

December 17, 2009

The **Oklahoma County Budget Board** met in regular session on Thursday, December 17, 2009 at 10:00 a.m. in the Conference Room 201 of the Oklahoma County Annex Building , 320 Robert S. Kerr, Oklahoma City, Oklahoma, following statutory notice of public meeting being properly posted on Wednesday, December 16, 2009. The following members were present:

Raymond L. Vaughn, Jr. Commissioner District 3, Chairman
Forrest "Butch" Freeman, County Treasurer, Vice-Chairman
Leonard Sullivan, County Assessor, Member
John Whetsel, County Sheriff, Member
Carolynn Caudill, County Clerk, Secretary
Brian Maughan, Commissioner District 2, Member
Joe Blough Chief Deputy for Willa Johnson, Commissioner District 1, Member
Patricia Presley, Court Clerk, Member

Absent:

Willa Johnson, Commissioner District 1, Member

The meeting was called to order by Raymond L. Vaughn, Chairman of the Board.

Motion by Freeman, second by Maughan to **approve the minutes of the special meeting dated Thursday, November 12, 2009 and the regular meeting dated Thursday, November 19, 2009.** APPROVED. Motion carried unanimously.

Motion by Whetsel, second by Maughan to approve the following resolutions in the consent docket:

Resolution HWY 10-10: Cash fund appropriation for Highway Cash 1110 as follows:

| | | 9100 | 9200 | 9300 | Total |
|-----------------|-----------|---------------------|---------------------|---------------------|-----------------------|
| 1110-51000 | Salary | \$120,000.00 | \$150,000.00 | \$133,798.40 | \$403,798.40 |
| 1110-52000 | Benefits | \$40,000.00 | \$48,000.00 | \$44,477.62 | \$132,477.62 |
| 1110-53000 | Travel | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 1110-54000 | Operation | \$184,996.87 | \$99,570.68 | \$148,901.27 | \$433,468.82 |
| 1110-55000 | Capital | \$25,000.00 | \$0.00 | \$0.00 | \$25,000.00 |
| 1110-9101-54000 | Operation | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 1110-9102-54000 | Operation | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 1110-9205-55000 | Capital | \$0.00 | \$15,661.61 | \$0.00 | \$15,661.61 |
| 1110-9206-54000 | Operation | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total | | \$369,996.87 | \$313,232.29 | \$327,177.29 | \$1,010,406.45 |

To appropriate miscellaneous and Tax Commission receipts for the month of November 2009 as follows (Document Received):

| | <u>Misc. Receipts</u> | <u>Tax Collections</u> | |
|----------------------|-----------------------|------------------------|--------------|
| Sale of Material D-1 | \$250.80 | Gross Production | \$111,103.84 |
| Sale of Material D-2 | \$0.00 | Diesel Fuel Excise Tax | \$136,986.92 |

| | | | |
|-------------------------------|-------------|---------------------------|-------------------|
| Sale of Material D-3 | \$0.00 | Gasoline Excise Tax | \$325,587.43 |
| Reimb Gas & Fuel D-1 | \$906.93 | Special Fuel Tax | \$0.00 |
| Reimb Gas & Fuel D-2 | \$193.40 | Veh Coll for Rds /w CRIRF | \$345,533.85 |
| Reimb Gas & Fuel D-3 | \$2,021.98 | | |
| Reimb Parts & Serv Repair D-1 | \$0.00 | Interest | <u>\$2,970.98</u> |
| Reimb Parts & Serv Repair D-2 | \$375.48 | Sub Total | \$922,183.02 |
| Reimb Parts & Serv Repair D-3 | \$161.26 | | |
| Sale of Scrap D-3 | \$550.40 | | |
| Luther Public School D-3 | \$17,049.31 | | |
| City of OKC CRS-2 D-2 | \$3,715.37 | | |
| City of MWC D-1 | \$61,000.00 | | |
| City of Piedmont CRS-2 D-2 | \$1,553.70 | | |
| Town of Luther D-1 | \$444.80 | | |
| Miscellaneous Receipts Total | \$88,223.43 | Total Receipts | \$1,010,406.45 |

Resolution TAD 2-10: Cash fund appropriation for Tax Assessment District 1118 as follows:

| | | |
|---|-----------|-------------|
| 1118-1230-2010-54000 | Operation | \$71,993.02 |
| To appropriate receipts for the month of November 16-30 and December 1-15, 2009. (Document Received) | | |

