

PENDING APPROVAL

OKLAHOMA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST SHEET

For The 6/2/2010 Agenda
(DATE)

DEPARTMENT: Sheriff REQUESTED BY: Angela Barber xt. 1944

REQUISITION NO: 11007057 REQUISITION SHEET ATTACHED: X YES N/A

NAME OF FUNDS: Service Fees, Sheriff, Professional Svcs.

FUND NUMBERS: 1160 ; 5105 ; 54030 ; 2011

DOES THE AGENDA ITEM CONTAIN PRIVACY-PROTECTED OR SECURITY INFORMATION? YES X NO

AGENDA ITEMS CONTAINING PRIVACY-PROTECTED OR SECURITY INFORMATION WILL NOT BY HYPERLINKED TO THE AGENDA

NUMBER OF ORIGINAL DOCUMENTS TO BE RETURNED TO YOUR DEPARTMENT: E-mail copy

AGENDA ITEM READS AS FOLLOWS:

Fiscal Year 2010-2011 annual service agreement for Subscription for \$ 1,308.38
Series 295 ALLDATA Information System with quarterly updates
(Pro-rated to cover 8/15/10 - 6/30/11)
\$ 1,308.38

APPROVED BY DA
(If Applicable)

Asst. District Attorney

5/19/2010

APPROVED BY Engineer
(If Applicable)

County Engineer

APPROVED BY PURCHASING
(If Applicable)

Purchasing Agent

Please initial that document has been reviewed for privacy-protected or security information.

DISTRICT ATTORNEY: YES N/A

COUNTY CLERK: YES N/A

Indicate any privacy-protected information that exists

(NOTE; THE CHAIRMAN/CHIEF DEPUTY MUST APPROVE ALL EMERGENCY REQUESTS FOR ANY ITEM SUBMITTED AFTER THE DEADLINE)

DATE OF REQUEST:

APPROVED BY:
Chairman

OKLAHOMA COUNTY INCOMPLETE REQUISITIONS REPORT

DATE PRINTED--: 05-18-2010

Requisition No--: 11007057
Requisition Type--: Purchase Requisition
Creation Date--: 05-18-2010
Description--: Blanket for FY10-11 annual agreement for subscription for Series

Requestor	Qty/Amt	Unit Price	Line Amt	Category
Barber, Angela M	1,308.38	\$ 1.00	\$1,308.38	SERVICE.SUBSCRIPTION
Item Description: Blanket for FY10-11 annual agreement for subscription for Series 295 AllData				
Information System w/ quarterly updates (provides technical assist during vehicle repair				
Distribution: 1160.5105.54030.2011				
Vendor:ALLDATA LLC				
			Requisition Total:	\$1,308.38

Subscription
Fleet
SVC fees

Approval Action (Circle One)

Approve Forward Reject

Forward To : _____

Note : _____

Signature: _____

PENDING APPROVAL

OKLAHOMA COUNTY, OKLAHOMA

BOARD OF COUNTY COMMISSIONERS

STANDARD MAINTENANCE CONTRACT BETWEEN COUNTY AND VENDOR

CONTRACT made as of the 15th day of August 20 10

BETWEEN the **COUNTY:** The Board of County Commissioners of the
County of Oklahoma
320 Robert S. Kerr, Rm. 101
Oklahoma City, Oklahoma 73102

on behalf of: Oklahoma County Sheriff's Office
Contact Person: Angela Barber
Telephone Number: (405) 713-1944

and the **VENDOR:** ALLDATA
Address: 9412 Big Horn Blvd
Elk Grove, CA 95758
Contact Person: Heather Behrman
Telephone Number: 800-829-8727 x3183, fax: 800-829-3329

for the following maintenance or services:

Subscription for Series 295 ALLDATA Information System with Quarterly Updates
(pro-rated from 8/15/10 – 6/30/11) for FY 2010-2011

This Contract is a Renewal X, New _____ Contract.
This contract has been examined and approved as to legality by the District Attorney, Oklahoma
County.



Assistant District Attorney

5/19/2010

Date

THE COUNTY AND THE VENDOR AGREE AS SET FORTH BELOW.

