

FUND
COST CENTER
FISCAL YEAR

GENERAL FUND - 1001	▼
Facilities Management-Cust - 2900	▼
FY 2007-08	▼

County Officer's Annual Report
For Oklahoma County Only
Please Read Carefully

This form is designed for use by all DEPENDENT OFFICES AND AGENCIES including the following:

- GENERAL GOVERNMENT - 1100
- COUNTY AUDIT - 1900
- PUBLIC DEFENDER - 2300
- CENTRAL HR/HEALTH & SAFETY - 2600
- MIS - 2700
- FACILITIES MANAGEMENT COURTHOUSE - 2801
- FACILITIES MANAGEMENT - CUSTODIAL - 2901
- COMMUNITY SERVICE - 3100
- JUVENILE JUSTICE BUREAU - 5200
- EMERGENCY MANAGEMENT - 5500
- TRAINING & GENERAL ASSISTANCE - 6100
- TRAINING & GENERAL ASSISTANCE GRANTS - 6110
- FREE FAIR - 7100
- OSU EXTENSION - 8100
- GENERAL FUND DIST 1 - 9100
- GENERAL FUND DIST 2 - 9200
- GENERAL FUND DIST 3 - 9300
- ENGINEERING - 9400
- ECONOMIC DEVELOPMENT - 9500
- COMMUNITY PROJECT SUPPORT - 9600

STATE OF OKLAHOMA
CAROLYN CAUDILL
COUNTY CLERK

2007 APR 16 P 4:44

STATE OF OKLAHOMA
OK COUNTY
RECORDED OR FILED

and other dependent and OPTIONAL DEPARTMENTS AND CONTRACTUAL AGENCIES which are amenable to the Board of County Commissioners

Items appearing on the Budget but not on this form should be written exactly as they are on the Budget.

Oklahoma County		
Budget Request Worksheet		
Fund	GENERAL FUND - 1001	
Cost Center	Facilities Management-Cust - 2900	
		FY 07-08
Exp		Proposed
Acct	Description	Budget
51000	Salaries and Wages	
51010	FT Salaries and Wages	\$ 25,455
51020	PTSalaries and Wages	\$ -
51030	Overtime Salaries	
51090	Temporary Services	
	Other Salaries & Wages	
51000	Total Salary & Wages	\$ 25,454.92
52000	Fringe Benefits	
52010	FICA and Medicare--7.65%	\$ 1,947.00
52032	Retirement-Dept. Defined Contrib	\$ 3,055.00
52040	Unemployment	
52045	Dept-Health, Dental & Life Ins.	\$ 9,060.00
52000	Total Fringe Benefits	\$ 14,062.00
53000	Travel	
53010	Monthly Mileage	
53030	Lodging	
53040	Meals	
53150	Airfare	
53170	Mileage Allowance	
53000	Total Travel	\$ -
54000	Maintenance & Operation	
54011	Postage	
54012	Printing & Binding	
54013	Advertising	
54104	Equipment-Maint	
54156	Vendor Maintenance	\$ 197,400
	Additional vendor projects	\$ 30,000
	Supplies	
54218	Janitorial supplies	\$ 47,868
54352	Office supplies	
54450	Professional Services	
54000	Total Maint & Operations	\$ 275,268.00
55000	Capital Outlay	
55010	Buildings-Renovation	
55030	Bldg & Grounds (Repair/Parts/Mat	
55100	Furniture	
55110	Office Equipment-purchase	
55390	Copier-Lease	
	Total Capital	\$ -
	Grand Total Budget Request	\$ 314,785

Oklahoma County - Salary Computation Worksheet

Department:
 Fund:

Year:

Section 1 Full Time						
<Column A> Section 1 No. of Full Time Positions/ Position Title	<Column B> March 2007 Monthly Salary Rate per Payroll PO	<Column C> Annual Salary at current rates	<Column D> Remaining 2006- 07 Salary Adjustments Annualized	<Column E> Projected 2007- 08 raise (total for the year)	<Column F> Total Est. 2007- 08 Salaries	Explanation

