

FUND
DEPARTMENT
BUDGET YEAR

| | |
|--|---|
| CO. CLK'S UCC CENTRAL FILING FUND - 1151 | ▼ |
| County Clerk | ▼ |
| FY 2007-08 | ▼ |

County Officer's Annual Report

For Oklahoma County Only
Please Read Carefully

This form is designed for use by all **SPECIAL REVENUE FUNDS/CASH FUNDS** including the following
HIGHWAY CASH - 1110 - 9100
HIGHWAY CASH - 1110 - 9200
HIGHWAY CASH - 1110 - 9300

- RESALE PROPERTY-BUDGETED - 1130
- TREASURER MORTGAGE FEE FUND - 1140
- COUNTY ASSESSOR REVOLVING FEE FUND - 1201
- COUNTY CLERK LIEN FEE FUND - 1150
- COUNTY CLERK UCC FUND - 1151
- COUNTY CLERK RECORDS MGMT. & PRESERVATION FUND - 1152
- SHERIFF SER. FEE FUND - 1160
- SHERIFF SPECIAL REV. FUND - 1161
- MAKING THE GRADE - 1191
- ASSESSOR'S REVOLVING FEE FUND - 1201
- COURT CLERK REVOLVING FEE FUND - 1210
- JUVENILE PROBATION FEE - 1231
- JUVENILE WORK RESTITUTION FUND - 1232
- JUVENILE GRANT FUND - 1233
- PLANNING COMMISSION - 1240
- LOCAL EMERGENCY PLANNING COMMITTEE
- EMERGENCY MANAGEMENT FUND - 1251
- COMMUNITY SERVICE FEE FUND - 1260
- COMMUNITY SENTENCING FEE FUND - 1270
- DRUG COURT FUND - 1280
- CAPITAL PROJECTS- REGULAR - 2010
- CAPITAL PROJECTS - DISTRICT - 2020
- TINKER CLEARING 2002 FUND - 2031
- JAIL FACILITY FUND - 2040
- SALE OF PROPERTY PROCEEDS - 2050
- EMPLOYEE BENEFITS - 4010
- WORKER'S COMPENSATION - 4020
- SELF INSURANCE - 4030
- PBA-LINCOLN BUILDING - 2803
- PBA-METRO PARKING GARAGE - 3300
- PBA-INVESTOR'S CAPITAL BUILDING - 3400
- PBA-DEBT SERVICE - 3600

STATE OF OKLAHOMA
CAROLYNN CAUDILL
COUNTY CLERK

2007 APR 16 P 4:15

STATE OF OKLAHOMA
OK COUNTY
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SA& I No. 1161-A Special Revenues (2000)
Adjusted by the Office of Carolynn Caudill, County Clerk

Office of:

Oklahoma County, Oklahoma
ANNUAL REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2007
FOR SPECIAL REVENUES - CASH FUNDS

To The Honorable Board of County Commissioners
 and the County Excise Board

I, Carolynn Caudill, the duly qualified and
 of the County and State aforesaid, do hereby certify that the following is a true and correct report of expenditures of this office
 during the fiscal year just closed with an estimate of my actual needs for the ensuing fiscal year.

REPORT OF PRIOR EXPENDITURES AND ESTIMATE OF NEEDS

| CLASSIFICATION Items of Expense | Total Appropriations As of March 31 | Estimated Appropriations April thru June | Checks Issued | Reserves | Estimated Appropriations to carry forward | Estimate of Needs |
|------------------------------------|---|--|---------------------|---------------------|---|-----------------------|
| Salaries and Wages | 468,200.00 | 114,000.00 | 350,057.04 | 119,725.50 | 112,417.46 | 289,043.00 |
| Fringe Benefits | 133,593.06 | 30,000.00 | 107,874.66 | 37,155.06 | 18,563.34 | 87,509.00 |
| Travel | 9,310.00 | | 184.12 | | 9,125.88 | 6,856.00 |
| Operating Expense | 535,046.66 | 43,901.33 | 27,204.08 | 60,307.74 | 491,436.17 | 129,135.00 |
| Capital Outlay | 764,023.04 | 48,000.00 | 7,921.57 | 16,741.63 | 787,359.84 | 1,032,043.00 |
| Total | \$1,910,172.76 | \$235,901.33 | \$493,241.47 | \$233,929.93 | \$1,418,902.69 | \$1,544,586.00 |

