

PENDING APPROVAL

2010-2011 Adopted Budget Process Calendar

March 12, 2010	County Clerk distributes Estimate of Needs forms and instructions to all officials and department heads. Be sure to use March 31 st Trial Balance or Funds Available	
Friday, April 16, 2010	County Officer's reports estimate of needs forms and support due to the County Clerk's Office.	O.S. 19 § 1411.B
Week of April 19, 2010	County Clerk's Finance Division reviews submitted forms for completion and technical accuracy.	
Tuesday, April 27, 2010 2:00 p.m.	Budget Board revenue workshop. Develop preliminary estimates of revenue for new fiscal year for Excise Board.	
Thursday, April 29, 2010 – 9:30 a.m.	Excise Board certifies preliminary estimates of revenue for FY 2010/11.	O.S. 19 § 1411
Tuesday, May 4, 2010 – 10:00 a.m. Thursday, May 6, 2010 – 10:00 a.m.	Budget Board meets with Elected Officials and Department Heads to hear budget requests. Estimate of Needs and other required information will be considered.	O.S. 19 § 1411.C
Tuesday, May 18, 2010 – 10:00 a.m.	Approval of the proposed budget by Budget Board	O.S. 19 § 1410
Thursday, May 20, 2010 – 10:00 a.m.	Regular Scheduled Budget Board meeting	
Tuesday, June 1, 2010 Not a Meeting	Publication of proposed budget summary gets sent to the paper to be published for Public Hearing.	O.S. 19 § 1412
Thursday, June 10, 2010 – 10:00 a.m.	Public Hearing by Budget Board	O.S. 19 § 1412
Tuesday, June 15, 2010 – 9:30 a.m.	Excise Board meets to approve the 10/11 Annual Adopted Budget.	O.S. 19 § 1412 - 1414
Thursday, June 24, 2010 – 10:00 a.m. Tentative Meeting only if necessary	Budget Board meeting to approve final budget transfers for FY 10/11. (If necessary)	
Thursday, July 1, 2010 11:00 a.m.	Budget Board to approve carryover of cash fund appropriations for the new fiscal year in order for those funds to be able to operate.	
Friday, July 2, 2010 9:30 a.m.	Excise Board meets to approve any Inter-fund transfers from the General Fund approved in the Annual Adopted Budget.	
FY 10/11 Note: Dates and times of meetings are tentative until notice is posted.	Supplemental Appropriations from final 09/10 revenue figures and/or finalized tax rolls may be requested through the Budget Board and approved by the Excise Board after publication.	