

FILED IN OFFICE  
 COUNTY CLERK  
 OKLAHOMA CITY, OKLA

**OKLAHOMA COUNTY BUDGET BOARD  
 REGULAR MEETING  
 320 Robert S. Kerr  
 Conference Room 201  
 Oklahoma City, Ok 73102**

OCT 14 2009

*BAROLYNN GAYBILL* County Clerk, Okla. Cnty  
*Anda Hollingsworth* Deputy

STATE OF OKLAHOMA  
 COUNTY CLERK  
 2009 OCT 14 A 9:31  
 OKLAHOMA COUNTY  
 RECORDED (10-14-09)

**AGENDA**

**10:00 a.m., Thursday, October 15, 2009**

1. Call meeting to order.
2. Notice of the meeting was properly posted Wednesday, October 14, 2009.
3. Discussion and possible action to approve the minutes of the regular meeting dated September 17, 2009 and the special meeting dated Thursday, September 25, 2009.

**The following items, No. 4 through 34 are Consent Items and are routine in nature:**

**CASH FUND APPROPRIATIONS**

4. Discussion and possible action on Resolution HWY 7-10: Cash fund appropriation for Highway Cash 1110 as follows:

		9100	9200	9300	Total
1110-51000	Salary	\$120,000.00	\$150,000.00	\$113,038.50	\$383,038.50
1110-52000	Benefits	\$40,000.00	\$50,000.00	\$45,135.39	\$135,135.39
1110-53000	Travel	\$0.00	\$0.00	\$0.00	\$0.00
1110-54000	Operation	\$144,544.44	\$172,144.25	\$212,842.63	\$529,531.32
1110-55000	Capital	\$28,000.00	\$0.00	\$0.00	\$28,000.00
1110-9101-54000	Operation	\$0.00	\$0.00	\$0.00	\$0.00
1110-9102-54000	Operation	\$0.00	\$0.00	\$0.00	\$0.00
1110-9205-55000	Capital	\$0.00	\$19,586.54	\$0.00	\$19,586.54
1110-9206-54000	Operation	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total</b>		<b>\$332,544.44</b>	<b>\$391,730.79</b>	<b>\$371,016.52</b>	<b>\$1,095,291.75</b>

To appropriate miscellaneous and Tax Commission receipts for the month of September 2009 as follows (Document Received):

<u>Misc. Receipts</u>		<u>Tax Collections</u>	
Sale of Material D-1	\$1,003.20	Gross Production	\$80,904.13
Sale of Material D-2	\$0.00	Diesel Fuel Excise Tax	\$146,242.10
Sale of Material D-3	\$0.00	Gasoline Excise Tax	\$351,329.32
Reimb Gas & Fuel D-1	\$656.23	Special Fuel Tax	\$21.36
Reimb Gas & Fuel D-2	\$0.00	Veh Coll for Rds /w CRIRF	\$400,324.41
Reimb Gas & Fuel D-3	\$935.48		
Reimb Parts & Serv Repair D-1	\$0.00	Interest	\$3,173.20
Reimb Parts & Serv Repair D-2	\$0.00	Sub Total	\$981,994.52
Reimb Parts & Serv Repair D-3	\$50.53		

Refund Overpmt to Vendors D-1	\$156.00		
Reimb from General Fund D-1	\$1,800.00		
Circuite Engingeering Dist. D-3	\$19,047.00		
Potawatomi County CRS2-D-2	\$2,566.96		
City of OKC CRS2 - D-2	\$11,465.16		
City of Edmond – D-1	\$1,597.50		
Dept. of Interior BIA – D-2	\$50,299.62		
City of Piedmont CRS2 – D-2	\$67.55		
ACOG D-3	\$23,652.00		
Miscellaneous Receipts Total	\$113,297.23	Total Receipts	\$1,095,291.75

