



**REQUEST FOR DISTRICT ATTORNEY LEGAL SERVICES**

THIS FORM IS TO BE USED TO REQUEST ADVICE AND/OR REPRESENTATION FROM THE DISTRICT ATTORNEY'S OFFICE REGARDING THE COUNTY OF OKLAHOMA, COUNTY OFFICIALS AND EMPLOYEES AS REQUIRED BY SECTIONS 215.4, 215.5, 215.25 AND 215.26 OF TITLE 19 OF THE OKLAHOMA STATUTES.

IF ADVICE IS SOUGHT, THE REQUEST MUST BE SIGNED BY AN ELECTED COUNTY OFFICER. THIS FORM MUST BE FILLED OUT AND SUBMITTED TO THE CIVIL DIVISION OF THE OKLAHOMA COUNTY DISTRICT ATTORNEY'S OFFICE IN A TIMELY MANNER. ALL RESPONSES TO REQUESTS FOR ADVICE WILL BE IN WRITING.

IF THE REQUEST IS FOR LEGAL REPRESENTATION UNDER 19 O. S. SECTION 215.25, THE REQUEST MUST BE SUBMITTED IN WRITING EARLY ENOUGH TO PERMIT THE DISTRICT ATTORNEY'S OFFICE ADEQUATE TIME TO COMPLETE A THOROUGH "GOOD-FAITH-AND-COURSE-OF-EMPLOYMENT" INVESTIGATION AS CONTEMPLATED BY 19 O.S. SECTION 215.26.

**DATE OF REQUEST:** 5/28/10  
**COUNTY DEPARTMENT MAKING REQUEST:** Sheriff

STATE WITH SPECIFICITY, WHAT THE REQUEST IS AND WHY THE ASSISTANCE OF THE DISTRICT ATTORNEY'S OFFICE IS NEEDED: ***FY 2010-2011 Agreement between the BOCC, the Sheriff's Office, and Lockwood Technology Corporation subscription for software and hardware maintenance and support for the Lockwood Physical Inventory and Asset Tagging System.***

**ATTACH ADDITIONAL DOCUMENTS AS APPROPRIATE.** (NOTE: Advice, reviews and approvals as to "form and legality" are based on the documentation and information provided to the District Attorney's Office. Please provide all relevant information when requesting an opinion or review from the District Attorney's Office).


  
\_\_\_\_\_  
**COUNTY OFFICER**

.....  
**DATE RECEIVED BY DISTRICT ATTORNEY:** 5/28/10

**REPLY BY DISTRICT ATTORNEY:** Reviewed

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**RECEIVED**  
MAY 28 2010  
CIVIL DIVISION  
DISTRICT ATTORNEY.

**DAVID PRATER**  
**DISTRICT ATTORNEY**  
By:   
\_\_\_\_\_  
2010 JUN - 2 P 12:01

STATE OF OKLAHOMA  
OKLAHOMA COUNTY  
RECORDED OR FILED

OKLAHOMA COUNTY INCOMPLETE REQUISITIONS REPORT

DATE PRINTED--: 05-27-2010

Requisition No--: 11007456  
Requisition Type--: Purchase Requisition  
Creation Date--: 05-27-2010  
Description--: Blanket for FY 10-11 Subscription for software and hardware main

Requestor	Qty/Amt	Unit Price	Line Amt	Category
Barber, Angela M	4,000	\$ 1.00	\$4,000.00	SERVICE.SUBSCRIPTION

Item Description: Blanket for FY 10-11 Subscription for software and hardware maintenance and support for the Lockwood physical inventory and asset tagging system  
Distribution: 1160.5100.54030.2011  
Vendor: LOCKWOOD TECHNOLOGY CORPORATION

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Requisition Total: \$4,000.00

Subscription  
Sheriff  
SUC Fee

Approval Action (Circle One)

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Approve      Forward      Reject

Forward To : \_\_\_\_\_

Note : \_\_\_\_\_

Signature: \_\_\_\_\_

# PENDING APPROVAL

OKLAHOMA COUNTY, OKLAHOMA

BOARD OF COUNTY COMMISSIONERS

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STANDARD MAINTENANCE CONTRACT BETWEEN COUNTY AND VENDOR

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CONTRACT made as of the 1st day of July 2010

BETWEEN the **COUNTY:** The Board of County Commissioners of the  
County of Oklahoma  
320 Robert S. Kerr, Rm. 101  
Oklahoma City, Oklahoma 73102

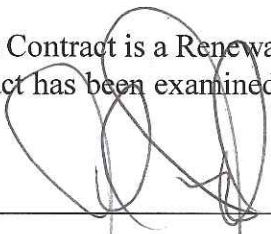
on behalf of: **Oklahoma County Sheriff's Office**(County Dept.)  
Contact Person: **Angela Barber**  
Telephone Number: **(405) 713-1944**

and the **VENDOR:** ***Lockwood Technology Corporation***  
Address: ***300 Queen Anne Ave N., Suite 186***  
***Seattle, WA 98109***  
Contact Person: ***Bruno J. Riegl***  
Telephone Number: ***603-472-2349, fax: 603-472-5436***

for the following maintenance or services:

***Subscription for software and hardware maintenance and support for the  
Lockwood Physical Inventory and Asset Tagging System for FY 2010-2011***

This Contract is a Renewal \_\_\_\_\_, New X Contract.  
This contract has been examined and approved as to legality by the District Attorney, Oklahoma  
County.



