

Amended

OKLAHOMA COUNTY PUBLIC BUILDINGS AUTHORITY

FILED IN OFFICE  
COUNTY CLERK  
OKLAHOMA CITY, OKLA.

Regular Meeting Agenda

JUN 14 2010

9:15 a.m.

Wednesday, June 16, 2010  
320 Robert S. Kerr, Room 103  
Oklahoma City, OK

STATE OF OKLAHOMA  
COUNTY OF OKLAHOMA  
COUNTY CLERK

2010 JUN 14 P 12:28

STATE OF OKLAHOMA  
COUNTY OF OKLAHOMA  
COUNTY CLERK

CAROLYNN GAUDILL County Clerk, Okla. Cnty.  
 Deputy

1. Call to order.
2. Notice of the meeting was posted Friday, June 11, 2010
3. Approve the minutes of the meeting of Wednesday, June 9, 2010.
4. Discussion and possible action to approve a contract between Metro Parking and Scudder Service & Supply for preventative maintenance/support services on Parking Control Systems at the following locations: 321 Robert S. Kerr, Oklahoma City, Oklahoma, 73102, Metro Parking Garage and Basement Parking Area and North County Garage Parking Area for fiscal year 2010/2011. This contract shall commence on July 1, 2010 and end on June 30, 2011. Requisition No. 11007503 has been issued to Scudder Service & Supply in the amount of \$8,697.00 from Public Buildings Authority Trust/Metro Parking Garage/Equipment-Vendors Maint. (7030/3300/54157), contingent upon encumbrance of funds. Requested by Lynn Lerret, Director, Metro Parking, and has been approved as to form and legality by John Jacobsen, Assistant District Attorney. (Documents Received)
5. Discussion and possible action to approve standard long term lease contract between Oklahoma County and Standley Systems. The vendor shall supply the following equipment to the County: Savin 79021-D-SPS Copier, includes all-inclusive maintenance, black and white copies at \$0.15 each,(1000 copies per month). Includes all parts, labor and supplies, (excludes paper). This contract shall begin on July 1, 2010, and end on June 30, 2011. Requisition No. 11007567 and Requisition No. 11007566 has been issued to Standley Systems, Inc. in the amount of \$180.00 and \$692.52 from Public Buildings Authority Trust/Metro Parking Garage/Equipment Copiers (7030/3300/54104), contingent upon encumbrance of funds. Requested by Lynn Lerret, Director, Metro Parking, and has been approved as to form and legality by John M. Jacobsen, Assistant District Attorney. (Document Received)
6. Discussion and possible action for approval of Lease Agreements between the Oklahoma Public Buildings Authority and the following for lease of space in the Investor's Capital Building, 217 North Harvey Avenue, Oklahoma City, Oklahoma. Requested by Mark Stephens, Director of Operations, Facilities Maintenance, and approved as to form and legality by John M. Jacobsen, Assistant District Attorney. (Documents Received)

Dwight Birdwell, Attorney at Law, for the lease of approximately 2,755 sq. ft. on Floor 2, Suite No. 200, for the sum of \$2,066.25 per month, commencing July 1, 2010, and ending June 30, 2011.

Susan Alongi dba United Legal Services, for the lease of approximately 832 sq. ft. on Floor 1, Suite No. 102, for the sum of \$693.33 per month, commencing July 1, 2010, and ending June 30, 2011.

Community Sentencing, for the lease of approximately 5,810 sq. ft. on Floor 3, Suite No. 300, No. 302A, No. 302B, No. 302C, No. 303, No. 304, No. 305, No. 306, and No. 310, for the sum of \$3,873.33 per month, commencing July 1, 2010, and ending June 30, 2011.

Mike Smith, Attorney at Law, for the lease of approximately 240 sq. ft. on Floor 4, Suite No. 408 A/B, for the sum of \$200.00 per month, commencing July 1, 2010, and ending June 30, 2011.

