

PENDING APPROVAL

OKLAHOMA COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST SHEET

FOR THE May 12, 2010 AGENDA

(THE DEADLINE IS ONE WEEK PRIOR TO THE DATE THE AGENDA IS TO BE POSTED)

DEPARTMENT: COUNTY CLERKS OFFICE REQUESTED BY Carolynn Caudill

REQUISITION NO: 11006596

NAME OF FUNDS: County Clerk's UCC Central Filing Fund

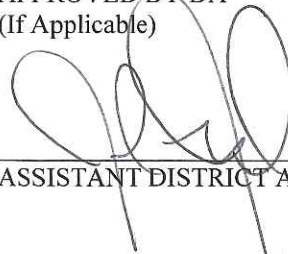
FUND NUMBERS: 1151-1700-54455-2010

PLEASE INITIAL IF PRIVACY/PROTECTED INFORMATION EXISTS: YES N/A

NUMBER OF ORIGINAL DOCUMENTS TO BE RETURNED TO YOUR DEPARTMENT:

AGENDA ITEM READS AS FOLLOWS Discussion and possible to approval (renewal) for Get Imaging For Amendment of Solicitation/Modification of Contract this is the 2nd year. Award # 30-08 dated May 28, 2008. Original Silver Master @ \$192.00 per roll, 215' Silver Duplicate @ \$18.75 per roll, 215' Diazo Duplicate @ \$18.75 per roll, 100' Diazo Duplicate @ \$8.15 per Roll (UCC).

APPROVED BY DA
(If Applicable)

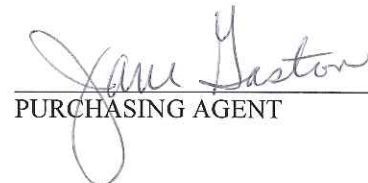
 5/4/2010

ASSISTANT DISTRICT ATTORNEY

APPROVED BY ENGINEER
(If Applicable)

COUNTY ENGINEER

APPROVED BY PURCHASING
(If Applicable)



PURCHASING AGENT

Please initial if privacy/security protected information exist

DISTRICT ATTORNEY – PRIVACY/SECURITY PROTECTED INFORMATION: YES N/A

COUNTY CLERK – PRIVACY/PROTECTED INFORMATION: YES N/A

(NOTE: THE CHAIRMAN/CHIEF DEPUTY MUST APPROVE ALL EMERGENCY REQUESTS FOR ANY ITEM SUBMITTED AFTER THE DEADLINE)

DATE OF REQUEST: APPROVED BY:

CHAIRMAN

REQUEST FOR DISTRICT ATTORNEY LEGAL SERVICES

THIS FORM IS TO BE USED TO REQUEST ADVICE AND/OR REPRESENTATION FROM THE DISTRICT ATTORNEY'S OFFICE REGARDING THE COUNTY OF OKLAHOMA, COUNTY OFFICIALS AND EMPLOYEES AS REQUIRED BY SECTIONS 215.4, 215.5, 215.25 AND 215.26 OF TITLE 19 OF THE OKLAHOMA STATUTES.

IF ADVICE IS SOUGHT, THE REQUEST MUST BE SIGNED BY AN ELECTED COUNTY OFFICER. THIS FORM MUST BE FILLED OUT AND SUBMITTED TO THE CIVIL DIVISION OF THE OKLAHOMA COUNTY DISTRICT ATTORNEY'S OFFICE IN A TIMELY MANNER. ALL RESPONSES TO REQUESTS FOR ADVICE WILL BE IN WRITING.

IF THE REQUEST IS FOR LEGAL REPRESENTATION UNDER 19 O. S. SECTION 215.25, THE REQUEST MUST BE SUBMITTED IN WRITING EARLY ENOUGH TO PERMIT THE DISTRICT ATTORNEY'S OFFICE ADEQUATE TIME TO COMPLETE A THOROUGH "GOOD-FAITH-AND-COURSE-OF-EMPLOYMENT" INVESTIGATION AS CONTEMPLATED BY 19 O.S. SECTION 215.26.

DATE OF REQUEST: May 3, 2010

COUNTY DEPARTMENT MAKING REQUEST: County Clerk's Office,
STATE WITH SPECIFICITY, WHAT THE REQUEST IS AND WHY THE ASSISTANCE OF THE DISTRICT ATTORNEY'S OFFICE IS NEEDED: STANDARD MAINTENANCE CONTRACT. Please review Amendment of Solicitation/Modification of Contract from Get Imaging with BOCC on behalf the County Clerk's Office for the 2nd year of Award # 30-08 for Production, Processing and Duplication of Microfilm @ Original Silver Master @ 192.00, 215' Silver Duplicate @ \$18.75 per roll, 215' Diazo Duplicate \$8.40 per roll, 100' Diazo duplicate @ \$8.15 per roll. Thank You

ATTACH ADDITIONAL DOCUMENTS AS APPROPRIATE. (NOTE: Advice, reviews and approvals as to "form and legality" are based on the documentation and information provided to the District Attorney's Office. Please provide all relevant information when requesting an opinion or review from the District Attorney's Office).

