

FILED IN OFFICE
 COUNTY CLERK
 OKLAHOMA CITY, OKLA.

JAN 20 2010

CAROLYNN GAUDILL County Clerk, Okla. Cnty.
T. Wealiver Deputy

OKLAHOMA COUNTY BUDGET BOARD
 REGULAR MEETING
 320 Robert S. Kerr
 Conference Room 201
 Oklahoma City, Ok 73102

STATE OF OKLAHOMA
 CAROLYNN GAUDILL
 COUNTY CLERK

2010 JAN 20 A 9:49

STATE OF OKLAHOMA
 OKLAHOMA COUNTY
 RECORDED OR FILED

AGENDA

10:00 a.m., Thursday, January 21, 2010

1. Call meeting to order.
2. Notice of the meeting was properly posted Wednesday, January 20, 2010.
3. Discussion and possible action to approve the minutes of the special meeting dated Monday, December 14, 2009 and the regular meeting dated Thursday, December 17, 2009.

The following items, No. 4 through 28 are Consent Items and are routine in nature:

CASH FUND APPROPRIATIONS

4. Discussion and possible action on Resolution HWY 11-10: Cash fund appropriation for Highway Cash 1110 as follows:

		9100	9200	9300	Total
1110-51000	Salary	\$125,000.00	\$140,000.00	\$123,535.40	\$388,535.40
1110-52000	Benefits	\$51,000.00	\$44,000.00	\$41,801.58	\$136,801.58
1110-53000	Travel	\$2,500.00	\$0.00	\$0.00	\$2,500.00
1110-54000	Operation	\$112,803.03	\$99,886.67	\$124,514.85	\$337,204.55
1110-55000	Capital	\$25,000.00	\$0.00	\$10,000.00	\$35,000.00
1110-9101-54000	Operation	\$0.00	\$0.00	\$0.00	\$0.00
1110-9102-54000	Operation	\$0.00	\$0.00	\$0.00	\$0.00
1110-9205-55000	Capital	\$0.00	\$14,941.40	\$0.00	\$14,941.40
1110-9206-54000	Operation	\$0.00	\$0.00	\$0.00	\$0.00
Total		\$316,303.03	\$298,828.07	\$299,851.83	\$914,982.93

To appropriate miscellaneous and Tax Commission receipts for the month of December 2009 as follows (Document Received):

<u>Misc. Receipts</u>		<u>Tax Collections</u>	
Sale of Material D-1	\$1,088.26	Gross Production	\$102,532.00
Sale of Material D-2	\$10,200.40	Diesel Fuel Excise Tax	\$142,030.57
Sale of Material D-3	\$0.00	Gasoline Excise Tax	\$302,186.14
Reimb Gas & Fuel D-1	\$373.38	Special Fuel Tax	\$27.10
Reimb Gas & Fuel D-2	\$239.85	Veh Coll for Rds /w CRIRF	\$314,594.93
Reimb Gas & Fuel D-3	\$2,819.99		
Reimb Parts & Serv Repair D-1	\$0.00	Interest	\$2,510.20
Reimb Parts & Serv Repair D-2	\$0.00	Sub Total	\$863,880.94

Reimb Parts & Serv Repair D-3	\$8,973.50		
Sale of Scrap D-2	\$427.50		
Sale of Scrap D-3	\$33.40		
All Other Reimb or Receipts D-3	\$64.63		
Reimb from City of Edmond D-1	\$8,235.00		
Reimb from City of Spencer D-1	\$90.00		
Reimb from Midwest City D-1	\$18,451.68		
Reimb from Choctaw SD 4, D-1	\$104.40		
Miscellaneous Receipts Total	\$51,101.99	Total Receipts	\$914,982.93

5. Discussion and possible action on Resolution TMF 9-10: Cash fund appropriation for Treasurer's Mortgage Tax Fee Fund 1140 as follows:

1140-1500-2010-51000	Salary	\$11,765.00
1140-1500-2010-52000	Benefits	<u>\$1,875.00</u>
Total		\$13,640.00

To appropriate receipts for the month of December 2009. (Document Received)

6. Discussion and possible action on Resolution CCLF 11-10: Cash fund appropriation for County Clerk Lien Fee Fund 1150 as follows:

