

FILED IN OFFICE
 COUNTY CLERK
 OKLAHOMA CITY, OKLA.

MAR 17 2010

OKLAHOMA COUNTY BUDGET BOARD
 REGULAR MEETING
 320 Robert S. Kerr
 Conference Room 201
 Oklahoma City, Ok 73102

CAROLYNN CAUDILL County Clerk, Okla. Cnty.
 Deputy

AGENDA

10:00 a.m., Thursday, March 18, 2010

1. Call meeting to order.
2. Notice of the meeting was properly posted Wednesday, March 17, 2010.
3. Discussion and possible action to approve the minutes of the regular meeting dated Thursday, February 18, 2010 and the special meeting dated Wednesday, February 24, 2010.

The following items, No. 4 through 30 are Consent Items and are routine in nature:

CASH FUND APPROPRIATIONS

4. Discussion and possible action on Resolution HWY 13-10: Cash fund appropriation for Highway Cash 1110 as follows:

		9100	9200	9300	Total
1110-51000	Salary	\$130,000.00	\$0.00	\$136,466.63	\$266,466.63
1110-52000	Benefits	\$45,000.00	\$0.00	\$49,273.92	\$94,273.92
1110-53000	Travel	\$600.00	\$0.00	\$0.00	\$600.00
1110-54000	Operation	\$121,614.93	\$282,285.11	\$79,188.19	\$483,088.23
1110-55000	Capital	\$0.00	\$0.00	\$0.00	\$0.00
1110-9101-54000	Operation	\$0.00	\$0.00	\$0.00	\$0.00
1110-9102-54000	Operation	\$0.00	\$0.00	\$0.00	\$0.00
1110-9205-55000	Capital	\$0.00	\$14,857.11	\$32,002.09	\$46,859.20
1110-9206-54000	Operation	\$0.00	\$0.00	\$0.00	\$0.00
Total		\$297,214.93	\$297,142.22	\$296,930.83	\$891,287.98

To appropriate miscellaneous and Tax Commission receipts for the month of February 2010 as follows (Document Received):

<u>Misc. Receipts</u>		<u>Tax Collections</u>	
Sale of Material D-1	\$1,040.87	Gross Production	\$123,756.27
Sale of Material D-2	\$0.00	Diesel Fuel Excise Tax	\$103,852.66
Sale of Material D-3	\$0.00	Gasoline Excise Tax	\$273,726.01
Reimb Gas & Fuel D-1	\$410.81	Special Fuel Tax	\$54.52
Reimb Gas & Fuel D-2	\$616.17	Veh Coll for Rds /w CRIRF	\$379,997.98
Reimb Gas & Fuel D-3	\$2,665.63		
Reimb Parts & Serv Repair D-1	\$0.00	Interest	\$1,379.73
Reimb Parts & Serv Repair D-2	\$0.00	Sub Total	\$882,767.17

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Reimb Parts & Serv Repair D-3	\$9.48		
Reimb from Gen. Fund, other D-1	\$989.97		
Reimb City of OKC-CRS Oil D-2	\$2,170.32		
Reimb City of Nicoma Park D-2	\$517.56		
Sale of Waste Oil D-2	\$100.00		
Miscellaneous Receipts Total	\$8,520.81	Total Receipts	\$891,287.98

5. Discussion and possible action on Resolution TMF 12-10: Cash fund appropriation for Treasurer's Mortgage Tax Fee Fund 1140 as follows:

1140-1500-2010-51000	Salary	\$7,947.45
1140-1500-2010-52000	Benefits	<u>\$1,187.55</u>
Total		\$9,135.00

To appropriate receipts for the month of February 2010. (Document Received)

6. Discussion and possible action on Resolution CCLF 13-10: Cash fund appropriation for County Clerk Lien Fee Fund 1150 as follows:

1150-1700-2010-54000	Operation	\$3,921.94
1150-1700-2010-55000	Capital	<u>\$3,921.94</u>
Total		\$7,843.88

To appropriate receipts for the month of February 2010. (Document Received)

7. Discussion and possible action on Resolution UCC 13-10: Cash fund appropriation for County Clerk Uniform Commercial Code Fee Fund 1151 as follows:

1151-1700-2010-51000	Salary	\$25,000.00
1151-1700-2010-52000	Benefits	\$6,300.00
1151-1700-2010-54000	Operation	\$9,277.80
1151-1700-2010-55000	Capital	<u>\$9,277.80</u>
Total		\$49,855.60

To appropriate receipts for the month of February 2010. (Document Received)

