

PENDING APPROVAL

**PUBLIC BUILDING AUTHORITY
PROPER PURCHASING PROCEDURES NOT FOLLOWED
MEETING DATE: December 23, 2009**

INVOICE DATE BEFORE PO DATE:

<u>FUND</u>	<u>REQUISITIONING OFFICER</u>	<u>PO#</u>	<u>VENDOR NAME</u>	<u>JUSTIFICATION</u>	<u>AMOUNT</u>
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"There were no purchase orders for "Proper Purchasing Procedures Not Followed".

0	Total Improper
10	Total Claims Processed
0.0%	Improper

PENDING APPROVAL

Dec 17 2009 4:37 pm

PUBLIC BUILDING AUTHORITY

Page 1 of 1

OKLAHOMA COUNTY

December 23, 2009

We, the undersigned Governing Board of Oklahoma County Public Building Authority jointly approve the following Purchase Orders and Authorized Checks issued covering same:

2010 Budget Year

Fund - 7030 PBA Enterprise

Check Number	Purpose	Check Amount	Vendor
703013196	Maintenance & Ops.	\$10,517.98	BOARD OF COUNTY COMMISSIONERS
703013197	Maintenance & Ops.	\$460.91	CITY OF OKC
703013198	Maintenance & Ops.	\$855.54	CITY OF OKC
703013199	Maintenance & Ops.	\$430.00	KONE INC
703013200	Maintenance & Ops.	\$359.75	MAINTENANCE SUPPLY COMPANY INCORPORATED DBA MASSCO PAPER
703013201	Maintenance & Ops.	\$3,479.32	OKLAHOMA GAS & ELECTRIC CO
703013202	Capital Outlay	\$439.50	SCOTT RICE CO
703013203	Maintenance & Ops.	\$23.15	SPRINT PCS
703013204	Capital Outlay	\$44.94	STANDLEY SYSTEMS INC
703013205	Maintenance & Ops.	\$41.92	STANDLEY SYSTEMS INC

We hereby authorize the County Clerk to affix our facsimile signatures on the above Purchase Orders at Oklahoma City, Oklahoma this 23 th Day of December , 2009

FACSIMILE SIGNATURES AFFIXED:

ATTEST:

Public Building Authority Trustees

Carolynn Caudill, County Clerk

Chairman

Member

Deputy

Member

TOTAL INVOICES ENTERED FOR THE MEETING DATE DECEMBER 23, 2009 -- 10

PENDING APPROVAL

Dec 17 2009 4:37 pm

PUBLIC BUILDING AUTHORITY

OKLAHOMA COUNTY

December 23, 2009

Check Amount Purpose Vendor

2010 Fund - 7030 PBA Enterprise

Check # 703013196	\$10,517.98	BOARD OF COUNTY COMMISSIONERS
PO# 21004269		
Center - 3400 3400		
10,517.98 THERMAL USAGE		
Check # 703013197	\$460.91	CITY OF OKC
PO# 21004092		
Center - 2803 2803		
460.91 WATER, GARBAGE		
Check # 703013198	\$855.54	CITY OF OKC
PO# 21004224		
Center - 3400 3400		
855.54 MISC. SERVICE		
Check # 703013199	\$430.00	KONE INC
PO# 21001118 #220-09		
Center - 3400 3400		
430.00 elevator service		
Check # 703013200	\$359.75	MAINTENANCE SUPPLY COMPANY INCORPORATED DBA
PO# 21004124		
Center - 3300 3300		
359.75 ICE MELT, SAFE FOR CONCRETE, WILL NOT HARM GRASS OR SHRUBS. 50 LB		
Check # 703013201	\$3,479.32	OKLAHOMA GAS & ELECTRIC CO
PO# 21004176		
Center - 2803 2803		
3,479.32 ELECTRIC SERVICE		
Check # 703013202	\$439.50	SCOTT RICE CO
PO# 21003576		
Center - 3300 3300		
439.50 CHAIRS		
Check # 703013203	\$23.15	SPRINT PCS
PO# 21001112 #220-09		
Center - 3400 3400		
23.15 cell phone usage		
Check # 703013204	\$44.94	STANDLEY SYSTEMS INC
PO# 21002259 Resolution #263-09		
Center - 3300 3300		
44.94 CW07083 copier lease		
Check # 703013205	\$41.92	STANDLEY SYSTEMS INC
PO# 21002256 Resolution #263-09		
Center - 3300 3300		
41.92 CW07083 copier maint		

TOTAL INVOICES ENTERED FOR THE MEETING DATE DECEMBER 23, 2009 - 10