Jerry Jones, Attorney at Law, for the lease of approximately 589 sq. ft. on Floor 1, Suite No. 108, for the sum of \$490.83 per month, commencing July 1, 2010, and ending June 30, 2011.

Priese Royster, Legal Advocate, for the lease of approximately 147 sq. ft. on Floor 3, Suite No. 302, for the sum of \$122.50 per month, commencing July 1, 2010, and ending June 30, 2011.

Miguel Hamilton, dba Pro Bail Bond, for the lease of approximately 156 sq. ft. on Floor 1, Suite 110, for the sum of \$130.00 per month, commencing July 1, 2010, and ending June 30, 2011.

Chad Moody, Attorney at Law, for the lease of approximately 736 sq. ft. on Floor 4, Suite 409, for the sum of \$613.33 per month, commencing July 1, 2010, and ending June 30, 2011.

Jeff Hatfield, Attorney at Law, for the lease of approximately 561 sq. ft. on Floor 2, Suite 210, for the sum of \$467.50 per month, commencing July 1, 2010, and ending June 30, 2011.

7. Discussion and possible action for approval of Renewal Lease Agreement between the Oklahoma County Public Buildings Authority and Langston University, for lease of space located at 4201 North Lincoln Boulevard, Oklahoma City, Oklahoma, consisting of 38,628 square feet, for the sum of \$22,533.00 per month. This agreement shall begin on July 1, 2010, and end on June 30, 2011. Requested by Mark Stephens, Director of Operations, Facilities Management, and approved as to form and legality by John M. Jacobsen, Assistant District Attorney. (Document Received)

8. Discussion and possible action for approval of the following Metro Parking Contracts with the Oklahoma County Public Buildings Authority. Requested by Lynn Lerret, Director, Metro Parking. (Document Received)

Contract No. 0144 One (1) space at \$90.00 per month for Drew Sharp

Contract No. 1064 One (1) space at \$90.00 per month for Jessica D. Rodriguez

Contract No. 4730 One (1) space at \$90.00 per month for Matt Lee

Contract No. 7753 One (1) space at \$90.00 per month for Keith Barrett

Contract No. 1032 Eight (8) spaces at \$90.00 per month for Morgan Stanley Smith Barney

9. Discussion and possible action on Resolution PBA 30-10: Transfer of appropriations for PBA-Metro Parking Garage 3400 in the amount of \$4,000.00 as follows:

From: 7030-3300-2010-54000	Operation	\$4,000.00
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To: 7030-3300-2010-51000	Salary	\$4,000.00
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Transfer is needed to meet payroll needs for June, 2010. Requested by Lynn Lerret, Director, Metro Parking. (Document Received)

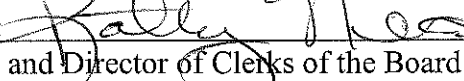
10. Receive Report of Fees for the month of May, 2010 (Document Received)

<u>PBA</u>	
Investors Capital Building	\$ 22,749.26
Lincoln Building	\$ 71,453.98
<b>Total Receipts</b>	<b>\$ 94,203.24</b>

11. Discussion and possible action to receive financial statements of the Public Buildings Authority for the periods ended April 30, 2010 and 2009, as compiled by Landreth & Associates, CPA's, P.C. Requested by Bradford Holt, Administrator, Board of County Commissioners' (Document Received)
12. Approve all claims, list available for inspection in the office of the County Clerk, Room 201. (Document Received)
13. Citizen participation: Any citizen wishing to address the Public Buildings Authority may do so at this time.
14. New business: In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.9, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
15. Adjourn at \_\_\_\_\_ until 9:15 a.m., Wednesday, June 23, 2010.

**NAME OF PERSON REPORTING:** Carolynn Caudill, County Clerk

**TITLE: SECRETARY TO:** Oklahoma County Public Buildings Authority

**SIGNATURE:** Carolynn Caudill, by:   
County Clerk Deputy and Director of Clerks of the Board