

PENDING APPROVAL

FILED IN OFFICE
COUNTY CLERK
OKLAHOMA CITY, OKLA.

OKLAHOMA COUNTY BUDGET BOARD
REGULAR MEETING
320 Robert S. Kerr
Conference Room 201
Oklahoma City, Ok 73102

DEC 16 2009

CAROLYNN CAUDILL, County Clerk, Okla. Cnty.
Deputy

AGENDA

10:00 a.m., Thursday, December 17, 2009

1. Call meeting to order.
2. Notice of the meeting was properly posted Wednesday, December 16, 2009.
3. Discussion and possible action to approve the minutes of the special meeting dated Thursday November 12, 2009 and the regular meeting dated Thursday, November 19, 2009.

The following items, No. 4 through 31 are Consent Items and are routine in nature:

CASH FUND APPROPRIATIONS

4. Discussion and possible action on Resolution HWY 10-10: Cash fund appropriation for Highway Cash 1110 as follows:

		9100	9200	9300	Total
1110-51000	Salary	\$120,000.00	\$150,000.00	\$133,798.40	\$403,798.40
1110-52000	Benefits	\$40,000.00	\$48,000.00	\$44,477.62	\$132,477.62
1110-53000	Travel	\$0.00	\$0.00	\$0.00	\$0.00
1110-54000	Operation	\$184,996.87	\$99,570.68	\$148,901.27	\$433,468.82
1110-55000	Capital	\$25,000.00	\$0.00	\$0.00	\$25,000.00
1110-9101-54000	Operation	\$0.00	\$0.00	\$0.00	\$0.00
1110-9102-54000	Operation	\$0.00	\$0.00	\$0.00	\$0.00
1110-9205-55000	Capital	\$0.00	\$15,661.61	\$0.00	\$15,661.61
1110-9206-54000	Operation	\$0.00	\$0.00	\$0.00	\$0.00
Total		\$369,996.87	\$313,232.29	\$327,177.29	\$1,010,406.45

To appropriate miscellaneous and Tax Commission receipts for the month of November 2009 as follows (Document Received):

<u>Misc. Receipts</u>		<u>Tax Collections</u>	
Sale of Material D-1	\$250.80	Gross Production	\$111,103.84
Sale of Material D-2	\$0.00	Diesel Fuel Excise Tax	\$136,986.92
Sale of Material D-3	\$0.00	Gasoline Excise Tax	\$325,587.43
Reimb Gas & Fuel D-1	\$906.93	Special Fuel Tax	\$0.00
Reimb Gas & Fuel D-2	\$193.40	Veh Coll for Rds /w CRIRF	\$345,533.85
Reimb Gas & Fuel D-3	\$2,021.98		
Reimb Parts & Serv Repair D-1	\$0.00	Interest	\$2,970.98
Reimb Parts & Serv Repair D-2	\$375.48	Sub Total	\$922,183.02

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Reimb Parts & Serv Repair D-3	\$161.26		
Sale of Scrap D-3	\$550.40		
Luther Public School D-3	\$17,049.31		
City of OKC CRS-2 D-2	\$3,715.37		
City of MWC D-1	\$61,000.00		
City of Piedmont CRS-2 D-2	\$1,553.70		
Town of Luther D-1	\$444.80		
Miscellaneous Receipts Total	\$88,223.43	Total Receipts	\$1,010,406.45

5. Discussion and possible action on Resolution TAD 2-10: Cash fund appropriation for Tax Assessment District 1118 as follows:

1118-1230-2010-54000	Operation	\$71,993.02
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To appropriate receipts for the month of November 16-30 and December 1-15, 2009.
(Document Received)

6. Discussion and possible action on Resolution TMF 8-10: Cash fund appropriation for Treasurer's Mortgage Tax Fee Fund 1140 as follows:

1140-1500-2010-51000	Salary	\$3,753.73
1140-1500-2010-52000	Benefits	\$1,139.09
1140-1500-2010-53000	Travel	\$282.92
1140-1500-2010-54000	Operation	\$2,285.15
1140-1500-2010-55000	Capital	\$4,679.11
Total		\$12,140.00

To appropriate receipts for the month of November 2009. (Document Received)

7. Discussion and possible action on Resolution CCLF 10-10: Cash fund appropriation for County Clerk Lien Fee Fund 1150 as follows:

