

# PENDING APPROVAL

## OKLAHOMA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST SHEET

STATE OF OKLAHOMA  
OKLAHOMA COUNTY  
RECORDED OR FILED

2010 AUG -9 P 4:10

For The 8/18/2010 Agenda  
(DATE)

STATE OF OKLAHOMA  
CAROLYNN CAUDILL  
COUNTY CLERK

DEPARTMENT: County Clerk REQUESTED BY: Kelly Henley for Carolynn Caudill

REQUISITION NO: \_\_\_\_\_ REQUISITION SHEET ATTACHED: \_\_\_\_\_ YES  N/A

NAME OF FUNDS: \_\_\_\_\_

FUND NUMBERS: \_\_\_\_\_ ; \_\_\_\_\_ ; \_\_\_\_\_ ; \_\_\_\_\_

DOES THE AGENDA ITEM CONTAIN PRIVACY-PROTECTED OR SECURITY INFORMATION? \_\_\_\_\_ YES  NO

AGENDA ITEMS CONTAINING PRIVACY-PROTECTED OR SECURITY INFORMATION WILL NOT BE HYPERLINKED TO THE AGENDA

NUMBER OF ORIGINAL DOCUMENTS TO BE RETURNED TO YOUR DEPARTMENT: \_\_\_\_\_

AGENDA ITEM READS AS FOLLOWS: County Clerk Receipts - July 2010 - Monthly Report of Officers

General Fund	\$325,931.65
County Clerk Lien Fee Fund	\$7,698.26
UCC Central Filing Fund	\$66,560.20
Records Preservation Fund	\$68,825.00
Oklahoma Tax Commission % of Documentary Stamps	\$241,057.50
Mechanics Liens/Investments	\$11,110.28
Refunds	\$1,061.83
<b>Total Receipts - July 2010</b>	<b>\$ 722,244.72</b>

APPROVED BY DA  
(If Applicable)

APPROVED BY Engineer  
(If Applicable)

APPROVED BY PURCHASING  
(If Applicable)

\_\_\_\_\_  
Asst. District Attorney

\_\_\_\_\_  
County Engineer

\_\_\_\_\_  
Purchasing Agent

Please initial that document has been reviewed for privacy-protected or security information.

DISTRICT ATTORNEY: \_\_\_\_\_ YES \_\_\_\_\_ N/A

COUNTY CLERK: RC YES \_\_\_\_\_ N/A

Indicate any privacy-protected information that exists \_\_\_\_\_

(NOTE; THE CHAIRMAN/CHIEF DEPUTY MUST APPROVE ALL EMERGENCY REQUESTS FOR ANY ITEM SUBMITTED AFTER THE DEADLINE)

DATE OF REQUEST: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_  
Chairman

SA&I Form 140(2000)

## Monthly Report of Officers - Oklahoma County Clerk

The following report showing, by classes, the amount of receipts and disbursements for the month of July 2010 with balance of cash on hand at beginning and close of said months, is respectfully submitted.

1 CLASSIFICATION OF ACCOUNTS	2 BALANCE		3 DEBITS/ACCOUNTS RECEIVABLE		4 TOTAL		5 CREDITS		6 BALANCE	
	Cash on Hand at beginning of month		Received this Month		Transfers In		Transfers Out		Cash on Hand at close of month	
ROD	\$255,967.86	\$237,928.26								\$237,928.26
Documentary Stamps	\$423,647.25	\$345,999.00								\$345,999.00
Refunds for Documentary Stamps	\$0.00									\$0.00
Insufficient Checks/Over and Short	-\$148.00	0.00								\$0.00
Canceled/Stopped Vouchers	\$75.00									\$24.10
<b>UCC</b>	\$126,815.80	\$121,785.20								\$121,785.20
Tax Liens (IRS Filings)	\$4,950.00	\$4,210.00								\$4,210.00
Insufficient Checks	\$0.00	(\$13.00)								-\$13.00
Canceled/Stopped Vouchers	\$0.00									\$15.00
Over and Short (Adjustments)	\$0.00	\$0.00								\$0.00
WD	\$64.00	\$15.15								\$15.15
Deposits		\$0.00								
Canceled/Stopped Vouchers										
Reimbursements										
Returned Check										
ROD	\$13.00	148.00								\$148.00
UCC	\$0.00	\$0.00								\$0.00
WD	\$0.00	\$0.00								\$0.00
Miscellaneous & ACH Refunds	\$0.00									\$0.00
<b>SUB-TOTAL</b>	<b>\$811,384.91</b>	<b>\$710,072.61</b>								<b>\$710,111.71</b>
Petty-Cash-On-Hand	\$600.00									\$600.00
Refunds ROD/CC/WD	\$12.00	\$1,061.83								\$1,064.83
Miscellaneous & ACH Refunds										
Mechanics and Materials Liens (Bond plus Interest)	\$482,084.71	11,110.28								\$471,092.81
<b>TOTAL</b>	<b>\$1,294,061.62</b>	<b>\$722,244.72</b>								<b>\$1,181,813.62</b>

RECONCILEMENT

The following is a reconciliation of the within report of the County Treasurer for the month of July 2010.

