

PENDING APPROVAL

OKLAHOMA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST SHEET

STATE OF OKLAHOMA
OKLAHOMA COUNTY
RECORDED OR FILED

2010 JUL -9 P 1:30

For The 7/21/2010 Agenda
(DATE)

STATE OF OKLAHOMA
CAROLYNN CAUDILL
CLERK

DEPARTMENT: County Clerk REQUESTED BY: Kelly Henley for Carolynn Caudill

REQUISITION NO: _____ REQUISITION SHEET ATTACHED: _____ YES X N/A

NAME OF FUNDS: _____

FUND NUMBERS: _____ ; _____ ; _____ ; _____

DOES THE AGENDA ITEM CONTAIN PRIVACY-PROTECTED OR SECURITY INFORMATION? _____ YES X NO

AGENDA ITEMS CONTAINING PRIVACY-PROTECTED OR SECURITY INFORMATION WILL NOT BE HYPERLINKED TO THE AGENDA

NUMBER OF ORIGINAL DOCUMENTS TO BE RETURNED TO YOUR DEPARTMENT: _____

AGENDA ITEM READS AS FOLLOWS: County Clerk Receipts - June 2010 - Monthly Report of Officers

General Fund	\$365,799.21
County Clerk Lien Fee Fund	\$8,364.86
UCC Central Filing Fund	\$69,610.80
Records Preservation Fund	\$72,380.00
Oklahoma Tax Commission % of Documentary Stamps	\$295,155.04
Mechanics Liens/Investments	\$10,921.22
Refunds	\$959.75
Total Receipts - June 2010	\$ 823,190.88

APPROVED BY DA
(If Applicable)

APPROVED BY Engineer
(If Applicable)

APPROVED BY PURCHASING
(If Applicable)

Asst. District Attorney

County Engineer

Purchasing Agent

Please initial that document has been reviewed for privacy-protected or security information.

DISTRICT ATTORNEY: _____ YES _____ N/A

COUNTY CLERK: RC YES _____ N/A

Indicate any privacy-protected information that exists _____

(NOTE; THE CHAIRMAN/CHIEF DEPUTY MUST APPROVE ALL EMERGENCY REQUESTS FOR ANY ITEM SUBMITTED AFTER THE DEADLINE)

DATE OF REQUEST: _____

APPROVED BY: _____
Chairman

SA&I Form 140(2000)

Monthly Report of Officers - Oklahoma County Clerk

The following report showing, by classes, the amount of receipts and disbursements for the month of June 2010 with balance of cash on hand at beginning and close of said months, is respectfully submitted.

1 CLASSIFICATION OF ACCOUNTS	2 BALANCE		3 DEBITS/ACCOUNTS RECEIVABLE		4 TOTAL		5 CREDITS		6 BALANCE	
	Cash on Hand at beginning of month	Close of month	Received this Month	Transfers In	Transfers Out	Vouchers Issued	Transfers Out	Cash on Hand at close of month		
ROD	\$225,864.35	\$225,967.86	\$225,967.86			\$225,675.00		\$255,867.86		
Documentary Stamps	\$305,740.50	\$423,647.25	\$423,647.25			\$305,740.50		\$423,647.25		
Refunds for Documentary Stamps	\$0.00	\$0.00				\$0.00		\$0.00		
Insufficient Checks/Over and Short	\$32.00	(\$148.00)						-\$148.00		
Canceled/Stopped Vouchers	\$22.68					\$75.00		\$75.00		
UCC	\$121,618.76	\$126,815.80	\$126,815.80			\$121,828.76		\$126,815.80		
Tax Liens (IRS Filings)	\$4,039.00	\$4,950.00	\$4,950.00			\$4,069.00		\$4,950.00		
Insufficient Checks	\$0.00	\$0.00	\$0.00					\$0.00		
Canceled/Stopped Vouchers	\$16.00					\$0.00		\$0.00		
Over and Short (Adjustments)		(\$0.00)				\$0.00		\$0.00		
WD	\$13.95	\$64.00	\$64.00			\$13.95		\$64.00		
Deposits		\$0.00	\$0.00			\$0.00		\$0.00		
Canceled/Stopped Vouchers										
Reimbursements		\$0.00	\$0.00							
Returned Check										
ROD	\$127.00	\$13.00	\$13.00			\$127.00		\$13.00		
UCC	\$429.00	\$0.00	\$0.00			\$429.00		\$0.00		
WD	\$0.00	\$0.00	\$0.00			\$0.00		\$0.00		
Miscellaneous & ACH Refunds	\$0.00					\$0.00		\$0.00		
SUB-TOTAL	\$657,903.27	\$811,309.91	\$811,309.91			\$657,828.27		\$811,384.91		
Petty-Cash-On-Hand	\$600.00					\$0.00		\$600.00		
Refunds ROD/UCC/WD	\$44.00		\$959.75			\$991.75		\$12.00		
Miscellaneous & ACH Refunds										
Mechanics and Materials Liens (Bond plus interest)	\$584,202.37	\$10,921.22	\$10,921.22			\$173,036.88		\$462,084.71		
TOTAL	\$1,242,749.64	\$823,190.88	\$823,190.88			\$774,358.90		\$1,294,081.62		

PENDING APPROVAL

RECONCILEMENT

The following is a reconciliation of the within report of the County Treasurer for the month of June 2010.