1150-1700-2010-53000	Travel	\$7,412.39
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To appropriate receipts for the month of November 2009. (Document Received)

8. Discussion and possible action on Resolution UCC 10-10: Cash fund appropriation for County Clerk Uniform Commercial Code Fee Fund 1151 as follows:

1151-1700-2010-51000	Salary	\$21,595.00
1151-1700-2010-52000	Benefits	\$8,400.00
1151-1700-2010-54000	Operation	\$18,361.00
Total		\$48,356.00

To appropriate receipts for the month of November 2009. (Document Received)

9. Discussion and possible action on Resolution CCRP 11-10: Cash fund appropriations for County Clerk Records Preservation and Management Fund 1152 as follows:

1152-1700-2010-51000	Salary	\$25,000.00
1152-1700-2010-52000	Benefits	\$7,200.00
1152-1700-2010-55000	Capital	\$35,589.23
Total		\$67,789.23

To appropriate receipts for the month of November 2009. (Document Received)

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10. Discussion and possible action on Resolution SF 9-10: Cash fund appropriation for Sheriff Service Fee Fund 1160 as follows:

1160-5100-2010-51000	Salary	\$60,000.00
1160-5100-2010-52000	Benefits	\$11,441.32
1160-5100-2010-54000	Operation	\$35,000.00
1160-5105-2010-54000	Operation	\$130,000.00
1160-5160-2010-54000	Operation	\$10,000.00
1160-5160-2010-55000	Capital	<u>\$5,604.57</u>
Total		\$252,045.89

To appropriate interest and miscellaneous receipts for the month of November 2009.
(Document Received)

11. Discussion and possible action on Resolution SSR 12-10: Cash fund appropriation for Sheriff Special Revenue Fund 1161 as follows:

1161-5110-2010-51000	Salary	\$145,670.61
1161-5110-2010-52000	Benefits	\$190,000.00
1161-5110-2010-54000	Operation	\$300,000.00
1161-5111-2010-54000	Operation	\$112,080.12
1161-5112-2010-54000	Operation	\$3,516.77
1161-5146-2010-54000	Operation	<u>\$125,000.00</u>
Total		\$876,267.50

To appropriate interest and miscellaneous receipts for the month of November 2009.
(Document Received)

12. Discussion and possible action on Resolution AFR 7-10: Cash fund appropriation for Assessor's Fee Revolving Fund 1201 as follows:

1201-1300-2010-55000	Capital	\$1,461.00
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To appropriate receipts for the month of November 2009. (Document Received)

13. Discussion and possible action on Resolution JPF 8-10: Cash fund appropriation for Juvenile Probation Fee Fund 1231 as follows:

1231-5200-2010-54000	Operation	\$2,275.00
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To appropriate receipts for the month of November 2009. (Document Received)

14. Discussion and possible action on Resolution JWRF 8-10: Cash fund appropriation for Juvenile Work Restitution Fund 1232 as follows:

1232-5200-2010-54000	Operation	\$1,595.00
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To appropriate receipts for the month of November 2009. (Document Received)

15. Discussion and possible action on Resolution JGF 8-10: Cash fund appropriation for Juvenile Grant Fund 1233 as follows:

1233-5217-2010-54000	Operation	\$125.00
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To appropriate grant receipts for the month of November 2009. (Document Received)

16. Discussion and possible action on Resolution PC 8-10: Cash fund appropriations for Planning Commission Fee Fund 1240 as follows:

