

# PENDING APPROVAL

## OKLAHOMA COUNTY BOARD OF COUNTY COMMISSIONERS

### AGENDA ITEM REQUEST SHEET

FOR THE WEDNESDAY, JUNE 30<sup>th</sup>, 2010 AGENDA

DEPARTMENT: SHERIFF

REQUESTED BY: Major John Waldenville x-1010

REQUISITION NO.: 11008074

REQUISITION SHEET ATTACHED:  YES  N/A

NAME OF FUNDS: Sheriff Service Fee.Sheriff. Office Space

FUND NUMBERS: 1160.5100.54102.2010

DOES THE AGENDA ITEM CONTAIN PRIVACY-PROTECTED OR SECURITY INFORMATION?  YES  NO

AGENDA ITEMS CONTAINING PRIVACY-PROTECTED OR SECURITY INFORMATION WILL NOT BE HYPERLINKED TO THE AGENDA.

NUMBER OF ORIGINAL DOCUMENTS TO BE RETURNED TO YOUR DEPARTMENT: Two.

AGENDA ITEM READS AS FOLLOWS: FY 2010-2011 Lease Agreement Renewal between the Sheriff's Office and Deer Creek Operating LLC for the lease of space for the "Oklahoma County Sheriff's Office Deer Creek Substation."

APPROVED BY DA  
(If Applicable)

ASSISTANT DISTRICT ATTORNEY

APPROVED BY ENGINEER  
(If Applicable)

COUNTY ENGINEER

APPROVED BY PURCHASING  
(If Applicable)

PURCHASING AGENT

Please initial that document has been reviewed for privacy-protected or security information

DISTRICT ATTORNEY:  YES  N/A

COUNTY CLERK: BC YES  N/A

Indicate any privacy-protected information that exists \_\_\_\_\_

(NOTE: THE CHAIRMAN/CHIEF DEPUTY MUST APPROVE ALL EMERGENCY REQUESTS FOR ANY ITEM SUBMITTED AFTER THE DEADLINE)

DATE OF REQUEST: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

CHAIRMAN

**REQUEST FOR DISTRICT ATTORNEY LEGAL SERVICES**

THIS FORM IS TO BE USED TO REQUEST ADVICE AND/OR REPRESENTATION FROM THE DISTRICT ATTORNEY'S OFFICE REGARDING THE COUNTY OF OKLAHOMA, COUNTY OFFICIALS AND EMPLOYEES AS REQUIRED BY SECTIONS 215.4, 215.5, 215.25 AND 215.26 OF TITLE 19 OF THE OKLAHOMA STATUTES.

IF ADVICE IS SOUGHT, THE REQUEST MUST BE SIGNED BY AN ELECTED COUNTY OFFICER. THIS FORM MUST BE FILLED OUT AND SUBMITTED TO THE CIVIL DIVISION OF THE OKLAHOMA COUNTY DISTRICT ATTORNEY'S OFFICE IN A TIMELY MANNER. ALL RESPONSES TO REQUESTS FOR ADVICE WILL BE IN WRITING.

IF THE REQUEST IS FOR LEGAL REPRESENTATION UNDER 19 O. S. SECTION 215.25, THE REQUEST MUST BE SUBMITTED IN WRITING EARLY ENOUGH TO PERMIT THE DISTRICT ATTORNEY'S OFFICE ADEQUATE TIME TO COMPLETE A THOROUGH "GOOD-FAITH-AND-COURSE-OF-EMPLOYMENT" INVESTIGATION AS CONTEMPLATED BY 19 O.S. SECTION 215.26.