5. Discussion and possible action on Resolution TMF 6-10: Cash fund appropriation for Treasurer’s Mortgage Tax Fee Fund 1140 as follows:

1140-1500-2010-51000	Salary	\$4,161.88
1140-1500-2010-52000	Benefits	\$1,262.95
1140-1500-2010-53000	Travel	\$313.69
1140-1500-2010-54000	Operation	\$2,533.61
1140-1500-2010-55000	Capital	<u>\$5,187.87</u>
Total		\$13,460.00

To appropriate receipts for the month of September 2009. (Document Received)

6. Discussion and possible action on Resolution CCLF 7-10: Cash fund appropriation for County Clerk Lien Fee Fund 1150 as follows:

1150-1700-2010-54000	Operation	\$7,947.62
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To appropriate receipts for the month of September 2009. (Document Received)

7. Discussion and possible action on Resolution UCC 6-10: Cash fund appropriation for County Clerk Uniform Commercial Code Fee Fund 1151 as follows:

1151-1700-2010-52000	Benefits	\$1,000.00
1151-1700-2010-54000	Operation	\$30,000.00
1151-1700-2010-55000	Capital	<u>\$44,490.81</u>
Total		\$75,490.81

To appropriate receipts for the month of September 2009. (Document Received)

8. Discussion and possible action on Resolution CCRP 7-10: Cash fund appropriations for County Clerk Records Preservation and Management Fund 1152 as follows:

1152-1700-2010-51000	Salary	\$15,000.00
1152-1700-2010-52000	Benefits	\$5,500.00
1152-1700-2010-55000	Capital	<u>\$49,257.97</u>
Total		\$69,757.97

To appropriate receipts for the month of September 2009. (Document Received)

9. Discussion and possible action on Resolution SF 6-10: Cash fund appropriation for Sheriff Service Fee Fund 1160 as follows:

1160-5100-2010-51000	Salary	\$100,000.00
1160-5100-2010-52000	Benefits	\$20,000.00

1160-5100-2010-53000	Travel	\$40,000.00
1160-5105-2010-54000	Operation	\$61,160.58
1160-5160-2010-54000	Operation	<u>\$14,141.99</u>
Total		\$235,302.57

To appropriate interest and miscellaneous receipts for the month of September 2009.  
 (Document Received)

10. Discussion and possible action on Resolution SSR 7-10: Cash fund appropriation for Sheriff Special Revenue Fund 1161 as follows:

1161-5110-2010-51000	Salary	\$450,000.00
1161-5110-2010-52000	Benefits	\$10,000.00
1161-5110-2010-53000	Travel	\$8,580.63
1161-5111-2010-54000	Operation	\$133,283.02
1161-5127-2010-55000	Capital	\$9,853.93
1161-5146-2010-54000	Operation	\$120,000.00
1161-5173-2010-51000	Salary	\$35,000.00
1161-5173-2010-52000	Benefits	\$18,000.00
1161-5173-2010-53000	Travel	\$3,200.00
1161-5173-2010-54000	Operation	\$2,400.00
1161-5174-2010-51000	Salary	\$91,040.00
1161-5174-2010-52000	Benefits	\$6,960.00
1161-5174-2010-53000	Travel	<u>\$2,000.00</u>
Total		\$890,317.58

To appropriate interest and miscellaneous receipts for the month of September 2009.  
 (Document Received)

11. Discussion and possible action on Resolution AFR 5-10: Cash fund appropriation for Assessor's Fee Revolving Fund 1201 as follows:

1201-1300-2010-55000	Capital	\$3,067.75
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To appropriate receipts for the month of September 2009. (Document Received)

12. Discussion and possible action on Resolution JPF 6-10: Cash fund appropriation for Juvenile Probation Fee Fund 1231 as follows:

1231-5200-2010-54000	Operation	\$3,985.50
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To appropriate receipts for the month of September 2009. (Document Received)

