

FUND
COST CENTER
FISCAL YEAR

GENERAL FUND - 1001	▼
Court Clerk - 1600	▼
FY 2007-08	▼

County Officer's Annual Report
For Oklahoma County Only
Please Read Carefully

This form is designed for use by all INDEPENDENT OFFICES AND AGENCIES including the following

COUNTY COMMISSIONERS - 1200

COUNTY ASSESSOR - 1300

COUNTY ASSESSOR VISUAL INSPECTION - 1400

COUNTY TREASURER - 1500

COURT CLERK - 1600

COUNTY CLERK - 1700

PURCHASING - 2400

EXCISE & EQUALIZATION BOARD - 1800

DISTRICT ATTORNEY STATE - 2000

DISTRICT ATTORNEY COUNTY - 2100

ELECTION BOARD - 2500

COUNTY SHERIFF - 5100

STATE OF OKLAHOMA
OK COUNTY
RECORDED OR FILED
2007 APR 17 P 4:06
STATE OF OKLAHOMA
CAROLYN CAUDILL
COUNTY CLERK

Office of: ▼

Oklahoma County, Oklahoma
ANNUAL REPORT FOR THE FISCAL YEAR ENDING ▼
AND ESTIMATE OF NEEDS FOR THE ENSUING FISCAL YEAR

To The Honorable Board of County Commissioners
 and the County Excise Board

I, Patricia Presley, the duly qualified and acting ▼
 the County and State aforesaid, do hereby certify that the following is a true and correct report of expenditures of
 this office during the fiscal year just closed with an estimate of my actual needs for the ensuing fiscal year.

REPORT OF PRIOR EXPENDITURES AND ESTIMATE OF NEEDS

CLASSIFICATION Items of Expense	Net Amount Appropriations By Excise Board	Warrants Issued	Reserves	Determined Unencumbered By Officer	Estimate of Needs
Salaries and Wages	4,080,026.42	3,026,520.20	1,011,958.41	41,547.81	4,632,161.00
Fringe Benefits	1,624,863.30	1,157,921.10	382,471.53	84,470.67	1,634,209.00
Travel	10,000.00	4,263.93	5,736.07	0.00	11,200.00
Operating Expense	170,845.00	113,601.60	57,243.40	0.00	188,125.00
Capital Outlay					0.00
Total	\$5,885,734.72	\$4,302,306.83	\$1,457,409.41	\$126,018.48	\$6,465,695.00

SET OUT BELOW ANY DETAIL DEEMED ESSENTIAL TO EXPLAIN ESTIMATE FOR ENSUING YEAR

Personal Services

Statutory Annual Salary of Principal Officer	
Annual Salary of First Deputy	
Annual Salary of Second Deputies at \$ _____ Per Month	Per Annum
Annual Salary of Third Deputies at \$ _____ Per Month	Per Annum
Annual Salary of Fourth Deputies at \$ _____ Per Month	Per Annum
Annual Salary of (Insert Desc.) Deputies at \$ _____ Per Month	Per Annum
Total of Principal Officer and Deputies Salaries	0.00
Wages and/or Compensation of Part-time Help	
Travel Expenses as Authorized and/or Defined by Law	
TOTAL FOR ALL PERSONAL SERVICES	0.00

Maintenance and Operation

Postage, Telephone and Telegraph	
Books, Printed Forms, Ledgers and other Supplies	
Premiums on Surety Bonds of Officers, Deputies and Employees	
Repair and Upkeep of Office Furniture, Machines and Equipment	
TOTAL FOR MAINTENANCE AND OPERATION	0.00

Capital Outlay

Furniture, Machines and Equipment to be replaced	
Additional Furniture, Machines and Equipment Needed	
TOTAL FOR CAPITAL OUTLAY	0.00

