

PENDING APPROVAL

OKLAHOMA COUNTY

Public Buildings Authority

AGENDA ITEM REQUEST SHEET

For the June 16th, 2010 Agenda

DEPT.: Metro Parking BY: Lynn Lerret, Director EXT. 1827

REQUISITION NO. _____ REQUISITION SHEET MUST BE ATTACHED (If applicable)

NAME OF _____

FUNDS: 7030/3300/54157/PBA

FUND NUMBERS _____ / _____ / _____

DOES THE AGENDA ITEM CONTAIN PRIVACY PROTECTED OR SECURITY INFORMATION: _____ YES _____ NA

NUMBER OF ORIGINAL DOCUMENTS TO BE RETURNED TO YOUR DEPARTMENT: _____

AGENDA ITEM READS AS FOLLOWS: Approval of standard maintenance contract between Scudder Services, Inc. and Metro Parking for preventive maintenance for gates and Pay Stations located at Metro I and Metro II.

APPROVED BY D.A.
(If Applicable)

Assistant District Attorney

APPROVED BY ENGINEER
(If Applicable)

County Engineer

APPROVED BY PURCHASING
(If Applicable)

Purchasing Agent

Please initial that document has been reviewed for privacy protected or security information

DISTRICT ATTORNEY: _____ YES _____ N/A

COUNTY CLERK: _____ YES _____ NA

Indicate any privacy protected information that exists _____

(NOTE: THE CHAIRMAN/CHIEF DEPUTY MUST APPROVE ALL EMERGENCY REQUESTS FOR ANY ITEM SUBMITTED AFTER THE DEADLINE.)

DATE OF REQUEST: 06/04/2010 APPROVED BY: _____

CHAIRMAN

REQUEST FOR DISTRICT ATTORNEY LEGAL SERVICES

THIS FORM IS TO BE USED TO REQUEST ADVICE AND/OR REPRESENTATION FROM THE DISTRICT ATTORNEY'S OFFICE REGARDING THE COUNTY OF OKLAHOMA, COUNTY OFFICIALS AND EMPLOYEES AS REQUIRED BY SECTIONS 215.4, 215.5, 215.25 AND 215.26 OF TITLE 19 OF THE OKLAHOMA STATUTES.

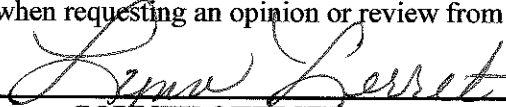
IF ADVICE IS SOUGHT, THE REQUEST MUST BE SIGNED BY AN ELECTED COUNTY OFFICER. THIS FORM MUST BE FILLED OUT AND SUBMITTED TO THE CIVIL DIVISION OF THE OKLAHOMA COUNTY DISTRICT ATTORNEY'S OFFICE IN A TIMELY MANNER. ALL RESPONSES TO REQUESTS FOR ADVICE WILL BE IN WRITING.

IF THE REQUEST IS FOR LEGAL REPRESENTATION UNDER 19 O. S. SECTION 215.25, THE REQUEST MUST BE SUBMITTED IN WRITING EARLY ENOUGH TO PERMIT THE DISTRICT ATTORNEY'S OFFICE ADEQUATE TIME TO COMPLETE A THOROUGH "GOOD-FAITH-AND-COURSE-OF-EMPLOYMENT" INVESTIGATION AS CONTEMPLATED BY 19 O.S. SECTION 215.26.

DATE OF REQUEST:

COUNTY DEPARTMENT MAKING REQUEST: Metro Parking
STATE WITH SPECIFICITY, WHAT THE REQUEST IS AND WHY THE ASSISTANCE OF THE DISTRICT ATTORNEY'S OFFICE IS NEEDED: STANDARD MAINTENANCE CONTRACT Review and approval of contract between Metro Parking and Scudder Service & Supply for Fiscal Year 10/11. Renewal contract for \$724.75 per month contingent upon encumbrances of funds - 7030-3300-54157.