13. Discussion and possible action on Resolution JWRF 6-10: Cash fund appropriation for Juvenile Work Restitution Fund 1232 as follows:

1232-5200-2010-52000	Benefits	\$3,392.00
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To appropriate receipts for the month of September 2009. (Document Received)

14. Discussion and possible action on Resolution JGF 6-10: Cash fund appropriation for Juvenile Grant Fund 1233 as follows:

1233-5216-2010-51000	Salary	\$35,000.00
1233-5216-2010-52000	Benefits	\$25,000.00
1233-5216-2010-53000	Travel	\$10,000.00

1233-5216-2010-54000	Operation	\$25,706.00
1233-5217-2010-54000	Operation	<u>\$25.00</u>
Total		\$95,731.00

To appropriate grant receipts for the month of September 2009. (Document Received)

15. Discussion and possible action on Resolution PC 6-10: Cash fund appropriations for Planning Commission Fee Fund 1240 as follows:

1240-3000-2010-51000	Salary	\$10,000.00
1240-3000-2010-52000	Benefits	<u>\$3,685.95</u>
Total		\$13,685.95

To appropriate fee receipts for the month of September 2009. (Document Received)

16. Discussion and possible action on Resolution CSF 7-10: Cash fund appropriations for Community Service Fee Fund 1260 as follows:

1260-3100-2010-51000	Salary	\$9,381.00
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To appropriate fee receipts for the month of September 2009. (Document Received)

17. Discussion and possible action on Resolution SENT 6-10: Cash fund appropriations for Community Sentencing Fund 1270 as follows:

1270-3110-2010-51000	Salary	\$54,524.73
1270-3110-2010-52000	Benefits	\$21,452.35
1270-3110-2010-53000	Travel	\$2,681.54
1270-3110-2010-54000	Operation	\$8,044.63
1270-3110-2010-55000	Capital	<u>\$2,681.54</u>
Total		\$89,384.79

To appropriate fee receipts for the month of September 2009. (Document Received)

18. Discussion and possible action on Resolution DCF 6-10: Cash fund appropriation for Drug Court Fund 1280 and appropriate cash fund as follows:

1280-3150-2010-51000	Salary	\$69,375.00
1280-3150-2010-52000	Benefits	<u>\$22,000.00</u>
Total		\$91,375.00

To appropriate fee receipts for the month of September 2009. (Document Received)

19. Discussion and possible action on Resolution CIR 6-10: Cash fund appropriation for Capital Improvement- Regular Fund 2010 as follows:

2010-1200-2010-55000	Capital	\$46.81
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To appropriate interest receipts for the month of September 2009. (Document Received)

20. Discussion and possible action on Resolution CIT 5-10: Cash fund appropriation for Capital Improvement- Tinker Fund 2030 as follows:

2030-1200-2010-55000	Capital	\$.78
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To appropriate interest receipts for the month of September 2009. (Document Received)

21. Discussion and possible action on Resolution TCF 5-10: Cash fund appropriation for Tinker Clearing 2002 – Fund 2031 as follows:

2031-1202-2010-55000 Capital \$585.95  
 To appropriate interest receipts for the month of September 2009. (Document Received)

22. Discussion and possible action on Resolution CB 7-10: Cash fund appropriation for County Bonds 2008, Fund 2032 as follows:

2032-0001-2010-54000	Operation	\$ .98
2032-1203-2010-55000	Capital	\$77.75
2032-1204-2010-55000	Capital	\$241.93
2032-1205-2010-55000	Capital	\$483.11
2032-1206-2010-55000	Capital	\$1,577.96
2032-1207-2010-54000	Operation	<u>\$18,818.96</u>
Total		\$21,200.69

To appropriate interest and sale of material receipts for the month of September 2009. (Document Received)

23. Discussion and possible action on Resolution SOPP 5-10: Cash fund appropriation for Sale of Property Proceeds 2050 as follows:

