

OKLAHOMA COUNTY INCOMPLETE REQUISITIONS REPORT

DATE PRINTED--: 05-18-2010

Requisition No--: 11007074
Requisition Type--: Purchase Requisition
Creation Date--: 05-18-2010
Description--: Blanket for annual maintenance on Liebert Equipment at Det Ctr F

Requestor
Barber, Angela M Qty/Amt Unit Price Line Amt Category
2,118 \$ 1.00 \$2,118.00 SERVICE.EQUIPMENT
Item Description: Blanket for annual maintenance on Liebert Equipment at Det Ctr FY10-11

Vendor: R B AKINS COMPANY Distribution: 1161.5108.54157.2011

Requisition Total: \$2,118.00

Approval Action (Circle One)

Approve Forward Reject

Forward To : _____

Note : _____

Signature: _____

/// Equip-Vendor maint
/// Facility maint
/// Spec. Revenue

PENDING APPROVAL

OKLAHOMA COUNTY, OKLAHOMA
BOARD OF COUNTY COMMISSIONERS

STANDARD MAINTENANCE CONTRACT BETWEEN COUNTY AND VENDOR

CONTRACT made as of the 1st day of July 20 10

BETWEEN the **COUNTY:** The Board of County Commissioners of the
County of Oklahoma
320 Robert S. Kerr, Rm. 101
Oklahoma City, Oklahoma 73102

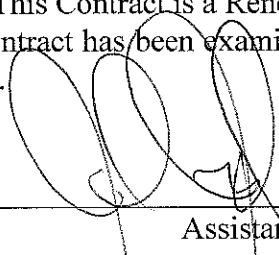
on behalf of: **Oklahoma County Sheriff's Office**
Contact Person: **Angela Barber**
Telephone Number: **713-1944**

and the **VENDOR:** **R.B. AKINS COMPANY**
Address: **3800 WILLOW SPRINGS AVENUE**
OKLAHOMA CITY, OK 73112
Contact Person: **JIMMY CIRILLO**
Telephone Number: **947-6502**
Fax Number: **943-2489**

for the following maintenance or services:

**FY2010-2011 Annual Maintenance Agreement on Liebert Equipment at
Detention Center**

This Contract is a Renewal X, New _____ Contract.
This contract has been examined and approved as to legality by the District Attorney, Oklahoma
County.



Assistant District Attorney

5/19/2010

Date

THE COUNTY AND THE VENDOR AGREE AS SET FORTH BELOW.

Standard contract consisting of 3 pages
with 1 page of attachments

PENDING APPROVAL

ARTICLE 1 MAINTENANCE/SERVICES

The Vendor shall supply the following maintenance/services as required by the Contract and Bid Specifications: (describe item/s and serial numbers/s to be maintained)

Full service maintenance includes six (6) bi-monthly inspection and test visits per year. All parts, maintenance & service, including emergency service is included for the Liebert PH125AUA10 s/n 154389-001, DCDF216A condensor.

ARTICLE 2 INSURANCE/LIABILITY

The Vendor agrees to maintain liability and Workers' Compensation insurance to cover the acts of Vendor and his employees or agents regarding any services rendered pursuant to this contract. Such liability and Workers' Compensation insurance shall be sufficient in coverage and policy limitations to cover all claims arising under the Oklahoma Governmental Tort Claims Act. The Vendor agrees to indemnify and hold harmless the County for any negligent acts of Vendor in the performance of this Contract.

ARTICLE 3 TERM OF CONTRACT AND RENEWAL

This contract shall commence on **July 1st 2010** and shall terminate on **June 30th 2011**. The contract is renewable for an additional fiscal year upon approval of both parties.

Unless terminated earlier, this Contract will automatically terminate at the end of the current fiscal year (June 30) pursuant to Article 10, Section 26 of the Oklahoma Constitution.

It is agreed that the County may terminate this contract at any time before the end of the fiscal year for any reason after giving the Vendor a 30 day written notice of termination. It is further agreed the County may terminate this Contract immediately if the Vendor fails to provide services in accordance with this contract or in any way breaches any of the provisions of the Contract.

ARTICLE 4 CONTRACT AMOUNT

The County shall pay the Vendor for the maintenance/services of this equipment as follows:

One Annual Payment of \$2,118.00

ARTICLE 5 MISCELLANEOUS PROVISIONS

PENDING APPROVAL

ARTICLE 6 BLANKET PURCHASE ORDER

This contract is null and void unless the amount of the contract has been encumbered by the Oklahoma County Clerk. Upon approval of this contract a Blanket Purchase Order Number will be issued by Oklahoma County as set out below.


ARTICLE 7 LEGAL AUTHORITY

It is expressly understood that the County is a subdivision of the State of Oklahoma and consequently may only contract pursuant to the procedures and with limitations provided by Oklahoma Law, including the County Purchasing Act, 19 O.S.A. Section 1500 et. seq., 19 O.S.A. Section 1 and 62 O.S.A., Section 430.1.

APPROVED this _____ day of _____, 20_____.

