

PENDING APPROVAL

OKLAHOMA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST SHEET

STATE OF OKLAHOMA
OKLAHOMA COUNTY
RECORDED OR FILED

2010 JUN -8 P 4:18

For The 6/16/2010 Agenda
(DATE)

STATE OF OKLAHOMA
CAROLYNN CAUDILL
COUNTY CLERK

DEPARTMENT: County Clerk REQUESTED BY: Kelly Henley for Carolynn Caudill

REQUISITION NO: _____ REQUISITION SHEET ATTACHED: _____ YES X N/A

NAME OF FUNDS: _____

FUND NUMBERS: _____ ; _____ ; _____ ; _____

DOES THE AGENDA ITEM CONTAIN PRIVACY-PROTECTED OR SECURITY INFORMATION? _____ YES X NO

AGENDA ITEMS CONTAINING PRIVACY-PROTECTED OR SECURITY INFORMATION WILL NOT BE HYPERLINKED TO THE AGENDA

NUMBER OF ORIGINAL DOCUMENTS TO BE RETURNED TO YOUR DEPARTMENT: _____

AGENDA ITEM READS AS FOLLOWS: County Clerk Receipts - May 2010 - Monthly Report of Officers

| | |
|---|----------------------|
| General Fund | \$304,639.54 |
| County Clerk Lien Fee Fund | \$7,468.38 |
| UCC Central Filing Fund | \$69,598.26 |
| Records Preservation Fund | \$63,155.00 |
| Oklahoma Tax Commission % of Documentary Stamps | \$213,009.41 |
| Mechanics Liens/Investments | \$830.69 |
| Refunds | \$936.50 |
| Total Receipts - May 2010 | \$ 659,637.78 |

APPROVED BY DA
(If Applicable)

APPROVED BY Engineer
(If Applicable)

APPROVED BY PURCHASING
(If Applicable)

Asst. District Attorney

County Engineer

Purchasing Agent

Please initial that document has been reviewed for privacy-protected or security information.

DISTRICT ATTORNEY: _____ YES _____ N/A

COUNTY CLERK: _____ YES _____ N/A

Indicate any privacy-protected information that exists _____

(NOTE; THE CHAIRMAN/CHIEF DEPUTY MUST APPROVE ALL EMERGENCY REQUESTS FOR ANY ITEM SUBMITTED AFTER THE DEADLINE)

DATE OF REQUEST: _____

APPROVED BY: _____

Chairman

SA&I Form 140(2000)

Monthly Report of Officers - Oklahoma County Clerk

The following report showing, by classes, the amount of receipts and disbursements for the month of May 2010 with balance of cash on hand at beginning and close of said months, is respectfully submitted.