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- | | | |
|----------------------|----------|-------------------|
| 1240-3000-2010-51000 | Salary | \$10,000.00 |
| 1240-3000-2010-52000 | Benefits | <u>\$5,055.15</u> |
| Total | | \$15,055.15 |
- To appropriate fee receipts for the month of November 2009. (Document Received)
17. Discussion and possible action on Resolution CSF 10-10: Cash fund appropriations for Community Service Fee Fund 1260 as follows:
- | | | |
|----------------------|-----------|------------|
| 1260-3105-2010-54000 | Operation | \$9,381.52 |
|----------------------|-----------|------------|
- To appropriate fee receipts for the month of November 2009. (Document Received)
18. Discussion and possible action on Resolution SENT 8-10: Cash fund appropriations for Community Sentencing Fund 1270 as follows:
- | | | |
|----------------------|-----------|-----------------|
| 1270-3110-2010-51000 | Salary | \$9,631.90 |
| 1270-3110-2010-52000 | Benefits | \$3,789.60 |
| 1270-3110-2010-53000 | Travel | \$1,421.10 |
| 1270-3110-2010-54000 | Operation | \$473.70 |
| 1270-3110-2010-55000 | Capital | <u>\$473.70</u> |
| Total | | \$15,790.00 |
- To appropriate fee receipts for the month of November 2009. (Document Received)
19. Discussion and possible action on Resolution MHCF 4-10: Cash fund appropriation for Mental Health Court Fund 1282 and appropriate cash fund as follows:
- | | | |
|----------------------|-----------|------------|
| 1282-3160-2010-54000 | Operation | \$2,500.00 |
|----------------------|-----------|------------|
- To appropriate fee receipts for the month of November 2009. (Document Received)
20. Discussion and possible action on Resolution CIR 9-10: Cash fund appropriation for Capital Improvement- Regular Fund 2010 as follows:
- | | | |
|----------------------|---------|--------|
| 2010-1200-2010-55000 | Capital | \$9.92 |
|----------------------|---------|--------|
- To appropriate interest receipts for the month of November 2009. (Document Received)
21. Discussion and possible action on Resolution CIT 7-10: Cash fund appropriation for Capital Improvement- Tinker Fund 2030 as follows:
- | | | |
|----------------------|---------|-------|
| 2030-1200-2010-55000 | Capital | \$.12 |
|----------------------|---------|-------|
- To appropriate interest receipts for the month of November 2009. (Document Received)
22. Discussion and possible action on Resolution TCF 8-10: Cash fund appropriation for Tinker Clearing 2002 – Fund 2031 as follows:
- | | | |
|----------------------|---------|----------|
| 2031-1202-2010-55000 | Capital | \$586.78 |
|----------------------|---------|----------|
- To appropriate interest receipts for the month of November 2009. (Document Received)
23. Discussion and possible action on Resolution CB 9-10: Cash fund appropriation for County Bonds 2008, Fund 2032 as follows:
- | | | |
|----------------------|-----------|----------|
| 2032-0001-2010-54000 | Operation | \$1.31 |
| 2032-1203-2010-55000 | Capital | \$105.68 |
| 2032-1204-2010-55000 | Capital | \$317.08 |
| 2032-1205-2010-55000 | Capital | \$644.01 |

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- | | | |
|----------------------|-----------|----------------|
| 2032-1206-2010-55000 | Capital | \$2,105.04 |
| 2032-1207-2010-54000 | Operation | <u>\$31.52</u> |
| Total | | \$3,204.64 |
- To appropriate interest and sale of material receipts for the month of November 2009. (Document Received)
24. Discussion and possible action on Resolution SOPP 7-10: Cash fund appropriation for Sale of Property Proceeds 2050 as follows:
- | | | |
|----------------------|---------|--------|
| 2050-1200-2010-55000 | Capital | \$.11 |
|----------------------|---------|--------|
- To appropriate interest receipts for the month of November 2009. (Document Received)
25. Discussion and possible action on Resolution EB 14-10: Cash fund appropriation for Employee Benefits 4010 as follows:
- | | | |
|----------------------|-----------|--------------|
| 4010-0001-2010-54000 | Operation | \$319,315.68 |
|----------------------|-----------|--------------|
- To appropriate balance of receipts for the month of November and December 1-15, 2009. (Document Received)
26. Discussion and possible action on Resolution EB 15-10: Cash fund appropriation for Employee Benefits 4010-0001-2010-54000 in the amount of \$950,000.00. To appropriate miscellaneous receipts for the month of December contingent upon funds to be posted on December 31, 2009.
27. Discussion and possible action on Resolution WC 9-10: Cash fund appropriation for Worker's Compensation Fund 4020 as follows:
- | | | |
|----------------------|-----------|----------|
| 4020-0001-2010-54000 | Operation | \$787.96 |
|----------------------|-----------|----------|
- To appropriate receipts for the month of November 2009. (Document Received)
28. Discussion and possible action on Resolution LL 8-10: Cash fund appropriations for Law Library Fund 6010 as follows:
- | | | |
|----------------------|-----------|--------------------|
| 6010-0001-2010-51000 | Salary | \$8,300.00 |
| 6010-0001-2010-52000 | Benefits | \$4,000.00 |
| 6010-0001-2010-54000 | Operation | <u>\$33,013.30</u> |
| Total | | \$45,313.30 |
- To appropriate receipts for the month of November 2009. (Document Received)