Assistant District Attorney

6/11/2010

Date

**THE COUNTY AND THE VENDOR AGREE AS SET FORTH BELOW.**

Standard contract consisting of 3 pages  
with 1 page of attachments

# PENDING APPROVAL

## ARTICLE 1 MAINTENANCE/SERVICES

The Vendor shall supply the following maintenance/services as required by the Contract and Bid Specifications: (describe item/s and serial numbers/s to be maintained)

**Subscription for software and hardware maintenance and support for the Lockwood Physical Inventory and Asset Tagging System for FY 2010-2011**

## ARTICLE 2 INSURANCE/LIABILITY

The Vendor agrees to maintain liability and Workers' Compensation insurance to cover the acts of Vendor and his employees or agents regarding any services rendered pursuant to this contract. Such liability and Workers' Compensation insurance shall be sufficient in coverage and policy limitations to cover all claims arising under the Oklahoma Governmental Tort Claims Act. The Vendor agrees to indemnify and hold harmless the County for any negligent acts of Vendor in the performance of this Contract.

## ARTICLE 3 TERM OF CONTRACT AND RENEWAL

This contract shall commence on July 1<sup>st</sup>, 2010 and shall terminate on June 30<sup>th</sup>, 2011. The contract is renewable for an additional fiscal year upon approval of both parties.

Unless terminated earlier, this Contract will automatically terminate at the end of the current fiscal year (June 30) pursuant to Article 10, Section 26 of the Oklahoma Constitution.

It is agreed that the County may terminate this contract at any time before the end of the fiscal year for any reason after giving the Vendor a 30 day written notice of termination. It is further agreed the County may terminate this Contract immediately if the Vendor fails to provide services in accordance with this contract or in any way breaches any of the provisions of the Contract.

## ARTICLE 4 CONTRACT AMOUNT

The County shall pay the Vendor for the maintenance/services of this equipment as follows:

**The annual total is \$4,000.00.**

# PENDING APPROVAL

## ARTICLE 5 MISCELLANEOUS PROVISIONS

## ARTICLE 6 BLANKET PURCHASE ORDER

This contract is null and void unless the amount of the contract has been encumbered by the Oklahoma County Clerk. Upon approval of this contract a Blanket Purchase Order Number will be issued by Oklahoma County as set out below.

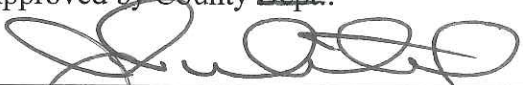
## ARTICLE 7 LEGAL AUTHORITY

It is expressly understood that the County is a subdivision of the State of Oklahoma and consequently may only contract pursuant to the procedures and with limitations provided by Oklahoma Law, including the County Purchasing Act, 19 O.S.A. Section 1500 et. seq., 19 O.S.A. Section 1 and 62 O.S.A., Section 430.1.

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

BOARD OF COUNTY COMMISSIONERS  
OKLAHOMA COUNTY, OKLAHOMA

Approved by County ~~Dept.:~~

  
\_\_\_\_\_  
~~Department Head~~

Chairman \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Carolynn Caudill, County Clerk

VENDOR: LOCKWOOD TECHNOLOGY

By: Bruno J Rieg

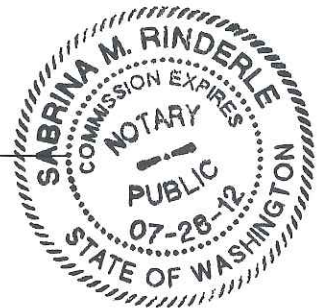
Attest or Notary:

  
\_\_\_\_\_

Date: 5-19-10 Exp: 7-28-12

Requisition Number 11007456

Blanket Purchase Order Number \_\_\_\_\_



# PENDING APPROVAL

*Quote*  
**INVOICE**

## Lockwood Technology Corporation

25 Constitution Drive  
Bedford, NH 03110

DATE INVOICE N...

3/10/2010 62402859

**BILL TO**

**ATTENTION**

Oklahoma County Sheriff's Office  
201 North Shartel Avenue  
Oklahoma City, OK 73102-2227

P.O. #

DUE DATE

PROJECT

6/28/2010

SERVICE	DESCRIPTION	AMOUNT
Maintenance	Subscription for software & hardware maintenance & support to cover the period from July 1, 2010 through June 30, 2011	4,000.00

Phone #

Fax #

Thank you for your business.

**Total**

\$4,000.00

(603) 472-2349

(603) 472-5436