

# PENDING APPROVAL

**PUBLIC BUILDING AUTHORITY  
PROPER PURCHASING PROCEDURES NOT FOLLOWED  
MEETING DATE: January 20, 2010**

**INVOICE DATE BEFORE PO DATE:**

<u>FUND</u>	REQUISITIONING <u>OFFICER</u>	<u>PO#</u>	<u>VENDOR NAME</u>	<u>JUSTIFICATION</u>	<u>AMOUNT</u>
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"There were no purchase orders for "Proper Purchasing Procedures Not Followed".

0	Total Improper
18	Total Claims Processed
0.0%	Improper

# PENDING APPROVAL

Jan 14 2010 12:22 pm

PUBLIC BUILDING AUTHORITY

Page 1 of 1

OKLAHOMA COUNTY

January 20, 2010

We, the undersigned Governing Board of Oklahoma County Public Building Authority jointly approve the following Purchase Orders and Authorized Checks issued covering same:

## 2010 Budget Year

### Fund - 7030 PBA Enterprise

Check Number	Purpose	Check Amount	Vendor
703013225	Maintenance & Ops.	\$581.91	CITY OF OKC
703013226	Maintenance & Ops.	\$5,497.00	DWG INC
703013227	Maintenance & Ops.	\$27.00	EMSCO ELECTRIC SUPPLY CO INC
703013228	Maintenance & Ops.	\$312.53	FEDERAL CORPORATION
703013229	Maintenance & Ops.	\$2,582.50	FIRST MAINTENANCE COMPANY
703013230	Maintenance & Ops.	\$850.00	KONE INC
703013231	Maintenance & Ops.	\$719.50	MAINTENANCE SUPPLY COMPANY INCORPORATED DBA MASSCO PAPER
703013232	Maintenance & Ops.	\$58.93	OFFICE DEPOT INC
703013233	Maintenance & Ops.	\$3,334.45	OKLAHOMA GAS & ELECTRIC CO
703013234	Capital Outlay	\$2,146.76	SCOTT RICE CO
703013235	Capital Outlay	\$44.94	STANDLEY SYSTEMS INC
703013236	Maintenance & Ops.	\$44.40	STANDLEY SYSTEMS INC

We hereby authorize the County Clerk to affix our facsimile signatures on the above Purchase Orders at Oklahoma City, Oklahoma this 20 th Day of January , 2010

FACSIMILE SIGNATURES AFFIXED:

ATTEST:

Public Building Authority Trustees

Carolynn Caudill, County Clerk

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Member

\_\_\_\_\_  
Deputy

\_\_\_\_\_  
Member

**TOTAL INVOICES ENTERED FOR THE MEETING DATE JANUARY 20, 2009 – 18**

# PENDING APPROVAL

Jan 14 2010 12:22 pm

## PUBLIC BUILDING AUTHORITY

OKLAHOMA COUNTY

January 20, 2010

Check Amount Purpose Vendor

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**2010 Fund - 7030 PBA Enterprise**

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**Check # 703013225 \$581.91 CITY OF OKC**

PO# 21004690

Center - 2803 2803

581.91 WATER, GARBAGE

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**Check # 703013226 \$5,497.00 DWG INC**

PO# 21000046

Center - 3300 3300

4,447.00 MISCELLANEOUS, SERVICES

PO# 21001362 Resolution # 224-09

Center - 2803 2803

525.00 audit

PO# 21001364 Resolution # 224-09

Center - 3400 3400

525.00 audit

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**Check # 703013227 \$27.00 EMSCO ELECTRIC SUPPLY CO INC**

PO# 21002994

Center - 3300 3300

27.00 LIGHTING FIXTURES-replacement lens

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**Check # 703013228 \$312.53 FEDERAL CORPORATION**

PO# 21004620

Center - 3400 3400

312.53 ELECTRIC, MOTOR, ALL TYPES

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**Check # 703013229 \$2,582.50 FIRST MAINTENANCE COMPANY**

PO# 21001117 #220-09

Center - 3400 3400

2,467.50 custodial service

PO# 21001940

Center - 3400 3400

115.00 extra custodial service

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**Check # 703013230 \$850.00 KONE INC**

PO# 21001118 #220-09

Center - 3400 3400

430.00 elevator service

PO# 21003050 #285-09

Center - 3300 3300

420.00 cw08013 elevator maint Metro I & II

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**Check # 703013231 \$719.50 MAINTENANCE SUPPLY COMPANY INCORPORATED DBA**

PO# 21004446

Center - 3300 3300

719.50 ICE MELT, SAFE FOR CONCRETE, WILL NOT HARM GRASS OR SHRUBS. 50 LB

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**Check # 703013232 \$58.93 OFFICE DEPOT INC**

PO# 21002950 # 284-09

Center - 3300 3300

4.77 NACO office supplies

PO# 21004037 # 330-09

Center - 3300 3300

54.16 NACO office supplies

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**Check # 703013233 \$3,334.45 OKLAHOMA GAS & ELECTRIC CO**

PO# 21004689

Center - 2803 2803

3,334.45 ELECTRIC SERVICE

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OKLAHOMA COUNTY

January 20, 2010

Check Amount Purpose Vendor

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**2010 Fund - 7030 PBA Enterprise**

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**Check # 703013234 \$2,146.76 SCOTT RICE CO**

PO# 21003546

Center - 3300 3300

617.12 BINS, CABINETS, AND SHELVES, WOOD

1,454.64 MODULAR PANEL SYSTEMS

75.00 Office Furniture - Miscellaneous

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**Check # 703013235 \$44.94 STANDLEY SYSTEMS INC**

PO# 21000638

Resolution # 213-09

Center - 3300 3300

44.94 CW07083 copier lease

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**Check # 703013236 \$44.40 STANDLEY SYSTEMS INC**

PO# 21000617

Resolution # 213-09

Center - 3300 3300

44.40 cw07083 copier maint

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