

PENDING APPROVAL

OKLAHOMA COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST SHEET

FOR THE July 14, 2011 AGENDA

(THE DEADLINE IS ONE WEEK PRIOR TO THE DATE THE AGENDA IS TO BE POSTED)

DEPARTMENT: Juvenile Justice Center REQUESTED BY: Lawrence E. Hicks

REQUISITION NO.: _____ REQUISITION SHEET ATTACHED: _____ YES N/A

NAME OF FUNDS: _____

FUND NUMBERS: _____ / _____ / _____

PLEASE INITIAL IF PRIVACY/PROTECTED INFORMATION EXISTS: _____ YES N/A

NUMBER OF ORIGINAL DOCUMENTS TO BE RETURNED TO YOUR DEPARTMENT: 2 Originals

AGENDA ITEM READS AS FOLLOWS: _____

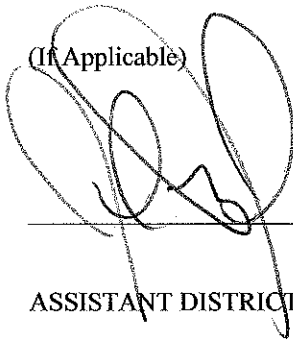
Please review and approve the Memorandum of Understanding between the Oklahoma County Juvenile Bureau and the Oklahoma Military Department who shall provide Emergency Housing for juveniles housed at 5905 N. Classen Court, Oklahoma City, OK 73118. This Memorandum of Understanding shall be effective July 1, 2010 through June 30, 2011.

APPROVED BY DA

APPROVED BY
ENGINEER PURCHASING

(If Applicable)

(If Applicable)
(If Applicable)


7/7/2010

COUNTY ENGINEER
PURCHASING AGENT

ASSISTANT DISTRICT ATTORNEY

Please initial if privacy/security protected information exist

DISTRICT ATTORNEY – PRIVACY/SECURITY PROTECTED INFORMATION: _____ YES _____ N/A

COUNTY CLERK – PRIVACY/PROTECTED INFORMATION: RC YES _____ N/A

(NOTE: THE CHAIRMAN/CHIEF DEPUTY MUST APPROVE ALL EMERGENCY REQUESTS FOR ANY ITEM SUBMITTED AFTER THE DEADLINE)

DATE OF REQUEST: _____

APPROVED BY: _____
CHAIRMAN

REQUEST FOR DISTRICT ATTORNEY LEGAL SERVICES

THIS FORM IS TO BE USED TO REQUEST ADVICE AND/OR REPRESENTATION FROM THE DISTRICT ATTORNEY'S OFFICE REGARDING THE COUNTY OF OKLAHOMA, COUNTY OFFICIALS AND EMPLOYEES AS REQUIRED BY SECTIONS 215.4, 215.5, 215.25 AND 215.26 OF TITLE 19 OF THE OKLAHOMA STATUTES.

IF ADVICE IS SOUGHT, THE REQUEST MUST BE SIGNED BY AN ELECTED COUNTY OFFICER. THIS FORM MUST BE FILLED OUT AND SUBMITTED TO THE CIVIL DIVISION OF THE OKLAHOMA COUNTY DISTRICT ATTORNEY'S OFFICE IN A TIMELY MANNER. ALL RESPONSES TO REQUESTS FOR ADVICE WILL BE IN WRITING.

IF THE REQUEST IS FOR LEGAL REPRESENTATION UNDER 19 O. S. SECTION 215.25, THE REQUEST MUST BE SUBMITTED IN WRITING EARLY ENOUGH TO PERMIT THE DISTRICT ATTORNEY'S OFFICE ADEQUATE TIME TO COMPLETE A THOROUGH "GOOD-FAITH-AND-COURSE-OF-EMPLOYMENT" INVESTIGATION AS CONTEMPLATED BY 19 O.S. SECTION 215.26.

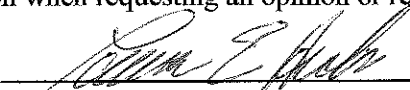
DATE OF REQUEST: 7 / 6 / 10

COUNTY DEPARTMENT MAKING REQUEST: JJC

STATE WITH SPECIFICITY, WHAT THE REQUEST IS AND WHY THE ASSISTANCE OF THE DISTRICT ATTORNEY'S OFFICE IS NEEDED: _____

Please review and approve the Memorandum of Understanding between the Oklahoma County Juvenile Bureau and the Oklahoma Military Department who shall provide Emergency Housing for juveniles housed at 5905 N. Classen Court, Oklahoma City, OK 73118. This Memorandum of Understanding shall be effective July 1, 2010 through June 30, 2011.

