

PENDING APPROVAL

**PUBLIC BUILDING AUTHORITY
PROPER PURCHASING PROCEDURES NOT FOLLOWED
MEETING DATE: January 27, 2010**

INVOICE DATE BEFORE PO DATE:

<u>FUND</u>	<u>REQUISITIONING OFFICER</u>	<u>PO#</u>	<u>VENDOR NAME</u>	<u>JUSTIFICATION</u>	<u>AMOUNT</u>
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"There were no purchase orders for "Proper Purchasing Procedures Not Followed".

0	Total Improper
9	Total Claims Processed
0.0%	Improper

PENDING APPROVAL

Jan 21 2010 8:06 am

PUBLIC BUILDING AUTHORITY

Page 1 of 1

OKLAHOMA COUNTY

January 27, 2010

We, the undersigned Governing Board of Oklahoma County Public Building Authority jointly approve the following Purchase Orders and Authorized Checks issued covering same:

2010 Budget Year

Fund - 7030 PBA Enterprise

Check Number	Purpose	Check Amount	Vendor
703013237	Maintenance & Ops.	\$1,232.74	BANCFIRST AS TRUSTEE
703013238	Maintenance & Ops.	\$2,467.50	FIRST MAINTENANCE COMPANY
703013239	Maintenance & Ops.	\$172.18	HOME DEPOT USA INC DBA THE HOME DEPOT
703013240	Maintenance & Ops.	\$380.00	LANDRETH & ASSOCIATES CPA'S PC
703013241	Maintenance & Ops.	\$28.56	SPRINT PCS
703013242	Maintenance & Ops.	\$228.00	WASTE MANAGEMENT OF OKLAHOMA CITY INC

We hereby authorize the County Clerk to affix our facsimile signatures on the above Purchase Orders at Oklahoma City, Oklahoma this 27 th Day of January , 2010

FACSIMILE SIGNATURES AFFIXED:

ATTEST:

Public Building Authority Trustees

Carolynn Caudill, County Clerk

Chairman

Member

Deputy

Member

TOTAL INVOICES ENTERED FOR THE MEETING DATE JANUARY 27, 2009 – 9

PENDING APPROVAL

Jan 21 2010 8:07 am

PUBLIC BUILDING AUTHORITY

OKLAHOMA COUNTY

January 27, 2010

Check Amount Purpose Vendor

2010 Fund - 7030 PBA Enterprise

Check # 703013237 \$1,232.74 BANCFIRST AS TRUSTEE

PO# 21000639 Resolution # 213-09

Center - 3600 3600

1,232.74 PBA Bond administrative fees.

Check # 703013238 \$2,467.50 FIRST MAINTENANCE COMPANY

PO# 21004304 #335-09

Center - 3400 3400

2,467.50 janitorial service

Check # 703013239 \$172.18 HOME DEPOT USA INC DBA THE HOME DEPOT

PO# 21004303 #335-09

Center - 3300 3300

172.18 blanket noc misc supplies for garage

Check # 703013240 \$380.00 LANDRETH & ASSOCIATES CPA'S PC

PO# 21000629 Resolution # 213-09

Center - 3300 3300

171.66 noc CPA professional serv for PBA for 09/10

PO# 21001361 Resolution # 224-09

Center - 2803 2803

104.17 audit

PO# 21001365 Resolution # 224-09

Center - 3400 3400

104.17 audit

Check # 703013241 \$28.56 SPRINT PCS

PO# 21001112 #220-09

Center - 3400 3400

28.56 cell phone usage

Check # 703013242 \$228.00 WASTE MANAGEMENT OF OKLAHOMA CITY INC

PO# 21001119 #220-09

Center - 3400 3400

228.00 trash disposal

TOTAL INVOICES ENTERED FOR THE MEETING DATE JANUARY 27, 2009 - 9

PENDING APPROVAL

COMMISSIONER'S PROCEEDINGS

Oklahoma County, Oklahoma Fiscal Year 2009/2010
For January 2010

We, the undersigned governing board of Oklahoma County Public Authority, jointly approve the following purchase orders and authorize checks issued covering same, provided that all purchase orders involving salaries or wages shall be subject to federal and state withholdin

<u>Department</u>	<u>Check Amount</u>
Facilities Management-Lincoln	4,542.35
Investor's Capital Building	3,019.29
Metro Parking Garage	15,170.63
Total	22,732.27

	Deposit Advice		Check Number	
	Beginning	Ending	Beginning	Ending
PBA Monthly	110026000	110026005	8429	8430

Attest:

Board of County Commissioners
of Oklahoma County, Oklahoma

Carolynn Caudill, County Clerk

Chairman

Member

Member