

# PENDING APPROVAL

## OKLAHOMA COUNTY BOARD OF COUNTY COMMISSIONERS

### AGENDA ITEM REQUEST SHEET

FOR THE \_\_\_\_\_ Next Available \_\_\_\_\_ AGENDA

**(THE DEADLINE IS ONE WEEK PRIOR TO THE DATE THE AGENDA IS TO BE POSTED)**

DEPARTMENT: ENGINEERING REQUESTED BY: STACEY TRUMBO

REQUISITION NO.: NA REQUISITION SHEET ATTACHED: \_\_\_\_\_ YES \_\_\_\_\_ N/A

NAME OF FUNDS: \_\_\_\_\_

FUND NUMBERS: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

PLEASE INITIAL IF PRIVACY/PROTECTED INFORMATION EXISTS: \_\_\_\_\_ YES X N/A

NUMBER OF ORIGINAL DOCUMENTS TO BE RETURNED TO YOUR DEPARTMENT: COPY ONLY


AGENDA ITEM READS AS FOLLOWS Discussion and possible action for approval of Resolution No. designating Brad Holt as Requisitioning Officer for the Board of County Commissioners County Road and Bridge Improvement Funds (1111). This item is requested by Stacey Trumbo, PE, County Engineer.

APPROVED BY DA  
(If Applicable)

APPROVED BY ENGINEER  
(If Applicable)

APPROVED BY PURCHASING  
(If Applicable)

NA  
ASSISTANT DISTRICT ATTORNEY

  
COUNTY ENGINEER

NA  
PURCHASING AGENT

Please initial if privacy/security protected information exist

DISTRICT ATTORNEY – PRIVACY/SECURITY PROTECTED INFORMATION: \_\_\_\_\_ YES \_\_\_\_\_ N/A

COUNTY CLERK – PRIVACY/PROTECTED INFORMATION: RC YES \_\_\_\_\_ N/A

**(NOTE: THE CHAIRMAN/CHIEF DEPUTY MUST APPROVE ALL EMERGENCY REQUESTS FOR ANY ITEM SUBMITTED AFTER THE DEADLINE)**

DATE OF REQUEST: \_\_\_\_\_ APPROVED BY: \_\_\_\_\_

CHAIRMAN

# PENDING APPROVAL

RESOLUTION NO. \_\_\_\_\_

BE IT RESOLVED, in accordance with the provisions of Title 19, Section 1501(4), the following employee are designated as a Requisitioning Officer for

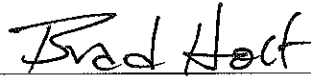
Appropriation Account:

The Board of County Commissioners County Road and Bridge Improvement Funds (1111).

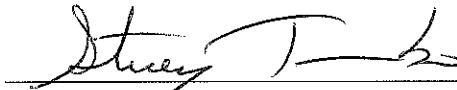
**Employee**

**Signature**

Brad Holt

  
\_\_\_\_\_

The Requisitioning Officer shall identify purchases by the Department as prescribed by law and maintain a record of goods received and consumed by the Department. The designation shall be valid unless revoked or amended by the termination of employment or appointment of a new designee.

  
\_\_\_\_\_  
County Officer

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Carolynn Caudill, County Clerk