Carolynn Cavill County Clerk
COUNTY OFFICER
By: *Frank W. Wiske, Chief Deputy*

DATE RECEIVED BY DISTRICT ATTORNEY: 5/4/10

REPLY BY DISTRICT ATTORNEY: Reviewed

STATE OF OKLAHOMA
OKLAHOMA COUNTY
RECORDED OR FILED
MAY 11 2010
11:21
CIVIL DIVISION
DISTRICT ATTORNEY
CAROLYNN CAVILL
COUNTY CLERK

RECEIVED
MAY 04 2010
CIVIL DIVISION
DISTRICT ATTORNEY

**DAVID PRATER
DISTRICT ATTORNEY**

By: *[Signature]*

PENDING APPROVAL

Oracle Applications - PROD

File Edit View Folder Tools Window Help

Requisitions (Oklahoma County) - [New]

Number: 11006596 Type: Purchase Req Preparer: Birdsong, Linda
Description: Blanket 10-11 Status: Incomplete Total: USD 10,000.00

Lines Source Details Details Currency

Num	Description	UOM	Quantity	Price	Need-By	Tax Code
1	Productions, Processi	Each	10000	1	07/01/2010 23:00:0	

Destination Type: Expense Source: Supplier
Requester: Birdsong, Linda Supplier: GET IMAGING INCORPORA
Organization: County Clerk Site: NEW REMIT1
Location: County Clerk Contact: ...
Subinventory: Phone:

Catalog... Distributions Approve...

FRM-40400: Transaction complete: 2 records applied and saved.
Record: 1/1 ... List of Valu... <OSC>

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1151-1700-54455
2011

PENDING APPROVAL

**BOARD OF COUNTY COMMISSIONERS
OF OKLAHOMA COUNTY, OKLAHOMA**

CHAIRMAN _____

MEMBER _____


MEMBER _____

DATE: _____

ATTEST:

COUNTY CLERK _____
(SEAL)

APPROVED AS TO FORM AND LEGALITY:

 5/4/2010
Assistant District Attorney

Requisition number 11006596

Blanket Purchase Order number _____

PENDING APPROVAL

Production, Processing, and Duplication of Microfilm

Award Number: 30-08

Date: May 28, 2008

Bid Number: CW09008

Bid Period: July 1, 2008 – June 30, 2009
With Four (4) Options to Renew


Awarded Vendor(s):


GET Imaging, Inc.
3909 NW 36th Street
Oklahoma City, OK 73112
Contact: Tom Tunnell
Phone: 405-415-8400
Fax: 405-415-8404
Email: ttunnell@getimaging.com


OKLAHOMA COUNTY, OKLAHOMA
OKLAHOMA COUNTY PURCHASING AGENT


This is not a Purchase Order. This is only a notice to the successful bidder. No order may be placed without a Purchase Order being issued by Oklahoma County.

Board of County Commissioners
Of Oklahoma County, Oklahoma

Attest:

Carolyn Caudill, County Clerk
(SEAL)



Chairman


Member


Member

PENDING APPROVAL

AWARD

Production, Processing, and Duplication of Microfilm

Bid Period: July 1, 2008 Through June 30, 2009
With Four (4) Options to Renew

- | | <u>Price Per Roll</u> |
|--|-----------------------|
| 1. Price per roll to process exposed original silver 16-mm microfilm:
GET Imaging, Inc. | \$ _____
\$ No Bid |
| 2. Price per roll to create original silver 16-mm microfilm:
GET Imaging, Inc. | \$ _____
\$ 184.00 |

- | | <u>Price Per
100' Roll</u> | <u>Price Per
215' Roll</u> |
|--|--------------------------------|--------------------------------|
| 3. Price per roll to process duplicate copies of processed
16-mm microfilm. | | |
| a) Print film silver duplicate microfilm rolls:
GET Imaging, Inc. | \$ _____
\$ No Bid | \$ _____
\$ 17.00 |
| b) Print film diazo duplicate microfilm rolls:
GET Imaging, Inc. | \$ _____
\$ 7.80 | \$ _____
\$ 8.10 |
| 4. 16MM Microfilm Splicing
GET Imaging, Inc. | \$ _____
\$ No Charge | \$ _____
\$ No Charge |

5. Price increase/decrease for 1st year renewal: \$

VENDOR	Original Silver Master	215' Silver Duplicate	215' Diazo Duplicate	100' Diazo Duplicate
GET Imaging, Inc.	\$ 189.00	\$ 17.85	\$ 8.25	\$ 8.00

6. Price increase/decrease for 2nd year renewal: \$

VENDOR	Original Silver Master	215' Silver Duplicate	215' Diazo Duplicate	100' Diazo Duplicate
GET Imaging, Inc.	\$ 192.00	\$ 18.75	\$ 8.40	\$ 8.15

7. Price increase/decrease for 3rd year renewal: \$

VENDOR	Original Silver Master	215' Silver Duplicate	215' Diazo Duplicate	100' Diazo Duplicate
GET Imaging, Inc.	\$ 197.00	\$ 19.65	\$ 8.60	\$ 8.35

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8. Price increase/decrease for 4th year renewal: \$

VENDOR	Original Silver Master	215' Silver Duplicate	215' Diazo Duplicate	100' Diazo Duplicate
GET Imaging, Inc.	\$ 200.00	\$ 20.65	\$ 8.75	\$ 8.50

Vendor's Time For Completion Once Order is Placed:

GET Imaging, Inc.: The images will be processed the same day they are received and the original rolls and duplicate copies within seven (7) work days.