8. Discussion and possible action on Resolution CCRP 14-10: Cash fund appropriations for County Clerk Records Preservation and Management Fund 1152 as follows:

1152-1700-2010-51000	Salary	\$19,500.00
1152-1700-2010-52000	Benefits	\$6,700.00
1152-1700-2010-54000	Operation	\$13,578.94
1152-1700-2010-55000	Capital	<u>\$13,578.95</u>
Total		\$53,357.89

To appropriate receipts for the month of February 2010. (Document Received)

9. Discussion and possible action on Resolution SF 12-10: Cash fund appropriation for Sheriff Service Fee Fund 1160 as follows:

1160-5100-2010-51000	Salary	\$30,000.00
1160-5100-2010-52000	Benefits	\$12,654.71
1160-5100-2010-54000	Operation	\$150,000.00
1160-5100-2010-55000	Capital	\$20,000.00
1160-5160-2010-54000	Operation	\$10,000.00

- | | | |
|---|---------|-------------------|
| 1160-5160-2010-55000 | Capital | <u>\$4,280.40</u> |
| Total | | \$226,935.11 |
| To appropriate interest and miscellaneous receipts for the month of February 2010.
(Document Received) | | |
10. Discussion and possible action on Resolution SSR 16-10: Cash fund appropriation for Sheriff Special Revenue Fund 1161 as follows:
- | | | |
|---|-----------|---------------------|
| 1161-5108-2010-54000 | Operation | \$40,000.00 |
| 1161-5110-2010-51000 | Salary | \$500,000.00 |
| 1161-5110-2010-52000 | Benefits | \$200,000.00 |
| 1161-5110-2010-54000 | Operation | \$150,000.00 |
| 1161-5111-2010-54000 | Operation | \$134,427.98 |
| 1161-5112-2010-55000 | Capital | \$83,058.22 |
| 1161-5145-2010-54000 | Operation | \$330.00 |
| 1161-5146-2010-54000 | Operation | <u>\$154,754.25</u> |
| Total | | \$1,262,570.45 |
| To appropriate interest and miscellaneous receipts for the month of February 2010.
(Document Received) | | |
11. Discussion and possible action on Resolution AFR 10-10: Cash fund appropriation for Assessor's Fee Revolving Fund 1201 as follows:
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|----------------------|---------|------------|
| 1201-1300-2010-55000 | Capital | \$1,069.50 |
|----------------------|---------|------------|
- To appropriate receipts for the month of February 2010. (Document Received)
12. Discussion and possible action on Resolution JPF 11-10: Cash fund appropriation for Juvenile Probation Fee Fund 1231 as follows:
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|----------------------|-----------|------------|
| 1231-5200-2010-54000 | Operation | \$6,841.97 |
|----------------------|-----------|------------|
- To appropriate receipts for the month of February 2010. (Document Received)
13. Discussion and possible action on Resolution JWRF 11-10: Cash fund appropriation for Juvenile Work Restitution Fund 1232 as follows:
- | | | |
|----------------------|-----------|------------|
| 1232-5200-2010-54000 | Operation | \$2,624.69 |
|----------------------|-----------|------------|
- To appropriate receipts for the month of February 2010. (Document Received)
14. Discussion and possible action on Resolution JGF 11-10: Cash fund appropriation for Juvenile Grant Fund 1233 as follows:
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|---|-----------|-----------------|
| 1233-5216-2010-51000 | Salary | \$35,000.00 |
| 1233-5216-2010-52000 | Benefits | \$25,000.00 |
| 1233-5216-2010-53000 | Travel | \$6,229.00 |
| 1233-5216-2010-54000 | Operation | \$15,000.00 |
| 1233-5216-2010-55000 | Capital | \$11,000.00 |
| 1233-5217-2010-54000 | Operation | <u>\$300.00</u> |
| Total | | \$92,529.00 |
| To appropriate grant receipts for the month of February 2010. (Document Received) | | |
15. Discussion and possible action on Resolution PC 11-10: Cash fund appropriations for

Planning Commission Fee Fund 1240 as follows:

1240-3000-2010-51000	Salary	\$9,537.18
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To appropriate fee receipts for the month of February 2010. (Document Received)

16. Discussion and possible action on Resolution EMF 3-10: Cash fund appropriations for Emergency Management Fund 1251 as follows:

1251-5500-2010-55000	Capital	\$3,663.70
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To appropriate fee receipts for the month of February 2010. (Document Received)