Respectfully Submitted,

Patricia Presley

Official Title ▼

Oklahoma County		
Budget Request Worksheet		
Fund	GENERAL FUND - 1001	
Cost Center	Court Clerk - 1600	
		FY 07-08
Exp	Description	Proposed
Acct		Budget
51000	Salaries and Wages	
51010	FT Salaries and Wages	\$ 4,521,809
51020	PT Salaries and Wages	\$ 110,352
51030	Overtime Salaries	\$ -
51090	Temporary Services	\$ -
	Other Salaries & Wages	\$ -
51000	Total Salary & Wages	\$ 4,632,161.00
52000	Fringe Benefits	
52010	FICA and Medicare--7.65%	\$ 354,360.00
52032	Retirement-Dept. Defined Contrib	\$ 542,617.00
52040	Unemployment	\$ -
52045	Dept-Health, Dental & Life Ins.	\$ 737,232.00
52000	Total Fringe Benefits	\$ 1,634,209.00
53000	Travel	
53010	Monthly Mileage	\$ 3,000
53060	Registration Fees	\$ 3,400
53170	Mileage Allowance	\$ 4,800
53000	Total Travel	\$ 11,200.00
54000	Maintenance & Operation	
54025	Utilities-Telephone	\$ 1,420
54041	Publications	\$ 3,000
54045	Parking	\$ 170,640
54046	Cellular Telephone-Stipend	\$ -
54040	Other - Daily courier service to Juvenile & Edmond Satellite Offices	\$ 12,000
54040	Other - Transponders	\$ 165
54040	Bottled Water Service	\$ 900
54000	Total Maint & Operations	\$ 188,125.00
55000	Capital Outlay	
55110	Office Equipment-purchase	\$ -
55390	Copier-Lease	\$ -
	Total Capital	
	Grand Total Budget Request	\$ 6,465,695

Oklahoma County - Salary Computation Worksheet

Department:
 Fund:

Year:

Section 1 Full Time						
<Column A> Section 1 No. of Full Time Positions/ Position Title	<Column B> March 2007 Monthly Salary Rate per Payroll PO	<Column C> Annual Salary at current rates	<Column D> Remaining 2006- 07 Salary Adjustments Annualized	<Column E> Projected 2007- 08 raise (total for the year)	<Column F> Total Est. 2007- 08 Salaries	Explanation
Elected Official	7,793.00	93,516.00	-	2,400.00	95,916.00	Column E includes an increase for the formula adjustment; a 6% increase to match the County wide average of 97% of MGT midpoint; and a 4% increase for discretionary pay raises.
First Deputy	7,057.00	84,684.00		2,184.00	86,868.00	
Second Deputy	6,685.00	80,220.00		2,040.00	82,260.00	
Full Time	315,523.00	3,786,276.00		470,489.00	4,256,765.00	
	-	-		-	-	
	-	-		-	-	
	-	-		-	-	
Subtotal Section 1:	337,058.00	4,044,696.00		477,113.00	4,521,809.00	

Section 2 Part-time						
<Column A> Section 2 No. of Part Time Positions/ Position Title	<Column B> March 2007 Monthly Salary Rate per Payroll PO	<Column C> No. of Months factored into budget	<Column D> Remaining 2006- 07 Salary Adjustments Annualized	<Column E> Projected 2007- 08 raise (total for the year)	<Column F> Total Est. 2007- 08 Salaries	Explanation
Part Time	9,196.00	12	-		110,352.00	
Subtotal Section 2:	9,196.00	12		0.00	110,352.00	

Section 3 Additional Staffing or Vacancies to be Filled						
<Column A> Section 3 No. of Positions/ Position Title	<Column B> Estimated Monthly Salary	<Column C> Est. months	<Column D> Total Est. 2007- 08 Salaries	<Column E> Fringe Benefit Costs budgeted	<Column F> Indicate Vacant, new position, or previously paid out of fund	<Column G> If filling before end of 2006-07, please indicate when:
Subtotal Section 3:	0		0	0		

Grand Total Sections 1, 2 & 3 4,632,161.00

Section 4 Health and Dental Benefits				
Section 4	Employer Premium	No. of Employees	Total	
Current Single Coverage	\$ 308.00	72	\$	266,112.00
Current Family Coverage	\$ 755.00	52	\$	471,120.00
Additional Staffing (Sect 3)	\$ 755.00		\$	-
Total		124	\$	737,232.00

**COURT FUND REIMBURSEMENT
TO OKLAHOMA COUNTY FOR
COST ADMINISTRATION PAYROLL
FY 06/07**

Original Court Fund Reimbursement	404,000.00
Estimated Court Fund Reimbursement	328,000.00
Difference	\$76,000.00

Determined Unencumbered by Officer	126,018.48
Court Fund Reimbursement	76,000.00

Total Determined Unencumbered by Officer	\$50,018.48
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The Court Fund Reimbursement will be \$328,000.00 not \$404,000.00 for the Cost Administration Payroll for FY06/07.