Resolution TMF 8-10: Cash fund appropriation for Treasurer's Mortgage Tax Fee Fund 1140 as follows:

| | | |
|----------------------|-----------|-------------------|
| 1140-1500-2010-51000 | Salary | \$3,753.73 |
| 1140-1500-2010-52000 | Benefits | \$1,139.09 |
| 1140-1500-2010-53000 | Travel | \$282.92 |
| 1140-1500-2010-54000 | Operation | \$2,285.15 |
| 1140-1500-2010-55000 | Capital | <u>\$4,679.11</u> |
| Total | | \$12,140.00 |

To appropriate receipts for the month of November 2009. (Document Received)

Resolution CCLF 10-10: Cash fund appropriation for County Clerk Lien Fee Fund 1150 as follows:

| | | |
|----------------------|--------|------------|
| 1150-1700-2010-53000 | Travel | \$7,412.39 |
|----------------------|--------|------------|

To appropriate receipts for the month of November 2009. (Document Received)

Resolution UCC 10-10: Cash fund appropriation for County Clerk Uniform Commercial Code Fee Fund 1151 as follows:

| | | |
|----------------------|-----------|--------------------|
| 1151-1700-2010-51000 | Salary | \$21,595.00 |
| 1151-1700-2010-52000 | Benefits | \$8,400.00 |
| 1151-1700-2010-54000 | Operation | <u>\$18,361.00</u> |
| Total | | \$48,356.00 |

To appropriate receipts for the month of November 2009. (Document Received)

Resolution CCRP 11-10: Cash fund appropriations for County Clerk Records Preservation and Management Fund 1152 as follows:

| | | |
|----------------------|----------|--------------------|
| 1152-1700-2010-51000 | Salary | \$25,000.00 |
| 1152-1700-2010-52000 | Benefits | \$7,200.00 |
| 1152-1700-2010-55000 | Capital | <u>\$35,589.23</u> |
| Total | | \$67,789.23 |

To appropriate receipts for the month of November 2009. (Document Received)

Resolution SF 9-10: Cash fund appropriation for Sheriff Service Fee Fund 1160 as follows:

| | | |
|----------------------|-----------|-------------------|
| 1160-5100-2010-51000 | Salary | \$60,000.00 |
| 1160-5100-2010-52000 | Benefits | \$11,441.32 |
| 1160-5100-2010-54000 | Operation | \$35,000.00 |
| 1160-5105-2010-54000 | Operation | \$130,000.00 |
| 1160-5160-2010-54000 | Operation | \$10,000.00 |
| 1160-5160-2010-55000 | Capital | <u>\$5,604.57</u> |
| Total | | \$252,045.89 |

To appropriate interest and miscellaneous receipts for the month of November 2009.
(Document Received)

Resolution SSR 12-10: Cash fund appropriation for Sheriff Special Revenue Fund 1161 as follows:

| | | |
|----------------------|-----------|---------------------|
| 1161-5110-2010-51000 | Salary | \$145,670.61 |
| 1161-5110-2010-52000 | Benefits | \$190,000.00 |
| 1161-5110-2010-54000 | Operation | \$300,000.00 |
| 1161-5111-2010-54000 | Operation | \$112,080.12 |
| 1161-5112-2010-54000 | Operation | \$3,516.77 |
| 1161-5146-2010-54000 | Operation | <u>\$125,000.00</u> |
| Total | | \$876,267.50 |

To appropriate interest and miscellaneous receipts for the month of November 2009.
(Document Received)

Resolution AFR 7-10: Cash fund appropriation for Assessor's Fee Revolving Fund 1201 as follows:

| | | |
|----------------------|---------|------------|
| 1201-1300-2010-55000 | Capital | \$1,461.00 |
|----------------------|---------|------------|

To appropriate receipts for the month of November 2009. (Document Received)

Resolution JPF 8-10: Cash fund appropriation for Juvenile Probation Fee Fund 1231 as follows:

| | | |
|----------------------|-----------|------------|
| 1231-5200-2010-54000 | Operation | \$2,275.00 |
|----------------------|-----------|------------|

To appropriate receipts for the month of November 2009. (Document Received)

Resolution JWRF 8-10: Cash fund appropriation for Juvenile Work Restitution Fund 1232 as follows:

| | | |
|----------------------|-----------|------------|
| 1232-5200-2010-54000 | Operation | \$1,595.00 |
|----------------------|-----------|------------|

To appropriate receipts for the month of November 2009. (Document Received)

Resolution JGF 8-10: Cash fund appropriation for Juvenile Grant Fund 1233 as follows:

| | | |
|----------------------|-----------|----------|
| 1233-5217-2010-54000 | Operation | \$125.00 |
|----------------------|-----------|----------|

To appropriate grant receipts for the month of November 2009. (Document Received)