1150-1700-2010-54000	Operation	\$3,718.96
1150-1700-2010-55000	Capital	<u>\$3718.96</u>
Total		\$7,437.92

To appropriate receipts for the month of December 2009. (Document Received)

7. Discussion and possible action on Resolution UCC 11-10: Cash fund appropriation for County Clerk Uniform Commercial Code Fee Fund 1151 as follows:

1151-1700-2010-51000	Salary	\$25,600.00
1151-1700-2010-52000	Benefits	\$7,400.00
1151-1700-2010-54000	Operation	<u>\$14,015.97</u>
Total		\$47,015.97

To appropriate receipts for the month of December 2009. (Document Received)

8. Discussion and possible action on Resolution CCRP 12-10: Cash fund appropriations for County Clerk Records Preservation and Management Fund 1152 as follows:

1152-1700-2010-51000	Salary	\$14,500.00
1152-1700-2010-52000	Benefits	\$6,200.00
1152-1700-2010-54000	Operation	<u>\$42,596.95</u>
Total		\$63,296.95

To appropriate receipts for the month of December 2009. (Document Received)

9. Discussion and possible action on Resolution SF 10-10: Cash fund appropriation for Sheriff Service Fee Fund 1160 as follows:

1160-5100-2010-51000	Salary	\$25,000.00
1160-5100-2010-52000	Benefits	\$5,000.00
1160-5100-2010-53000	Travel	\$5,000.00
1160-5100-2010-54000	Operation	\$135,955.77

1160-5100-2010-55000	Capital	\$25,000.00
1160-5105-2010-54000	Operation	\$15,000.00
1160-5105-2010-55000	Capital	\$5,000.00
1160-5160-2010-54000	Operation	\$4,195.33
1160-5160-2010-55000	Capital	<u>\$12,000.00</u>
Total		\$232,151.10

To appropriate interest and miscellaneous receipts for the month of December 2009.
(Document Received)

10. Discussion and possible action on Resolution SSR 13-10: Cash fund appropriation for Sheriff Special Revenue Fund 1161 as follows:

1161-5108-2010-54000	Operation	\$19,420.11
1161-5108-2010-55000	Capital	\$10,000.00
1161-5110-2010-51000	Salary	\$40,000.00
1161-5110-2010-52000	Benefits	\$50,000.00
1161-5110-2010-54000	Operation	\$430,000.00
1161-5111-2010-54000	Operation	\$145,568.88
1161-5113-2010-54000	Operation	\$2,718.41
1161-5127-2010-55000	Capital	\$9,891.64
1161-5146-2010-54000	Operation	<u>\$170,000.00</u>
Total		\$877,599.04

To appropriate interest and miscellaneous receipts for the month of December 2009.
(Document Received)

11. Discussion and possible action on Resolution AFR 8-10: Cash fund appropriation for Assessor's Fee Revolving Fund 1201 as follows:

1201-1300-2010-55000	Capital	\$812.50
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To appropriate receipts for the month of December 2009. (Document Received)

12. Discussion and possible action on Resolution JPF 9-10: Cash fund appropriation for Juvenile Probation Fee Fund 1231 as follows:

1231-5200-2010-54000	Operation	\$3,322.50
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To appropriate receipts for the month of December 2009. (Document Received)

13. Discussion and possible action on Resolution JWRF 9-10: Cash fund appropriation for Juvenile Work Restitution Fund 1232 as follows:

1232-5200-2010-54000	Operation	\$2,344.00
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To appropriate receipts for the month of December 2009. (Document Received)

14. Discussion and possible action on Resolution JGF 9-10: Cash fund appropriation for Juvenile Grant Fund 1233 as follows:

1233-5216-2010-51000	Salary	\$35,000.00
1233-5216-2010-52000	Benefits	\$20,000.00
1233-5216-2010-54000	Operation	\$21,180.00
1233-5217-2010-54000	Operation	<u>\$ 125.00</u>
Total		\$76,305.00

To appropriate grant receipts for the month of December 2009. (Document Received)

15. Discussion and possible action on Resolution PC 9-10: Cash fund appropriations for Planning Commission Fee Fund 1240 as follows:

1240-3000-2010-51000	Salary	\$10,000.00
1240-3000-2010-52000	Benefits	<u>\$3,891.20</u>
Total		\$13,891.20

To appropriate fee receipts for the month of December 2009. (Document Received)

