

FUND
COST CENTER
FISCAL YEAR

GENERAL FUND - 1001	▼
District No. 1 - 9100	▼
FY 2007-08	▼

County Officer's Annual Report
For Oklahoma County Only
Please Read Carefully

This form is designed for use by all DEPENDENT OFFICES AND AGENCIES including the following:

- GENERAL GOVERNMENT - 1100
- COUNTY AUDIT - 1900
- PUBLIC DEFENDER - 2300
- CENTRAL HR/HEALTH & SAFETY - 2600
- MIS - 2700
- FACILITIES MANAGEMENT COURTHOUSE - 2801
- FACILITIES MANAGEMENT - CUSTODIAL - 2901
- COMMUNITY SERVICE - 3100
- JUVENILE JUSTICE BUREAU - 5200
- EMERGENCY MANAGEMENT - 5500
- TRAINING & GENERAL ASSISTANCE - 6100
- TRAINING & GENERAL ASSISTANCE GRANTS - 6110
- FREE FAIR - 7100
- OSU EXTENSION - 8100
- GENERAL FUND DIST 1 - 9100
- GENERAL FUND DIST 2 - 9200
- GENERAL FUND DIST 3 - 9300
- ENGINEERING - 9400
- ECONOMIC DEVELOPMENT - 9500
- COMMUNITY PROJECT SUPPORT - 9600

STATE OF OKLAHOMA
CAROLYN CASSELL
COUNTY CLERK

2007 APR 16 P 4: 29

STATE OF OKLAHOMA
OK COUNTY
RECORDED OR FILED

and other dependent and OPTIONAL DEPARTMENTS AND CONTRACTUAL AGENCIES which are amenable to the Board of County Commissioners

Items appearing on the Budget but not on this form should be written exactly as they are on the Budget.

Office of:

Board of County Commissioners

Oklahoma County, Oklahoma
ANNUAL REPORT FOR THE FISCAL YEAR ENDING

June 30, 2007

AND ESTIMATE OF NEEDS FOR THE ENSUING FISCAL YEAR

To The Honorable Board of County Commissioners
and the County Excise Board

I, Jim Roth, the duly qualified and acting

County Commissioner

County and State

aforesaid, do hereby certify that the following is a true and correct report of expenditures of this office during the fiscal year just closed with an estimate of my actual needs for the ensuing fiscal year.

REPORT OF PRIOR EXPENDITURES AND ESTIMATE OF NEEDS						
CLASSIFICATION Items of Expense	Net Amount Appropriations By Excise Board	Warrants Issued	Reserves	Determined Unencumbered By Officer	Estimate by Officer	Approved by Board of County Commissioners
Salaries and Wages	106,470.36	38,340.66	53,457.24	14,672.46	266,355.02	0.00
Fringe Benefits	32,734.41	10,598.56	15,590.46	6,545.39	84,522.13	0.00
Travel	5,000.00	4,388.73	173.95	437.32	13,067.00	0.00
Operating Expense	149,010.94	66,066.21	102,762.96	-19,818.23	198,833.15	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00
Total	\$293,215.71	\$119,394.16	\$171,984.61	\$1,836.94	\$562,777.30	\$0.00

SET OUT BELOW ANY DETAIL DEEMED ESSENTIAL TO EXPLAIN ESTIMATE FOR ENSUING YEAR

Personal Services

Chief Deputy, 2nd Deputy, Executive Administrative Assistant, Part-Time Receptionist

Maintenance and Operation

Reimburse Special Revenue for projects in Parks, School Grounds, etc as prescribed by statute.