ATTACH ADDITIONAL DOCUMENTS AS APPROPRIATE. (NOTE: Advice, reviews and approvals as to "form and legality" are based on the documentation and information provided to the District Attorney's Office. Please provide all relevant information when requesting an opinion or review from the District Attorney's Office).



COUNTY OFFICER

DATE RECEIVED BY DISTRICT ATTORNEY: 7/7/10

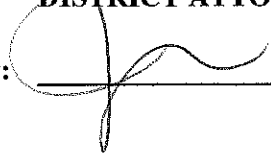
REPLY BY DISTRICT ATTORNEY: Reviewed

STATE OF OKLAHOMA
OKLAHOMA COUNTY
RECEIVED OR FILED
2010 JUL - 8 A 9:41
CIVIL DIVISION
DISTRICT ATTORNEY

RECEIVED

JUL 07 2010
CIVIL DIVISION
DISTRICT ATTORNEY

DAVID PRATER
DISTRICT ATTORNEY

By: 

PENDING APPROVAL

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE OKLAHOMA MILITARY DEPARTMENT AND THE JUVENILE BUREAU OF
THE DISTRICT COURT OF OKLAHOMA COUNTY, OKLAHOMA

SUBJECT: Emergency Housing

1. **Purpose:** To outline the requirements of both agencies regarding housing for juvenile delinquents in the event of an emergency evacuation of the Oklahoma County Juvenile Detention Center.
2. **References:** National Guard Regulation 500-1, Military support to Civil Authorities, and Army Regulation 700-131, Loan and Lease of Army Material, 44O.S.Sec.232.6.
3. **Problem:** In the event the Juvenile Detention Center has to be evacuated, housing the juveniles in a commercial facility is not appropriate, mainly for security reasons and protection of the public. Use of other correctional facilities could endanger the juveniles. Housing where security, food, and hygiene needs can be met is required.
4. **Scope:** This agreement encompasses any situation or disaster for which the facility must be evacuated.

a. Oklahoma Military Department:

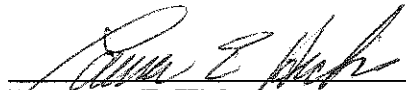
- (1) Provide an armory in as close a proximity to the Detention Center as possible.
- (2) Provide a kitchen and showers, if possible, and a sleeping area. The sleeping area will normally be the drill floor.
- (3) Reserves the right to deny use of these facilities should they be committed to use for military or civil defense purposes when requested by the Oklahoma County Juvenile Center.
- (4) This agreement may be cancelled upon 30 days written notice by either party or terminated on Order of the Adjutant General should the public interest or military requirements necessitate.
- (5) This agreement encompasses State owned property and equipment under the control of the Oklahoma Military Department.

b. Juvenile Bureau of the District Court of Oklahoma County, Oklahoma:

- (1) Provide for the management of the juveniles, cooks, and internal/perimeter security.
- (2) Provide the food products necessary for the preparation of meals.
- (3) In the event the armory kitchen facilities are not available or are inoperative, provide alternate feeding arrangements.
- (4) In the event shower facilities are not available or inoperative, provide alternate shower arrangements.
- (5) Provide the transportation required to move the juveniles to and from the designated armory.
- (6) Provide reimbursement for costs incurred by the State in housing the juveniles.

PENDING APPROVAL

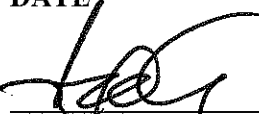
5. **Effective date:** This agreement is effective 1 July 2010 to 30 June, 2011, and will be reviewed and may be renewed annually.



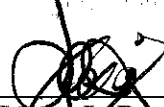
Lawrence E. Hicks
Director of Oklahoma County
Juvenile Bureau

7-1-10

DATE



Richard W. Kirby
Associate District Judge



Myles L. Deering,
Major General, OKARNG
Adjutant General

30 June 2010

DATE

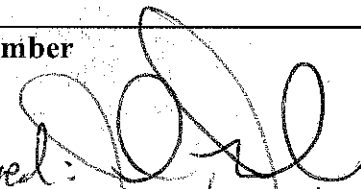
DATE

**Board of County Commissioners of
Oklahoma County, Oklahoma County**

Chairman

Member

Member

Approved: 
Asst. DA.
7/7/2010