2050-1200-2010-55000	Capital	\$ .60
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To appropriate interest receipts for the month of September 2009. (Document Received)

24. Discussion and possible action on Resolution EB 9-10: Cash fund appropriation for Employee Benefits 4010 as follows:

4010-0001-2010-54000	Operation	\$193,994.59
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To appropriate balance of receipts for the month of September 2009. (Document Received)

25. Discussion and possible action on Resolution EB 10-10: Cash fund appropriation for Employee Benefits 4010-0001-2010-54000 in the amount of \$950,000.00. To appropriate miscellaneous receipts for the month of October contingent upon funds to be posted on October 31, 2009.

26. Discussion and possible action on Resolution WC 6-10: Cash fund appropriation for Worker's Compensation Fund 4020 as follows:

4020-0001-2010-54000	Operation	\$713.49
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To appropriate receipts for the month of September 2009. (Document Received)

27. Discussion and possible action on Resolution LL 5-10: Cash fund appropriations for Law Library Fund 6010 as follows:

6010-0001-2010-51000	Salary	\$6,000.00
6010-0001-2010-52000	Benefits	\$2,000.00
6010-0001-2010-54000	Operation	<u>\$34,309.15</u>
Total		\$42,309.15

To appropriate receipts for the month of September 2009. (Document Received)

**GENERAL FUND TRANSFERS**

28. Discussion and possible action on Resolution GF 8-10: Transfer of appropriations for General Fund in the amount of \$2,700.00 as follows:
- |                           |         |            |            |
|---------------------------|---------|------------|------------|
| From 1001-1800-2010-51000 | Salary  | \$2,700.00 |            |
| To 1001-1800-2010-55000   | Capital |            | \$2,700.00 |
- Transfer is necessary to encumber a new copier lease and maintain the unencumbered 10% balance in the Capital account until the old lease can be final paid and cancelled. (Document Received)

**SPECIAL REVENUE TRANSFERS**

29. Discussion and possible action on Resolution SF 17-09: Transfer of appropriations for Sheriff Service Fee Fund 1160 in the amount of \$1,096.20 as follows:
- |                           |           |            |            |
|---------------------------|-----------|------------|------------|
| From 1160-5105-2009-55000 | Capital   | \$1,096.20 |            |
| To 1160-5105-2009-54000   | Operation |            | \$1,096.20 |
- Transfer is necessary to correct Oracle error. (Document Received)
30. Discussion and possible action on Resolution CCLF 8-10: Transfer of appropriations for County Clerk Lien Fee Fund 1150 in the amount of \$35,700.00 as follows:
- |                           |          |                    |             |
|---------------------------|----------|--------------------|-------------|
| From 1150-1700-2010-51000 | Salary   | \$19,400.00        |             |
| From 1150-1700-2010-52000 | Benefits | \$3,700.00         |             |
| From 1150-1700-2010-53000 | Travel   | <u>\$12,600.00</u> |             |
| Total                     |          | \$35,700.00        |             |
| To 1150-1700-2010-55000   | Capital  |                    | \$35,700.00 |
- Transfer is necessary to cover renovation expenses. (Document Received)
31. Discussion and possible action on Resolution UCC 7-10: Transfer of appropriations for County Clerk UCC Fund 1151 in the amount of \$9,000.00 as follows:
- |                           |           |            |            |
|---------------------------|-----------|------------|------------|
| From 1151-1700-2010-53000 | Travel    | \$9,000.00 |            |
| To 1151-1700-2010-54000   | Operation |            | \$9,000.00 |
- Transfer is necessary to cover renovation expenses. (Document Received)
32. Discussion and possible action on Resolution CCRP 8-10: Transfer of appropriations for County Clerk Records Preservation Fund 1152 in the amount of \$50,185.52 as follows:
- |                           |         |             |             |
|---------------------------|---------|-------------|-------------|
| From 1152-1700-2010-53000 | Travel  | \$50,185.52 |             |
| To 1152-1700-2010-55000   | Capital |             | \$50,185.52 |
- Transfer is necessary to cover renovation expenses. (Document Received)
33. Discussion and possible action on Resolution CSF 8-10: Transfer of appropriations for Community Service Fee Fund 1260 in the amount of \$23,987.00 as follows:
- |                           |           |                   |                   |
|---------------------------|-----------|-------------------|-------------------|
| From 1260-3100-2010-54000 | Operation | \$10,000.00       |                   |
| From 1260-3105-2010-53000 | Travel    | \$4,987.00        |                   |
| From 1260-3105-2010-55000 | Capital   | <u>\$9,000.00</u> |                   |
| Total                     |           | \$23,987.00       |                   |
| To 1260-3100-2010-51000   | Salary    |                   | \$10,000.00       |
| To 1260-3105-2010-51000   | Salary    |                   | \$4,987.00        |
| To 1260-3105-2010-54000   | Operation |                   | <u>\$9,000.00</u> |

