAL**

In the Sum of: **Three Thousand Six Hundred Ninety Nine Dollars And Twenty Five Cents** **3,699.25**

Source: Accounting Distribution; Explanation:

Item	Account	Source	Description	Tax District	Taxyear	Amount
1	9100 001	ASSESSORS FEE REVOLVIN		000	0000	3,699.25
<b>TOTAL</b>						<b>3,699.25</b>

EXPLANATION (If required, refer to lines 1, 2, 3, etc., above)

check

FORREST "BUTCH" FREEMAN, Oklahoma County Treasurer

By

**Patricia Scott**

Deputy

