

PENDING APPROVAL

June 16, 2010

The Oklahoma County Public Buildings Authority met in regular session in the office of the Board of County Commissioners of Oklahoma County in Room 103 at 9:15 a.m., June 16, 2010, pursuant to adjournment on June 9, 2010, with the following Trustees present: Ray Vaughn, Chairman; Willa Johnson, Vice-Chairman; and Brian Maughan, Member. Minutes of the meeting were taken by the Office ofCarolynn Caudill, County Clerk and Secretary to the Trust.

Call to order by Ray Vaughn, Chairman.

Notice of the meeting was posted Friday, June 11, 2010.

Maughan moved, Johnson seconded; motion carried unanimously to approve the minutes of the meeting of Wednesday, June 9, 2010.

Maughan moved, Johnson seconded; motion carried unanimously to approve a contract between Metro Parking and Scudder Service & Supply for preventative maintenance/support services on Parking Control Systems at the following locations: 321 Robert S. Kerr, Oklahoma City, Oklahoma, 73102, Metro Parking Garage and Basement Parking Area and North County Garage Parking Area for fiscal year 2010/2011. This contract shall commence on July 1, 2010 and end on June 30, 2011. Requisition No. 11007503 has been issued to Scudder Service & Supply in the amount of \$8,697.00 from Public Buildings Authority Trust/Metro Parking Garage/Equipment-Vendors Maint. (7030/3300/54157), contingent upon encumbrance of funds.

Maughan moved, Johnson seconded; motion carried unanimously to approve standard long term lease contract between Oklahoma County and Standley Systems. The vendor shall supply the following equipment to the County: Savin 79021-D-SPS Copier, includes all-inclusive maintenance, black and white copies at \$0.15 each, (1000 copies per month). Includes all parts, labor and supplies, (excludes paper). This contract shall begin on July 1, 2010, and end on June 30, 2011. Requisition No. 11007567 and Requisition No. 11007566 has been issued to Standley Systems, Inc. in the amount of \$180.00 and \$692.52 from Public Buildings Authority Trust/Metro Parking Garage/Equipment Copiers (7030/3300/54104), contingent upon encumbrance of funds.

Maughan moved, Johnson seconded; motion carried unanimously to approve Lease Agreements between the Oklahoma Public Buildings Authority and the following for lease of space in the Investor's Capital Building, 217 North Harvey Avenue, Oklahoma City, Oklahoma.

Dwight Birdwell, Attorney at Law, for the lease of approximately 2,755 sq. ft. on Floor 2, Suite No. 200, for the sum of \$2,066.25 per month, commencing July 1, 2010, and ending June 30, 2011.

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Susan Alongi dba United Legal Services, for the lease of approximately 832 sq. ft. on Floor 1, Suite No. 102, for the sum of \$693.33 per month, commencing July 1, 2010, and ending June 30, 2011.

Community Sentencing, for the lease of approximately 5,810 sq. ft. on Floor 3, Suite No. 300, No. 302A, No. 302B, No. 302C, No. 303, No. 304, No. 305, No. 306, and No. 310, for the sum of \$3,873.33 per month, commencing July 1, 2010, and ending June 30, 2011.

Mike Smith, Attorney at Law, for the lease of approximately 240 sq. ft. on Floor 4, Suite No. 408 A/B, for the sum of \$200.00 per month, commencing July 1, 2010, and ending June 30, 2011.

Jerry Jones, Attorney at Law, for the lease of approximately 589 sq. ft. on Floor 1, Suite No. 108, for the sum of \$490.83 per month, commencing July 1, 2010, and ending June 30, 2011.

Priese Royster, Legal Advocate, for the lease of approximately 147 sq. ft. on Floor 3, Suite No. 302, for the sum of \$122.50 per month, commencing July 1, 2010, and ending June 30, 2011.

Miguel Hamilton, dba Pro Bail Bond, for the lease of approximately 156 sq. ft. on Floor 1, Suite 110, for the sum of \$130.00 per month, commencing July 1, 2010, and ending June 30, 2011.

Chad Moody, Attorney at Law, for the lease of approximately 736 sq. ft. on Floor 4, Suite 409, for the sum of \$613.33 per month, commencing July 1, 2010, and ending June 30, 2011.

Jeff Hatfield, Attorney at Law, for the lease of approximately 561 sq. ft. on Floor 2, Suite 210, for the sum of \$467.50 per month, commencing July 1, 2010, and ending June 30, 2011.

Maughan moved, Johnson seconded; motion carried unanimously to approve Renewal Lease Agreement between the Oklahoma County Public Buildings Authority and Langston University, for lease of space located at 4201 North Lincoln Boulevard, Oklahoma City, Oklahoma, consisting of 38,628 square feet, for the sum of \$22,533.00 per month. This agreement shall begin on July 1, 2010, and end on June 30, 2011.

Maughan moved, Johnson seconded; motion carried unanimously to approve the following Metro Parking Contracts with the Oklahoma County Public Buildings Authority.

Contract No. 0144 One (1) space at \$90.00 per month for Drew Sharp

Contract No. 1064 One (1) space at \$90.00 per month for Jessica D. Rodriguez

Contract No. 4730 One (1) space at \$90.00 per month for Matt Lee

Contract No. 7753 One (1) space at \$90.00 per month for Keith Barrett

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Contract No. 1032 Eight (8) spaces at \$90.00 per month for Morgan Stanley Smith Barney

Maughan moved, Johnson seconded; motion carried unanimously to approve Resolution PBA 30-10: **Transfer of appropriations for PBA-Metro Parking Garage 3400 in the amount of \$4,000.00 as follows:**

From: 7030-3300-2010-54000	Operation	\$4,000.00
To: 7030-3300-2010-51000	Salary	\$4,000.00

Transfer is needed to meet payroll needs for June, 2010.

Receive Report of Fees for the month of May, 2010

PBA

Investors Capital Building	\$ 22,749.26
Lincoln Building	<u>\$ 71,453.98</u>
Total Receipts	\$ 94,203.24

Maughan moved, Johnson seconded; motion carried unanimously to receive financial statements of the Public Buildings Authority for the periods ended April 30, 2010, and 2009, as compiled by Landreth & Associates, CPA's, P.C.

Maughan moved, Johnson seconded; motion carried unanimously to approve all claims, list available for inspection in the office of the County Clerk, Room 201.

No Citizen participation.

No New business.

Maughan moved, Johnson seconded; motion carried unanimously to adjourn at 9:57 a.m. until 9:15 a.m., Wednesday, June 23, 2010.

OKLAHOMA COUNTY
PUBLIC BUILDINGS AUTHORITY

Raymond L. Vaughn, Jr., Chairman

ATTEST:

Carolynn Caudill, County Clerk and Secretary to the Trust