

# FORM 901

**BUSINESS PERSONAL PROPERTY RETURN**  
**LEONARD SULLIVAN**  
**OKLAHOMA COUNTY ASSESSOR**  
 320 Robert S. Kerr - Oklahoma City, Ok 73102  
 www.OklahomaCounty.org/Assessor  
 (405) 713-1222 Fax# (405) 713-1220

**TAX YEAR 2010**

**IMPORTANT READ INSTRUCTIONS BEFORE COMPLETING**

(OFFICE USE ONLY)

**Filing Date Jan. 1**  
**Delinquent Penalties**  
**After**  
**March 15, 2010**

Please print or type

ACCOUNT #

ARBITRARY FREEPORT

OWNERS NAME

TAX DISTRICT

**PART 1 START HERE**

FED/STATE EMPLOYER ID # \_\_\_\_\_

TYPE OF BUSINESS \_\_\_\_\_

STANDARD INDUSTRIAL CLASSIFICATION CODE \_\_\_\_\_

USABLE SQUARE FOOTAGE \_\_\_\_\_ NOS. OF UNITS \_\_\_\_\_

LOCAL TELEPHONE NO \_\_\_\_\_

CURRENT PHYSICAL LOCATION OF PROPERTY \_\_\_\_\_

OTHER BUSINESS INCLUDED IN THIS RENDITION Y  N

IF YES LIST: \_\_\_\_\_

NAME AND PHONE NO. OF PERSON TO CONTACT FOR AUDIT \_\_\_\_\_

Are you renting/leasing this business location? Y  N

If yes, do you own any real estate improvements at this location? Y  N

If Strip Center or Office Building please name \_\_\_\_\_

When did you start business at this location? DATE \_\_\_\_\_ / \_\_\_\_\_

ARE YOU STILL IN BUSINESS AT THIS LOCATION? Y  N

IF NO SEE PART VIII ON BACK.

★ IF DISPOSED OR SOLD, PLEASE COMPLETE PART VIII ON BACK OF FORM

**PART II OKLAHOMA TAXABLE FIXED ASSETS**

USE ONLY IF YEAR ACQUIRED INFORMATION NOT AVAILABLE

STANDARD FILING <i>INCLUDE EXPENSED ITEMS AT COST</i>	ORIGINAL COST	DEPRECIATION
FURNITURE & FIXTURE TOTAL:		
MACHINERY & EQUIPMENT TOTAL:		
COMPUTER EQUIPMENT TOTAL:		
FURNITURE & FIXTURE TOTAL:		
MACHINERY & EQUIPMENT TOTAL: <i>DO NOT INCLUDE LICENSED VEHICLES</i>		
COMPUTER EQUIPMENT TOTAL: <i>DO NOT INCLUDE SOFTWARE</i>		

**PART IV OKLAHOMA TAXABLE INVENTORY**

TOTAL INVENTORIES: INCLUDING RAW MATERIAL, WORK-IN-PROGRESS, FINISHED GOODS, PACKAGING, SUPPLIES, ETC.			
2009 BEGINNING INVENTORY	2009 ENDING INVENTORY	PREVIOUS AVERAGE	2009 AVERAGE INVENTORY
LESS FREEPORT EXEMPTION (MUST FILE FORM 901-F) <i>MUST FILE BY MARCH 15TH OR EXEMPTION IS NULL AND VOID</i>			< >
CONSIGNMENT &/OR FLOORPLAN INV.			
			TAXABLE INVENTORY →