SET OUT BELOW ANY DETAIL DEEMED ESSENTIAL TO EXPLAIN ESTIMATE FOR ENSUING YEAR

Personal Services

| | |
|--|-------------|
| Statutory Annual Salary of Principal Officer | |
| Annual Salary of First Deputy | |
| Annual Salary of Second Deputies at \$ _____ Per Month | Per Annum |
| Annual Salary of Third Deputies at \$ _____ Per Month | Per Annum |
| Annual Salary of Fourth Deputies at \$ _____ Per Month | Per Annum |
| Annual Salary of (Insert Desc.) Deputies at \$ _____ Per Month | Per Annum |
| Total of Principal Officer and Deputies Salaries | 0.00 |
| Wages and/or Compensation of Part-time Help | |
| Travel Expenses as Authorized and/or Defined by Law | |
| TOTAL FOR ALL PERSONAL SERVICES | 0.00 |

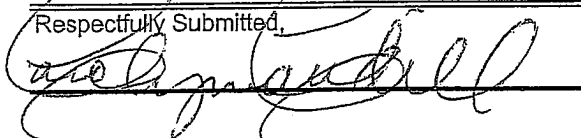
Maintenance and Operation

| | |
|---|-------------|
| Postage, Telephone and Telegraph | |
| Books, Printed Forms, Ledgers and other Supplies | |
| Premiums on Surety Bonds of Officers, Deputies and Employees | |
| Repair and Upkeep of Office Furniture, Machines and Equipment | |
| TOTAL FOR MAINTENANCE AND OPERATION | 0.00 |

Capital Outlay

| | |
|---|-------------|
| Furniture, Machines and Equipment to be replaced | |
| Additional Furniture, Machines and Equipment Needed | |
| TOTAL FOR CAPITAL OUTLAY | 0.00 |

Respectfully Submitted,



Official Title

| Oklahoma County | | |
|--------------------------|--|----------------------|
| Budget Request Worksheet | | |
| Fund | CO. CLK'S UCC CENTRAL FILING FUND - 1151 | |
| Cost Center | County Clerk | |
| | | |
| | | FY 07-08 |
| Exp | | Proposed |
| Acct | Description | Budget |
| 51000 | Salaries and Wages | |
| 51010 | FT Salaries and Wages | \$ 277,733 |
| 51020 | PT Salaries and Wages | \$ 11,310 |
| 51030 | Overtime Salaries | |
| 51090 | Temporary Services | |
| | Other Salaries & Wages | |
| 51000 | Total Salary & Wages | \$ 289,043.00 |
| 52000 | Fringe Benefits | |
| 52010 | FICA and Medicare--7.65% | \$ 22,112 |
| 52032 | Retirement-Dept. Defined Contrib | \$ 33,328 |
| 52040 | Unemployment | \$ 833 |
| 52045 | Dept-Health, Dental & Life Ins. | \$ 31,236 |
| 52000 | Total Fringe Benefits | \$ 87,509.00 |
| 53000 | Travel | |
| 53010 | Monthly Mileage | |
| 53030 | Lodging | \$ 800 |
| 53120 | Per Diem | \$ 1,600 |
| 53060 | Registration Fees (AIIIM/CODA/IACA) | \$ 900 |
| 53080 | Incidentals/In State | |
| 53150 | Airfare | \$ 900 |
| 53170 | Mileage Allowance (CLGT Courses) | \$ 2,656 |
| 53000 | Total Travel | \$ 6,856.00 |

| Oklahoma County | | | |
|--------------------------|---|----------|---------------------|
| Budget Request Worksheet | | | |
| Fund | CO. CLK'S UCC CENTRAL FILING FUND - 1151 | | |
| Cost Center | County Clerk | | |
| FY 07-08 | | | |
| Exp | Description | Proposed | |
| Acct | | Budget | |
| 54000 | Maintenance & Operation | | |
| 54011 | Postage | \$ | 34,000 |
| 54012 | Printing & Binding | \$ | 2,000 |
| 54017 | Memberships- IAAC & AIIM | \$ | 365 |
| 54045 | Parking (8@\$90 & 1@\$110) | \$ | 10,020 |
| 54157 | Equipment-Maint | | |
| | 2-Copiers/Scanners | \$ | 5,500 |
| | 4-Scanners | \$ | 1,500 |
| | 1-Microfilm reader | \$ | 750 |
| | 1-Laser Printer | \$ | 2,000 |
| 54352 | Office supplies | \$ | 8,500 |
| 54450 | Professional Services | | |
| | Microfilm processing-Convert TIF's to microfilm | \$ | 30,000 |
| | Microfilm storage | \$ | 2,500 |
| | Programming services -Update E-File system | \$ | 30,000 |
| | Service Call Time Clock | \$ | 500 |
| | Documents Shredding | \$ | 1,500 |
| 54000 | Total Maint & Operations | \$ | 129,135.00 |
| 55000 | Capital Outlay | | |
| 55000 | Office Remodel | \$ | 994,175 |
| 55030 | Bldg & Grounds (Repair/Parts/Mat | | |
| 55080 | Computer Equipment-Purchase - (8) | \$ | 10,400 |
| 55095 | Computer Software-Adobe Acrobat Writer | \$ | 800 |
| 55100 | Furniture- Workstations & Chairs | \$ | 13,600 |
| 55390 | Copier-Lease- 2 Savin Copiers/Scanners | | |
| | 2-Savin Copiers/Scanners | \$ | 13,068 |
| | | \$ | |
| | Total Capital | \$ | 1,032,043.00 |
| | | | |
| | Grand Total Budget Request | \$ | 1,544,586 |