<p>1. Vouchers issued and not Registered by County Treasurer as shown by Last Report:</p> <p>2. Vouchers issued during Month as shown by this Report:</p> <p>3. TOTAL VOUCHERS</p> <p>4. Less - Vouchers Registered by County Treasurer as Shown by his Last Report -</p> <p>6. Add - Cash Balance as Shown by this Report -</p> <p>7. Less - Petty Cash Less - Deposit in Transit, if any</p> <p>8. Total - Cash Balance as Shown by County Treasurer's Report ...</p>	<p>.....</p> <p><u>\$771,933.90</u></p> <p>.....</p> <p><u>\$771,933.90</u></p> <p>.....</p> <p><u>\$1,294,081.62</u></p> <p>.....</p> <p><u>\$600.00</u></p> <p><u>\$52,845.61</u></p> <p>.....</p> <p><u>\$1,240,636.01</u></p> <p>.....</p> <p><u>\$1,240,636.01</u></p>
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Vouchers written July 8, 2010

Reconciled and filed on this 8th day of July, 2010.

Karen L. Prince

MONTHLY REPORT

OF CAROL YNN CAUDILL

County Clerk of Oklahoma County, Oklahoma

June 2010

30th day of

I, CAROL YNN CAUDILL County Clerk,

duly and elected, qualified and acting in and for Oklahoma County, Oklahoma, do solemnly swear that the above is a true and correct report of all fees charged and collected in my office for the month ending on the

30th day of June 2010


Carol Ynn Caudill by [Signature]
County Clerk

Subscribed and sworn to before me this

8th day of July 2010

Karen L. Prince

My Commission expires: _____


KAREN L. PRINCE
 Notary Public
 State of Oklahoma
 Commission # 99010128 Expires 07/18/14

PENDING APPROVAL

Monthly Voucher Total Worksheet					
June-10					
General Fund	Receipt #	Total Amount	Total Checks	Voucher Number	
ROD	9200006	\$175,163.00			
Less shortage in cash on hand	9200006				
Documentary Stamps	9200007	\$128,492.21	\$303,655.21		
UCC	9200006	\$62,155.00			
			\$62,155.00		
Warrant Desk	9200006	\$64.00			
			\$64.00		
Sub Total				\$365,874.21	
Special Revenue Fund					
Clerk's Lien Fee Fund 1150		\$8,364.86			
	9380001		\$8,364.86		
UCC Central Filing Fund 1151		\$69,610.80			
ACH Refunds	9670001	\$0.00	\$69,610.80		
Records Preservation Fund 1152		\$72,380.00			
	9680001		\$72,380.00		
Sub Total				\$150,355.66	
Oklahoma Tax Commission					
Documentary Stamps		\$423,647.25	\$295,155.04		
Sub Total				\$295,155.04	
Total Vouchers				\$811,384.91	
ML					
ML + Investments			\$10,921.22		
Sub Total				\$10,921.22	
Total				\$822,306.13	
Voucher Total from SA&I		\$811,384.91			
Voucher Total		\$811,384.91			
Net Difference "0"		\$0.00			

Fund No	Fund Name	Previous Balance	Deposits	Disbursements	Cancellations	Transfers	Ending Balance
8251	County Clerk #3	609,318.64	808,200.68	-658,895.02	75.00	-148.00 ✓	758,551.30
8252	County Clerk #3ML	0.00	10,823.46	-113,038.88	0.00	102,215.42	-0.00
8253	County Clerk C D	584,202.37	0.00	0.00	0.00	-102,117.66	482,084.71
Fund Group Totals		1,193,521.01	819,024.14	-771,933.90	75.00	-50.24	1,240,636.01

