

PENDING APPROVAL

OKLAHOMA COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST SHEET

FOR THE June 30, 2010 AGENDA

DEPARTMENT: Highway District 2 REQUESTED BY: Commissioner Brian Maughan

REQUISITION NO.: 11008025 REQUISITION SHEET ATTACHED: YES N/A

NAME OF FUNDS: Highway District 2

FUND NUMBERS: 1110 / 9200 / 54104

DOES THE AGENDA ITEM CONTAIN PRIVACY-PROTECTED OR SECURITY INFORMATION? YES NO

AGENDA ITEMS CONTAINING PRIVACY-PROTECTED OR SECURITY INFORMATION WILL NOT BE HYPERLINKED TO THE AGENDA.

NUMBER OF ORIGINAL DOCUMENTS TO BE RETURNED TO YOUR DEPARTMENT: 2

AGENDA ITEM READS AS FOLLOWS: Sooner Copy Machines, Inc. Standard Lease Purchase Agreement (State Contract SW171) for the following item: Sharp AR-M257 Digital Copier. This contract shall commence on July 1, 2010 and end June 30, 2011, pending encumbrance of funds and becoming effective on July 1, 2010. Requested by Brian Maughan, Commissioner . District 2, and approved as to form and legality by John M. Jacobsen, Assistant District Attorney.

APPROVED BY DA
(If Applicable)

APPROVED BY ENGINEER
(If Applicable)

APPROVED BY PURCHASING
(If Applicable)

[Signature]
ASSISTANT DISTRICT ATTORNEY

[Signature]
COUNTY ENGINEER

[Signature]
PURCHASING AGENT

Please initial that document has been reviewed for privacy-protected or security information

DISTRICT ATTORNEY: YES N/A

COUNTY CLERK: QC YES N/A

Indicate any privacy-protected information that exists _____

(NOTE: THE CHAIRMAN/CHIEF DEPUTY MUST APPROVE ALL EMERGENCY REQUESTS FOR ANY ITEM SUBMITTED AFTER THE DEADLINE)

DATE OF REQUEST: _____ APPROVED BY: _____

CHAIRMAN

PENDING APPROVAL

551

REQUEST FOR DISTRICT ATTORNEY LEGAL SERVICES

THIS FORM IS TO BE USED TO REQUEST ADVICE AND/OR REPRESENTATION FROM THE DISTRICT ATTORNEY'S OFFICE REGARDING THE COUNTY OF OKLAHOMA, COUNTY OFFICIALS AND EMPLOYEES AS REQUIRED BY SECTIONS 215.4, 215.5, 215.25 AND 215.26 OF TITLE 19 OF THE OKLAHOMA STATUTES.

IF ADVICE IS SOUGHT, THE REQUEST MUST BE SIGNED BY AN ELECTED COUNTY OFFICER. THIS FORM MUST BE FILLED OUT AND SUBMITTED TO THE CIVIL DIVISION OF THE OKLAHOMA COUNTY DISTRICT ATTORNEY'S OFFICE IN A TIMELY MANNER. ALL RESPONSES TO REQUESTS FOR ADVICE WILL BE IN WRITING.

IF THE REQUEST IS FOR LEGAL REPRESENTATION UNDER 19 O. S. SECTION 215.25, THE REQUEST MUST BE SUBMITTED IN WRITING EARLY ENOUGH TO PERMIT THE DISTRICT ATTORNEY'S OFFICE ADEQUATE TIME TO COMPLETE A THOROUGH "GOOD-FAITH-AND-COURSE-OF-EMPLOYMENT" INVESTIGATION AS CONTEMPLATED BY 19 O.S. SECTION 215.26.

DATE OF REQUEST: Thursday, June 17, 2010

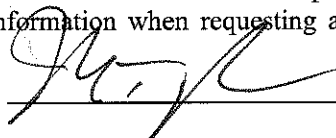
COUNTY DEPARTMENT MAKING REQUEST: District 2 #2289 Michael Taylor

Approve as to form and legality:

Copy Machine agreement

Thanks so much.

ATTACH ADDITIONAL DOCUMENTS AS APPROPRIATE. (NOTE: Advice, reviews and approvals as to "form and legality" are based on the documentation and information provided to the District Attorney's Office. Please provide all relevant information when requesting an opinion or review from the District Attorney's Office).

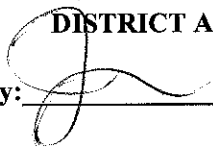


COUNTY OFFICER

.....
...
DATE RECEIVED BY DISTRICT ATTORNEY:
6/17/10

REPLY BY DISTRICT ATTORNEY:
Reviewed

RECEIVED
JUN 17 2010
CIVIL DIVISION
DISTRICT ATTORNEY

David Prater
DISTRICT ATTORNEY
By:  _____

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OKLAHOMA COUNTY, OKLAHOMA

BOARD OF COUNTY COMMISSIONERS

STANDARD LONG TERM LEASE CONTRACT BETWEEN COUNTY AND VENDOR

CONTRACT made as of the 1st day of July, 2010

BETWEEN the COUNTY: The Board of County Commissioners of the
County of Oklahoma
320 Robert S. Kerr, Rm. 101
Oklahoma City, Oklahoma 73102

on behalf of: Highway District 2 (County Dept.)
Contact Person: Coy Kersey, Comptroller
Telephone Number: 405.713.2381

and the **VENDOR:** **Sooner Copy Machines, Inc.**
Address: 115 E. California Ste 301
Oklahoma City, OK 73104

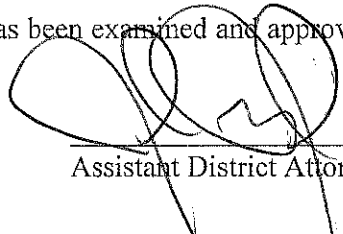
Contact Person: John Miller
Telephone Number: 405.684.8990

for the long term lease of the following items:

Sharp AR-M257 Copier

County or State Contract Number: CW07083

This contract has been examined and approved as to legality by the District Attorney, Oklahoma County.