GENERAL FUND TRANSFERS

29. Discussion and possible action on Resolution GF 13-10: Transfer of General Fund appropriations for Planning Commission 3000 in the amount of \$6,143.00 as follows:
- | | | |
|---------------------------|----------|------------|
| From 1001-3000-2010-51000 | Salary | \$6,143.00 |
| To 1001-3000-2010-52000 | Benefits | \$6,143.00 |
- The transfer is necessary to pay benefits for December and January payroll. (Document Received)

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30. Discussion and possible action on Resolution GF 14-10: Transfer of General Fund appropriations for Engineering 9400 in the amount of \$1302.00 as follows:

From 1001-9400-2010-54000	Operation	\$1,302.00	
To 1001-9400-2010-55000	Capital		\$1,302.00

The transfer is necessary to encumber funds for a software upgrade and to replace a printer. (Document Received)

31. Discussion and possible action on Resolution GF 15-10: Transfer of General Fund appropriations for General Government 1100 in the amount of \$1300.00 as follows:

From 1001-1100-2010-54000	Operation	\$1,300.00	
To 1001-9300-2010-53000	Travel		\$1,300.00

The transfer is for money that was originally encumbered out of General Fund Cost Center 9300 for an OKC Chamber trip. The trip was not taken and the Chamber refunded the money. Funds are needed for future Economic Development trips. (Document Received)

End of Consent Docket

32. Discussion and possible action regarding Resolution GF 16-10: Sheriff's SCAAP Grant deposited in the General Fund on November 24, 2009 in the amount of \$201,347.00. These funds need to be appropriated to the Sheriff's Capital account by a transfer possibly from Reserve or General Government. The Budget Board's direction is requested. This item requested byCarolynn Caudill, County Clerk and Secretary to the Board. (Document Received)

33. Discussion and possible action regarding presentation by Mr. John Johnson, Executive Director of the Association of Central Oklahoma Governments (ACOG), regarding ACOG's U.S. Economic Development Administration grant application and plans to develop a Comprehensive Economic Development Strategy for the Central Oklahoma region. This item requested by Ray Vaughn, Chairman of the Budget Board . (Document Received)

34. Discussion and possible action regarding the Monthly Financial Report to be presented by Danny Lambert, County Clerk's Accounting Manager. This item requested by Carolynn Caudill, County Clerk and secretary to the Board.

35. Discussion and possible action regarding update from the Budget Evaluation Team. This item requested by Ray Vaughn, Chairman of the County Budget Board.

36. Discussion and possible action to approve a change in the wording of a project in the Capital Projects Budget (Capital Improvement – Regular Fund 2010). The proposal is to change the title/description of the "Roof Drain Piping" project to read "Courthouse Remodel to include, but not be limited to, roof drains, asbestos abatement, inspections." This change is necessary to authorize use of the budgeted funds of roof drains and other expenses associated with the remodeling and renovation of the courthouse. This item is

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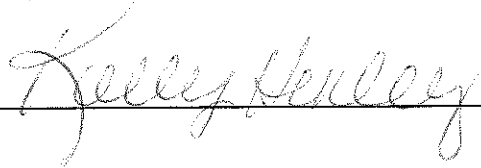
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- requested by Stacey Trumbo, County Engineer and Mark Stephens, Facilities Management Director.
37. Discussion and possible action regarding receipt of an Oracle Report Requirements Business Case and Standard Payroll Policy. This item requested byCarolynn Caudill, County Clerk and secretary to the Board.
 38. Board Comments/ Comments from the Elected Officials.
 39. Citizens' participation. Any citizen wishing to address the Oklahoma County Budget Board on an Agenda Item may do so at this time.
 40. New Business. In accordance with the open Meetings Act, Section, 311.9, New Business is defined, as "any matter not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda."
 41. Adjourn the meeting at _____ until the next meeting.

NAME OF PERSON REPORTING: CAROLYNN CAUDILL, COUNTY CLERK

TITLE: SECRETARY TO THE OKLAHOMA COUNTY BUDGET BOARD

SIGNATURE: CAROLYNN CAUDILL, BY



Deputy