Total \$23,987.00  
Transfer is necessary to cover part of the salaries for the year and operations for a period  
of time. (Document Received)

### **CARRY-OVER APPROPRIATIONS FOR SPECIAL REVENUE FUNDS**

34. Discussion and possible action on Resolution CID 1-10: Carry-over appropriations from Capital Improvement District Cost Center 2020 in the amount of \$473,101.01. To carry forward appropriations from fiscal year 2008-09 to the current fiscal year 2009-10. (Document Received)

#### **End of Consent Docket**

35. Discussion and possible action regarding the Monthly Financial Report to be presented by Danny Lambert, County Clerk's Accounting Manager. This item requested byCarolynn Caudill, County Clerk and Secretary to the County Budget Board. (Document Received.)
36. Discussion and possible action regarding request for new cost centers in the Sheriff's Special Revenue Fund 1161 in order to track revenues and expenditures generated from 3 new grants as follows:
- Grant Award No. PT-10-03-30-07. CFDA No. 20.600. 100% Federal Funded; Amount of Award \$67,000.00; Project Name-OHSO Traffic Safety 2010-Crashes Court/Rollover Simulator. Cost Center assigned would be 5173.
- Grant Award No. K8-10-03-05-03. CFDA No. 20.600. 100% Federal Funded; Amount of Award \$100,000.00; Project Name-OHSO Traffic Safety 2010-Alcohol Enforcement Federal Grant. Cost Center assigned would be 5174.
37. Discussion and possible action regarding recommendations from the Budget Evaluation Team regarding supplemental insurance options for County employees. This item requested by Ray Vaughn, Chairman of the Budget Board.
38. Discussion and possible action regarding the official job and duties of the County Assessor's office. This item requested by Leonard Sullivan, County Assessor and member of the board.
39. Executive Session for the purpose of discussing the following:
- A Pursuant to Title 25 O.S. §307 (B) (4), discussion regarding confidential communications between the Board and its attorney concerning a pending investigation, claim, or action of Karen Prince, because the Board, with the advice of its attorney, has determined that disclosure would seriously impair the

ability of the Board to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

40. Action regarding the confidential communications between the Board and its attorney concerning a pending investigation, claim or action of Karen Prince.
41. Board Comments/ Comments from the Elected Officials.
42. Citizens' participation. Any citizen wishing to address the Oklahoma County Budget Board on an Agenda Item may do so at this time.
43. New Business. In accordance with the open Meetings Act, Section, 311.9, New Business is defined, as "any matter not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda."
44. Adjourn the meeting at \_\_\_\_\_ until the next meeting.

NAME OF PERSON REPORTING: CAROLYNN CAUDILL, COUNTY CLERK

TITLE: SECRETARY TO THE OKLAHOMA COUNTY BUDGET BOARD

SIGNATURE: CAROLYNN CAUDILL, BY Talley Hendrix Deputy