Subtotal Section 1: 0.00 0.00 0.00 0.00

Section 2 Part Time						
<Column A> Section 2 No. of Part Time Positions/ Position Title	<Column B> March 2007 Monthly Salary Rate per Payroll PO	<Column C> No. of Months factored into budget	<Column D> Remaining 2006- 07 Salary Adjustments Annualized	<Column E> Projected 2007- 08 raise (total for the year)	<Column F> Total Est. 2007- 08 Salaries	Explanation

Subtotal Section 2: 0.00 0.00 0.00 0.00

Section 3 Additional Staffing or Vacancies to be Filled

<Column A> Section 3 No. of Positions/ Position Title	<Column B> Estimated Monthly Salary	<Column C> Est. months	<Column D> Total Est. 2007- 08 Salaries	<Column E> Fringe Benefit Costs budgeted	<Column F> Indicate Vacant, new position, or previously paid out of fund	<Column G> If filling before end of 2006-07, please indicate when:
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Custodian	2076.41	12	24,916.92		Transferred from	
Performance Pay			538.00		1001-2801	

Subtotal Section 3: 2076.41 25454.92 0

Grand Total Sections 1, 2 & 3 25,454.92

Section 4 Health and Dental Benefits

Section 4	Employer Premium	No. of Employees	Total
Current Single Coverage	\$ 308.00		\$ -
Current Family Coverage	\$ 755.00	1	\$ 9,060.00
Additional Staffing (Sect 7)			\$ -
Total		1	\$ 9,060.00



5 Year Expense History

OKLAHOMA COUNTY
 Period: MAR-06/07 currency USD
 Submitted: 03-APR-07 12:32:16

Fund=1001 (General Fund), Cost Center=2901 (Fac Manage Cust-Off Build)

	<i>YTD Expenses</i> <i>06/07</i>	<i>YTD Expenses</i> <i>05/06</i>	<i>YTD Expenses</i> <i>04/05</i>	<i>YTD Expenses</i> <i>03/04</i>	<i>YTD Expenses</i> <i>02/03</i>
	10.00	Salary			
51010 Full Time Salaries & Wages	52,971.95	163,181.60	164,266.65	159,472.80	193,178.80
Salary Total	52,971.95	163,181.60	164,266.65	159,472.80	193,178.80
Fringe Benefits					
52010 FICA	3,844.09	11,323.67	11,521.73	11,327.93	13,954.26
52032 Retirement-Dept Defined Contr	6,356.64	19,581.72	19,711.95	19,136.72	11,590.73
52040 Unemployment	19,928.19	0.00	0.00	0.00	387.73
52045 Dept-Health & Life	8,070.00	41,870.00	37,080.00	0.00	0.00
Fringe Benefit Total	38,198.92	72,775.39	68,313.68	30,464.65	25,932.72
Travel Total	0.00	0.00	0.00	0.00	0.00
Maintenance & Operations					
54046 Cellular Telephone	80.00	480.00	280.00	0.00	0.00
54151 Building & Grounds(Maint Supp	428.78	0.00	0.00	28,796.21	99.00
54153 Equipment(Repair Supplies)In-	0.00	0.00	0.00	500.00	0.00
54156 Building & Grounds-Vendors Ma	115,984.52	116,644.62	116,166.68	116,002.40	95,265.80
54161 Building & Grounds-Vendors Re	0.00	0.00	2,334.00	0.00	0.00
54218 Janitorial Supplies	14,380.80	61,739.37	52,895.76	45,063.50	65,561.72
54302 Safety Supplies(Exting Ammo e	0.00	0.00	0.00	0.00	74.10
Maintenance & Operations Total	130,874.10	178,863.99	171,676.44	190,362.11	161,000.62
Capital Outlay					
55040 Building&Grounds-Equipment	0.00	0.00	3,200.00	3,600.00	0.00
55100 Furniture	0.00	2,228.58	0.00	0.00	0.00
55200 Telecommunications Equipment	0.00	0.00	89.99	0.00	0.00
55230 Shop Equipment	0.00	542.78	143.81	0.00	0.00
Capital Outlay Total	0.00	2,771.36	3,433.80	3,600.00	0.00
Grand Total	222,044.97	417,592.34	407,690.57	383,899.56	380,112.14