Resolution PC 8-10: Cash fund appropriations for Planning Commission Fee Fund 1240 as follows:

| | | |
|----------------------|----------|-------------------|
| 1240-3000-2010-51000 | Salary | \$10,000.00 |
| 1240-3000-2010-52000 | Benefits | <u>\$5,055.15</u> |
| Total | | \$15,055.15 |

To appropriate fee receipts for the month of November 2009. (Document Received)

Resolution CSF 10-10: Cash fund appropriations for Community Service Fee Fund 1260 as follows:

| | | |
|----------------------|-----------|------------|
| 1260-3105-2010-54000 | Operation | \$9,381.52 |
|----------------------|-----------|------------|

To appropriate fee receipts for the month of November 2009. (Document Received)

Resolution SENT 8-10: Cash fund appropriations for Community Sentencing Fund 1270 as follows:

| | | |
|----------------------|-----------|-----------------|
| 1270-3110-2010-51000 | Salary | \$9,631.90 |
| 1270-3110-2010-52000 | Benefits | \$3,789.60 |
| 1270-3110-2010-53000 | Travel | \$1,421.10 |
| 1270-3110-2010-54000 | Operation | \$473.70 |
| 1270-3110-2010-55000 | Capital | <u>\$473.70</u> |
| Total | | \$15,790.00 |

To appropriate fee receipts for the month of November 2009. (Document Received)

Resolution MHCF 4-10: Cash fund appropriation for Mental Health Court Fund 1282 and appropriate cash fund as follows:

| | | |
|----------------------|-----------|------------|
| 1282-3160-2010-54000 | Operation | \$2,500.00 |
|----------------------|-----------|------------|

To appropriate fee receipts for the month of November 2009. (Document Received)

Resolution CIR 9-10: Cash fund appropriation for Capital Improvement- Regular Fund 2010 as follows:

| | | |
|----------------------|---------|--------|
| 2010-1200-2010-55000 | Capital | \$9.92 |
|----------------------|---------|--------|

To appropriate interest receipts for the month of November 2009. (Document Received)

Resolution CIT 7-10: Cash fund appropriation for Capital Improvement- Tinker Fund 2030 as follows:

| | | |
|----------------------|---------|-------|
| 2030-1200-2010-55000 | Capital | \$.12 |
|----------------------|---------|-------|

To appropriate interest receipts for the month of November 2009. (Document Received)

Resolution TCF 8-10: Cash fund appropriation for Tinker Clearing 2002 – Fund 2031 as follows:

| | | |
|----------------------|---------|----------|
| 2031-1202-2010-55000 | Capital | \$586.78 |
|----------------------|---------|----------|

To appropriate interest receipts for the month of November 2009. (Document Received)

Resolution CB 9-10: Cash fund appropriation for County Bonds 2008, Fund 2032 as follows:

| | | |
|----------------------|-----------|----------------|
| 2032-0001-2010-54000 | Operation | \$1.31 |
| 2032-1203-2010-55000 | Capital | \$105.68 |
| 2032-1204-2010-55000 | Capital | \$317.08 |
| 2032-1205-2010-55000 | Capital | \$644.01 |
| 2032-1206-2010-55000 | Capital | \$2,105.04 |
| 2032-1207-2010-54000 | Operation | <u>\$31.52</u> |
| Total | | \$3,204.64 |

To appropriate interest and sale of material receipts for the month of November 2009.
(Document Received)

Resolution SOPP 7-10: Cash fund appropriation for Sale of Property Proceeds 2050 as follows:

| | | |
|----------------------|---------|--------|
| 2050-1200-2010-55000 | Capital | \$.11 |
|----------------------|---------|--------|

To appropriate interest receipts for the month of November 2009. (Document Received)

Resolution EB 14-10: Cash fund appropriation for Employee Benefits 4010 as follows:

| | | |
|----------------------|-----------|--------------|
| 4010-0001-2010-54000 | Operation | \$319,315.68 |
|----------------------|-----------|--------------|

To appropriate balance of receipts for the month of November and December 1-15, 2009.
(Document Received)

Resolution EB 15-10: Cash fund appropriation for Employee Benefits 4010-0001-2010-54000 in the amount of \$950,000.00. To appropriate miscellaneous receipts for the month of December contingent upon funds to be posted on December 31, 2009.