**DATE OF REQUEST:** 6/18/2010

**COUNTY DEPARTMENT MAKING REQUEST:** Sheriff

STATE WITH SPECIFICITY, WHAT THE REQUEST IS AND WHY THE ASSISTANCE OF THE DISTRICT ATTORNEY'S OFFICE IS NEEDED: **FY 2010-2011 Lease Agreement Renewal between the Sheriff's Office and Deer Creek Operating LLC for the lease of space for the "Oklahoma County Sheriff's Office Deer Creek Substation."**

**ATTACH ADDITIONAL DOCUMENTS AS APPROPRIATE.** (NOTE: Advice, reviews and approvals as to "form and legality" are based on the documentation and information provided to the District Attorney's Office. Please provide all relevant information when requesting an opinion or review from the District Attorney's Office).

\_\_\_\_\_  
COUNTY OFFICER

.....  
**DATE RECEIVED BY DISTRICT ATTORNEY:** 6/18/10

**REPLY BY DISTRICT ATTORNEY:** Reviewed

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DAVID PRATER  
DISTRICT ATTORNEY**

By: \_\_\_\_\_

RECEIVED

JUN 18 2010

CIVIL DIVISION  
DISTRICT ATTORNEY

STATE OF OKLAHOMA  
OKLAHOMA COUNTY  
RECORDED OR FILED  
2010 JUN 21 P 12:24  
STATE OF OKLAHOMA  
COURT CLERK  
OKLAHOMA COUNTY

# PENDING APPROVAL

## COMMERCIAL LEASE

Original Lease Dated: October 19, 2009 First Annual Renewal: July 01, 2010

Received from Okla. County Sheriff's Office hereafter referred to as "**Tenant,**" as acceptance of this lease paid to Deer Creek Operating LLC hereafter referred to as "**Landlord**"  
For adequate consideration hereby received from Tenant as described, hereby leases from Landlord ("the premises") known as Deer Creek Center situated in the Oklahoma County State of Oklahoma, described as **3700 N.W. 206<sup>th</sup> St., Suite A, Edmond, Oklahoma 73012**, upon the following terms and conditions: Tenants Name of Business and use of space shall be "Oklahoma County Sheriff's Office Deer Creek Substation"

First Annual Lease Renewal Dates: July 1, 2010 thru June 30, 2011

First Month Rent: July 1, 2010:\$1,000

First Months maintenance fee: \$ 175

Total Monthly rent including water and maintained fee is \$1,175 per month

**1.TERM:** The term of lease is beginning on delivery date of July 1, 2010. Tenant shall pay to landlord, in monthly installments of \$1000 per month described below for minimum monthly rent plus a fixed monthly charge for water, garbage and landscape maintenance of \$175 per month: Totaling \$1175.00 per month. Each payment will be invoiced to the tenant at the close of the month throughout the Term of this lease and the tenant will have net 30 days after receipt of invoice to remit funds. Tenant has the option to renew the lease each year for up to Five years if notification is received 60 days prior to the expiration of the annual lease. Tenants rent will remain the same for the first three: annual renewal periods and will increase to \$1,300 per month for the next two renewal periods, 2012, 2013. Tenant may have an option for five additional annual renewal periods subject to mutual terms. All rents shall be paid to Landlord (Deer Creek Operating LLC) by check or certified funds at the following address: 3660 NW 206<sup>th</sup>, Edmond, Oklahoma 73012 or at such other place as may be designated by Landlord from time to time. The rent is based on approximate gross square footage. Each suite contains approximately 1,150 gross square footage as measured from outside walls. Tenant agrees to pay additional amount needed to finish out tenant improvement of the premises according to section 6.a, 6.b, and 7.

### RENT SCHEDULE:

Tenant Shall Pay \$1,000 minimum monthly rent plus \$175 per month maintenance fee for the first three annual renewal option periods 2009,2010,2011; a total monthly payment of \$1175 per month.

Tenant Shall Pay \$1,300 minimum monthly rent plus \$195 per month maintenance fee for the fourth and fifth annual renewal option periods; a total monthly payment of \$1495 per month.