16. Discussion and possible action on Resolution CSF 11-10: Cash fund appropriations for Community Service Fee Fund 1260 as follows:

1260-3100-2010-54000	Operation	1,920.00
1260-3105-2010-54000	Operation	<u>\$7,936.00</u>
Total		\$9,856.00

To appropriate fee receipts for the month of December 2009. (Document Received)

17. Discussion and possible action on Resolution SENT 9-10: Cash fund appropriations for Community Sentencing Fund 1270 as follows:

1270-3110-2010-51000	Salary	\$109,759.70
1270-3110-2010-52000	Benefits	\$43,184.15
1270-3110-2010-53000	Travel	\$5,398.01
1270-3110-2010-54000	Operation	\$16,194.06
1270-3110-2010-55000	Capital	<u>\$5,398.01</u>
Total		\$179,933.93

To appropriate fee receipts for the month of December 2009. (Document Received)

18. Discussion and possible action on Resolution DCF 8-10: Cash fund appropriations for Drug Court fund 1280 as follows:

1280-3150-2010-51000	Salary	\$45,687.50
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To appropriate fee receipts for the month of December 2009. (Document Received)

19. Discussion and possible action on Resolution CIR 10-10: Cash fund appropriation for Capital Improvement- Regular Fund 2010 as follows:

2010-1200-2010-55000	Capital	\$4.52
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To appropriate interest receipts for the month of December 2009. (Document Received)

20. Discussion and possible action on Resolution TCF 9-10: Cash fund appropriation for Tinker Clearing 2002 – Fund 2031 as follows:

2031-1202-2010-55000	Capital	\$567.29
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To appropriate interest receipts for the month of December 2009. (Document Received)

21. Discussion and possible action on Resolution CB 10-10: Cash fund appropriation for County Bonds 2008, Fund 2032 as follows:

2032-0001-2010-54000	Operation	\$2.91
2032-1203-2010-55000	Capital	\$141.23

2032-1204-2010-55000	Capital	\$1,061.87
2032-1205-2010-55000	Capital	\$1,438.90
2032-1206-2010-55000	Capital	\$51.99
2032-1207-2010-54000	Operation	<u>\$206,204.67</u>
Total		\$208,901.57

To appropriate interest and sale of material receipts for the month of December 2009.
(Document Received)

22. Discussion and possible action on Resolution EB 17-10: Cash fund appropriation for Employee Benefits 4010-0001-2010-54000 in the amount of \$980,000.00. To appropriate miscellaneous receipts for the month of January contingent upon funds to be deposited on January 31, 2010.

23. Discussion and possible action on Resolution EB 18-10: Cash fund appropriation for Employee Benefits 4010-0001-2010-54000 in the amount of \$723,000.00. To be appropriated as soon as receipts from Resolution EB 16-10 are deposited into the Employee Benefits Fund.

24. Discussion and possible action on Resolution WC 10-10: Cash fund appropriation for Worker's Compensation Fund 4020 as follows:

4020-0001-2010-54000	Operation	\$813.16
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To appropriate receipts for the month of December 2009. (Document Received)

25. Discussion and possible action on Resolution LL 9-10: Cash fund appropriations for Law Library Fund 6010 as follows:

6010-0001-2010-51000	Salary	\$8,200.00
6010-0001-2010-54000	Operation	<u>\$31,856.77</u>
Total		\$40,056.77

To appropriate receipts for the month of December 2009. (Document Received)

CASH FUND TRANSFERS

26. Discussion and possible action on Resolution TMF 10-10: Transfer of appropriations for Treasurer's Mortgage Fee Fund 1140 in the amount of \$60,300.00 as follows:

From 1140-1500-2010-55000	Capital	\$60,300.00
To 1140-1500-2010-51000	Salary	\$47,000.00
To 1140-1500-2010-52000	Benefits	<u>\$13,300.00</u>
Total		\$60,300.00

Transfer is needed to fund salary and benefits for a portion of the year based on the fact receipts are coming in less than previous months.

INTERFUND TRANSFERS

27. Discussion and possible action on Resolution GF 17-10: Inter-fund transfer from General Fund Cash to Worker's Compensation Fund 4020 cash and appropriations in the amount of \$500,000.00 as follows:

From General Fund Cash 1001	\$500,000.00
To 4020-0001-2010-54000 Operation	\$500,000.00

Transfer of cash was approved by the Budget Board in the Annual Adopted Budget on June 9, 2009.

