

# PENDING APPROVAL

OKLAHOMA COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST SHEET

FOR THE June 30, 2010 AGENDA

**(THE DEADLINE IS ONE WEEK PRIOR TO THE DATE THE AGENDA IS TO BE POSTED)**

DEPARTMENT: Juvenile Justice Center REQUESTED BY: Lawrence E. Hicks

REQUISITION NO.: \_\_\_\_\_ REQUISITION SHEET ATTACHED: \_\_\_\_\_ YES  N/A

NAME OF FUNDS: \_\_\_\_\_

FUND NUMBERS: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

PLEASE INITIAL IF PRIVACY/PROTECTED INFORMATION EXISTS: \_\_\_\_\_ YES  N/A

NUMBER OF ORIGINAL DOCUMENTS TO BE RETURNED TO YOUR DEPARTMENT: \_\_\_\_\_

AGENDA ITEM READS AS FOLLOWS: Monthly Report of Officers for May 2010.

APPROVED BY DA

(If Applicable)

ENGINEER  
PURCHASING

APPROVED BY

(If Applicable)  
(If Applicable)

ASSISTANT DISTRICT ATTORNEY

COUNTY ENGINEER  
PURCHASING AGENT

Please initial if privacy/security protected information exist

DISTRICT ATTORNEY – PRIVACY/SECURITY PROTECTED INFORMATION: \_\_\_\_\_ YES \_\_\_\_\_ N/A

COUNTY CLERK – PRIVACY/PROTECTED INFORMATION: GC YES \_\_\_\_\_ N/A

**(NOTE: THE CHAIRMAN/CHIEF DEPUTY MUST APPROVE ALL EMERGENCY REQUESTS FOR ANY ITEM SUBMITTED AFTER THE DEADLINE)**

DATE OF REQUEST: \_\_\_\_\_

APPROVED  
BY: \_\_\_\_\_  
CHAIRMAN

# PENDING APPROVAL

## MONTHLY REPORT

OF \_\_\_\_\_ County, Okla.  
 (OFFICER)  
 for month ending on \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
 Reconciled and Filed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
 (OFFICER)

I, \_\_\_\_\_ Officer, duly elected, qualified and acting in and for \_\_\_\_\_ County, Oklahoma, do solemnly swear that the above is true and correct report of all fees charged and collected on \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

(OFFICER)  
 Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
 Notary Public  
 My Commission Expires \_\_\_\_\_

## RECONCILEMENT

The following is a reconciliation of the within report with the report of the County OK for the month of MAY 2010

Beginning Depository Balance	\$ 20,863.97
ADD: Collections	\$ 3,049.55
Cancelled Vouchers	\$ 2,305.08
Vouchers Issued	\$ 3,549.55
Depository Balance	\$ 22,669.05
SUBTRACT:	
ENDING	
ADD: Vouchers Issued, Not Reg	
Deposits In Transit: Beginning	
Ending	
TREASURER Errors	
COUNTY CLERKS Errors	\$ -
SUBTRACT:	
TREASURERS BALANCE	\$ 22,669.05

Lawrence E. Hicks / Tina Thompson  
 (OFFICER) (Cashier)  
 MONTHLY REPORT FOR THE MONTH OF May-2010  
 APPROVED BY THE BOARD OF COUNTY COMMISSIONERS  
 THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_  
 Chariman  
 MEMBER  
 MEMBER



RECONCILEMENT

The following is a reconciliation of the within report with the report of the County OK for the month of MAY 2010

Beginning Depository Balance	\$ 4,397.81
ADD: Collections	\$ 1,990.18
Cancelled Vouchers	\$ (1,430.08)
SUBTRACT: Vouchers Issued	\$ 1,990.18
ENDING Depository Balance	\$ 2,967.73
ADD: Vouchers Issued, Not Reg	
Deposits In Transit: Beginning Ending	
TREASURER Errors	\$ -
COUNTY CLERKS Errors	
TREASURERS BALANCE	\$ 2,967.73

Lawrence E. Hicks / Tina Thompson (OFFICER) MONTHLY REPORT FOR THE MONTH OF May-2010

APPROVED BY THE BOARD OF COUNTY COMMISSIONERS THIS DAY OF 20

Charitman MEMBER MEMBER

MONTHLY REPORT

OF County, Okla. (OFFICER) for month ending on day of , 20

Reconciled and Filed this day of , 20 (OFFICER)

I, Officer, duly elected, qualified and acting in and for County, Oklahoma, do solemnly swear that the above is true and correct report of all fees charged and collected on day of , 20

(OFFICER) Subscribed and sworn to before me this day of , 20

Notary Public My Commission Expires



**RECONCILEMENT**

The following is a reconciliation of the within report with the report of the County OK for the month of May 2010

Beginning Depository Balance	\$ 1,896.26
ADD: Collections	\$ -
Cancelled Vouchers	\$ -
Vouchers Issued	\$ -
Depository Balance	\$ 1,896.26
ADD: Vouchers Issued, Not Reg	\$ -
Deposits In Transit: Beginning	\$ -
Ending	\$ -
TREASURER Errors	\$ -
COUNTY CLERKS Errors	\$ -
SUBTRACT:	\$ -
TREASURERS BALANCE	\$ 1,896.26

Lawrence E. Hicks / Valerie D. Lee  
(OFFICER) (Cashier)

MONTHLY REPORT FOR THE MONTH OF May-2010

APPROVED BY THE BOARD OF COUNTY COMMISSIONERS  
THIS DAY OF 20

Charirman  
MEMBER  
MEMBER

**MONTHLY REPORT**

OF \_\_\_\_\_  
County, Okla.  
(OFFICER)

for month ending on \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Reconciled and Filed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

(OFFICER)

I, \_\_\_\_\_ Officer, duly elected, qualified and acting in and for \_\_\_\_\_ County, Oklahoma, do solemnly swear that the above is true and correct report of all fees charged and collected on \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

(OFFICER)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Notary Public  
My Commission Expires \_\_\_\_\_

PENDING APPROVAL