Standard contract consisting of 3 pages
with 1 page of attachments

PENDING APPROVAL

ARTICLE 1 MAINTENANCE/SERVICES

The Vendor shall supply the following maintenance/services as required by the Contract and Bid Specifications: (describe item/s and serial numbers/s to be maintained)

Subscription for Series 295 ALLDATA Information System with Quarterly Updates (pro-rated from 8/15/10 – 6/30/11) for FY 2010-2011

ARTICLE 2 INSURANCE/LIABILITY

The Vendor agrees to maintain liability and Workers' Compensation insurance to cover the acts of Vendor and his employees or agents regarding any services rendered pursuant to this contract. Such liability and Workers' Compensation insurance shall be sufficient in coverage and policy limitations to cover all claims arising under the Oklahoma Governmental Tort Claims Act. The Vendor agrees to indemnify and hold harmless the County for any negligent acts of Vendor in the performance of this Contract.

ARTICLE 3 TERM OF CONTRACT AND RENEWAL

This contract shall commence on **August 15th, 2010** and shall terminate on **June 30th, 2011**. The contract is renewable for an additional fiscal year upon approval of both parties.

Unless terminated earlier, this Contract will automatically terminate at the end of the current fiscal year (June 30) pursuant to Article 10, Section 26 of the Oklahoma Constitution.

It is agreed that the County may terminate this contract at any time before the end of the fiscal year for any reason after giving the Vendor a 30 day written notice of termination. It is further agreed the County may terminate this Contract immediately if the Vendor fails to provide services in accordance with this contract or in any way breaches any of the provisions of the Contract.

ARTICLE 4 CONTRACT AMOUNT

The County shall pay the Vendor for the maintenance/services of this equipment as follows:

The (pro-rated) annual total is \$1,308.38.

ARTICLE 5

PENDING APPROVAL

MISCELLANEOUS PROVISIONS

ARTICLE 6 BLANKET PURCHASE ORDER

This contract is null and void unless the amount of the contract has been encumbered by the Oklahoma County Clerk. Upon approval of this contract a Blanket Purchase Order Number will be issued by Oklahoma County as set out below.


ARTICLE 7 LEGAL AUTHORITY

It is expressly understood that the County is a subdivision of the State of Oklahoma and consequently may only contract pursuant to the procedures and with limitations provided by Oklahoma Law, including the County Purchasing Act, 19 O.S.A. Section 1500 et. seq., 19 O.S.A. Section 1 and 62 O.S.A., Section 430.1.

APPROVED this 20 day of September, 2010.

BOARD OF COUNTY COMMISSIONERS
OKLAHOMA COUNTY, OKLAHOMA

Approved by County ~~Exec~~:



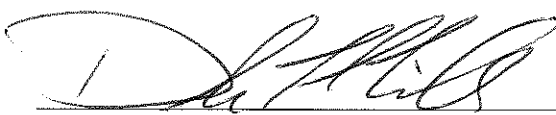
~~Department Head~~

Chairman _____

ATTEST:

Carolynn Caudill, County Clerk

VENDOR: ALDATA LLC

By: 

Attest or Notary:

See Attachas

Date: 9/20/10

Exp: 11 Sept 2011

Requisition Number 11007057

Blanket Purchase Order Number _____

CALIFORNIA ALL-PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

State of California

County of Sacramento

On 20 April 2010 before me, Gary Goodman, Notary Public (Here insert name and title of the officer)

personally appeared Derek Miller

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

[Signature of Notary Public]



(Notary Seal)

ADDITIONAL OPTIONAL INFORMATION

DESCRIPTION OF THE ATTACHED DOCUMENT: Maintenance Contract. (Title or description of attached document)

CAPACITY CLAIMED BY THE SIGNER: Individual (s)

INSTRUCTIONS FOR COMPLETING THIS FORM: Any acknowledgment completed in California must contain verbiage exactly as appears above in the notary section or a separate acknowledgment form must be properly completed and attached to that document.

- State and County information must be the State and County where the document signer(s) personally appeared before the notary public for acknowledgment.
• Date of notarization must be the date that the signer(s) personally appeared which must also be the same date the acknowledgment is completed.