Capital Outlay

None

Respectfully Submitted,

Jim Roth

Official Title

County Commissioner

Oklahoma County		
Budget Request Worksheet		
Fund	GENERAL FUND - 1001	
Cost Center	District No. 1 - 9100	
		FY 07-08
Exp		Proposed
Acct	Description	Budget
51000	Salaries and Wages	
51010	FT Salaries and Wages	\$ 253,355
51020	PT Salaries and Wages	\$ 13,000
51030	Overtime Salaries	\$ -
51090	Temporary Services	\$ -
	Other Salaries & Wages	\$ -
51000	Total Salary & Wages	\$ 266,355
52000	Fringe Benefits	
52010	FICA and Medicare--7.65%	\$ 20,376
52032	Retirement-Dept. Defined Contrib	\$ 30,403
52040	Unemployment (FT Salaries & Wages x 3%)	\$ 2,867
52045	Dept-Health, Dental & Life Ins.	\$ 30,876
52000	Total Fringe Benefits	\$ 84,522
53000	Travel	
53030	Lodging	\$ 2,273
53040	Meals	\$ 994
53060	Registration Fees	\$ 5,000
53080	Incidentals/In State	\$ 650
53150	Airfare	\$ 3,400
53170	Mileage Allowance	\$ 750
53000	Total Travel	\$ 13,067.00
54000	Maintenance & Operation	
54011	Postage	\$ 20
54013	Advertising	\$ 300
54033	Freight & Storage	\$ 50
54041	Publication	\$ 500
54045	Parking	\$ 1,920
54046	Cellular Telephone Stipend	\$ 700
54157	Equipment - Vendor Maint	\$ 5,000
54352	Office Supplies - Expend	\$ 1,200
54542	Supportive Services	\$ 1,500
54047	Project Reimbursement:	
	Millwood School Parking Lot	\$ 28,533
	Millwood School Track Renovation	\$ 22,980
	Eastside Elementary	\$ 18,879
	Westfall Elementary School Parking Lot	\$ 21,335
	Steed School Walking Trail	\$ 22,640
	James Monroe Elementary	\$ 29,509
	Kringlen Park (Spencer Parks Project)	\$ 13,999
	Jones High School Parking Lot	\$ 15,410
	Hilldale Elementary School Walking Trail	\$ 14,358
54000	Total Maint & Operations	\$ 198,833
55000	Capital Outlay	
55390	Copier-Lease	\$ -
	Total Capital	\$ -
	Grand Total Budget Request	\$ 562,777

Oklahoma County - Salary Computation Worksheet

Department: Year:
 Fund:

Section 1 Full Time								
<Column A> Section 1 No. of Full Time Positions/ Position Title	<Column B> March 2007 Monthly Salary Rate per Payroll PO	<Column C> Annual Salary at current rates	<Column D> Remaining 2006- 07 Salary Adjustments Annualized	<Column E> Projected 2007- 08 raise (total for the year)	<Column F> Total Est. 2007- 08 Salaries	Explanation		
Blough, Joe Ray / 2nd Depu	5,864.41	70,372.92	-	1,766.36	72,139.28	MGT & Merit		
Knoch, Tammy Renee / Adr	3,728.84	44,746.08	-	1,351.33	46,097.41	MGT & Merit		
Simpson, Linda C / Chief D	7,047.04	84,564.48	-	2,553.85	87,118.33	MGT & Merit		
Subtotal Section 1:					16,640.29	199,683.48	5,671.54	205,355.02

Section 2 Part-time								
<Column A> Section 2 No. of Part Time Positions/ Position Title	<Column B> March 2007 Monthly Salary Rate per Payroll PO	<Column C> No. of Months factored into budget	<Column D> Remaining 2006- 07 Salary Adjustments Annualized	<Column E> Projected 2007- 08 raise (total for the year)	<Column F> Total Est. 2007- 08 Salaries	Explanation		
1/ Receptionist	1,083.33	12	-	-	13,000.00			
Subtotal Section 2:					1,083.33	12.00	0.00	13,000.00

Section 3 Additional Staffing or Vacancies to be Filled							
<Column A> Section 3 No. of Positions/ Position Title	<Column B> Estimated Monthly Salary	<Column C> Est. months	<Column D> Total Est. 2007- 08 Salaries	<Column E> Fringe Benefit Costs budgeted	<Column F> Indicate Vacant, new position, or previously paid out of fund	<Column G> If filling before end of 2006-07, please indicate when:	
1/ Administrative Specialist	4000.00	12	48,000.00	14423.08	NEW	No	
Subtotal Section 3:					4000.00	48000.00	14423.08

Grand Total Sections 1, 2 & 3 266,355.02

Section 4 Health and Dental Benefits				
Section 4	Employer Premium	No. of Employees	Total	
Current Single Coverage	\$ 308.00	1	\$ 3,696.00	
Current Family Coverage	\$ 755.00	2	\$ 18,120.00	
Additional Staffing (Sect 7	\$ 755.00	1	\$ 9,060.00	
Total		4	\$ 30,876.00	