Assistant District Attorney

6/24/2010
Date

THE COUNTY AND THE VENDOR AGREE AS SET FORTH BELOW.

ARTICLE 1 EQUIPMENT LEASED

The Vendor shall supply the following equipment to the County: (describe item/s and serial numbers/s)

PENDING APPROVAL

Sharp AR-M257 Copier, includes all-inclusive maintenance, black and white copies at \$0.01 each. Includes all parts, labor, and supplies. (Excludes paper)

ARTICLE 2 INSURANCE/LIABILITY

The Vendor agrees to maintain liability and Workers' Compensation insurance to cover the acts of Vendor and his employees or agents regarding any services rendered pursuant to this contract. Such liability and Workers' Compensation insurance shall be sufficient in coverage and policy limitations to cover all claims arising under the Oklahoma Governmental Tort Claims Act. The Vendor agrees to indemnify and hold harmless the County for any negligent acts of Vendor in the performance of this Contract.

ARTICLE 3 TERM OF CONTRACT AND RENEWAL

This contract shall commence on July 1, 2010 and by operation of Article 10 Section 26 of the Oklahoma Constitution, shall terminate at the end of the fiscal year on June 30, 2011. County shall have the right to renew this Contract for successive annual renewal periods. Each annual renewal period shall expire on the last day of the then current fiscal year of County. It is the present intent of the County to continue this lease for an additional 1 fiscal years. However, in order for the contract to be continued the contract must be renewed on July 1 or thereafter of each succeeding fiscal year by an affirmative action of the Board of County Commissioners. Pursuant to 62 O.S. §430.1 in no event shall the County's obligation be deemed to continue past the end of the County's fiscal year ending June 30 of every year, nor shall County be deemed to be indebted beyond the indebtedness created by each fiscal year's obligation.

It is agreed between the parties that the County may terminate this contract at any time before the end of the fiscal year for any reason after giving the Vendor a thirty day written notice and may terminate immediately if Vendor breaches any of the terms of this contract.

ARTICLE 4 CONTRACT AMOUNT

The County shall pay the Vendor for the lease of this equipment as follows:
One hundred twenty dollars and .00/100 per month for lease \$120.00. Annual contract amount \$1,440.00. Estimate for copy charge is \$25.00 per month at a cost of \$0.01 per copy estimated at 2500 copies (2500 x 0.01 = \$25.00). Annual estimated cost for copy charge \$300.00. Total Estimated cost \$1,740.00.

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ARTICLE 5 MISCELLANEOUS PROVISIONS

ARTICLE 6 BLANKET PURCHASE ORDER

This contract is null and void unless the amount of the contract has been encumbered by the Oklahoma County Clerk. Upon approval of this contract a Blanket Purchase Order Number will be issued by Oklahoma County as set out below.

For the contract period of 7/1/2010 through 6/30/2011 the amount of encumbrance will be \$1,740.00.

ARTICLE 7 LEGAL AUTHORITY

It is expressly understood that the County is a subdivision of the State of Oklahoma and consequently may only contract pursuant to the procedures and with limitations provided by Oklahoma Law, including the County Purchasing Act, 19 O.S.A. Section 1500 et. seq., 19 O.S.A. Section 1 and 62 O.S.A., Section 430.1.

APPROVED this 23rd day of June, 2010.

BOARD OF COUNTY COMMISSIONERS
OKLAHOMA COUNTY, OKLAHOMA

Approved by County Dept.:

Chairman

Department Head

ATTEST:

Carolynn Caudill, County Clerk

VENDOR: Sooner Copy Machines, Inc.

By: John Heard

Attest or Notary: Lindsay Kalet

My Commission Expires: March 5, 2013



Requisition Number :1090

Blanket Purchase order number: _____

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#11008025

SRM Application 4000

File Edit View Folder Tools Window Help

Number 11008025 Type Purchase Reqt Preparer Kersey, Coy Yates Jr
Description SW171 - Blanket e Status Incomplete Total USD 1,740.00

Source Details Details Currency

Num	Category	Description	UOM	Quantity	Price	Need-By
1	SERVICE.EQUIP	blanket copier lease	Each	1740	1	

Destination Type Expense Source Supplier
Requester Kersey, Coy Yates Jr Supplier SOONER COPY MACHINES
Organization Highway District #2 Site REMIT
Location District #2 Highway Contact
Subinventory Phone

Catalog... Distributions Approve...

Open

FRM-40400: Transaction complete: 2 records applied and saved.
Record: 1/1 ... List of Valu... <OSC>