1. Vouchers issued and not Registered by County Treasurer as shown by Last Report . . . . .		
2. Vouchers issued during Month as shown by this Report . . . . .	\$834,551.92	
3. TOTAL VOUCHERS	\$834,551.92	
4. Less - Vouchers Registered by County Treasurer as Shown by his Last Report -		
6. Add - Cash Balance as Shown by this Report -	\$1,181,813.52	
Less - Petty Cash	\$600.00	\$0.00
7. Less - Deposit in Transit, if any . . . . .	\$70,683.05	\$1,110,530.47
8. Total - Cash Balance as Shown by County Treasurer's Report . . . . .	\$1,110,530.47	

Vouchers written August 9, 2010

Reconciled and filed on this 9th day of August, 2010.

*Kelly Hervey*

MONTHLY REPORT

Of CAROLYNN CAUDILL

County Clerk of Oklahoma County, Oklahoma  
July 31st 2010 day of

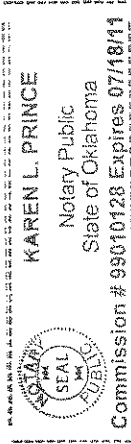
I, CAROLYNN CAUDILL, County Clerk, duly and elected, qualified and acting in and for Oklahoma County, Oklahoma, do solemnly swear that the above is a true and correct report of all fees charged and collected in my office for the month ending on the 31st day of July 2010

*Carolynn Caudill*  
County Clerk

Subscribed and sworn to before me this 9th day of August 2010

*Karen L. Prince*

My Commission expires:



Fund No	Fund Name	Previous Balance	Deposits	Disbursements	Cancellations	Transfers	Ending Balance
8251	County Clerk #3	758,551.30	693,310.00	-812,449.74	39.10	-13.00	639,437.66
8252	County Clerk #3ML	0.00	11,000.00	-22,102.18	0.00	11,102.18	0.00
8253	County Clerk C D	482,084.71	0.00	0.00	0.00	-10,991.90	471,092.81
<b>Fund Group Totals</b>		<b>1,240,636.01</b>	<b>704,310.00</b>	<b>-834,551.92</b>	<b>39.10</b>	<b>97.28</b>	<b>1,110,530.47</b>

ROD RECONCILIATION SHEET									
	Total	Number of Filings	General Fund	Preservations	Lien Fee	OTC	ACH Deposits	ML Investments	Total Line Item for SA&I Form
ROD		14044							\$237,928.26
Recorded Docs & AR Payments	159,871.00		\$159,871.00						
Preservation Fee	68,825.00			\$68,825.00					
Recorded AR Charges	5,635.00		\$5,635.00						
Electronic Deposits	1,534.00		\$1,534.00				\$1,534.00		
Copies & AR Payments	3,041.00				\$3,041.00				
Copy AR Charges	-				\$0.00				
Data/Images	1,379.00				\$1,379.00				
ML Mailings & Postage	3,278.26	68			\$3,278.26				
Mechanics Lien (plus interest)	11,110.28							\$11,110.28	
Mechanics Lien Refunds	22,102.18							\$22,102.18	
Doc Stamps						\$241,057.50			\$345,999.00
Documentary Stamps	345,999.00		\$104,941.50						\$0.00
Doc Stamp Refunds	-		\$0.00						
Canceled Vouchers	24.10		\$24.10						
Insufficient Checks			\$0.00						\$148.00
Returned Checks	148.00		\$148.00						\$0.00
Over & Short	-		\$0.00						
Vouchers/Refunds	414.83		\$414.83						\$414.83
<b>Sub-Total</b>	<b>\$ 623,361.65</b>	<b>14112</b>	<b>\$272,568.43</b>	<b>\$68,825.00</b>	<b>\$7,698.26</b>	<b>\$241,057.50</b>	<b>\$1,534.00</b>		
Less Recording AR Charges	(5,635.00)		(\$5,635.00)						
Less Copy AR Charges	-					\$0.00			
Less Vouchers/Refunds	(414.83)		(\$414.83)						
<b>Totals</b>	<b>\$ 617,311.82</b>		<b>\$266,518.60</b>	<b>\$68,825.00</b>	<b>\$7,698.26</b>	<b>\$241,057.50</b>	<b>\$1,534.00</b>		<b>\$617,702.55</b>
<b>Total ROD</b>	<b>\$ 617,311.82</b>		<b>General Fund</b>	<b>\$266,518.60</b>			<b>SA&amp;I Totals</b>		
Less Return/Insufficient Checks	\$ 148.00		Preservation Fund	\$68,825.00			ROD	\$237,928.26	
Less Refunds/Vouchers	\$ (414.83)		OTC	\$241,057.50			Doc. Stamps	\$345,999.00	
Canceled Vouchers	\$ 24.10		Lien Fee Fund	\$7,698.26			Refund Doc.	\$0.00	
Net Deposits	\$ 584,342.09		Total Vouchers	\$584,999.36			Insuf. Checks	\$0.00	
<b>Total</b>	<b>\$ 584,089.36</b>						Cancelled Vouchers	\$24.10	
							Returned Checks	\$148.00	
							Total SA&I	\$584,089.36	