Resolution WC 9-10: Cash fund appropriation for Worker's Compensation Fund 4020 as follows:

| | | |
|----------------------|-----------|----------|
| 4020-0001-2010-54000 | Operation | \$787.96 |
|----------------------|-----------|----------|

To appropriate receipts for the month of November 2009. (Document Received)

Resolution LL 8-10: Cash fund appropriations for Law Library Fund 6010 as follows:

| | | |
|----------------------|-----------|--------------------|
| 6010-0001-2010-51000 | Salary | \$8,300.00 |
| 6010-0001-2010-52000 | Benefits | \$4,000.00 |
| 6010-0001-2010-54000 | Operation | <u>\$33,013.30</u> |
| Total | | \$45,313.30 |

To appropriate receipts for the month of November 2009. (Document Received)

Resolution GF 13-10: Transfer of General Fund appropriations for Planning Commission 3000 in the amount of \$6,143.00 as follows:

| | | |
|---------------------------|----------|------------|
| From 1001-3000-2010-51000 | Salary | \$6,143.00 |
| To 1001-3000-2010-52000 | Benefits | \$6,143.00 |

The transfer is necessary to pay benefits for December and January payroll. (Document Received)

Resolution GF 14-10: Transfer of General Fund appropriations for Engineering 9400 in the amount of \$1302.00 as follows:

| | | |
|---------------------------|-----------|------------|
| From 1001-9400-2010-54000 | Operation | \$1,302.00 |
|---------------------------|-----------|------------|

| | | |
|--------------------------------|----------------|-------------------|
| To 1001-9400-2010-55000 | Capital | \$1,302.00 |
|--------------------------------|----------------|-------------------|

The transfer is necessary to encumber funds for a software upgrade and to replace a printer. (Document Received)

Resolution GF 15-10: Transfer of General Fund appropriations for General Government 1100 in the amount of \$1300.00 as follows:

| | | |
|----------------------------------|------------------|-------------------|
| From 1001-1100-2010-54000 | Operation | \$1,300.00 |
| To 1001-9300-2010-53000 | Travel | \$1,300.00 |

The transfer is for money that was originally encumbered out of General Fund Cost Center 9300 for an OKC Chamber trip. The trip was not taken and the Chamber refunded the money. Funds are needed for future Economic Development trips. (Document Received)

APPROVED. Motion carried unanimously.

Vaughn introduced Roy Williams, President of Oklahoma City Chamber of Commerce to do a presentation on Economic Development specifically in the Tinker area under citizen's participation. Oklahoma County has a longstanding contract with the Chamber since 1998. It's a very narrowly defined contract limited economic development regarding Tinker Air Force Base. In essence they function as an extension of the county in doing that project. The contract includes working to incorporate the new TAC facility, GM facility with the base. It incorporates working to protect Tinker from any threats of the BRAC process that we have gone through a number of times. It also focuses on identifying opportunities to grow Tinker in terms of employment and missions. We also make a concerted effort to educate the region, state and our federal delegation on the importance of Tinker and advising them of any threats and opportunities that are out there. We work very closely with private companies who are the sub contractors of primes and the subs that are not only there and are growing, but would consider relocating to the facility or near the facility. That assists Tinker in expanding its workload. It is used strictly as it relates to Tinker. We use a time and expense reimbursement process such that the county can review in detail every itemized expense item.

We have two simple tactics. The first is to establish Tinker AFB as a center for maintenance, repair and overhaul of aircraft engines and commodities and the facility of choice for contractor workload. The second tactic is to develop further physical infrastructure at Tinker. On a day to day basis we maintain a liaison with a network of Tinker AFB personnel at the logistics center. We advise the city, county and state on developments of policies, issues of interest to the community particularly those that potentially affect either positively or adversely the economic impact that Tinker would have on our region. We prepare issues consisting of priority issues that from our prospective we should all be aware of and working on with both state and local government as well as our federal delegation. The budget currently is projected to be \$200,000. The specific use of these funds is for this public policy identification effort as well as the economic development support for the base, specifically the TAC right now. No funds are used for lobbying of any kind. Finally we just completed a report and an overview as the latest update as to what has happened at Tinker since the acquisition of the GM facility and the renaming of it to TAC.

The new maintenance workload as a result of the annual review process will increase the repair program by over one million repair hours. This increased workload will require in their estimate a thousand new workers at Tinker adding the capability necessary to do these repair hours. Over 750 workers have already been hired base wide even though they are not physically in the new facility, but because they are able to move within other facilities in to there it's allowed those expansions to occur in other places. The current workload in the TAC specifically is the TF 33 engine repair. There are 123 workers in the building. Sheet metal workload, 5 shops have already moved from one of their oldest facilities and that entire move should be completed by the 1st quarter of 2010. By the end of the 1st quarter all workloads will occupy about 600,000 square feet of the TAC facility and a total of about 600 personnel should be in that building. Additional workload plans in 2010 are the F-108 and the F-110 aircraft engine repair. The tear down and repair shop, the tanker refuel and boom shop, local manufacturing shop and stabilizer trim shop will all be relocated. Investment to date by the Air Force is over \$22 million in the TAC infrastructure. There are 13 Oklahoma contractors working in TAC at over \$12.5 million in contracts. Due to some storm damage Tinker has also spent in excess of \$10 million.

