TRANSFER OF APPROPRIATIONS

Within the GENERAL Fund of

TOWN OF VALLEY BROOK
(Municipality)

OKLAHOMA County, Oklahoma Fiscal Year 2008- 2009

(Schedule 1)

REQUEST FOR ADDITIONAL NEEDS
(Counties and Cities)

To the Honorable Governing Board
and County Excise Board:

Gentlemen: Due to an emergency which has arisen in my office or department, and under authority of House Bill 246, Session Laws of 1951, I hereby request Additional appropriations for current expense in the above named fund, detailed as to amounts requested in each appropriation account in Exhibit "B". I further state that I have obtained written consent to the cancellation of appropriation balances detailed in Exhibit "A", Column 6, as evidenced by the signatures of the officers and/or department heads appearing in schedule 2 below. I further state that the reasons for the emergency are _____

Respectfully submitted this _____ day of _____, 20_____

Officer or Head of Department — Title

(Schedule 2)

CONSENT TO CANCEL
(Counties and Cities)

I, we, or either of us, the undersigned officers and/or heads of departments of the above named Municipality do hereby consent to the cancellation of appropriation balances detailed in Column 6, Exhibit "A", in so far as the appropriations and balances submitted for cancellation are subject to my or our individual control.

Officer or Head of Department — Title

Officer or Head of Department — Title

Officer or Head of Department — Title

Officer or Head of Department — Title

(Schedule 3)

CONSENT OF GOVERNING BODY
(Counties and Cities)

We, the undersigned Governing Board of the above named Municipality, under authority of House Bill 246, Session Laws of 1951, and pursuant to the written request for additional needs submitted in schedule 1, and to the written consent to cancel certain appropriation balances as evidenced by the signatures of the officers affected in schedule 2, do hereby consent to the cancellation of the items and in the amounts detailed in column 7, Exhibit "A", and to the request for additional needs detailed in Column 5, Exhibit "B"

Done in a meeting of the Governing Board of the said Municipality, and recorded in the minutes of the Secretary or Clerk of said Board and signed at VALLEY BROOK Oklahoma, this 11th day of AUGUST 2009

Donna Bailey Davis — Chairman or Mayor

Alison Robertson — Member

Doug Northrop — Member

Aaron Ard — Member

Attest:

Secretary or Clerk

(Schedule 4)

CONSENT TO CANCEL AND REQUEST FOR ADDITIONAL NEEDS
(For Governing Boards of Town or School)

To the Honorable Excise Board of _____ County, Oklahoma:

Gentlemen: We, the undersigned Governing Board of the Municipality named in the caption hereof, under authority of House Bill 246, Session Laws of 1951, do hereby consent to the cancellation of the appropriation balances detailed in Column 7, Exhibit "A", and request that the revenues released thereby be appropriated to the accounts detailed in Exhibit "B". We further state that this request is made due to an emergency which has arisen in the department of government of the above named Municipality and that the reasons for the emergency are _____

Done in a meeting of the Governing Board of the said Municipality, and recorded in the minutes of the Secretary or Clerk of said Board and signed at _____, Oklahoma, this _____ day of _____, 20_____

Attest:

Presiding Officer

Secretary or Clerk — Title

APPROVAL OF COUNTY EXCISE BOARD

State of Oklahoma }
} ss
County of OKLAHOMA }

We, the undersigned members of the Excise Board in and for said County and State, hereby certify that we have examined the within exhibits of additional needs for current expense purposes as certified by the officers of the above named Municipality, that, to provide revenue thereof, we hereby order cancellation of the balances in Appropriation Accounts, certified by the proper officers as not being of immediately urgent need, as shown in column 8, Exhibit "A" hereof in the total sum of $_____, and we hereby reappropriate, in like total sum, the revenue and levy so released to the uses and purposes shown in Exhibit "B" to be used for those purposes and no other.

Furthermore, we hereby instruct the Secretary of this Board to send copies of this certificate to the Clerk and Treasurer of said Municipality, with instructions to adjust their accounts accordingly, and to retain one copy in the files of this Board.

Done at _____ Oklahoma, this the _____ day of _____ 20_____

Member — Chairman of County Excise Board

Member — Secretary of County Excise Board

UNENCUMBERED APPROPRIATION ACCOUNT BALANCES ON JUNE 30, 2009, FOR THE FISCAL YEAR 2008-2009, AND STATEMENT OF BALANCES CONSENTED TO FOR CANCELLATION.

EXHIBIT "A"

1 Acct. No.	2 Name of Appropriation Account	3 Office Or Department	4 Unencumbered Bal. on date Shown Above	5 Needs to Complete Fiscal Year	6 Consent to Cancel By Officer	7 Consent To Cancel By Gov. Board	8 Cancelled By Excise Board
	MAINT & OPERATIONS	UTILITY	108731.00	0.00	50000.00	50000.00	50000.00
	PERSONAL SERVICES	UTILTY	90000.00	0.00	60000.00	60000.00	60000.00
	CAPITAL OUTLAY	UTILITY	150000.00	0.00	75000.00	75000.00	75000.00
		TOTALS	348731.00	0.00	185000.00	185000.00	185000.00

EXHIBIT "B"

ADDITIONAL APPROPRIATIONS REQUESTED FOR REMAINDER OF FISCAL YEAR ENDING JUNE 30, 2009

GENERAL Fund _____ **of TOWN OF VALLEY BROOK**
Office or Department — Municipality

1 Acct. No.	2 Purpose or Name of Appropriation Account	3 Office Or Department	4 Amount Requested	5 Amount Consented to By Gov. Bd.	6 Approved By Excise Board
	CAPITAL OUTLAY	STREETS AND PARKS	75000.00	75000.00	75000.00
	MAINT & OPERATIONS	STREETS AND PARKS	50000.00	50000.00	50000.00
	PERSONAL SERVICES	STREETS AND PARKS	60000.00	60000.00	60000.00
		TOTALS	185000.00	185000.00	185000.00

NOTE: THE TOTAL OF COLUMN 6, EXHIBIT "B" MAY NOT EXCEED THE TOTAL OF COLUMN 8, EXHIBIT "A"