PENDING APPROVAL



SUBSCRIPTION RENEWAL NOTICE

9650 West Taron Drive • Elk Grove, CA 95757 • 800-829-8727 • FAX 800-829-3329

OKLAHOMA COUNTY SHERIFF DEPT
STEPHEN WYATT
8029 SE 29TH ST
MIDWEST CITY, OK 73110

ACCOUNT NUMBER
405-869-2540

UNIT ID
fw751291

Just sign and fax back to 800-829-3329!

Description	Beginning Date	End Date	Net Price
REPAIR SERIES-ONLINE ALL MAKES COVERAGE <i>Pro-Rated Renewal</i>	8/15/2010	6/30/2011	\$ 1,308.38
Sub Total			\$ 1,308.38

Billing	
CASH AUF PREPAY	
Subscription Billing	\$1,308.38
Sales Tax Exempt	\$0.00
Subscription Billing Total	\$1,308.38

- Payment plans automatically renew annually at the then current Valued Customer Renewal Price earned with on-time payments and a continuous subscription. 90-days written notice is required to cancel the recurring payment plan after the first year. Increases limited to 6% per year.
- Sales Taxes collected for your State and Local Agencies

THE PURCHASER EXPRESSLY UNDERSTANDS AND AGREES:

1. The undersigned by his/her signature, acknowledges that this contract is non-cancelable.
2. Due to the continuous updating of information data bases, all information on any given model may not be on the compact disc. Generally, updated information is obtainable by contacting the ALLDATA Customer Service Department at (800) 859-3282.
3. This agreement follows the terms and conditions set forth in the original Sales Agreement, unless expressly modified in writing. A valid contract binding on ALLDATA and Purchaser will come into being only at the time this Agreement is accepted by ALLDATA at ALLDATA's principal office in Elk Grove, CA.

X _____
(Authorized Signature)

PAYMENT CHOICE

CASH (payment enclosed) _____

CASH (due on invoice) _____

EFT _____

PO# _____

VISA / MASTERCARD

card # _____ exp: _____

printed name _____

IMPORTANT INFORMATION ABOUT YOUR ALLDATA SUBSCRIPTION RENEWAL

Avoid unplanned lapse of your ALLDATA Automotive Information System data subscription. You can either FAX (800-829-3329) this signed renewal agreement or mail it to us.

If you have questions about your ALLDATA subscription, please contact **Heather Behrman 800-829-8727 Ext. 3183**

3/22/2010

PENDING APPROVAL



VENDOR:

In order to process your vendor payment we are required to keep on file ALL Vendor Tax ID numbers.

Please complete the appropriate boxes below and fill out the attached W-9 form.

If your company provides one of the services listed below to the County, please check the appropriate box:

Legal _____ Medical _____ Rent _____

PLEASE TYPE ALL INFORMATION TO ASSURE ACCURACY.

Tax Identification Number

- 1. Corporation _____
- 2. Partnership _____
- 3. Individual/Proprietorship
(List Social Security number) _____
- 4. Other (Please explain) _____

Legal Name as it appears on Tax documents filed with the IRS : ALDATA LLC

Phone Number 8008298727 Fax Number 8008293329

The IRS requires 31% withholding on amounts paid to persons who have not submitted required Taxpayer Identification information. A Form 1099 will be mailed to the W-9 address on file to report payments to Individuals or Partnerships.

If you have any questions, please contact the Oklahoma County Clerk's office Accounts Payable Department @ (405)713-1516.

Department submitting form to A/P: Sheriff's Department

Form **W-9**
(Rev. October 2007)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

ALLDATA, LLC

Business name, if different from above

Check appropriate box: Individual/Sole proprietor Corporation Partnership
 Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶
 Other (see instructions) ▶

Exempt
payee

Address (number, street, and apt. or suite no.)

9650 W Taron Dr

City, state, and ZIP code

Elk Grove, CA 95757

Requester's name and address (optional)

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number

or

Employer identification number

62 1763364

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification

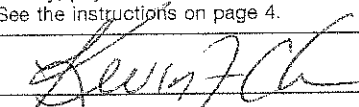
Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign
Here

Signature of
U.S. person ▶



Date ▶

4/20/10

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,