Sullivan asked what the total budget was for this. Gary Prince stated that they do a matching fund from our Forward Oklahoma City Three program. That covers the contract with the Green Tree Group out of Dayton, Ohio. They are the ones that are doing that workload for us. We copied what Wright Patterson does. That's the Air Force material command headquarters for Tinker. They have a contract with the Dayton Development Corporation and a person on the spot that does all the networking with Wright Patterson. Bob Conner, Commander at Tinker brought that back to us and so they set it all up. That's what 90% of that contract goes for. So the County pays the Green Tree contract. They do matching funds for staffing from the Chamber. Sullivan asked if Oklahoma City or Del City participate. Williams stated not in the Green Tree contract. But the Greater Oklahoma City Chamber total operating budget is a multi million dollar budget so the 10 county regional partnership that has nearly a half million dollars in it, a portion of it goes to aviation and aerospace. Our other initiatives are much bigger and broader than all this, but it complements it. This is a percentage of a much larger cluster effort of growing the aviation and aerospace industry.

Freeman said that what this contract does, going back to 1998 and the reason that it came about is because at that point, number one BRAC was coming around and number two is because there are certain things that by law Tinker is prohibited from doing such as trying to be like the point man. They can answer questions, but they can't go out and ask the questions. That's what this contract provides.

To clarify not a penny goes to lobbying, but the Chamber does do a lot of lobbying. We have lobbyist in Washington, D.C. But it's not covered by this contract. Those efforts are necessary on our part as well as on the Federal level. Freeman said that the payoff is incredible keeping in mind that Tinker was at the top of the list of ALC's to be closed on the first BRAC list. And they closed two of the five on the list. But Tinker went to the bottom of the list because of the efforts of a lot of people. Williams said that in January there would be about 50 of them that fly to Washington for 2 days and probably 80% of what we will be spending our time on will be at the Pentagon and with our congressional delegation talking about Tinker and the opportunities to both preserve and to grow.

Prince said that our client also works ear marks, but right in the current defense authorization bill there is \$5.2 million that will be for infrastructure for the T-9 test cell that is going to go right next to the TAC facility. They are trying to make that facility a premier engine repair facility and they need engine test capability to go along with that so we were able to achieve \$5.2 million and it will come out here in the appropriation when it is signed. We think its well worth what we are investing to bring that.

Vaughn asked for an update on the new projects that are out there that are Federal funded but still adding to the value of the base. Williams said there is a new medical facility going up, a new engine blade facility and a new hanger. Finally Tinker is getting a decent hanger to do aircraft workload. It will be a 4 bay hanger for 135's. It will also hold KCX when that comes online. So there are \$160 million in projects that has already been funded and contracts are already being let.

They are also working with a number of contractors like Boeing, and Northrop-Grumman, Pratt & Whitney and General Electric to bring in workload also into the facility. That's being worked as we speak, a lot of contracts being let. The F-35 joint strike fighter that's coming out, Pratt Whitney, there is probably going to be between 3,000 to 5,000 of those built. But we are going to want that engine workload here. We are working with Pratt Whitney and General Electric to put that kind of workload in the TAC facility. When you add 4 million square feet to an industrial complex like Tinker it gives them an opportunity to do a lot of things. Prince said that you have to keep in mind that this is very competitive. There are other Air Force Bases in larger states than Oklahoma who want these jobs and who want this investment.

Vaughn mentioned that from the remaining surplus out there we have received over \$250,000 from the sale of scrap metal and other equipment. That money goes to paying off the bonds and reducing our ad valorem tax. Sheriff Whetsel said that they have picked up some quality items for the kitchen which saves the county money. Vaughn said that we have a role in the Workforce Investment Act applications that go on in central Oklahoma through the COWIB, Central Oklahoma Workforce Investment Board. There was a meeting yesterday of the Local Elected Officials that oversee that board, all that to say that the 1,000 jobs at Tinker for aircraft maintenance workers has got all of our technical schools drilled to the wall trying to provide education to people that want those jobs to the extent that our meeting at Canadian Valley Vo Tech and they are putting on a night class to meet the demand of all the people that want to study Air Force maintenance. It filters down in so many ways. Good things happen when you invest in your community and we know that but it's nice to here reinforcement of that.