5 Year Expense History

OKLAHOMA COUNTY
 Period: MAR-06/07 currency USD
 Submitted: 03-APR-07 12:32:47

Fund=1001 (General Fund), Cost Center=9100 (District #1)

	YTD Expenses 06/07	YTD Expenses 05/06	YTD Expenses 04/05	YTD Expenses 03/04	YTD Expenses 02/03
	10.00	Salary			
51010 Full Time Salaries & Wages	32,436.30	61,424.03	132,170.21	0.00	42,024.57
51020 Part Time Salaries & Wages	0.00	1,902.50	1,230.00	0.00	0.00
51090 Temporary Services	5,904.36	6,059.94	1,415.93	416.67	2,392.43
Salary Total	38,340.66	69,386.47	134,816.14	416.67	44,417.00
Fringe Benefits					
52010 FICA	2,379.21	4,672.29	9,822.59	0.00	3,025.39
52032 Retirement-Dept Defined Contr	3,892.35	6,315.79	15,583.44	0.00	2,521.48
52045 Dept-Health & Life	4,327.00	7,722.00	16,605.00	0.00	0.00
Fringe Benefit Total	10,598.56	18,710.08	42,011.03	0.00	5,546.87
Travel					
53020 Mileage/In State	0.00	0.00	334.11	194.25	0.00
53040 Meals/In State	0.00	0.00	71.00	0.00	0.00
53060 Registration Fees/In State	1,820.00	1,140.00	1,343.00	413.00	0.00
53100 Mileage/Out State	0.00	0.00	296.63	0.00	0.00
53110 Lodging/Out State	553.48	1,680.86	1,313.50	920.92	0.00
53120 Meals/Out State	512.00	643.00	811.25	376.00	0.00
53140 Registration Fees/Out State	535.00	1,365.00	1,525.00	390.00	0.00
53150 Airfare/Out State	672.20	926.88	695.50	855.60	0.00
53160 Incidentals/Out State	296.05	460.85	171.70	89.00	0.00
Travel Total	4,388.73	6,216.59	6,561.69	3,238.77	0.00
Maintenance & Operations					
54011 Postage	0.00	15.22	18.59	0.00	0.00
54013 Advertising	80.00	210.00	300.00	0.00	0.00
54033 Freight & Storage	24.18	0.00	0.00	0.00	0.00
54040 Other	0.00	0.00	0.00	2,000.00	6,967.15
54041 Publications	490.00	566.50	33.95	1,646.50	1,441.75
54045 Parking	870.00	1,857.50	0.00	15.00	800.00
54046 Cellular Telephone	300.00	375.00	700.00	0.00	0.00
54047 Project Reimbursement	55,926.22	215,218.85	0.00	0.00	0.00
54109 Equipment-Other	0.00	2,284.44	0.00	0.00	0.00
54157 Equipment-Vendors Maint	2,012.84	5,033.69	5,510.77	0.00	0.00
54171 Road Sign	439.75	0.00	1,431.10	0.00	0.00
54174 Highway Equip Repair-Parts	0.00	0.00	0.00	0.00	36.00
54352 Office Supplies-Expendable	525.47	1,118.49	810.74	0.00	0.00
54451 Professional Services-Legal	0.00	0.00	80.00	0.00	0.00
54455 Professional Services-Other	3,897.75	7,438.13	2,953.01	0.00	0.00
54456 Services Other	0.00	3,000.00	0.00	0.00	2,000.00
54542 Supportive Services	1,500.00	1,500.00	1,500.00	0.00	0.00
Maintenance & Operations Total	66,066.21	238,617.82	13,338.16	3,661.50	11,244.90
Capital Outlay					
55050 Building&Grounds-Fixtures/Per	0.00	0.00	0.00	849.00	521.00
55080 Computer Equipment-Purchases	0.00	0.00	1,757.00	3,220.00	0.00
55095 Computer Software	0.00	0.00	460.05	3,190.34	0.00
55100 Furniture	0.00	0.00	179.95	455.40	0.00
55250 Safety Equipment	0.00	7,000.00	24,360.00	68,497.65	30,348.00
55330 Other Equipment	0.00	0.00	0.00	0.00	82.25
Capital Outlay Total	0.00	7,000.00	26,757.00	76,212.39	30,951.25
Grand Total	119,394.16	339,930.96	223,484.02	83,529.33	92,160.02