

# PENDING APPROVAL

FILED IN OFFICE  
COUNTY CLERK  
OKLAHOMA CITY, OKLA.

## OKLAHOMA COUNTY BUDGET BOARD REGULAR MEETING

320 Robert S. Kerr  
Conference Room 201  
Oklahoma City, Ok 73102

JUN 16 2010

CAROLYNN CAUDILL County Clerk, Okla. Cnty.  
*T. Caudill* Deputy

### AGENDA

10:00 a.m., Thursday, June 17, 2010

1. Call meeting to order.
2. Notice of the meeting was properly posted Wednesday, June 16, 2010.
3. Discussion and possible action to approve the minutes of the regular meeting dated Thursday, May 20, 2010 and the special meetings dated Tuesday, May 24th, and Thursday, June 10, 2010.

**The following items, No. 4 through 36 are Consent Items and are routine in nature:**

### CASH FUND APPROPRIATIONS

4. Discussion and possible action on Resolution HWY 17-10: Cash fund appropriation for Highway Cash 1110 as follows:

		9100	9200	9300	Total
1110-51000	Salary	\$115,000.00	\$50,000.00	\$111,152.30	\$276,152.30
1110-52000	Benefits	\$42,000.00	\$85,000.00	\$42,311.13	\$169,311.13
1110-53000	Travel	\$0.00	\$0.00	\$0.00	\$0.00
1110-54000	Operation	\$158,078.82	\$336,912.39	\$156,764.91	\$651,756.12
1110-55000	Capital	\$0.00	\$0.00	\$0.00	\$0.00
1110-9101-54000	Operation	\$0.00	\$0.00	\$0.00	\$0.00
1110-9102-54000	Operation	\$0.00	\$0.00	\$0.00	\$0.00
1110-9205-55000	Capital	\$0.00	\$24,837.49	\$0.00	\$24,837.49
1110-9206-54000	Operation	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total</b>		<b>\$315,078.82</b>	<b>\$496,749.88</b>	<b>\$310,228.34</b>	<b>\$1,122,057.04</b>

To appropriate miscellaneous and Tax Commission receipts for the month of May 2010 as follows (Document Received):

<u>Misc. Receipts</u>		<u>Tax Collections</u>	
Sale of Material D-1	\$1,798.60	Gross Production	\$131,669.89
Sale of Material D-2	\$4,177.66	Diesel Fuel Excise Tax	\$113,455.16
Sale of Material D-3	\$0.00	Gasoline Excise Tax	\$337,707.71
Reimb Gas & Fuel D-1	\$351.43	Special Fuel Tax	\$54.90
Reimb Gas & Fuel D-2	\$0.00	Veh Coll for Rds /w CRIRF	\$339,142.50
Reimb Gas & Fuel D-3	\$1,772.62		
Reimb Parts & Serv Repair D-1	\$0.00	Interest	<u>\$3,191.48</u>
Reimb Parts & Serv Repair D-2	\$0.00	Sub Total	\$925,221.64

STATE OF OKLAHOMA  
 OKLAHOMA COUNTY  
 RECORDS SECTION  
 2010 JUN 16 A 9:49  
 STATE OF OKLAHOMA  
 OKLAHOMA COUNTY  
 CLERK'S OFFICE

# PENDING APPROVAL

Budget Board Agenda,  
June 17, 2010 Page 2

Reimb Parts & Serv Repair D-3	\$48.51		
Reimb. General Fund D-1	\$816.18		
City of Harrah D-2	\$184,165.00		
Town of Forest Park D-1	\$3,385.40		
City of Spencer D-1	<u>\$320.00</u>		
Miscellaneous Receipts Total	\$196,835.40	Total Receipts	\$1,122,057.04

5. Discussion and possible action on Resolution TMF 15-10: Cash fund appropriation for Treasurer's Mortgage Tax Fee Fund 1140 as follows:

1140-1500-2010-51000	Salary	\$10,152.90
1140-1500-2010-52000	Benefits	<u>\$1,517.10</u>
Total		\$11,670.00

To appropriate receipts for the month of May 2010. (Document Received)

6. Discussion and possible action on Resolution CCLF 16-10: Cash fund appropriation for County Clerk Lien Fee Fund 1150 as follows:

1150-1700-2010-54000	Operation	\$8,157.66
----------------------	-----------	------------

To appropriate receipts for the month of May 2010. (Document Received)

