

PENDING APPROVAL

OKLAHOMA COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST SHEET

FOR THE 5-12-2009 AGENDA

(THE DEADLINE IS ONE WEEK PRIOR TO THE DATE THE AGENDA IS TO BE POSTED)

DEPARTMENT: COUNTY CLERKS OFFICE REQUESTED BY Carolynn Caudill

REQUISITION NO: _____

NAME OF FUNDS: _____

FUND NUMBERS: _____

PLEASE INITIAL IF PRIVACY/PROTECTED INFORMATION EXISTS: _____ YES _____ N/A

NUMBER OF ORIGINAL DOCUMENTS TO BE RETURNED TO YOUR DEPARTMENT: _____

AGENDA ITEM READS AS FOLLOWS:

Discussion and possible action to approve Resolution to Declare the following property surplus and is to be transferred to the Pontotoc County Clerk, Pontotoc County, Oklahoma:

One (1) Grey Metal Roller Shelf with Grey Counter Top, c/n **F106-00156A**, acquired in 1972, from Southwestern Stationary, 4500 N. Sante Fe, Oklahoma City, for an estimated \$1,431.00.

One (1) Art Metal Grey Metal Roller Shelf with Grey Counter Top, c/n **F106-00157A**, acquired in 1972, from Southwestern Stationary, 4500 N. Sante Fe, Oklahoma City, for an estimated \$1,431.00.

One (1) Grey Metal Roller Shelf with Grey Counter Top, c/n **F106-00158A**, acquired in 1972, from Southwestern Stationary, 4500 N. Sante Fe, Oklahoma City, for an estimated \$1,431.00.

One (1) Grey Metal Roller Shelf with Grey Counter Top, c/n **F106-00159A**, acquired in 1972, from Southwestern Stationary, 4500 N. Sante Fe, Oklahoma City, for an estimated \$1,431.00.

One (1) Grey Metal Roller Shelf with Brown Counter Top, c/n **F106-00019**, acquired in 1982, from Southwestern Stationary, 4500 N. Sante Fe, Oklahoma City, for an estimated \$1,320.00.

One (1) Counter Type Roller Shelf Bookcase, w/brown Comp top, c/n **F106-00057**, acquired in 1982, from Wesbanco, 5th & Broadway, Oklahoma City, for an estimated \$1,344.00.

Requested by Carolynn Caudill, County Clerk., and approved as to form and legality by John M. Jacobsen, Assistant District Attorney. (Document Received)

PENDING APPROVAL

APPROVED BY DA
(If Applicable)

APPROVED BY ENGINEER
(If Applicable)

APPROVED BY PURCHASING
(If Applicable)

ASSISTANT DISTRICT ATTORNEY

COUNTY ENGINEER

PURCHASING AGENT

Please initial if privacy/security protected information exist

DISTRICT ATTORNEY – PRIVACY/SECURITY PROTECTED INFORMATION: _____ YES _____ N/A

COUNTY CLERK – PRIVACY/PROTECTED INFORMAITON: _____ YES _____ N/A

(NOTE: THE CHAIRMAN/CHIEF DEPUTY MUST APPROVE ALL EMERGENCY REQUESTS FOR ANY ITEM SUBMITTED AFTER THE DEADLINE)

DATE OF REQUEST: _____ APPROVED BY: _____
CHAIRMAN

PENDING APPROVAL

RESOLUTION NO. _____

A RESOLUTION DECLARING AND DISPOSING OF COUNTY PROPERTY AS SURPLUS

WHEREAS, The Board of County Commissioners of Oklahoma County is directed by State law to make all orders respecting property of the County; and

WHEREAS, The Board of County Commissioners of Oklahoma County, is authorized to deem certain county property and/or equipment as surplus; and

WHEREAS, The Board of County Commissioners of Oklahoma County, pursuant to Title 19 O.S. (2008) § 421.1(E), may enter into an agreement with any other county or political subdivision for the purpose of selling, transferring, trading or otherwise disposing of equipment or materials.

NOW, THEREFORE, BE IT RESOLVED that The Board of County Commissioners of Oklahoma County, does hereby declare the following described property and/or equipment belonging to the Oklahoma County Clerk's Office as surplus and is to be transferred to the Pontotoc County Clerk, Pontotoc County, Oklahoma:

One (1) Grey Metal Roller Shelf with Grey Counter Top, c/n **F106-00156A**, acquired in 1972, from Southwestern Stationary, 4500 N. Sante Fe, Oklahoma City, for an estimated \$1,431.00.

One (1) Art Metal Grey Metal Roller Shelf with Grey Counter Top, c/n **F106-00157A**, acquired in 1972, from Southwestern Stationary, 4500 N. Sante Fe, Oklahoma City, for an estimated \$1,431.00.

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One (1) Counter Type Roller Shelf Bookcase, w/brown Comp top, c/n **F106-00057**, acquired in 1982, from Wesbanco, 5th & Broadway, Oklahoma City, for an estimated \$1,344.00.

PENDING APPROVAL

This instrument was acknowledged before me on the _____ day of _____, 2010, on behalf of the Board of County Commissioners.

Notary Public

My Commission Expires: _____

APPROVED this _____ day of _____, 2010.

BOARD OF COUNTY COMMISSIONERS
PONTOTOC COUNTY, OKLAHOMA

Chairman

ATTEST:

Member

Pontotoc County Clerk

Member

STATE OF OKLAHOMA)
) SS
COUNTY OF PONTOTOC)

This instrument was acknowledged before me on the _____ day of _____, 2010, on behalf of the Board of County Commissioners.

Notary Public

My Commission Expires: _____