Presentation by Mr. John Johnson, Executive Director of the Association of Central Oklahoma Governments (ACOG), regarding ACOG's U.S. Economic Development Administration grant application and plans to develop a Comprehensive Economic Development Strategy for the Central Oklahoma region. This item requested by Ray Vaughn, Chairman of the Budget Board. (Document Received)

Johnson said at their place they try to do a look back and do a self check and measurement on what the goals were for 2009. It's also a time to look forward in the next year. He is here to talk

about an opportunity that they are going to explore in 2010. As they position for the next decade the primary goal is to be designated by EDA as an Economic Development District. We are the only region in Oklahoma that is not so designated. We believe that it's going to create opportunities for all of local governments to explore grants with EDA that we do not now have that opportunity. Today we are going to bring an investment opportunity. As a pre-requisite to being designated as a district we have to complete a Comprehensive Economic Development Strategy or CEDS which includes the entire four counties and all of the cities and towns. Obviously some of our larger cities do a lot of economic development and planning but as a region as a whole we don't have that in central Oklahoma. So our four county boundary, Logan, Oklahoma, Cleveland and Canadian, we would look to partner in this region to help develop that CEDS and we are going to be given a planning grant from EDA to develop this strategy. It's a \$150,000 planning grant for two years and it's a 50% match. So we have to find \$150,000. Half of that can be in kind match so we can use our labor, our partner's labor to account for the match, but they do need cash. Our plan for the cash, Oklahoma City has committed \$150,000 so then we would look to each county for \$5,000 each and ACOG as an entity would put in \$5,000. If we are designated as a district ACOG would receive an annual grant for planning to update that strategy each year. It gives us all a chance to see what the inventory is on the ground, what people want to do and we can prioritize what we need to do. Vaughn said that INCOG, Tulsa's correlation to you is a designated CEDS in their district and asked what that's brought to them or allowed them to do. Johnson said that Tulsa in the last four years has benefited in \$100 million in grants for doing their riverfront development and some other infrastructure. Maughan asked if this allows us to not just have to use ACCO for these kinds of venues to get money. Vaughn said it adds another player in the economic development. Vaughn said that ACCO is our main conduit for a lot of road money. Johnson said that this would be more in line with what EDA feels is a priority such as infrastructure and those types of grants. You have to be a district to be eligible for those, but other federal grants and other moneys that you are going to apply for, this is going to be a check the box thing that we have not been able to do before. This is going to help us in those other federal grant applications. Vaughan said that this is more roads and bridges and this would be more commercial development and infrastructure to develop. Johnson said that since we passed MAPS3, clearly Oklahoma City at least initially is going to be a bigger beneficiary of this designation if we achieve it, but EDA is also very favorable for rural areas for economic development so this would be another avenue, another door that we don't have. Vaughn asked when he needs the \$5,000. Johnson said they believe the spring of 2010 and that they would need a letter of commitment to send in with their paperwork to EDA. Next week he will go to Logan county and then the rest. Everyone that they have talked to says that this is a good idea that we need to go forward with.

Motion by Freeman, second by Caudill to move forward with support with a letter of commitment **regarding ACOG's U.S. Economic Development Administration grant application and plans to develop a Comprehensive Economic Development Strategy for the Central Oklahoma region.** APPROVED. Motion carried unanimously.

Caudill said that this SCAAP Grant was deposited in the General Fund, now it's a matter of getting the money appropriated into the Sheriff's General Fund budget, which means it really would need to be transferred from the Reserve account into the Sheriff's budget. It was not a budgeted revenue source for the General Fund because we didn't know how much it would be.

We have done this in years past once they get the money's deposited, it has to come from somewhere within the General Fund. Because we have tapped in to the General Government earlier this week for the Employee Benefits she would recommend that it come from the reserve account. Whetsel said that he didn't like the way it was handled because it should have been set aside and shouldn't be a part of the reserve funds to be used for future distribution. This was specifically a SCAAP grant not a part of reserve funds. Caudill said that it was handled this way because it wasn't budgeted due to the unknown amount.

Motion by Whetsel, second by Freeman to approve **Resolution GF 16-10: These funds need to be appropriated to the Sheriff's Capital account with a Transfer from General Fund Reserve 9995 to General Fund Sheriff 5100 in the amount of \$201,347.00 as follows:**

| | | |
|----------------------------------|------------------|---------------------|
| From 1001-9995-2010-54000 | Operation | \$201,347.00 |
| To 1001-5100-2010-55000 | Capital | \$201,347.00 |

Sheriff's SCAAP Grant deposited in the General Fund on November 24, 2009.
APPROVED. Motion carried unanimously.

Sullivan, County Assessor left the Budget Board meeting at 10:25 a.m. and was replaced by his Chief Deputy Larry Stein.