ATTACH ADDITIONAL DOCUMENTS AS APPROPRIATE. (NOTE: Advice, reviews and approvals as to "form and legality" are based on the documentation and information provided to the District Attorney's Office. Please provide all relevant information when requesting an opinion or review from the District Attorney's Office).




COUNTY OFFICER
Lynn Lerret, Director

.....
DATE RECEIVED BY DISTRICT ATTORNEY: 6-8-10
REPLY BY DISTRICT ATTORNEY: Reviewed

STATE OF OKLAHOMA
OKLAHOMA COUNTY
RECORDED & FILED
2010 JUN - 8 PM 12:32
COUNTY CLERK
TULSA

RECEIVED
JUN 08 2010
CIVIL DIVISION
DISTRICT ATTORNEY

DAVID PRATER
DISTRICT ATTORNEY
By: 

PENDING APPROVAL

OKLAHOMA COUNTY, OKLAHOMA

BOARD OF COUNTY COMMISSIONERS

STANDARD MAINTENANCE CONTRACT BETWEEN COUNTY AND VENDOR

CONTRACT made as of the 1st day of July 2010

BETWEEN the **COUNTY:** The Board of County Commissioners of the
County of Oklahoma
320 Robert S. Kerr, Rm. 101
Oklahoma City, Oklahoma 73102

On behalf of: Metro Parking
Contact Person: Lynn Lerret
Telephone Number (405) 713-1827

And the **VENDOR:** **Scudder Service & Supply**
Address: 412 S. Robinson
Oklahoma City, Okla. 73109

Contact Person: Russell Benton
Telephone Number (405) 232-6069

for the following maintenance or services:

Preventive Maintenance/Support Services on Parking Control Systems at the following locations: 321 Robert S. Kerr, Oklahoma City, Oklahoma 73102 Metro Parking Garage and Basement Parking Area and North County Garage Parking Area.

This Contract is a Renewal X, New _____ Contract.
This contract has been examined and approved as to legality by the District Attorney,
Oklahoma County.


Assistant District Attorney

07/01/2010
Date

THE COUNTY AND THE VENDOR AGREE AS SET FORTH BELOW.

Standard contract consisting of 3 pages
with 1 page of attachments

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ARTICLE 1 MAINTENANCE/SERVICES

The Vendor shall supply the following maintenance/services as required by the Contract and Bid Specifications: (describe item/s and serial numbers/s to be maintained)

1. Regularly & systematically examine, adjust, and perform maintenance on all equipment listed in Attachment A (attached).
2. Standard Service – shall be performed between the hours of 8:00 a. m. and 4:30 p. m. Monday thru Friday.
3. Emergency Service – Any services performed outside of standard service hours shall be charged additionally at the regular emergency rate (currently \$125.00 per hour.)
4. Parts and Supplies – Any parts, supplies or repairs of parts are not included in this contract and shall be charged additionally when provided, unless covered by a separate warranty or extended warranty agreement.

ARTICLE 2 INSURANCE/LIABILITY

The Vendor agrees to maintain liability and Workers' Compensation insurance to cover the acts of Vendor and his employees or agents regarding any services rendered pursuant to this contract. Such liability and Workers' Compensation insurance shall be sufficient in coverage and policy limitations to cover all claims arising under the Oklahoma Governmental Tort Claims Act. The Vendor agrees to indemnify and hold harmless the County for any negligent acts of Vendor in the performance of this Contract.

ARTICLE 3 TERM OF CONTRACT AND RENEWAL

This contract shall commence on July 1st 2010 and shall terminate on June 30th 2011. The contract is renewable for an additional fiscal year upon approval of both parties.

Unless terminated earlier, this Contract will automatically terminate at the end of the current fiscal year (June 30) pursuant to Article 10, Section 26 of the Oklahoma Constitution.