| 1 CLASSIFICATION OF ACCOUNTS | 2 BALANCE | | 3 DEBITS/ACCOUNTS RECEIVABLE | | 4 TOTAL | | 5 CREDITS | | 6 BALANCE | |
|--|------------------------------------|--|---------------------------------|--|--------------|--|---------------------|--|--------------------------------|-----------------------|
| | Cash on Hand at beginning of month | | Received this Month | | Transfers In | | Transfers Out | | Cash on Hand at close of month | |
| ROD | \$245,664.66 | | \$225,634.38 | | | | \$245,698.66 | | | \$225,684.38 |
| Documentary Stamps | \$327,690.75 | | \$305,740.50 | | | | \$327,548.58 | | | \$305,740.50 |
| Refunds for Documentary Stamps | \$142.47 | | | | | | \$0.00 | | | \$0.00 |
| Insufficient Checks/Over and Short | \$0.00 | | | | | | | | | |
| Canceled/Stopped Vouchers | \$34.06 | | | | | | | | | |
| UCC | \$138,252.40 | | \$121,818.76 | | | | \$22.68 | | | \$22.58 |
| Tax Liens/IRS Filings | \$3,860.00 | | \$4,069.00 | | | | \$137,823.40 | | | \$121,818.76 |
| Insufficient Checks | \$429.00 | | \$0.00 | | | | \$3,860.00 | | | \$4,069.00 |
| Cancelled/Stopped Vouchers | \$0.00 | | \$0.00 | | | | | | | \$0.00 |
| Over and Short (Adjustments) | \$0.00 | | \$0.00 | | | | \$10.00 | | | \$10.00 |
| WD | \$0.00 | | \$0.00 | | | | \$0.00 | | | \$0.00 |
| Deposits | \$18.50 | | \$13.95 | | | | \$18.50 | | | \$13.95 |
| Cancelled/Stopped Vouchers | \$0.00 | | \$0.00 | | | | \$0.00 | | | \$0.00 |
| Reimbursements | | | \$0.00 | | | | | | | |
| Returned Check | | | | | | | | | | |
| ROD | \$13.00 | | \$127.00 | | | | \$13.00 | | | \$127.00 |
| UCC | \$0.00 | | \$429.00 | | | | \$0.00 | | | \$429.00 |
| WD | \$0.00 | | \$0.00 | | | | \$0.00 | | | \$0.00 |
| Miscellaneous & ACH Refunds | \$0.00 | | | | | | | | | \$0.00 |
| SUB-TOTAL | \$714,962.14 | | \$657,870.59 | | | | \$714,929.46 | | | \$657,903.27 |
| Petty-Cash-On-Hand | \$600.00 | | | | | | \$0.00 | | | \$600.00 |
| Refunds ROD/CCWD | \$11.00 | | | | | | \$936.50 | | | \$947.50 |
| Miscellaneous & ACH Refunds | | | | | | | | | | |
| Mechanics and Maintenance Liens (Bond plus interest) | \$596,511.90 | | \$930.69 | | | | \$13,140.22 | | | \$566,202.37 |
| TOTAL | \$1,312,085.04 | | \$659,637.78 | | | | \$728,973.18 | | | \$1,242,749.64 |

RECONCILEMENT

The following is a reconciliation of the within report of the County Treasurer for the month of May 2010.

| | | |
|---|----------------|----------------|
| 1. Vouchers issued and not Registered by County Treasurer as shown by Last Report | | |
| 2. Vouchers issued during Month as shown by this Report | \$729,005.86 | |
| 3. TOTAL VOUCHERS | \$729,005.86 | |
| 4. Less - Vouchers Registered by County Treasurer as Shown by his Last Report - | | |
| 6. Add - Cash Balance as Shown by this Report - | \$1,242,749.64 | |
| Less - Petty Cash | \$600.00 | \$0.00 |
| 7. Less - Deposit in Transit, if any | \$48,628.63 | \$1,193,521.01 |
| 8. Total - Cash Balance as Shown by County Treasurer's Report . . . | \$1,193,521.01 | |

Vouchers written June 8, 2010

Reconciled and filed on this 8th day of June, 2010.

Kelly Hendrix

MONTHLY REPORT

Of CAROLYNN CAUDILL

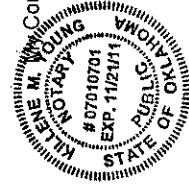
County Clerk of Oklahoma County, Oklahoma
May 2010 31st day of

I, CAROLYNN CAUDILL, County Clerk, duly and elected, qualified and acting in and for Oklahoma County, Oklahoma, do solemnly swear that the above is a true and correct report of all fees charged and collected in my office for the month ending on the 31st day of May 2010