Discussion and possible action regarding the Monthly Financial Report as presented by Danny Lambert, County Clerk's Accounting Manager. This item requested by Carolyn Caudill, County Clerk and Secretary to the County Budget Board. (Document Received.)

Danny Lambert, Account Manager for the County Clerk's office stated on Page 1) is the General Fund Cash for the end of November. The cash balance was \$3,773,672 as compared to last year when the balance was \$2.5 million which is an increase of 46%. There was another temporary cash transfer of \$3 million in November, which makes the total \$19,980,000 to date. Last year at this time the temporary cash transfer was \$15 million. Lambert stated the temporary cash transfers are done until we get funds coming in from the tax bills, which are starting to come in. We should be able to return all the dollars that have been borrowed by the middle of January. Page 3) Compares November of this year to November of last year. He reminds the Board that this is strictly for comparison purposes. The real gauge in our general fund is tracking revenue against our actual budget. Over all year to date revenue is down \$2,084,143 or 18% less than last year, \$591,474 in property tax, the majority of that is the exempt manufacturing tax that we had collected more at this time a year ago. This will start catching up real quick over the next couple of months. Charges for Services, \$177,679 less than a year ago. \$173,000 is in Clerk Recording fees. We are down about 10% over a year ago. We are also down \$1 million in Intergovernmental revenue of which \$623,451 was for T&GA Grants. Interest Income is down \$262,621. Two years ago the month of November we collected \$109,000 in interest and this year we collected \$13,000. Year to date expenditures are \$839,982 more or (3%) as compared to last November. If you net out T&GA Grants of \$561,927 the expenses are up \$1.4 million. Page 9) Workers Compensation Fund Cash Balance ended at \$224,715 and last year was \$278,534. We still have \$400,000 that was budgeted that has not been transferred yet. We are waiting for general fund cash balance to start building up before they transfer the rest of those funds. The month of November total interest earned was .50 cents. Page 11) the Employee Benefits Fund cash balance is \$1,268,999 compared to last year's balance of \$2,074,044. Medical Claims for

the month of November were \$862,662. That is higher than our monthly budget of \$736,979. The total prescription claims for the month of November were \$294,646, which is higher than our budgeted average is \$264,834. If you add the medical claims and prescription claims together and compare them to a year ago, this year we have spent \$5.5 million and last year we spent \$4.4 million, which is up about \$1.1 million. The Board did approve the transfer of the \$177,000 earlier this week so we could pay this week's claims so that leaves us with two weeks left in the month. Next week the claims are \$216,000, which is good news. That's less than the average of the \$371,000 that we had anticipated. The bad news is we still don't have the money to pay the claims. And we still have one week left in the month of December, which we don't know how much the claims will be. Page 13) is a look at Capital Projects. There is an agenda item coming up that addresses the Roof Drain Piping. They are going to ask to change the name of that category to give them a little more flexibility in how they can use those funds. But there is still \$6,204 in cash that has not been appropriated to a particular project that is available. Lambert stated he has nothing further unless there are questions.

Motion by Whetsel, second by Maughan to accept the Monthly Financial Report as presented by Danny Lambert, County Clerk's Accounting Manager. This item requested byCarolynn Caudill, County Clerk and Secretary to the County Budget Board. (Document Received.) APPROVED. Motion carried unanimously.

Discussion and possible action regarding update from the Budget Evaluation Team. This item requested by Ray Vaughn, Chairman of the County Budget Board.

Rick Buchanan reports that the Budget Evaluation Team, BET. There are three areas that BET is going to keep a watchful eye on. Employee Benefits, Juvenile Justice as well as the Sheriff. The Sheriff doesn't have the federal contract this year. The state contract came in late and as a result is going to put pressure on the reserve account of \$1.6 million to where we are probably going to come back to the Board with recommendations for possible cost savings. The question is if they would charge the BET with finding solutions. Whetsel said that the Sheriff's office faces serious financial issues as they proceed forward. He received contact yesterday from an outside agency that we provided funding to this year, specifically CASA. The question was in establishing a dialogue for future funding. His response to them was that we are having a tough time at this point meeting our own constitutional and statutory responsibilities and we know they are underfunded this year and we don't anticipate next year getting any better. He would not anticipate that outside organizations should not rely upon funding from Oklahoma County at this time. He feels it's important that this is an appropriate time to tell those outside agencies that this may not be a good year to expect continued funding from a funding stream that is really drying up when we are having such a tough time deciding what cuts are we going to have to make to our constitutional and statutory duties. Maughan said especially now since they have become used to it. Serve them 6 months notice so that there isn't the same complaint as last budget season that if they had known they would have made preparations. Whetsel said that these difficult decisions are going to have to be made fairly quickly so that they can make adjustments early enough in the year. Buchanan said that one of the key issues for some budgets is the 90% rule so decisions will need to be made in January once we see December numbers, so that when they get to that 90% rule in March there are some ways to plan things in January and February to help with their budgets. Whetsel said the reason he is making everyone aware now