**PART III OKLAHOMA TAXABLE FIXED ASSETS IF BY YEAR ACQUIRED (INCLUDE EXPENSED ITEMS AT COST)**

YEAR ACQ.	FURNITURE & FIXTURES		YEAR ACQ.	MACHINERY & EQUIPMENT <i>DO NOT INCLUDE LICENSED VEHICLES</i>		YEAR ACQ.	COMPUTER EQUIPMENT		MONTHLY INVENTORY
		ORIGINAL COST			ORIGINAL COST			ORIGINAL COST	
2000 & BEFORE			2000 & BEFORE			2005 & BEFORE			JAN \$ _____
2001			2001			2006			FEB \$ _____
2002			2002			2007			MAR \$ _____
2003			2003			2008			APR \$ _____
2004			2004			2009			MAY \$ _____
2005			2005			TOTAL COMP			JUN \$ _____
2006			2006			YEAR ACQ.	TOOL & DIE/VIDEO RENTALS		JUL \$ _____
2007			2007			2007 & BEFORE	ORIGINAL COST		AUG \$ _____
2008			2008			2008			SEPT \$ _____
2009			2009			2009			OCT \$ _____
TOTAL F & F			TOTAL M & E			TOTAL VIDEO			NOV \$ _____
									DEC \$ _____
									TOTAL _____
									AVG \$ _____

**PART V LIST ANY DISPOSALS OF PROPERTY DURING 2009 ON REVERSE SIDE OF THIS FORM**

**PART VI LEASEHOLD IMPROVEMENTS**

STATE OF OKLAHOMA - COUNTY OF OKLAHOMA  
 I, \_\_\_\_\_ being first duly sworn, upon oath,  
 under penalties of perjury, do hereby depose and say that I am  
 of \_\_\_\_\_ Company; that as such I am acquainted with the books, accounts, and affairs of said Company and  
 know the accompanying statement to be true correct and complete, and that all information requested herein has been fully  
 and correctly given. (68 O.S. 1991 Section 2945 provides penalties for false oaths).

PARCEL # - (OFFICE USE ONLY)

ORIGINAL COST	DEPRECIATION
LEASEHOLD NEW ACQ.	DEPRECIATION
TOTAL COST	TOTAL DEPRECIATION

**SIGN HERE** → Signature of preparer if other than taxpayer  
 → Taxpayer's Signature

Preparer's Address \_\_\_\_\_  
 Preparer's I.D. No. \_\_\_\_\_ Preparer's Phone No. \_\_\_\_\_

**PENALTY 1 2**  
 DEPUTY DATE

## LISTING OF DISPOSALS OF PROPERTY DURING 2009

List Below: Assets Sold, Scrapped, Transferred or otherwise Disposed of in 2009

### PART V

FURNITURE & FIXTURES DISPOSALS	YEAR ACQUIRED	ORIGINAL COST (NOT BOOK VALUE)
Description:		
<b>TOTAL</b>		

MACHINERY & EQUIPMENT DISPOSALS	YEAR ACQUIRED	ORIGINAL COST (NOT BOOK VALUE)
Description:		
<b>TOTAL</b>		

COMPUTER EQUIPMENT DISPOSALS	YEAR ACQUIRED	ORIGINAL COST (NOT BOOK VALUE)
Description:		
<b>TOTAL</b>		

LEASEHOLD IMPROVEMENT DECREASES	YEAR ACQUIRED	ORIGINAL COST (NOT BOOK VALUE)
Description:		

### STATEMENT OF LEASED EQUIPMENT - AS OF JANUARY 1, 2010

*TO BE COMPLETED BY LESSEE ONLY*

\* Do not include licensed vehicles. If space below is insufficient, attach separate schedules.

### PART VII

FULL NAME & ADDRESS OF OWNER OF EQUIPMENT	QUANTITY & DESCRIPTION OF EQUIPMENT	ORIGINAL COST	Responsible for Taxes	
			Lessee	Lessor

### PART VIII BUSINESS CLOSED, SOLD, OR MOVED

WHAT WAS THE PROPERTY LOCATION JANUARY 1, 2010? \_\_\_\_\_

DO YOU STILL OWN THE BUSINESS PERSONAL PROPERTY? Y  N

IF YES, COMPLETE FRONT SIDE OF THIS FORM.

IF NO, DATE SOLD \_\_\_\_/\_\_\_\_/\_\_\_\_

PURCHASED BY: NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Phone #: (     )     -     \_\_\_\_\_