### 2. LATE CHARGES: OMITTED JUNE 7, 2010

**3. a-PROHIBITED USES:** Tenant shall not use any portion of the premises for purposes other than those specified above. Tenant shall not conduct or permit any sale by auction at the property. Prohibited uses include beauty or barbershops, spas with showers, second hand stores, pawnshops, launder mats, food service, restaurants, vending or ATM machines, nor shall Tenant conduct immoral, unlawful or objectionable acts. Tenant shall not allow any waste upon the premises, or any nuisance.

**3.b PROHIBITED USE:** Tenant shall not use any apparatus, machinery or device in or about the premises, which shall make undue noise or set up any excessive vibration that would interfere with other tenants or the operation of the property, or permit discharge of vapors, fumes, or odors to escape or permeate into other portions of the Property. Tenant will not allow any garbage or other loose or objectionable material to accumulate in or about the premises or Property and will at all times keep the same in a clean condition. Tenant will not do anything within the premises, which would cause structural damage to the property or interfere with the normal operation of its heating, air conditioning, ventilating, and plumbing, other mechanical or electrical systems. Tenant shall not allow anything to be stored outside the premises unless first approved by Landlord. Tenants employees will smoke in designated areas as determined by Landlord. Retail business hours to be no earlier than 6:00 am and no later than 10:00 pm.

# PENDING APPROVAL

**4. ASSIGNMENT AND SUBLETTING:** Tenant shall not assign this lease nor sublet any portion of the premises without prior written consent of the Landlord; consent may be withheld in Landlord's sole discretion.

**5. MAINTENANCE, REPAIRS,** Tenant has inspected the premises and acknowledges that the premises are in good order and repair and is accepting the premises in its "AS IS" condition unless otherwise indicated below in this lease. Tenant will make all repairs and/or improvements that may be desired or required to the premises at Tenant's expense. Tenant shall, at his own expense and at all times, maintain the interior of the premises in good and safe condition, including plate glass, electrical wiring, plumbing and heating installations and all other systems or equipment upon the premises and shall surrender the same, at the earlier of termination or expiration hereof, in as good condition as received, normal wear and tear accepted. Landlord shall insure heating, ventilation, and air conditioning units operate as designed. Tenant shall pay such expense as A/C filters, light bulbs or other maintenance. Tenant shall be responsible for all repairs, required at the premises, excepting the roof, exterior walls, and structural foundations so long as any such damage is not caused by the Tenant, in which case Tenant shall be responsible for such repairs. Tenant shall obtain Landlord's written approval before commencing any repairs. Landlord shall maintain exterior of the building including drives, landscaping, lighting, striping, and snow removal. (See section 5)

**6. a. ALTERATIONS** Tenant shall make no alterations, additions or improvements to the Leased Premises without prior written consent of Landlord, which approval shall not be unreasonably withheld. Landlord may impose, as a condition to its consent, requirements as to the manner in which, the times at which, and the contractor by whom such work shall be done. All such alterations, additions or improvements, including trade fixtures, shall be made by Tenant and Landlord at a shared cost and expense described in section 6b. All construction work done by Tenant shall be performed in a good and workmanlike manner, in compliance with all governmental requirements, cause a minimum of interference with the transaction of business in the building and/or project (INDEMNIFY OMITTED JUNE 7,2010). The property interest of Landlord will not be subject to liens for improvements made by or on behalf of the Tenant and Tenant will notify every contractor making such improvements of this lease provision. Tenant if required by Landlord furnish such waiver or waivers of lien and/or payment or performance bonds or other security in form and with surety satisfactory to Landlord before commencing any work on such alterations, additions or improvements, including trade fixtures. Tenant will notify every contractor making such improvements of this lease provision. Landlord reserves the right to enter the leased premises for the purpose of posting any notices of nonresponsibility as may be permitted by law or desired by Landlord. In the event that Landlord elects to remodel all or any portion of the building and/or project, of which the leased premises are apart, Tenant will provide its full cooperation in connection with such remodeling, including Tenants tolerating temporary inconveniences and the temporary removal of Tenant's signs in order to facilitate such remodeling, as it may relate to the exterior of the Leased Premises Tenant agrees to promptly notify Landlord in writing of any dangerous condition it discovers at the property.