7. Discussion and possible action on Resolution UCC 16-10: Cash fund appropriation for County Clerk Uniform Commercial Code Fee Fund 1151 as follows:

1151-1700-2010-51000	Salary	\$12,721.00
1151-1700-2010-52000	Benefits	\$3,891.68
1151-1700-2010-54000	Operation	<u>\$65,288.03</u>
Total		\$81,900.71

To appropriate receipts for the month of May 2010. (Document Received)

8. Discussion and possible action on Resolution CCRP 17-10: Cash fund appropriations for County Clerk Records Preservation and Management Fund 1152 as follows:

1152-1700-2010-51000	Salary	\$7,500.00
1152-1700-2010-52000	Benefits	\$3,000.00
1152-1700-2010-54000	Operation	<u>\$59,680.97</u>
Total		\$70,180.97

To appropriate receipts for the month of May 2010. (Document Received)

9. Discussion and possible action on Resolution SF 15-10: Cash fund appropriation for Sheriff Service Fee Fund 1160 as follows:

1160-5100-2010-51000	Salary	\$25,000.00
1160-5100-2010-52000	Benefits	\$27,873.33
1160-5100-2010-53000	Travel	\$10,000.00
1160-5100-2010-54000	Operation	\$100,000.00
1160-5100-2010-55000	Capital	\$50,000.00
1160-5105-2010-54000	Operation	\$80,000.00
1160-5105-2010-55000	Capital	\$5,000.00
1160-5160-2010-54000	Operation	<u>\$15,049.81</u>
Total		\$312,923.14

# PENDING APPROVAL

Budget Board Agenda,  
June 17, 2010 Page 3

To appropriate interest and miscellaneous receipts for the month of May 2010.  
(Document Received)

10. Discussion and possible action on Resolution SSR 22-10: Cash fund appropriation for Sheriff Special Revenue Fund 1161 as follows:

1161-5110-2010-51000	Salary	\$180,000.00
1161-5110-2010-52000	Benefits	\$170,000.00
1161-5110-2010-54000	Operation	\$280,000.00
1161-5110-2010-55000	Capital	\$48,000.00
1161-5111-2010-54000	Operation	\$67,207.56
1161-5111-2010-55000	Capital	\$40,000.00
1161-5112-2010-54000	Operation	\$55.00
1161-5113-2010-54000	Operation	\$3,912.18
1161-5145-2010-54000	Operation	\$200.00
1161-5146-2010-54000	Operation	\$80,081.40
1161-5175-2010-54000	Operation	<u>\$62,000.00</u>
Total		\$931,456.14

To appropriate interest and miscellaneous receipts for the month of May 2010.  
(Document Received)

11. Discussion and possible action on Resolution AFR 13-10: Cash fund appropriation for Assessor's Fee Revolving Fund 1201 as follows:

1201-1300-2010-55000	Capital	\$3,699.25
----------------------	---------	------------

To appropriate receipts for the month of May 2010. (Document Received)

12. Discussion and possible action on Resolution JPF 14-10: Cash fund appropriation for Juvenile Probation Fee Fund 1231 as follows:

1231-5200-2010-54000	Operation	\$1,674.11
----------------------	-----------	------------

To appropriate receipts for the month of May 2010. (Document Received)

13. Discussion and possible action on Resolution JWRF 14-10: Cash fund appropriation for Juvenile Work Restitution Fund 1232 as follows:

1232-5200-2010-54000	Operation	\$1,010.00
----------------------	-----------	------------

To appropriate receipts for the month of May 2010. (Document Received)

14. Discussion and possible action on Resolution JGF 14-10: Cash fund appropriation for Juvenile Grant Fund 1233 as follows:

1233-5216-2010-51000	Salary	35,000.00
1233-5216-2010-52000	Benefits	\$25,000.00
1233-5216-2010-53000	Travel	\$5,108.00
1233-5216-2010-54000	Operation	\$20,000.00
1233-5216-2010-55000	Capital	\$10,000.00
1233-5217-2010-54000	Operation	<u>\$300.00</u>
Total		\$95,408.00

To appropriate grant receipts for the month of May 2010. (Document Received)

# PENDING APPROVAL

Budget Board Agenda,  
June 17, 2010 Page 4

15. Discussion and possible action on Resolution PC 14-10: Cash fund appropriations for Planning Commission Fee Fund 1240 as follows:
- |                      |        |             |
|----------------------|--------|-------------|
| 1240-3000-2010-51000 | Salary | \$16,360.60 |
|----------------------|--------|-------------|
- To appropriate fee receipts for the month of May 2010. (Document Received)