17. Discussion and possible action on Resolution CSF 13-10: Cash fund appropriations for Community Service Fee Fund 1260 as follows:

1260-3100-2010-54000	Operation	\$1,410.00
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1260-3105-2010-54000	Operation	<u>\$7,915.00</u>
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Total		<u>\$9,325.00</u>
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To appropriate fee receipts for the month of February 2010. (Document Received)

18. Discussion and possible action on Resolution SENT 11-10: Cash fund appropriations for Community Sentencing Fund 1270 as follows:

1270-3110-2010-51000	Salary	\$78,059.08
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1270-3110-2010-52000	Benefits	\$30,711.77
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1270-3110-2010-53000	Travel	\$3,838.97
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1270-3110-2010-54000	Operation	\$11,516.91
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1270-3110-2010-55000	Capital	<u>\$3,838.97</u>
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Total		\$127,965.70
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To appropriate fee receipts for the month of February 2010. (Document Received)

19. Discussion and possible action on Resolution DCF 12-10: Cash fund appropriations for Drug Court fund 1280 as follows:

1280-3150-2010-51000	Salary	\$45,687.50
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To appropriate fee receipts for the month of February 2010. (Document Received)

20. Discussion and possible action on Resolution CIR 12-10: Cash fund appropriation for Capital Improvement- Regular Fund 2010 as follows:

2010-1200-2010-55000	Capital	\$4.60
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To appropriate interest receipts for the month of February 2010. (Document Received)

21. Discussion and possible action on Resolution TCF 11-10: Cash fund appropriation for Tinker Clearing 2002 – Fund 2031 as follows:

2031-1202-2010-55000	Capital	\$587.16
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To appropriate interest receipts for the month of February 2010. (Document Received)

22. Discussion and possible action on Resolution CB 12-10: Cash fund appropriation for County Bonds 2008, Fund 2032 as follows:

2032-0001-2010-54000	Operation	\$.15
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2032-1203-2010-55000	Capital	\$10.00
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2032-1204-2010-55000	Capital	\$57.47
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2032-1205-2010-55000	Capital	\$76.28
2032-1206-2010-55000	Capital	\$255.78
2032-1207-2010-54000	Operation	<u>\$97,583.68</u>
Total		\$97,983.36

To appropriate interest and sale of material receipts for the month of February 2010.
 (Document Received)

23. Discussion and possible action on Resolution EB 22-10: Cash fund appropriation for Employee Benefits Fund 4010 as follows:

4010-0001-2010-54000	Operation	\$127,236.43
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To appropriate receipts for the month of February 2010.(Document Received.)

24. Discussion and possible action on Resolution EB 23-10: Cash fund appropriation for Employee Benefits 4010-0001-2010-54000 in the amount of \$980,000.00. To appropriate miscellaneous receipts for the month of March contingent upon funds being deposited on March 31, 2010.

25. Discussion and possible action on Resolution EB 24-10: Cash fund appropriation for Employee Benefits Fund 4010 as follows:

4010-0001-2010-54000	Operation	\$387,385.47
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To appropriate receipts from the Stop Loss check deposited March 10, 2010 in order to pay claims for March. (Document Received.)

26. Discussion and possible action on Resolution WC 12-10: Cash fund appropriation for Worker's Compensation Fund 4020 as follows:

4020-0001-2010-54000	Operation	\$699.62
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To appropriate receipts for the month of February 2010. (Document Received)

27. Discussion and possible action on Resolution LL 11-10: Cash fund appropriations for Law Library Fund 6010 as follows:

6010-0001-2010-51000	Salary	\$8,200.00
6010-0001-2010-52000	Benefits	\$1,000.00
6010-0001-2010-54000	Operation	<u>\$31,273.87</u>
Total		\$40,473.87

To appropriate receipts for the month of February 2010. (Document Received)

GENERAL FUND TRANSFERS

28. Discussion and possible action on Resolution GF 21-10: Transfer of General Fund appropriations for HR/Health & Safety in the amount of \$5,500.00 as follows:

From 1001-2600-2010-51000	Salary	\$3,000.00
From 1001-2600-2010-52000	Benefits	<u>\$2,500.00</u>
Total		\$5,500.00
To 1001-2600-2010-53000	Travel	\$3,000.00
To 1001-2600-2010-54000	Operation	<u>\$2,500.00</u>
Total		\$5,500.00