**6. b. ALTERATIONS** Landlord to provide a painted suite with 9-foot tall grid lighted ceiling and an unmonitored security alarm. Landlord acknowledges receipt of a satisfactory sketch from the tenant describing the general layout and a description of materials of the suite and understands that the tenant is authorizing the following improvements to be made by Landlords Contractors. Landlord will enter into a construction contract with a contractor of Landlord's choice to construct leasehold improvements depicted in the sketch further Landlord agrees to complete items a,b,c below of Tenant improvement. Tenant shall be responsible for completing items d and e below.

- a. 3 offices, 6 doors, one 1/2 door, a break room, utility closet and reception counter.
- b. Use all existing lighting fixtures, including outlets, switches, and telephone conduit
- c. Use existing paint color and finishes on new offices to match existing.
- d. Neutral color 12 x 12 ceramic tiles thru out
- e. Provide their own lockers if applicable

**7. TRADE FIXTURES:** Any and all improvements made to the premises during the Term hereof shall belong to the Landlord, except trade fixtures paid for and brought to the premises by the Tenant. Tenant may, upon termination hereof, remove all his trade fixtures, but shall, at Tenant's sole expense, promptly repair and pay for all damages to the premises occasioned by such removal. The merchandise, counters, wall-shelving, signs and any other fixtures or equipment which may from time to time be placed in or on the Leased Premises by the Tenant will be the property of the Tenant and, provided the Tenant is not then in default, Tenant shall have the right to remove a part or all of such property at any time. Any damage resulting from attaching or removing fixtures shall be repaired at the expense of the Tenant. Any property remaining in the Leased Premises 30 days after the expiration of the Lease term shall be deemed abandoned by the Tenant, and Landlord shall have the option of either (a) selling same and retaining the proceeds thereof, (b) disposing of same and charging the cost thereof to Tenant or (c) storing same and charging the cost thereof to Tenant. Upon request by Landlord, Tenant shall provide a complete and accurate list of all Tenants' property located at the Leased Premises secured by the Security Interest Agreement.

**8. COMMON AREA MAINTENENCE**

Landlord grants to Tenant and Tenant's invitees the right to use, in comment with all others to whom Landlord has or may hereafter grant rights to use same, the common areas located within the Retail Center. The Term "Common Areas," as used in this Lease, shall mean the parking areas, pedestrian sidewalks, delivery areas, landscaped areas, and all other areas or improvements which may be provided by Landlord for the common use of the Tenants of the Retail Center. Landlord hereby reserves the following rights with respect to the Common Areas:

- A. To establish reasonable rules and regulations for the use thereof, which shall be uniformly enforced;
- B. To use or prohibit the use by others to whom Landlord may have granted such rights;
- C. To close all or any portion thereof as may be deemed necessary by Landlord;
- D. To change the layout of such Common Areas, including the right to reasonably add to or change their shape and size, whether by the addition of building improvements or otherwise and/or construct or erect building, structures and move or remove the same to long as such changes to not affect the visibility of or convenient access to the Premises;
- E. Omitted

**9. OMITTED**

**10. POSSESSION:** If Landlord is unable to deliver possession of the premises at the anticipated commencement hereof, Landlord shall not be liable for any damage caused thereby, nor shall this lease be void or voidable, but Tenant shall not be liable for any rent until possession is delivered. Tenant may terminate this lease if possession is not delivered within thirty (30) days following the anticipated commencement date.

**11. TENANTS INSURANCE:** Tenant is self-insured which is acceptable to Landlord.

**12. LANDLORD'S INSURANCE:** Landlord shall maintain hazard insurance covering the structure of the premises throughout the Term. Landlord's insurance will not insure Tenant's personal property or leasehold improvements. Tenant is self-insured.