ROD RECONCILIATION SHEET									
	Total	Number of Filings	General Fund	Preservations	Lien Fee	OTC	ACH Deposits	ML Investments	Total Line Item for SA&I Form
ROD		14729							\$255,967.96
Recorded Docs & AR Payments	\$166,126.00		\$166,126.00						
Preservation Fee	\$72,380.00		\$72,380.00						
Recorded AR Charges	\$5,125.00		\$5,125.00						
Electronic Deposits	\$9,097.00		\$9,097.00				\$9,097.00		
Copies & AR Payments	\$4,139.00				\$4,139.00				
Copy AR Charges	\$0.00				\$0.00				
Data/Images	\$1,279.00				\$1,279.00				
ML Mailings & Postage	\$2,946.86	59			\$2,946.86				
Mechanics Lien (plus interest)	\$10,921.22							\$10,921.22	\$10,921.22
Mechanics Lien Refunds	\$113,038.88							\$113,038.88	\$113,038.88
Doc Stamps									
Documentary Stamps	\$423,647.25		\$128,492.21			\$295,155.04			\$423,647.25
Doc Stamp Refunds	\$0.00		\$0.00						\$0.00
Canceled Vouchers	\$75.00		\$75.00						
Insufficient Checks	(\$148.00)		(\$148.00)						\$13.00
Returned Checks	\$13.00		\$13.00						(\$148.00)
Over & Short	\$0.00		\$0.00						
Vouchers/Refunds	\$527.75		\$527.75						\$527.75
Sub-Total	\$809,167.96	14788	\$309,307.96	\$72,380.00	\$8,364.86	\$295,155.04	\$9,097.00		
Less Recording AR Charges	(\$5,125.00)		(\$5,125.00)						
Less Copy AR Charges	\$0.00				\$0.00				
Less Vouchers/Refunds	(\$527.75)		(\$527.75)						
Totals	\$803,515.21		\$303,655.21	\$72,380.00	\$8,364.86	\$295,155.04	\$9,097.00		\$803,967.96
Total ROD	\$803,515.21		General Fund	\$303,655.21				SA&I Totals	
Less Return/Insufficient Checks	(\$135.00)		Preservation Fund	\$72,380.00				ROD	\$255,967.86
Canceled Vouchers	\$75.00		OTC	\$295,155.04				Doc. Stamps	\$423,647.25
Net Deposits	\$680,142.86		Lien Fee Fund	\$8,364.86				Refund Doc.	\$0.00
Total	\$679,555.11		Total Vouchers	\$679,555.11				Insuf. Checks	-\$148.00
								Canceled Vouchers	\$75.00
								Returned Checks	\$13.00
								Total SA&I	\$679,555.11

UCC RECONCILIATION SUMMARY SHEET							
Filing Type	# Of Filings	Total Business	General Fund	UCC Central	ACH Paid/Electronic Filings	ACH Deposits	Total Line Item for S&I Form
UCC							\$126,815.80
UCC 1&3	6,704	\$69,187.00	\$33,520.00	\$35,667.00			
Assignments		\$0.00	\$0.00	\$0.00			
Electronic Filings	5,232	\$52,320.00	\$26,160.00	\$26,160.00			
Terminations		\$0.00	\$0.00	\$0.00			
ACH Charges - E-filings		\$50,732.80			\$50,732.80		
ACH Deposit of Funds Rcd		\$4,890.00				\$50,732.80	
ACH IRS Deposit						\$4,890.00	
CDI		\$2,376.80		\$2,376.80			
Copy		\$2,472.00		\$2,472.00			
Bill of Sale		\$0.00	\$0.00	\$0.00			
Certifications		\$50.00		\$50.00			
Pay on Account		\$5,790.00		\$5,790.00			
Info Requests		\$980.00		\$980.00			
Tax Liens		\$4,950.00	\$2,475.00	\$2,475.00			\$4,950.00
Returned Checks - Replacement		\$0.00	\$0.00	\$0.00			\$0.00
Insufficient Funds - Bad Checks		\$0.00	\$0.00	\$0.00			\$0.00
Refunds/Vouchers		\$432.00		\$432.00			
Sub-Total	11,936	\$244,713.40	\$62,165.00	\$76,402.80	\$50,732.80	\$55,422.80	
Canceled Vouchers		(\$0.00)	\$0.00	(\$0.00)			(\$0.00)
Over/Short		(\$4,950.00)					
Tax liens		(\$6,360.00)		(\$6,360.00)			
Other Charges		(\$50,732.80)		(\$50,732.80)			
ACH Charges - E-Filings		(\$432.00)		(\$432.00)			\$432.00
Refunds/Vouchers		\$50,732.80		\$50,732.80			
ACH Deposits of Funds Rcd							
Total		\$233,403.40	\$62,165.00	\$69,610.80			
Pay to Treasurer		\$62,165.00					
Pay to UCC Account		\$69,610.80					
Total Voucher Paid Out		\$131,775.80					
Cash Deposited		\$285.00					
Checks Deposited		\$76,509.00					
ACH/IRS Deposits		\$55,402.80					
Less Return/Insufficient Checks		\$0.00					
Less Refunds/Vouchers		(\$432.00)					
Canceled Vouchers		\$0.00					
Total Deposits		\$131,765.80					

UCC	S&I Totals
\$126,815.80	
\$4,950.00	
\$0.00	
\$0.00	
\$0.00	
\$131,765.80	