BOARD OF COUNTY COMMISSIONERS
OKLAHOMA COUNTY, OKLAHOMA

Approved by County ~~Dept.:~~ _____



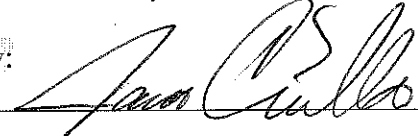
Department Head

Chairman

ATTEST:

Carolynn Caudill, County Clerk

VENDOR: R. B. AKINS Co.

By: 

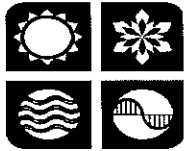
Attest or Notary:



Requisition Number 11007074

Blanket Purchase Order Number _____





**r. b. akins
company**
ENVIRONMENTAL EQUIPMENT
FOR BUSINESS & INDUSTRY

3800 WILLOW SPRINGS AVE.
OKLAHOMA CITY, OK 73112

PHONE: 405/947-6502
FAX: 405/943-2489

March 22, 2010

Oklahoma County
Sheriff's Office
201 N. Shartel
Oklahoma City, OK 73102

Subject: Maintenance Contract Pricing

Dear Sirs,

We are pleased to provide you with our quotation for the following described maintenance contract pricing for your HVAC system.

FULL SERVICE MAINTENANCE / LIEBERT EQUIPMENT

Full service maintenance includes six (6) bi-monthly tests and inspections per year. All repair labor, emergency service, parts and supplies are included in this contract. Our normal response time is within 2 hours. Not only can we provide a fast service response, we have immediate access to a complete line of Liebert factory replacement parts. The R. B. Akins Company can provide you with excellent service through our **FACTORY TRAINED AND AUTHORIZED TECHNICIANS**. We have 24 hour a day access to Liebert Corporation parts and technical support. We are the only local service authorized by Liebert Corporation. We feel we can offer service and support of your Liebert equipment superior to that of any other service contractor.

EQUIPMENT COVERED

- (1) Liebert FH125AUA10, S/N 154389-001
- (1) Liebert DCDF216A Condenser

ANNUAL NET PURCHASE PRICE.....\$2,118.00

TERMS AND CONDITIONS:

Contract period is from 7/1/2010 to 6/30/2011. Payment terms to be agreed upon at acceptance of this contract.

Thank you for the opportunity to provide you with this quotation. Should we be favored with an order for this contract, please issue your purchase order to R. B. Akins Company, or execute the acceptance below, return the original to us and this document will serve as your purchase order.

Regards,

Jimmy Cirillo
R. B. Akins Company
Service Manager
JC/ts

ACCEPTANCE:

COMPANY: _____

NAME: _____

TITLE: _____

DATE: _____

PENDING APPROVAL

OKLAHOMA
COUNTY

SHERIFF



JOHN WHETSEL, SHERIFF
www.oklahomacounty.org

201 N. Shartel
Oklahoma City, OK 73102-2259
(405) 713-1000 • (405) 713-1061 fax
1061

VENDOR:

In order to process your vendor payment we are required to keep on file ALL Vendor Tax ID numbers.

Please complete the appropriate boxes below and fill out the attached W-9 form.

If your company provides one of the services listed below to the County, please check the appropriate box:

Legal _____ Medical _____ Rent _____

PLEASE TYPE ALL INFORMATION TO ASSURE ACCURACY.

Tax Identification Number

1. Corporation
2. Partnership
3. Individual/Proprietorship
(List Social Security number)
4. Other (Please explain)

73-0935549

Legal Name as it appears on Tax documents filed with the IRS: BB Akins Co. Inc

Phone Number 405-947-6502 Fax Number 405-943-2489

The IRS requires 31% withholding on amounts paid to persons who have not submitted required Taxpayer Identification information. A Form 1099 will be mailed to the W-9 address on file to report payments to Individuals or Partnerships.

If you have any questions, please contact the Oklahoma County Clerk's office Accounts Payable Department @ (405)713-1516.

Department submitting form to A/P: Sheriff's Department

Form **W-9**
(Rev. January 2009)
Department of the Treasury
Internal Revenue Service

**Request for Taxpayer
Identification Number and Certification**

Give form to the requester. Do not send to the IRS.

Name RB. Akins Co, Inc
Business name, if different from above

Check appropriate box: Individual/Sole proprietor Corporation Partnership Other Exempt from backup withholding

Address (number, street, and apt. or suite no.) 3300 Willow Springs Ave
City, state, and ZIP code Oklahoma City, OK 73112

Requester's name and address (optional)

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.

Note: If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number	
or	
Employer identification number	<u>73109135149</u>

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here: Signature of U.S. person [Signature] Date 8-15-10

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee.

Note: If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Foreign person. If you are a foreign person, use the appropriate Form W-8 (see Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement that specifies the following five items:

- The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
- The treaty article addressing the income.
- The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
- The type and amount of income that qualifies for the exemption from tax.
- Sufficient facts to justify the exemption from tax under the terms of the treaty article.