**13. OMITTED**

**14. UTILITIES/MAIL:** Tenant electric meter is separate. Tenant agrees that he shall be responsible for the prompt payment of all utilities used at the premises, including without limitation, water, electricity, heating, telephone and all other services delivered to the premises. Landlord will pay directly to the provider charges for reasonable usage of water and sewer. Tenant, at its expense, shall be obligated to and responsible for initiating service of the utilities including electricity, phone, internet currently provided by AT&T, satellite equipment, telecommunication equipment, its own US mail box key and for maintaining a temperature within the premises to avoid pipes from freezing in the winter.

**15. SIGNS:** Tenant shall not construct any projecting sign or awning at the Property and Tenant may display a sign only with the prior written consent of Landlord, which consent may be granted or denied in Landlord's sole discretion. (See Exhibit "A" attached)

**16. SECURITY:** Any security or personal or property protection desired or required by Tenant on or about the Property shall be provided and paid for by Tenant.

**17. ABANDONMENT OF PREMISIES:** Tenant shall not vacate or abandon the premises at any time during the Term hereof, and if Tenant shall abandon or vacate the premises, or be dispossessed by process of law, or otherwise, Landlord is hereby permitted to re-let and occupy the premises within 30 days. Subject to County budget and funding.

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**18. ORDINANCES AND STATUTES:** Tenant shall comply with all statues, ordinances and requirements of all municipal, state and federal authorities now in force, or which may hereafter be enacted or promulgated, pertaining to the Property or premises, or the use conducted therein. (REVISED JUNE 7, 2010) Tenant shall at his sole cost and expense, promptly comply with all laws, statues, ordinances and governmental rules, regulations or requirements, rules concerning hazardous substances, with the requirements of any board or fire underwriters or other similar body or hereafter constituted or in force relating to or affecting the conditions, use or occupancy of the premises.

**19. CONDEMNATION:** If any part of the premises shall be taken or condemned for public use, and a part thereof remains which is susceptible of occupation hereunder, this lease shall, as to the part taken, terminate as of the date the contemnor acquires possession, and thereafter Tenant shall not be required to pay such portion of the rent for the remaining term as the square footage of the premises remaining bears to the square footage of the premises at the commencement date of this lease; provided however, that Landlord may, at its option, terminate this lease as of the date the contemnor acquires possession. In the event that the premises are condemned in whole, or that such portion is condemned that in Landlord's opinion the remainder is not susceptible for use hereunder. All sums which may be payable on account of any condemnation shall belong to the Landlord, and Tenant shall not be entitled to any party thereof provided however, that Tenant shall be entitled to retain from the contemnor any amount awarded to him for his trade fixtures or moving expenses.

**20. INDEMNIFICATION OF PARTIES: (REVISED JUNE 7, 2010)** Each party is liable for their own acts of negligence.

**21. DESTRUCTION OF PREMISES:** In the event of a partial destruction of the premises during the Term, from any cause Landlord shall forthwith repair the same, provided that such repairs can be paid for with insurance proceeds and made within one hundred twenty (120) days under existing governmental laws and regulations, but such partial destruction shall not terminate this lease, except that Tenant shall be entitled to proportionate reduction of rent while such repairs are being made, based upon the extent to which the making of such repairs shall interfere with the business of Tenant on the premises. If such repairs cannot be made within such one hundred twenty (120) days, Landlord, at its option, may make the same within a reasonable time, this lease continuing in effect with the rent proportionately abated as aforesaid, or in the event that Landlord shall not elect to make such repairs which cannot be made within such one hundred twenty (120) days, this lease may be terminated at the option of either party. In the event the building in which the premises may be situated is destroyed to an extent of not less than one-third of the replacement costs thereof, Landlord may elect to terminate this lease whether the premises be damaged totally destroyed or not at the option of landlord.