28. Discussion and possible action on Resolution GF 18-10: Inter-fund transfer from General Fund Cash to Self Insurance Fund 4030 cash and appropriations in the amount of \$37,430 as follows:

From General Fund Cash 1001	\$37,430.00
To 4030-0001-2010-54000 Operation	\$37,430.00

Transfer of cash was approved by the Budget Board in the Annual Adopted Budget on June 9, 2009.

End of Consent Docket

29. Discussion and possible action regarding the Monthly Financial Report to be presented by Danny Lambert, County Clerk's Accounting Manager. This item requested byCarolynn Caudill, County Clerk and secretary to the Board.
30. Discussion and possible action agreeing to participate in the development of a regional Comprehensive Economic Development Strategy (CEDS) through a letter of commitment to the Association of Central Oklahoma Governments. This item requested by Ray Vaughn Jr., County Commissioner for District No. 3 and Chairman of the Board.
31. Discussion and possible action to approve the recommendation contained in the Oklahoma County Clerk's Office Business Case to Update Employee Handbook to Clarify Excess Annual Leave Accruals. Such action, if approved by the Budget Board and the Board of County Commissioners, will result in uniform policies regarding annual leave usage and the maximum hours that any employee of Oklahoma County government may claim as annual leave. Any leave hours in excess of the maximum amount of annual leave per this change or amended policy will result in loss of such annual leave and such employee will not be able to claim any excess hours or monetary value in such hours above policy limits when his/her employment with Oklahoma County is terminated, or when the employee separates from Oklahoma County employment either by retirement, resignation or voluntary or involuntary separation. This item requested by Carolynn Caudill, County Clerk and Secretary to the Board. (Document Received.)
32. Discussion and possible action regarding Resolution _____ amending the Workers' Compensation Leave policy and language within the OKLAHOMA COUNTY EMPLOYEES PERSONAL HANDBOOK. This item requested by John Whetsel, County Sheriff and Member of the Board. (Document Received)
33. Discussion and possible action concerning options for the Oklahoma County Health and Dental Plans regarding accepting a Certificate of Creditable Coverage in order to waive medical underwriting. This item requested by Carolynn Caudill, County Clerk and

Secretary to the Board. (Document Received) This item was tabled from the November 19, 2009 Budget Board meeting.

34. Executive Session for the purpose of discussing the following:
 - A. Pursuant to Title 25 O. S. § 307(B)(4), discussion regarding confidential communication between the Board and its attorney concerning a pending investigation, claim, or action of settlement from Bryce Johnson & Associates, because the Board, with the advice of its attorney, has determined that disclosure would seriously impair the ability of the Board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.
 - B. Pursuant to Title 25 O. S. § 307(B)(4), discussion regarding confidential communication between the Board and its attorney concerning a pending investigation, claim, or action of Fred Auwen, because the Board, with the advice of its attorney, has determined that disclosure would seriously impair the ability of the Board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.
 - C. Pursuant to Title 25 O. S. § 307(B)(4), discussion regarding confidential communication between the Board and its attorney concerning a pending investigation, claim, or action of Robert Fulton, because the Board, with the advice of its attorney, has determined that disclosure would seriously impair the ability of the Board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.
35. Action regarding the confidential communications between the Board and its attorney concerning a pending investigation, claim or action of settlement from Bryce Johnson & Associates.
36. Action regarding the confidential communications between the Board and its attorney concerning a pending investigation, claim or action of Fred Auwen.
37. Action regarding the confidential communications between the Board and its attorney concerning a pending investigation, claim or action of Robert Fulton.
38. Board Comments/ Comments from the Elected Officials.
39. Citizens' participation. Any citizen wishing to address the Oklahoma County Budget Board on an Agenda Item may do so at this time.
40. New Business. In accordance with the open Meetings Act, Section, 311.9, New Business is defined, as "any matter not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda."

41. Adjourn the meeting at _____ until the next meeting.

NAME OF PERSON REPORTING: CAROLYNN CAUDILL, COUNTY CLERK

TITLE: SECRETARY TO THE OKLAHOMA COUNTY BUDGET BOARD

SIGNATURE: CAROLYNN CAUDILL, BY Karen Prince Deputy