Discussion and possible action on Resolution LEPC 5-10: Cash fund appropriation for Local Emergency Planning Committee 1250 as follows:

1250-5500-2010-54000	Operation	\$2,000.00
----------------------	-----------	------------

To appropriate receipts for the month of May 2010. (Document Received)

16. Discussion and possible action on Resolution EMF 6-10: Cash fund appropriations for Emergency Management Fund 1251 as follows:
- |                      |         |             |
|----------------------|---------|-------------|
| 1251-5500-2010-55000 | Capital | \$19,159.25 |
|----------------------|---------|-------------|
- To appropriate fee receipts for the month of May 2010. (Document Received)

17. Discussion and possible action on Resolution CSF 16-10: Cash fund appropriations for Community Service Fee Fund 1260 as follows:
- |                      |           |                    |
|----------------------|-----------|--------------------|
| 1260-3100-2010-54000 | Operation | \$2,080.00         |
| 1260-3105-2010-54000 | Operation | <u>\$10,362.00</u> |
| Total                |           | \$12,442.00        |
- To appropriate fee receipts for the month of May 2010. (Document Received)

18. Discussion and possible action on Resolution SENT 14-10: Cash fund appropriations for Community Sentencing Fund 1270 as follows:
- |                      |           |                   |
|----------------------|-----------|-------------------|
| 1270-3110-2010-51000 | Salary    | \$48,410.15       |
| 1270-3110-2010-52000 | Benefits  | \$19,046.62       |
| 1270-3110-2010-53000 | Travel    | \$2,380.82        |
| 1270-3110-2010-54000 | Operation | \$7,142.49        |
| 1270-3110-2010-55000 | Capital   | <u>\$2,380.82</u> |
| Total                |           | \$79,360.90       |
- To appropriate fee receipts for the month of May 2010. (Document Received)

19. Discussion and possible action on Resolution DCF 16-10: Cash fund appropriations for Drug Court fund 1280 as follows:
- |                      |        |             |
|----------------------|--------|-------------|
| 1280-3150-2010-51000 | Salary | \$42,145.83 |
|----------------------|--------|-------------|
- To appropriate fee receipts for the month of May 2010. (Document Received)

20. Discussion and possible action on Resolution CIR 19-10: Cash fund appropriation for Capital Improvement- Regular Fund 2010 as follows:
- |                      |         |        |
|----------------------|---------|--------|
| 2010-1200-2010-55000 | Capital | \$3.37 |
|----------------------|---------|--------|
- To appropriate interest receipts for the month of May 2010. (Document Received)

21. Discussion and possible action on Resolution TCF 14-10: Cash fund appropriation for Tinker Clearing 2002 – Fund 2031 as follows:
- |                      |         |          |
|----------------------|---------|----------|
| 2031-1202-2010-55000 | Capital | \$562.36 |
|----------------------|---------|----------|
- To appropriate interest receipts for the month of May 2010. (Document Received)

# PENDING APPROVAL

Budget Board Agenda,  
June 17, 2010 Page 5

22. Discussion and possible action on Resolution CB 15-10: Cash fund appropriation for County Bonds 2008, Fund 2032 as follows:
- |                      |           |                    |
|----------------------|-----------|--------------------|
| 2032-0001-2010-54000 | Operation | \$1.41             |
| 2032-1203-2010-55000 | Capital   | \$68.49            |
| 2032-1204-2010-55000 | Capital   | \$289.37           |
| 2032-1205-2010-55000 | Capital   | \$697.28           |
| 2032-1206-2010-55000 | Capital   | \$15.19            |
| 2032-1207-2010-54000 | Operation | <u>\$12,307.63</u> |
| Total                |           | \$13,379.37        |
- To appropriate interest and sale of material receipts for the month of May 2010. (Document Received)

23. Discussion and possible action on Resolution EB 30-10: Cash fund appropriation for Employee Benefits Fund 4010 as follows:
- |                      |           |              |
|----------------------|-----------|--------------|
| 4010-0001-2010-54000 | Operation | \$270,230.31 |
|----------------------|-----------|--------------|
- To appropriate receipts for the month of May and a portion of June 2010. (Document Received.)

24. Discussion and possible action on Resolution EB 31-10: Cash fund appropriation for Employee Benefits 4010-0001-2010-54000 in the amount of \$980,000.00. To appropriate miscellaneous receipts for the month of June contingent upon funds being deposited on June 30, 2010.

