



# PENDING APPROVAL

317

## REQUEST FOR DISTRICT ATTORNEY LEGAL SERVICES

THIS FORM IS TO BE USED TO REQUEST ADVICE AND/OR REPRESENTATION FROM THE DISTRICT ATTORNEY'S OFFICE REGARDING THE COUNTY OF OKLAHOMA, COUNTY OFFICIALS AND EMPLOYEES AS REQUIRED BY SECTIONS 215.4, 215.5, 215.25 AND 215.26 OF TITLE 19 OF THE OKLAHOMA STATUTES.

IF ADVICE IS SOUGHT, THE REQUEST MUST BE SIGNED BY AN ELECTED COUNTY OFFICER. THIS FORM MUST BE FILLED OUT AND SUBMITTED TO THE CIVIL DIVISION OF THE OKLAHOMA COUNTY DISTRICT ATTORNEY'S OFFICE IN A TIMELY MANNER. ALL RESPONSES TO REQUESTS FOR ADVICE WILL BE IN WRITING.

IF THE REQUEST IS FOR LEGAL REPRESENTATION UNDER 19 O. S. SECTION 215.25, THE REQUEST MUST BE SUBMITTED IN WRITING EARLY ENOUGH TO PERMIT THE DISTRICT ATTORNEY'S OFFICE ADEQUATE TIME TO COMPLETE A THOROUGH "GOOD-FAITH-AND-COURSE-OF-EMPLOYMENT" INVESTIGATION AS CONTEMPLATED BY 19 O.S. SECTION 215.26.

**DATE OF REQUEST:** Tuesday, April 27, 2010

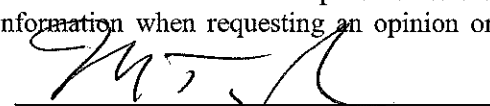
**COUNTY DEPARTMENT MAKING REQUEST:**  District 2      #2289 Michael Taylor

Approve as to form and legality:

Oklahoma City Community College partner agreement

Thanks so much.

**ATTACH ADDITIONAL DOCUMENTS AS APPROPRIATE.** (NOTE: Advice, reviews and approvals as to "form and legality" are based on the documentation and information provided to the District Attorney's Office. Please provide all relevant information when requesting an opinion or review from the District Attorney's Office).

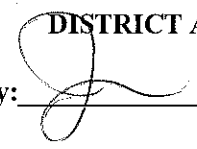
  
\_\_\_\_\_  
COUNTY OFFICER

.....

...  
**DATE RECEIVED BY DISTRICT ATTORNEY:**  
4/27/10

**REPLY BY DISTRICT ATTORNEY:**  
Reviewed  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**David Prater**  
**DISTRICT ATTORNEY**

By:  \_\_\_\_\_

RECEIVED  
APR 27 2010  
CIVIL DIVISION  
DISTRICT ATTORNEY

# PENDING APPROVAL

OKLAHOMA COUNTY BOARD of COUNTY COMMISSIONERS

and

OKLAHOMA CITY COMMUNITY COLLEGE

## PARTNER AGREEMENT

### SIGNATURES

NAME OF INSTITUTION: OKLAHOMA CITY COMMUNITY COLLEGE

Below is a signature from a representative of the institution of higher education.

SIGNATURE: \_\_\_\_\_

TITLE OF SIGNATORY: \_\_\_\_\_

DATE SIGNED: \_\_\_\_\_

NAME OF GOVERNMENT COORDINATING BODY: OKLAHOMA COUNTY COMMISSIONERS

Below is a signature from a representative of the local government coordinating body for the county in which campus is located.

SIGNATURE: \_\_\_\_\_

TITLE OF SIGNATORY: \_\_\_\_\_

DATE SIGNED: \_\_\_\_\_

Description of local/State government's role and responsibilities in reviewing and improving the campus-based plan and supporting the Emergency Management Higher Education ("EMHE") grant:

Oklahoma City Community College, ("OCCC") and Oklahoma County ("County") are subject to danger and damage anytime from flooding, tornadoes, high winds, lightning, hazardous material incidents and other acts of nature or terrorism.

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County and OCCC propose to reinforce the working relationship between County and OCCC in support of emergency management planning, response and recovery programs in Oklahoma County, and according to practices and procedures currently in place. It is understood that the City of Oklahoma City is the primary jurisdiction of authority for the OCCC campus, and as such, Oklahoma County Emergency Management involvement during disaster or significant incident potentially affecting life and property would be at the request of the City of Oklahoma City.

It is the mission of County's emergency management to reduce the loss of life and property and protect its citizens from all types of hazards through a comprehensive, risk based, all-hazards emergency management program of mitigation, preparedness, response and recovery.

It is the mission of OCCC's emergency management to administer a campus-based comprehensive emergency management program in partnership with its academic departments, operating units, staff, administration and its neighboring jurisdictions to safeguard lives and property.

In light of their respective common goals to reduce the loss of life and property from natural or man-made emergencies or disasters, OCCC and the Board of Oklahoma County Commissioners recognize the need to maintain a strong coordination at a level that ensures efficient use of all available resources, consistent with the principles of each entity.

OCCC and the Board of Oklahoma County Commissioners agree to encourage, coordinate, promote, and support an ongoing relationship between both entities, particularly in the area of emergency management programs and activities, and to periodically meet to discuss emergency management plans and activities as necessary and as schedules allow.

OCCC will cooperate with County in all areas of mutual interest as it relates to emergency management including but not limited to: sharing data, information, training, planning, response, recovery, or other operational support programs.

By partnering with County, OCCC can enhance and maximize all emergency management programs capabilities for the purpose of protecting the public health and safety, the college environment, and preserve and safeguard property.

In accordance with established emergency response plans within the City of Oklahoma City, OCCC will provide a rapid coordinated and effective response with full utilization of all available resources, including any resources on hand or available that are essential to the safety, care and welfare of those impacted in the event of any emergency or disaster declared by the jurisdiction.

# PENDING APPROVAL

OCCC will initially partner with Oklahoma City in coordinating large-scale emergency response and recovery, and if requested by Oklahoma City, Oklahoma County resources may additionally be deployed or utilized. As requested through appropriate and established channels and procedures, each partner will work with local law enforcement, fire, public works, and emergency medical personnel to ensure they have sufficient resources to respond to and recover from such events. Should they be required, the requesting of emergency management and/or public safety resources will initially be coordinated through appropriate City of Oklahoma City representatives, as the authority having jurisdiction.

OCCC has two security officers that can teach Citizen Emergency Response Team (C.E.R.T.) classes and plans to partner with OSU/OKC, UCO and the State Regents for other C.E.R.T. trainers to come in and help them as necessary. OCCC may open some C.E.R.T courses to County personnel as space permits.

OCCC will ensure its All-Hazards Emergency Operations Plan (EOP) is consistent with Oklahoma City's EOP through review of each agencies plan at coordinated meetings. OCCC will provide a copy of its EOP to County.

OCCC has two NIMS/ICS Instructors trained to teach Basic NIMS/ICS courses (100, 200 and 700). OCCC will identify faculty and staff to receive NIMS/ICS training. OCCC may open some NIMS/ICS courses to outside agencies including County as space permits. All NIMS/ICS training conducted will be coordinated through Oklahoma State University Fire Service Training (OSU FST).

OCCC will participate in table top, functional and full scale exercises offered by County, when applicable to the exercise scenario or goals of both organizations.

OCCC will coordinate infectious disease and pandemic disease planning with Oklahoma City/County Health Department.

OCCC is responsible for administering and managing the EMHE grant. This includes completing and submitting any reports or other documents that may be required by the EMHE grant.