**COURT FUND REIMBURSEMENT
TO OKLAHOMA COUNTY FOR
COST ADMINISTRATION PAYROLL
FY 06/07**

MONTH	AMOUNT	VOUCHER	DATE PD
JULY 06	24,401.02	299033	08/08/06
AUG 06	26,667.65	300046	10/05/06
SEP 06	27,043.51	301411	11/08/06
OCT 06	27,164.59	303185	12/27/06
NOV 06	27,833.06	303186	12/27/06
DEC 06	27,833.12	304217	02/21/07
JAN 07	27,839.97	304677	02/27/07
FEB 07	27,839.15	304707	03/07/07
MAR 07	27,839.16	305600	03/28/07
	244,461.23		

ESTIMATE	
APR 07	27,839.16
MAY 07	27,839.16
JUN 07	27,839.16
	83,517.48

TOTAL REIMBURSEMENT	327,978.71
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5 Year Expense History

OKLAHOMA COUNTY
 Period: MAR-06/07 currency USD
 Submitted: 03-APR-07 12:32:02

Fund=1001 (General Fund), Cost Center=1600 (Court Clerk)

	YTD Expenses 06/07	YTD Expenses 05/06	YTD Expenses 04/05	YTD Expenses 03/04	YTD Expenses 02/03
	10.00	Salary			
51010 Full Time Salaries & Wages	2,961,034.54	3,766,676.70	3,636,744.12	3,399,569.16	3,241,096.70
51020 Part Time Salaries & Wages	65,485.66	117,266.88	156,789.43	126,351.13	95,470.29
51030 Over Time Salaries & Wages	0.00	0.00	0.00	0.00	0.00
Salary Total	3,026,520.20	3,883,943.58	3,793,533.55	3,525,920.29	3,336,566.99
Fringe Benefits					
52010 FICA	214,967.96	275,318.23	270,397.86	253,137.11	241,951.73
52031 Retirement-Dept Defined Benef	34,053.83	46,396.08	44,813.28	40,410.65	22,161.40
52032 Retirement-Dept Defined Contr	309,562.52	394,196.62	383,614.50	367,537.66	172,308.50
52040 Unemployment	0.00	4,132.64	16,324.36	12,106.28	4,049.88
52045 Dept-Health & Life	598,413.00	731,932.00	648,984.00	0.00	0.00
52060 Reimbursement-Benefit	923.79	0.00	0.00	0.00	0.00
Fringe Benefit Total	1,157,921.10	1,451,975.57	1,364,134.00	673,191.70	440,471.51
Travel					
53010 Monthly Mileage/In State	3,200.00	3,600.00	3,615.75	3,600.00	3,600.00
53020 Mileage/In State	793.57	1,500.04	1,382.14	1,680.55	1,901.60
53030 Lodging/In State	76.96	0.00	0.00	281.60	173.80
53041 Taxable Meals w/o Overnight S	18.40	0.00	0.00	12.40	0.00
53060 Registration Fees/In State	175.00	756.00	425.00	190.00	3,642.00
53080 Incidentals/In State	0.00	0.00	0.00	0.00	224.30
53110 Lodging/Out State	0.00	0.00	151.80	0.00	0.00
53120 Meals/Out State	0.00	0.00	98.85	62.81	0.00
53130 Car Rental/Out State	0.00	0.00	130.00	44.74	0.00
53150 Airfare/Out State	0.00	0.00	560.80	484.40	543.00
Travel Total	4,263.93	5,856.04	6,364.34	6,356.50	10,084.70
Maintenance & Operations					
54030 Subscriptions	906.50	1,573.00	1,174.75	1,625.27	730.00
54040 Other	8,341.50	11,004.50	5,239.50	5,460.00	5,215.00
54045 Parking	104,223.60	146,957.72	4,792.50	4,747.50	4,202.50
54046 Cellular Telephone	0.00	0.00	751.97	0.00	0.00
54456 Services Other	130.00	32.50	0.00	0.00	0.00
Maintenance & Operations Total	113,601.60	159,567.72	11,958.72	11,832.77	10,147.50
Capital Outlay Total	0.00	0.00	0.00	0.00	0.00
Grand Total	4,302,306.83	5,501,342.91	5,175,990.61	4,217,301.26	3,797,270.70