25. Discussion and possible action on Resolution WC 17-10: Cash fund appropriation for Worker's Compensation Fund 4020 as follows:
- |                      |           |            |
|----------------------|-----------|------------|
| 4020-0001-2010-54000 | Operation | \$2,478.26 |
|----------------------|-----------|------------|
- To appropriate receipts for the month of May 2010. (Document Received)

26. Discussion and possible action on Resolution LL 14-10: Cash fund appropriations for Law Library Fund 6010 as follows:
- |                      |           |                    |
|----------------------|-----------|--------------------|
| 6010-0001-2010-51000 | Salary    | \$8,200.00         |
| 6010-0001-2010-52000 | Benefits  | \$2,000.00         |
| 6010-0001-2010-54000 | Operation | <u>\$35,094.95</u> |
| Total                |           | \$45,294.95        |
- To appropriate receipts for the month of May 2010. (Document Received)

## GENERAL FUND TRANSFERS

27. Discussion and possible action on GF 50-10: Transfer of General Fund appropriations for County Purchasing 2400 in the amount of \$212.54 as follows:
- |                           |           |                 |
|---------------------------|-----------|-----------------|
| From 1001-2400-2010-53000 | Travel    | \$43.50         |
| From 1001-2400-2010-55000 | Capital   | <u>\$169.04</u> |
| Total                     |           | \$212.54        |
| To 1001-2400-2010-54000   | Operation | \$212.54        |

# PENDING APPROVAL

Budget Board Agenda,  
June 17, 2010 Page 6

Transfer is needed to complete the fiscal year in the operation account. (Document Received)

28. Discussion and possible action on GF 51-10: Transfer of General Fund appropriations for Facilities Mgmt. 2801 in the amount of \$61,000.00 as follows:

From 1001-2801-2010-51000	Salaries	\$13,000.00	
To 1001-2801-2010-55000	Capital		\$13,000.00

Transfer is necessary to purchase a trailer and material handling equipment. (Document Received)

29. Discussion and possible action on GF 52-10: Transfer of General Fund appropriations for MIS 2700 in the amount of \$14,000.00 as follows:

From 1001-2700-2010-51000	Salary	\$5,000.00	
From 1001-2700-2010-54000	Operation	<u>\$9,000.00</u>	
Total		\$14,000.00	
To 1001-2700-2010-55000	Capital		\$14,000.00

Transfer is necessary to purchase additional IT equipment. (Document Received)

30. Discussion and possible action on GF 53-10: Transfer of General Fund appropriations for Juvenile Detention Center 5200 in the amount of \$31,200.00 as follows:

From 1001-5200-2010-51000	Salary	\$31,200.00	
To 1001-5200-2010-54000	Operation		\$30,000.00
To 1001-5200-2010-55000	Capital		<u>\$1,200.00</u>
Total			\$31,200.00

Transfer is necessary to pay utilities for the remainder of the fiscal year and to replace worn carpet in the Court Clerk's area at the Juvenile Center.

31. Discussion and possible action on GF 54-10: Transfer of General Fund appropriations for the County Sheriff 5100 in the amount of \$179,061.78 as follows:

From 1001-5100-2010-51000	Salary	\$128,647.26	
From 1001-5100-2010-52000	Benefits	<u>\$50,414.52</u>	
Total		\$179,061.78	
To 1001-5100-2010-54000	Operation		\$179,061.78

Transfer is necessary to address inmate medical cost for the remainder of the fiscal year.

32. Discussion and possible action on GF 55-10: Transfer of General Fund appropriations for Emergency Management 5500 in the amount of \$20,750.00 as follows:

From 1001-5500-2010-51000	Salary	\$10,000.00	
From 1001-5500-2010-54000	Operations	<u>\$10,750.00</u>	
Total		\$20,750.00	
To 1001-5500-2010-55000	Capital		\$20,750.00

Transfer is necessary to purchase communications equipment required to comply with FCC Guidelines, a radio-programming laptop computer, and a narrow-band radio capable of bridging multiple frequency bands.(Document Received)