Carolynn Caudill
By Frank W. Minter, Chy. Secy
County Clerk

Subscribed and sworn to before me this 8th day of June 2010

Kelene Myrean
Commission expires: 6/21/11



| Fund No | Fund Name | Previous Balance | Deposits | Disbursements | Cancellations | Transfers | Ending Balance |
|--------------------------|-------------------|---------------------|-------------------|--------------------|---------------|--------------|---------------------|
| 8251 | County Clerk #3 | 653,462.96 | 671,720.64 | -715,865.64 | 32.68 | -32.00 | 609,318.64 |
| 8252 | County Clerk #3ML | 0.00 | 725.00 | -13,140.22 | 0.00 | 12,415.22 | 0.00 |
| 8253 | County Clerk C D | 596,511.90 | 0.00 | 0.00 | 0.00 | -12,309.53 | 584,202.37 |
| Fund Group Totals | | 1,249,974.86 | 672,445.64 | -729,005.86 | 32.68 | 73.69 | 1,193,521.01 |

| UCC RECONCILIATION SUMMARY SHEET | | | | | | | |
|----------------------------------|--------------|----------------|--------------|---------------|-----------------------------|--------------|-------------------------------|
| Filing Type | # Of Filings | Total Business | General Fund | UCC Central | ACH Paid/Electronic Filings | ACH Deposits | Total Line Item for SA&I Form |
| UCC | | | | | | | \$121,818.76 |
| UCC-1&3 | 6,546 | \$65,968.00 | \$32,730.00 | \$33,238.00 | | | |
| Assignments | - | \$0.00 | \$0.00 | \$0.00 | | | |
| Electronic Filings | 4,307 | \$43,070.00 | \$21,535.00 | \$21,535.00 | | | |
| Terminations | - | \$0.00 | \$0.00 | \$0.00 | | | |
| ACH Charges - E-filings | | \$49,756.76 | | | \$49,756.76 | \$49,756.76 | |
| ACH Deposit of Funds Rcd | | \$49,756.76 | | | | \$9,137.00 | |
| ACH IRS Deposit | | \$9,137.00 | | | | | |
| CDI | | \$4,845.76 | | \$4,845.76 | | | |
| Copy | | \$2,905.00 | | \$2,905.00 | | | |
| Bill of Sale | | \$0.00 | \$0.00 | \$0.00 | | | |
| Certifications | | \$63.00 | | \$63.00 | | | |
| Pay on Account | | \$9,137.00 | | \$9,137.00 | | | |
| Info Requests | | \$850.00 | | \$850.00 | | | |
| Tax Liens | | \$4,089.00 | \$2,044.50 | \$2,044.50 | | | \$4,089.00 |
| Returned Checks - Replacement | | \$429.00 | \$429.00 | | | | \$429.00 |
| Insufficient Funds - Bad Checks | | \$0.00 | \$0.00 | | | | \$0.00 |
| Refunds/Vouchers | | \$445.50 | | \$445.50 | | | |
| Sub-Total | 10,853 | \$240,652.78 | \$56,738.50 | \$75,163.76 | \$49,756.76 | \$58,893.76 | |
| Over/Short | | \$10.00 | \$10.00 | | | | \$0.00 |
| Canceled Vouchers | | \$0.00 | | \$0.00 | | | |
| Tax liens | | (\$4,089.00) | | | | | |
| Other Charges | | (\$5,120.00) | | (\$5,120.00) | | | |
| ACH Charges - E-Filings | | (\$49,756.76) | | (\$49,756.76) | | | |
| Refunds/Vouchers | | (\$445.50) | | (\$445.50) | | | \$445.50 |
| ACH Deposits of Funds Rcd | | \$49,756.76 | | \$49,756.76 | | | |
| Total | | \$231,353.78 | \$56,748.50 | \$69,596.26 | | | |
| Pay to Treasurer | | \$56,748.50 | | | | | |
| Pay to UCC Account | | \$69,596.26 | | | | | |
| Total Voucher Paid Out | | \$126,346.76 | | | | | |
| | | | UCC | SA&I Totals | | | |
| Cash Deposited | | \$370.00 | | \$370.00 | | | |
| Checks Deposited | | \$67,099.50 | | \$67,099.50 | | | |
| ACH/IRS Deposits | | \$58,883.76 | | \$58,883.76 | | | |
| Less Return/Insufficient Checks | | \$429.00 | | | | | |
| Less Refunds/Vouchers | | (\$445.50) | | | | | |
| Canceled Vouchers | | \$10.00 | | | | | |
| Total Deposits | | \$126,346.76 | | \$126,346.76 | | | |

