

# PENDING APPROVAL

**PUBLIC BUILDING AUTHORITY  
PROPER PURCHASING PROCEDURES NOT FOLLOWED  
MEETING DATE: November 25, 2009**

**INVOICE DATE BEFORE PO DATE:**

<u>FUND</u>	<u>REQUISITIONING OFFICER</u>	<u>PO#</u>	<u>VENDOR NAME</u>	<u>JUSTIFICATION</u>	<u>AMOUNT</u>
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"There were no purchase orders for "Proper Purchasing Procedures Not Followed".

0	Total Improper
10	Total Claims Processed
0.0%	Improper

# PENDING APPROVAL

Nov 20 2009 8:44 am

PUBLIC BUILDING AUTHORITY

Page 1 of 1

OKLAHOMA COUNTY

November 25, 2009

We, the undersigned Governing Board of Oklahoma County Public Building Authority jointly approve the following Purchase Orders and Authorized Checks issued covering same:

## 2010 Budget Year

### Fund -7030 PBA Enterprise

Check Number	Purpose	Check Amount	Vendor
703013150	Maintenance & Ops.	\$22.59	ALLIED WASTE SYSTEMS INC DBA ALLIED WASTE SERVICES OF OKLAHC
703013151	Maintenance & Ops.	\$59.98	BATTERIES SOONER INC DBA BATTERIES PLUS
703013152	Maintenance & Ops.	\$297.41	CITY OF OKC
703013153	Maintenance & Ops.	\$1,950.00	JAMES PHILLIPS DBA PHILLIPS DRYWALL ACOUSTICS
703013154	Maintenance & Ops.	\$430.00	KONE INC
703013155	Maintenance & Ops.	\$128.66	OFFICE DEPOT INC
703013156	Maintenance & Ops.	\$3,368.43	OKLAHOMA GAS & ELECTRIC CO
703013157	Capital Outlay	\$1,219.91	RUG & CARPET OUTLET INC
703013158	Capital Outlay	\$44.94	STANDLEY SYSTEMS INC
703013159	Maintenance & Ops.	\$66.17	STANDLEY SYSTEMS INC

We hereby authorize the County Clerk to affix our facsimile signatures on the above Purchase Orders at Oklahoma City, Oklahoma this 25 th Day of November , 2009

FACSIMILE SIGNATURES AFFIXED:

ATTEST:

Public Building Authority Trustees

Carolynn Caudill, County Clerk

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Member

\_\_\_\_\_  
Deputy

\_\_\_\_\_  
Member

**TOTAL INVOICES ENTERED FOR THE MEETING DATE NOVEMBER 25, 2009 – 10**

# PENDING APPROVAL

Nov 20 2009 8:57 am

PUBLIC BUILDING AUTHORITY

OKLAHOMA COUNTY

November 25, 2009

Check Amount Purpose Vendor

2010	Fund - 7030	PBA Enterprise			
Check # 703013150			\$22.59	ALLIED WASTE SYSTEMS INC DBA ALLIED WASTE SERVI	
PO# 21000634		Resolution # 213-09			
Center - 3300	3300				
		22.59 cw07076 trash service			
Check # 703013151			\$59.98	BATTERIES SOONER INC DBA BATTERIES PLUS	
PO# 21003540					
Center - 3400	3400				
		59.98 BATTERY,REPLACEMENT,ALL TYPES			
Check # 703013152			\$297.41	CITY OF OKC	
PO# 21003672					
Center - 2803	2803				
		297.41 WATER, GARBAGE			
Check # 703013153			\$1,950.00	JAMES PHILLIPS DBA PHILLIPS DRYWALL ACOUSTICS	
PO# 21002640					
Center - 3400	3400				
		1,950.00 CARPENTRY			
Check # 703013154			\$430.00	KONE INC	
PO# 21001118		#220-09			
Center - 3400	3400				
		430.00 elevator service			
Check # 703013155			\$128.66	OFFICE DEPOT INC	
PO# 21002950		# 284-09			
Center - 3300	3300				
		128.66 NACO office supplies			
Check # 703013156			\$3,368.43	OKLAHOMA GAS & ELECTRIC CO	
PO# 21003610					
Center - 2803	2803				
		3,368.43 ELECTRIC SERVICE			
Check # 703013157			\$1,219.91	RUG & CARPET OUTLET INC	
PO# 21002563					
Center - 3400	3400				
		1,219.91 INSTALLATION OF NEW CARPET,REMOVAL OF OLD CARPET,INSTALL NEW BACE COVE			
Check # 703013158			\$44.94	STANDLEY SYSTEMS INC	
PO# 21002259		Resolution #263-09			
Center - 3300	3300				
		44.94 CW07083 copier lease			
Check # 703013159			\$66.17	STANDLEY SYSTEMS INC	
PO# 21002256		Resolution #263-09			
Center - 3300	3300				
		66.17 CW07083 copier maint			

TOTAL INVOICES ENTERED FOR THE MEETING DATE NOVEMBER 25, 2009 - 10