

PENDING APPROVAL

**PUBLIC BUILDING AUTHORITY
PROPER PURCHASING PROCEDURES NOT FOLLOWED
MEETING DATE: April 21, 2010**

INVOICE DATE BEFORE PO DATE:

<u>FUND</u>	<u>REQUISITIONING OFFICER</u>	<u>PO#</u>	<u>VENDOR NAME</u>	<u>JUSTIFICATION</u>	<u>AMOUNT</u>
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"There were no purchase orders for "Proper Purchasing Procedures Not Followed".

0	Total Improper
14	Total Claims Processed
0.0%	Improper

PENDING APPROVAL

Apr 16 2010 7:48 am

PUBLIC BUILDING AUTHORITY

Page 1 of 1

OKLAHOMA COUNTY

April 21, 2010

We, the undersigned Governing Board of Oklahoma County Public Building Authority jointly approve the following Purchase Orders and Authorized Checks issued covering same:

2010 Budget Year

Fund -7030 PBA Enterprise

Check Number	Purpose	Check Amount	Vendor
703013333	Maintenance & Ops.	\$10,337.43	BOARD OF COUNTY COMMISSIONERS
703013334	Maintenance & Ops.	\$234.13	CITY OF OKC
703013335	Maintenance & Ops.	\$286.00	ELECTRICAL SURPLUS INC
703013336	Maintenance & Ops.	\$850.00	KONE INC
703013337	Maintenance & Ops.	\$3,569.68	OKLAHOMA GAS & ELECTRIC CO
703013338	Maintenance & Ops.	\$1,503.53	OKLAHOMA NATURAL GAS
703013339	Maintenance & Ops.	\$368.50	RITE-WAY SHREDDING
703013340	Maintenance & Ops.	\$4,361.67	SCUDDER SERVICE & SUPPLY INC
703013341	Capital Outlay	\$347.00	SOFTWARE HOUSE INTERNATIONAL INC (SHI)
703013342	Maintenance & Ops.	\$28.11	SPRINT PCS
703013343	Maintenance & Ops.	\$418.00	WASTE MANAGEMENT OF OKLAHOMA CITY INC

We hereby authorize the County Clerk to affix our facsimile signatures on the above Purchase Orders at Oklahoma City, Oklahoma this 21 th Day of April , 2010

FACSIMILE SIGNATURES AFFIXED:

ATTEST:

Public Building Authority Trustees

Chairman

Carolynn Caudill, County Clerk

Member

Deputy

Member

Total Invoices Entered For The Meeting Date April 21, 2010 = 14

PENDING APPROVAL

Apr 16 2010 7:50 am

PUBLIC BUILDING AUTHORITY

OKLAHOMA COUNTY

April 21, 2010

Check Amount Purpose Vendor

2010	Fund - 7030	PBA Enterprise			
Check # 703013333			\$10,337.43	BOARD OF COUNTY COMMISSIONERS	
PO# 21006525					
Center - 3300		3300			
			10,337.43	ADMINISTRATIVE FEES	
Check # 703013334			\$234.13	CITY OF OKC	
PO# 21006442					
Center - 2803		2803			
			234.13	WATER, GARBAGE	
Check # 703013335			\$286.00	ELECTRICAL SURPLUS INC	
PO# 21006244					
Center - 3300		3300			
			286.00	CIRCUIT BREAKER	
Check # 703013336			\$850.00	KONE INC	
PO# 21001118		#220-09			
Center - 3400		3400			
			430.00	elevator service	
PO# 21003050		#285-09			
Center - 3300		3300			
			420.00	cw08013 elevator maint Metro I & II	
Check # 703013337			\$3,569.68	OKLAHOMA GAS & ELECTRIC CO	
PO# 21006441					
Center - 2803		2803			
			3,569.68	ELECTRIC SERVICE	
Check # 703013338			\$1,503.53	OKLAHOMA NATURAL GAS	
PO# 21006503					
Center - 2803		2803			
			1,503.53	NATURAL GAS	
Check # 703013339			\$368.50	RITE-WAY SHREDDING	
PO# 21006400					
Center - 3300		3300			
			368.50	MISC. SERVICE, DOCUMENT DESTRUCTION/SHREDDING	
Check # 703013340			\$4,361.67	SCUDDER SERVICE & SUPPLY INC	
PO# 21001107		#220-09			
Center - 3300		3300			
			662.50	preventive maintenance and support services for parking control systems at Metro I and Metro II	
PO# 21005701					
Center - 3300		3300			
			79.17	FREIGHT	
			3,620.00	PRINTING OF PARKING TICKETS, ORDER QTY-120,000	
Check # 703013341			\$347.00	SOFTWARE HOUSE INTERNATIONAL INC (SHI)	
PO# 21006337					
Center - 3300		3300			
			347.00	Software Renewals/Licenses	
Check # 703013342			\$28.11	SPRINT PCS	
PO# 21001112		#220-09			
Center - 3400		3400			
			28.11	cell phone usage	
Check # 703013343			\$418.00	WASTE MANAGEMENT OF OKLAHOMA CITY INC	
PO# 21000757		217-09			
Center - 2803		2803			
			190.00	trash disposal	

PENDING APPROVAL

Apr 16 2010 7:50 am

PUBLIC BUILDING AUTHORITY

OKLAHOMA COUNTY

April 21, 2010

Check Amount Purpose Vendor

2010 Fund - 7030 PBA Enterprise

Check # 703013343

\$418.00 WASTE MANAGEMENT OF OKLAHOMA CITY INC

PO# 21001119

#220-09

Center - 3400 3400

228.00 trash disposal

Total Invoices Entered For The Meeting Date April 21, 2010 = 14