| ROD RECONCILIATION SHEET | | | | | | | | | |
|----------------------------------|---------------------|-------------------|---------------------|---------------------|-------------------|---------------------|------------------------|---------------------|--------------------------|
| | Total | Number of Filings | General Fund | Preservations | Lien Fee | OTC | ACH Deposits | ML Investments | Total Line Item for SA&F |
| ROD | | 12884 | | | | | | | \$225,684.38 |
| Recorded Docs & AR Payments | \$154,979.00 | | \$154,979.00 | | | | | | |
| Preservation Fee | \$63,155.00 | | | \$63,155.00 | | | | | |
| Recorded AR Charges | \$5,301.00 | | \$5,301.00 | | | | | | |
| Electronic Deposits | \$82.00 | | \$82.00 | | | | \$82.00 | | |
| Copies & AR Payments | \$3,350.00 | | \$3,350.00 | | | | | | |
| Copy AR Charges | \$0.00 | | \$0.00 | | | | | | |
| Data/Images | \$1,326.00 | | \$1,326.00 | | | | | | |
| M.L. Mailings & Postage | \$2,792.38 | 47 | | | | | | | |
| Mechanics Lien (plus interest) | \$830.69 | | | | | | | \$830.69 | |
| Mechanics Lien Refunds | \$13,140.22 | | | | | | | \$13,140.22 | |
| Doc Stamps | | | | | | | | | |
| Documentary Stamps | \$305,740.50 | | \$92,731.09 | | | \$213,009.41 | | | \$305,740.50 |
| Doc Stamp Refunds | \$0.00 | | \$0.00 | | | | | | \$0.00 |
| Canceled Vouchers | \$22.68 | | \$22.68 | | | | | | |
| Insufficient Checks | (\$32.00) | | (\$32.00) | | | | | | |
| Returned Checks | \$127.00 | | \$127.00 | | | | | | \$127.00 |
| Over & Short | \$0.00 | | \$0.00 | | | | | | (\$32.00) |
| Vouchers/Refunds | \$491.00 | | \$491.00 | | | | | | \$491.00 |
| Sub-Total | \$551,305.47 | 12931 | \$253,701.77 | \$63,155.00 | \$7,468.38 | \$213,009.41 | \$82.00 | | |
| Less Recording AR Charges | (\$5,301.00) | | (\$5,301.00) | | | | | | |
| Less Copy AR Charges | \$0.00 | | \$0.00 | | | | | | |
| Less Vouchers/Refunds | (\$491.00) | | (\$491.00) | | | | | | |
| Totals | \$545,513.47 | | \$247,909.77 | \$63,155.00 | \$7,468.38 | \$213,009.41 | \$82.00 | | \$545,981.79 |
| Total ROD | \$545,513.47 | | General Fund | \$247,909.77 | | | SA&F Totals | | |
| Less Returns/Insufficient Checks | \$95.00 | | Preservation Fund | \$63,155.00 | | | ROD | \$225,684.38 | |
| Less Refunds/Vouchers | (\$491.00) | | OTC | \$213,009.41 | | | Doc. Stamps | \$305,740.50 | |
| Canceled Vouchers | \$22.68 | | Lien Fee Fund | \$7,468.38 | | | Refund Doc. | \$0.00 | |
| Net Deposits | \$531,915.88 | | Total Vouchers | \$531,542.56 | | | Insuf. Checks | \$32.00 | |
| Total | \$531,542.56 | | | | | | Canceled Vouchers | \$22.68 | |
| | | | | | | | Returned Checks | \$127.00 | |
| | | | | | | | Total SA&F | \$531,506.56 | |