is that the Sheriff's office needs are about \$2.5 million. We only have \$1.6 million in reserve to meet the needs of Employee Benefits, Juvenile Justice and the Sheriff's office. There are going to have to be some difficult decisions made. We are looking at probably best case scenario over \$1 million out of whack in the Sheriff's budget. They are looking at some alternatives and by the middle of January or no later than February we are going to have to look at what we implement and how we try to deal with that to finish the year. Buchanan said that the BET will meet in 2 weeks and try to meet regularly as we march toward the 3rd Thursday in January to come back to the board for direction.

Stacey Trumbo, County Engineer said that the Roof Drains was money set aside because of the records in the mechanical area of the courthouse and were at risk for getting water damage. That risk is going away now that those records are being moved to off site storage. But we still really need that money for the courthouse remodel project. We awarded that a couple weeks ago and basically all the money we had went to the award. So he owes the fire marshal some money as well as needing some money for inspections and possibly asbestos abatement. So they want to change the verbiage to give them more flexibility.

Motion by Sullivan, second by Freeman to approve a change in the wording of a project in the Capital Projects Budget (Capital Improvement – Regular Fund 2010). The proposal is to change the title/description of the “Roof Drain Piping” project to read “Courthouse Remodel to include, but not be limited to, roof drains, asbestos abatement, inspections.” This change is necessary to authorize use of the budgeted funds of roof drains and other expenses associated with the remodeling and renovation of the courthouse. This item is requested by Stacey Trumbo, County Engineer and Mark Stephens, Facilities Management Director. APPROVED. Motion carried unanimously.

Caudill said that this is one of many business cases that we will bring to the board. Mark Mishoe said that this has to do with one time salary increases. We are getting to the end of implementing Oracle for payroll. One of the things that is important is that we are all consistent in how the information is turned in to our office. With the one time salary increases if it's not done correctly it actually ends up affecting the rate of pay which in turn affects the life insurance rate as well as retirement. We would like to have those turned in on a separate purchase order. Vaughan stated for clarification we are adopting a uniform policy county wide that is outlined on the handout. Caudill confirmed and said that one time pay increases should be turned in on a separate payroll claim form.

Motion by Whetsel, second by Freeman to approve the Oracle Report Requirements Business Case and Standard Payroll Policy. This item requested byCarolynn Caudill, County Clerk and secretary to the Board. APPROVED. Motion carried unanimously.

Board Comments/ Comments from the Elected Officials.

Whetsel said that they have gone live with the Aramark contract for food services in the jail. That translates into overall cost savings by the end of this fiscal year plus an approved product. We have also taken some of the personnel that were assigned to the kitchen and transfer them to other functions in the jail.

Freeman mentioned that Joe Barnes fell and crushed his hip with surgery scheduled for this afternoon.

Larry Stein said that it was great to see ACOG here. For the last ten years the Assessor's office has tried to work with all the governments in Oklahoma County in the surrounding areas to purchase together aerial images and we are working with Jane Gaston and the District Attorney's office to get a memorandum of understanding so that we can accomplish that at a lower price for better data this year. Vaughn said that is fundamental for economic development. Freeman said that the chair person of ACOG is Willa Johnson.

Maughan said that his Superintendent is still in the hospital and still do not know exactly what is wrong with him. He has officially run out of time as of yesterday so the guys at the barn are trying to donate their time but we don't know what's going to happen. There may be a county wide appeal if anybody would like to donate some time to him. He has 4 children and 2 stepchildren so it's a bad thing to be going through with his situation.

Citizens' participation. Any citizen wishing to address the Oklahoma County Budget Board on an Agenda Item may do so at this time. No citizens wishing to participate at this time.

New Business. In accordance with the open Meetings Act, Section, 311.9, New Business is defined, as "any matter not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda." No new business at this time.

There being no further business to come before the Board motion by Whetsel, second by Presley to adjourn the meeting at 11:04 a.m. until the next meeting. ADJOURNED. Motion carried unanimously.

OKLAHOMA COUNTY BUDGET BOARD

Ray L. Vaughn, Jr., Commissioner District No. 3,
and Chairman to the Board

Forrest "Butch" Freeman, County Treasurer
and Vice-Chairman to the Board

ATTEST:

Carolynn Caudill, County Clerk and
Secretary to the Board