# PENDING APPROVAL

Budget Board Agenda,  
June 17, 2010 Page 7

33. Discussion and possible action on GF 56-10: Transfer of General Fund appropriations for County Clerk 1700 in the amount of \$10,000.00 as follows:
- |                           |           |             |             |
|---------------------------|-----------|-------------|-------------|
| From 1001-1700-2010-55000 | Capital   | \$10,000.00 |             |
| To 1001-1700-2010-54000   | Operation |             | \$10,000.00 |
- Transfer is necessary to encumber funds for implementation of accounts receivable module in Oracle. (Document Received)
34. Discussion and possible action on GF 57-10: Transfer of General Fund appropriations from General Government 1100 to Employee Benefits Supplement 9991 in the amount of \$120,000.00 as follows:
- |                           |           |              |              |
|---------------------------|-----------|--------------|--------------|
| From 1001-1100-2010-54000 | Operation | \$120,000.00 |              |
| To 1001-9991-2010-54000   | Operation |              | \$120,000.00 |
- Transfer is necessary to pay medical and prescriptions claims for a portion of the month of June 2010. This item recommended by the Budget Evaluation Team. (Document Received)
35. Discussion and possible action on GF 58-10: Transfer of General Fund appropriations from Facilities Management 2801 to Employee Benefits Supplement 9991 in the amount of \$67,000.00 as follows:
- |                           |           |             |             |
|---------------------------|-----------|-------------|-------------|
| From 1001-2801-2010-51000 | Salary    | \$80,000.00 |             |
| 1001-9991-2010-54000      | Operation |             | \$80,000.00 |
- Transfer is necessary to pay medical and prescriptions claims for a portion of the month of June, 2010. This item recommended by the Budget Evaluation Team. (Document Received)
36. Discussion and possible action on GF 59-10: Transfer of General Fund appropriations for District No. 3, 9300 in the amount of \$14.79 as follows:
- |                           |           |         |         |
|---------------------------|-----------|---------|---------|
| From 1001-9300-2010-52000 | Benefits  | \$14.79 |         |
| To 1001-9300-2010-54000   | Operation |         | \$14.79 |
- Transfer is necessary to complete the fiscal year in the operation account.

## End of Consent Docket

37. Discussion and possible action regarding the Monthly Financial Report to be presented by Danny Lambert, County Clerk's Accounting Manager. This item requested byCarolynn Caudill, County Clerk and secretary to the Board.
38. Discussion and possible action to choose Oklahoma County's Stop Loss carrier for the 2010-11 fiscal year. This item requested by Carolynn Caudill, County Clerk and Secretary to the Board. (Document Received)
39. Discussion and possible action to add a new cost center 5220 to the Juvenile Grant Fund 1232 for the Comprehensive Anti-Gang Initiative (Project Number 2008-PG-BX-0005) which is a Memorandum of Agreement with the City of Oklahoma City to be effective July 1, 2010 through June 30, 2011 to be paid by a federal Anti-gang grant. (Document Received)

# PENDING APPROVAL

Budget Board Agenda,  
June 17, 2010 Page 8

40. Discussion and possible action to add a new fund to the Oklahoma County Chart of Accounts named County Bridge and Road Improvement Fund (CBRI) No. 1111. Cost Centers and accounts necessary to management this fund will also be built. This is based on the passage of SB 2173. This item requested by Stacey Trumbo, County Engineer. (Document Received)
41. Discussion and possible action to receive the 2009-2010 Plan Performance Analysis presentation provided by Mutual Assurance Administrators. This item requested byCarolynn Caudill, County Clerk and Secretary to the Board. (Document Received)
42. Discussion and possible action to receive and discuss request from Michael D. Evans, Administrative Director of the Courts, asking Oklahoma County for a reduction in bills for FY 2011. This item requested by Ray Vaughn, Commissioner District No. 3 and Chairman to the Board. (Document Received)
43. Discussion and possible action on update from the Health Insurance Committee. This committee was requested to give monthly updates to the Budget Board. This item request by Jane Gaston, County Purchasing Agent and Chair person on the Committee.
44. Board Comments/ Comments from the Elected Officials.
45. Citizens' participation. Any citizen wishing to address the Oklahoma County Budget Board on an Agenda Item may do so at this time.
46. New Business. In accordance with the open Meetings Act, Section, 311.9, New Business is defined, as "any matter not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda."
47. Adjourn the meeting at \_\_\_\_\_ until the next meeting.

NAME OF PERSON REPORTING: CAROLYNN CAUDILL, COUNTY CLERK

TITLE: SECRETARY TO THE OKLAHOMA COUNTY BUDGET BOARD

SIGNATURE: CAROLYNN CAUDILL, BY Karen Prince Deputy