**22. HAZARDOUS MATERIALS:** Tenant shall not use, store, or dispose of any hazardous substance upon the premises, except use and storage of such hazardous substance is acceptable if they are customarily used in Tenant's business and such use and storage complies with all environmental and government laws. Tenant is solely responsible for maintenance and cleanup of such substances, and Tenant provides and posts in advance at the property and premises, to all applicable parties, all notices then required by law. Hazardous substance means any hazardous waste, substance or toxic materials regulated under any environmental laws or governmental regulations applicable to the Property. Tenant shall indemnify and hold Landlord harmless from all claims and damages of any kind related to environmental compliance or contamination that arises from Tenant's business or activities at the premises.

**23. OMITTED**

**24. REMEDES OF LANDLORD ON DEFAULT:** In the event of any breach of this lease by Tenant, including the failure to pay all rent when due or to timely fulfill any other obligation provided hereof, Landlord may, at its option, terminate this lease and collect from Tenant all sums due Landlord under this Lease, (REVISED JUNE 7, 2010) BUT NOT THE BALANCE OF THE LEASE AMOUNT. Landlord may continue this lease in effect (with or without terminating Tenant's right to possession) and enforce all its rights and remedies under the lease, including the right to recover the rent as it becomes due under the lease. If said breach of lease continues, Landlord may, at any time thereafter, elect to terminate the lease. Nothing contained herein shall be deemed to limit any other rights or remedies of the Landlord, including without limitation the right upon breach to terminate only Tenant's possession of the premises without terminating Tenant's other obligations. Upon any breach or default by Tenant, Landlord, upon given ten (10) days written notice to Tenant, may elect any one or more of the Landlords' remedies.

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**25. OMITTED**

**26. REPRESENTATION:** Tenant further acknowledges that Tenant has not utilized the services of any real estate agent or broker in this transaction and Tenant shall indemnify and hold harmless Landlord from any claims made for such fees or commissions other than that Landlord might owe to its own broker by prior written agreement. Tenant acknowledges that any broker of Landlord is not representing Tenant in this transaction and Tenant has been advised to seek his own legal and professional counsel regarding this lease prior to execution hereof.

**27. DISPUTE:** in the event there shall be a dispute between Landlord and Tenant and either party shall file an action against the other party to enforce their rights under this lease, or arising out of their relationship as Tenant and Landlord, the parties agree that in the event of suit the matter will be tried by the court or by binding arbitration.

**28. OMITTED**

**29. WAIVER:** A failure of Landlord to enforce any term or provision hereunder shall not be deemed to be a waiver of any of Landlord's rights or remedies hereof.

**NOTICES:** Any notice or document required to be delivered hereof (except invoices for any sums due Landlord from Tenant, which may be provided to Tenant only and by any means provided hereof or by regular mail) shall be deemed to be delivered, whether actually received or not, when (i) deposited in the United States mail, postage prepaid, certified or registered mail (with return receipt requested), or (ii) when sent by Federal Express or other reputable next day courier service (a receipt for sending must be retained by the sending party, in either event, addressed to the parties hereto at the respective addresses provided below or such other address as either party may with 30 days advance written notice, specify to the other. Posting a notice upon the premises shall also be deemed adequate and sufficient delivery of any notice required to be given by Landlord to Tenant (deemed given at the time of posting). All notices under this shall be delivered in writing to Land lord or Tenant as prescribed above.

**30. HOLD OVER:** Any holding over after the expiration of this lease shall be construed as a month to month tenancy at a monthly rental of one and one-half times the last monthly rent due under this lease if not mutually agreed upon in writing.