PENDING APPROVAL

| Date of Business | Miscellaneous Deposits | | Returned Checks | | Returned Checks | | Returned Checks | | NSF Checks | County Assign. | Warrant Des. Refund | Benefits Refunds | Warrant Desk Deposit | CASH BOOK RECONCILIATION | | | |
|------------------|------------------------|---------|-----------------|--------|-----------------|--------|-----------------|--------|------------|----------------|---------------------|------------------|----------------------|--------------------------|----------------|------------------|-----------------|
| | Deposits | Copies | Paid | WD | Paid | ROD | Paid | UCC | | | | | | Copies | Misc. Deposits | Vouchers/Refunds | Cancel Vouchers |
| 5/1/10 | | | | | | | | | | | | | \$0.00 | | | | \$13.95 |
| 5/2/10 | | | | | | | | | | | | | \$0.00 | | | | \$0.00 |
| 5/3/10 | | \$1.95 | | | | | | | | | | | \$1.95 | | | | \$0.00 |
| 5/4/10 | | | | | | | | | | | | | \$0.00 | | | | \$0.00 |
| 5/5/10 | | | | | | | | | | | | | \$0.00 | | | | \$0.00 |
| 5/6/10 | | | | | | | | | | | | | \$0.00 | | | | \$13.95 |
| 5/7/10 | | | | | | | | | | | | | \$0.00 | | | | \$0.00 |
| 5/8/10 | | | | | | | | | | | | | \$0.00 | | | | \$13.95 |
| 5/9/10 | | | | | | | | | | | | | \$0.00 | | | | \$0.00 |
| 5/10/10 | | | | | | | | | | | | | \$0.00 | | | | \$0.00 |
| 5/11/10 | | \$4.50 | | | | | | | | | | | \$4.50 | | | | \$13.95 |
| 5/12/10 | | | | | | | | | | | | | \$0.00 | | | | \$0.00 |
| 5/13/10 | | | | | | | | | | | | | \$0.00 | | | | \$0.00 |
| 5/14/10 | | | | | | | | | | | | | \$0.00 | | | | \$0.00 |
| 5/15/10 | | | | | | | | | | | | | \$0.00 | | | | \$0.00 |
| 5/16/10 | | | | | | | | | | | | | \$0.00 | | | | \$0.00 |
| 5/17/10 | | | | | | | | | | | | | \$0.00 | | | | \$0.00 |
| 5/18/10 | | | | | | | | | | | | | \$0.00 | | | | \$0.00 |
| 5/19/10 | | | | | | | | | | | | | \$0.00 | | | | \$0.00 |
| 5/20/10 | | \$5.00 | | | | | | | | | | | \$5.00 | | | | \$0.00 |
| 5/21/10 | | | | | | | | | | | | | \$0.00 | | | | \$0.00 |
| 5/22/10 | | | | | | | | | | | | | \$0.00 | | | | \$0.00 |
| 5/23/10 | | | | | | | | | | | | | \$0.00 | | | | \$0.00 |
| 5/24/10 | | | | | | | | | | | | | \$0.00 | | | | \$0.00 |
| 5/25/10 | | | | | | | | | | | | | \$0.00 | | | | \$0.00 |
| 5/26/10 | | | | | | | | | | | | | \$0.00 | | | | \$0.00 |
| 5/27/10 | | | | | | | | | | | | | \$0.00 | | | | \$0.00 |
| 5/28/10 | | | | | | | | | | | | | \$0.00 | | | | \$0.00 |
| 5/29/10 | | | | | | | | | | | | | \$0.00 | | | | \$0.00 |
| 5/30/10 | | | | | | | | | | | | | \$0.00 | | | | \$0.00 |
| 5/31/10 | | | | | | | | | | | | | \$0.00 | | | | \$0.00 |
| Totals | \$0.00 | \$13.95 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$13.95 | | | | \$13.95 |