It is agreed that the County may terminate this contract at any time before the end of the fiscal year for any reason after giving the Vendor a 30 day written notice of termination. It is further agreed the County may terminate this Contract immediately if the Vendor fails to provide services in accordance with this contract or in any way breaches any of the provisions of the Contract.

ARTICLE 4

PENDING APPROVAL

CONTRACT AMOUNT

The County shall pay the Vendor for the maintenance/services of this equipment as follows:

Annually: \$8697.00 (Eight thousand six hundred and ninety seven dollars)

Monthly: \$724.75 (Seven hundred and twenty four dollars and seventy five cents)

ARTICLE 5 MISCELLANEOUS PROVISIONS

ARTICLE 6 BLANKET PURCHASE ORDER

This contract is null and void unless the amount of the contract has been encumbered by the Oklahoma County Clerk. Upon approval of this contract a Blanket Purchase Order Number will be issued by Oklahoma County as set out below.

ARTICLE 7 LEGAL AUTHORITY

It is expressly understood that the County is a subdivision of the State of Oklahoma and consequently may only contract pursuant to the procedures and with limitations provided by Oklahoma Law, including the County Purchasing Act, 19 O.S.A. Section 1500 et. seq., 19 O.S.A. Section 1 and 62 O.S.A., Section 430.1.

APPROVED this _____ day of _____, 20_____.

BOARD OF COUNTY COMMISSIONERS
OKLAHOMA COUNTY, OKLAHOMA

Approved by County Dept.:

Chairman

Department Head

ATTEST:

Carolynn Caudill, County Clerk

SCUDDER SERVICE & SUPPLY, INC.
VENDOR:

Russell H. Barton, President

PENDING APPROVAL



Attest or Notary:

By: *Margaret Martz*
6-1-2010

Requisition Number

Blanket Purchase Order Number

PENDING APPROVAL

METRO MAIN GARAGE & BASEMENT PARKING AREA: (66 DEVICE TOTAL)

- 1 - Scan Net Computer
- 1 - Scan Net Computer Monitor
- 1 - Scan Net Computer Printer
- 1 - Scan Net Computer Keyboard
- 1 - Scan Net Computer Mouse
- 1 - Scan Net Computer Power Backup
- 3 - Scan Net Communications Isolators
- 2 - Scan Net Communications Port Controllers
- 1 - Aiphone Intercom Master Station
- 15 - Aiphone Intercom Remote Stations
- 2 - FAPD SST Automatic Pay Stations
- 4 - FAPD SST Exit Verifier Station
- 4 - FAPD SST Ticket Issuing Machines
- 11 - FAPD G90CD Parking Gate Operators
- 9 - Amtec A VI Smart Pass Antennas
- 9 - FAPD Passport 360 Reader Logic Controller

NORTH COUNTY GARAGE PARKING AREA: (33 DEVICE TOTAL)

- 8 - FAPD, G90CD Parking Gate Operator
- 8 - Amtec, A VI Smart Pass Antenna
- 8 - FAPD Passport 360 Reader Logic Controllers
- 8 - Aiphone Intercom Remote Station
- 1 - FAPD Ramp Count Controller

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Oracle Applications - PROD

File Edit View Folder Tools Window Help

ORACLE

Prequisitions (C) Oracle Corp. 1999

Number: **11007503** Type: **Purchase Req** Preparer: **Green, Kelli R**
Description: **Preventative mai** Status: **Incomplete** Total: **USD 8,697.00**

Lines Source Details Details Currency

Num	Category	Description	UOM	Quantity	Price	Need-By
1	SERVICE.MAINT	Preventative maint an	Each	8697	1	

Destination Type: **Expense** Source: **Supplier**
Requester: **Green, Kelli R** Supplier: **SCUDDER SERVICE & SUP**
Organization: **Metro Parking** Site: **ORDER**
Location: **Metro Parking** Contact:
Subinventory: Phone:
Catalog **Distributions** **Approve**

Record: 1/1 | List of Valu... | <080>

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