**31. TIME:** Time is of the essence of this lease and Tenant shall not record this lease.

**32. OMITTED**

**33.LANDLORD'S LIABILITY:** In the event of any transfer of title or interest in the Property, the Landlord named herein (or the grantor in case of any subsequent transfers) shall be relieved of all liability related to Landlord's obligations to be performed after such transfer. Landlords obligations hereunder shall be binding upon Landlord's successors and assigns only during their respective periods of ownership of the Property. Tenant further acknowledges that Landlord is a limited liability company, and therefore its managers and members shall not be personally liable for any loss, damage or liability incurred or claimed by or through Tenant.

**34. OMITTED**

**35. OMITTED**

**36. MISCELLANEOUS:** This lease constitutes the entire agreement between the parties and may be modified only by a writing signed by both parties. This lease shall become binding only upon execution by both Tenant and Landlord. This lease shall survive the expiration of the Term to the extent necessary that any such provision or condition of this lease, which requires performance of obligations or forbearance of an act by either party following lease expiration, can be fulfilled. Unless this sentence is lined out and fully signed by Landlord, there is no addendum or other attachment to this lease.

**37. PARKING:** Tenant will not allow its employees to park on the streets or in space provided for public use, but shall use such spaces as designated by landlord. Tenant agrees not to allow any use of the parking areas of the Property for anything other than employee/customer passenger vehicles during regular business hours. A minimum of 5 reserved parking spaces are being provided to Tenant from 8am – 5pm, 7 days a week. Tenant prohibited from exterior use with the exception of parking.

# PENDING APPROVAL

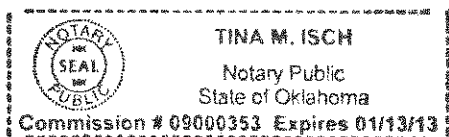
**38.SPECIAL PROVISIONS:** Normal office trash removal is included in with and paid by the Tenant in CAM charges. Should trash demand other than what is normal, then Tenant will be required to pay the additional expense Landlords acknowledges the that Oklahoma County is a political subdivision and is entitled to defenses and exceptions under the Constitution and Statutes of the State of Oklahoma.

This lease is entered into effective this \_\_\_\_ day of \_\_\_\_\_, 2010.

TENANT: By: [Signature]  
Date: 06/10/10

By: [Signature]  
LANDLORD: Manager, Deer Creek Operating LLC  
Date: June 7, 2010

Tina M. Isch  
NOTARY  
01/13/13 Expires  
# 09000353 Com#



SIGN CRITERIA OMITTED JUNE 7, 2010

# PENDING APPROVAL

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

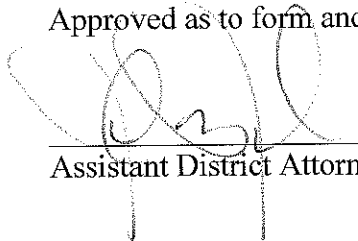
Board of County Commissioners  
Oklahoma County, Oklahoma County

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

Approved as to form and legality:

 8/21/2010  
\_\_\_\_\_  
Assistant District Attorney

ATTEST: \_\_\_\_\_, Deputy  
Carolynn Caudill, County Clerk

OKLAHOMA COUNTY INCOMPLETE REQUISITIONS REPORT

DATE PRINTED--: 06-17-2010

Requisition No--: 11008074  
Requisition Type--: Purchase Requisition  
Creation Date--: 06-17-2010  
Description--: FY 2010-2011 Blanket- Lease for Deer Creek Substation

Requestor  
Hodges, Melissa  
Qty/Amt    Unit Price    Line Amt    Category  
14,100    \$ 1.00    \$14,100.00    SERVICE.REAL PROPERTY  
Item Description:    FY 2010-2011 Blanket- Lease for Deer Creek Substation

Vendor:DEER CREEK OPERATING LLC    Distribution: 1160.5100.54102.2011

Requisition Total: \$14,100.00

- OFFICE SPACE  
- STBLIFE  
- STBLIFE Svc fee

Approval Action (Circle One)

Approve    Forward    Reject

Forward To : \_\_\_\_\_

Note : \_\_\_\_\_

Signature: 