29. Discussion and possible action on Resolution GF 22-10: Transfer of General Fund appropriations for Facilities Management in the amount of \$62,000.00 as follows:
- | | | | |
|---------------------------|-----------|-------------------|-------------|
| From 1001-2801-2010-51000 | Salaries | \$40,000.00 | |
| From 1001-2801-2010-53000 | Travel | <u>\$2,000.00</u> | |
| Total | | \$42,000.00 | |
| To 1001-2801-2010-54000 | Operation | | \$42,000.00 |

Transfer is necessary to cover unexpected operating expenses for the remainder of the fiscal year. (Document Received)

CASH FUND TRANSFERS

30. Discussion and possible action on Resolution SSR 17-10: Transfer of appropriations for Sheriff Special Revenue in the amount of \$200,000.00 as follows:
- | | | | |
|---------------------------|---------|--------------|--------------|
| From 1161-5110-2010-55000 | Capital | \$200,000.00 | |
| To 1161-5110-2010-51000 | Salary | | \$200,000.00 |
- Transfer is necessary to meet payroll needs for the remainder of the fiscal year. (Document Received)

End of Consent Docket

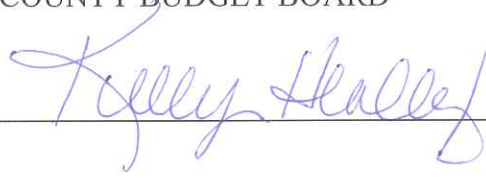
31. Discussion and possible action regarding the Monthly Financial Report to be presented by Danny Lambert, County Clerk's Accounting Manager. This item requested byCarolynn Caudill, County Clerk and secretary to the Board.
32. Discussion and possible action to receive the Comprehensive Annual Financial Report for Fiscal Year ended June 30, 2009. This item requested by Carolynn Caudill, County Clerk and Secretary to the County Budget Board (Document Received)
33. Discussion and possible action concerning the Interlocal Cooperative Agreement between Oklahoma Department of Central Services ("DCS") and Oklahoma County to dispose of surplus property through online auctions and monthly public auctions through the DCS surplus property program. This item requested by Carolynn Caudill, County Clerk and Secretary to the Board. (Document Received)
34. Discussion and possible action concerning a presentation by the Oklahoma Blood Institute regarding Bone Marrow Registration and Donations. This item requested by Carolynn Caudill, County Clerk and Secretary to the Board. (Document Received)
35. Discussion and possible action to set a date for "Be the Match Registry" drive for Oklahoma County employees. This item requested by Carolynn Caudill, County Clerk and Secretary to the Board.
36. Discussion and possible action regarding the Annual Budget Process Calendar for the fiscal year 2010-11 budget season. This item requested by Carolynn Caudill, County Clerk and Secretary to the Board.

37. Discussion and possible action regarding update from “Budget Evaluation Team.” This item requested by Ray Vaughn, County Commissioner District No. 3 and Chairman to the Board.
38. Discussion regarding Budget Evaluation Team to receive direction regarding budget planning for fiscal year 2010-11. This item requested by Ray Vaughn, County Commissioner and Chairman to the Board.
39. Executive Session for the purpose of discussing the following:
 - A. Pursuant to 25 O. S. § 307. B. 4. for confidential communications between the Board and its attorney concerning a pending investigation, claim, or action of Tara Johnson, because the Board, with the advice of its attorney, has determined that disclosure would seriously impair the ability of the Board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.
 - B. Pursuant to 25 O. S. § 307. B. 4. for confidential communications between the Board and its attorney concerning a pending investigation, claim, or action of Victor Nickelberry, because the Board, with the advice of its attorney, has determined that disclosure would seriously impair the ability of the Board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.
40. Action regarding the confidential communications between the Board and its attorney concerning a pending investigation, claim or action of settlement from Tara Johnson.
41. Action regarding the confidential communications between the Board and its attorney concerning a pending investigation, claim or action of settlement from Victor Nickelberry.
42. Board Comments/ Comments from the Elected Officials.
43. Citizens’ participation. Any citizen wishing to address the Oklahoma County Budget Board on an Agenda Item may do so at this time.
44. New Business. In accordance with the open Meetings Act, Section, 311.9, New Business is defined, as “any matter not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda.”
45. Adjourn the meeting at _____ until the next meeting.

NAME OF PERSON REPORTING: CAROLYNN CAUDILL, COUNTY CLERK

TITLE: SECRETARY TO THE OKLAHOMA COUNTY BUDGET BOARD

SIGNATURE: CAROLYNN CAUDILL, BY

A handwritten signature in blue ink, appearing to read "Kelly Halley", is written over a horizontal line.

Deputy