5 Year Expense History

OKLAHOMA COUNTY
 Period: MAR-06/07 currency USD
 Submitted: 03-APR-07 13:44:20

Fund=1151 (Co. Clk's UCC Central Filing Fund)

| | YTD Expenses 06/07 | YTD Expenses 05/06 | YTD Expenses 04/05 | YTD Expenses 03/04 | YTD Expenses 02/03 |
|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| | 10.00 | Salary | | | |
| 51010 Full Time Salaries & Wages | 342,806.29 | 427,255.70 | 414,919.26 | 346,069.50 | 374,217.14 |
| 51020 Part Time Salaries & Wages | 7,250.75 | 5,190.25 | 0.00 | 0.00 | 0.00 |
| 51090 Temporary Services | 0.00 | 1,561.63 | 12,128.80 | 34,274.38 | 14,242.24 |
| Salary Total | 350,057.04 | 434,007.58 | 427,048.06 | 380,343.88 | 388,459.38 |
| Fringe Benefits | | | | | |
| 52010 FICA | 25,776.91 | 31,577.98 | 30,280.24 | 25,266.41 | 27,305.04 |
| 52022 Retirement-Co Defined Contrib | 0.00 | 0.00 | 0.00 | 0.00 | 22,453.05 |
| 52032 Retirement-Dept Defined Contr | 41,136.75 | 50,715.68 | 49,790.33 | 45,854.13 | 22,453.05 |
| 52040 Unemployment | 1,785.00 | 2,920.00 | 0.00 | 404.63 | 6,014.26 |
| 52045 Dept-Health & Life | 39,176.00 | 50,376.00 | 48,402.00 | 0.00 | 0.00 |
| Fringe Benefit Total | 107,874.66 | 135,589.66 | 128,472.57 | 71,525.17 | 78,225.40 |
| Travel | | | | | |
| 53020 Mileage/In State | 96.12 | 1,865.63 | 1,849.07 | 910.68 | 127.04 |
| 53030 Lodging/In State | 0.00 | 1,498.50 | 440.00 | 0.00 | 0.00 |
| 53040 Meals/In State | 0.00 | 853.50 | 67.61 | 0.00 | 0.00 |
| 53041 Taxable Meals w/o Overnight S | 0.00 | 0.00 | 137.35 | 8.08 | 0.00 |
| 53060 Registration Fees/In State | 80.00 | 500.00 | 740.00 | 530.00 | 25.00 |
| 53080 Incidentals/In State | 8.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 53110 Lodging/Out State | 0.00 | 540.84 | 0.00 | 0.00 | 0.00 |
| 53150 Airfare/Out State | 0.00 | 251.80 | 0.00 | 0.00 | 0.00 |
| Travel Total | 184.12 | 5,510.27 | 3,234.03 | 1,448.76 | 152.04 |
| Maintenance & Operations | | | | | |
| 54011 Postage | 0.00 | 50,000.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| 54012 Printing & Binding | 0.00 | 0.00 | 0.00 | 2,558.60 | 842.60 |
| 54017 Memberships | 275.00 | 645.00 | 220.00 | 95.00 | 0.00 |
| 54030 Subscriptions | 0.00 | 36.00 | 0.00 | 0.00 | 0.00 |
| 54033 Freight & Storage | 0.00 | 1,120.00 | 25.00 | 29.25 | 95.00 |
| 54045 Parking | 10,950.00 | 14,160.00 | 7,847.50 | 7,052.07 | 3,132.64 |
| 54104 Equipment-Copiers | 0.00 | 0.00 | 0.00 | 9,009.69 | 0.00 |
| 54109 Equipment-Other | 0.00 | 511.30 | 0.00 | 4,270.00 | 0.00 |
| 54157 Equipment-Vendors Maint | 3,946.22 | 5,230.99 | 4,143.98 | 216.22 | 11,756.80 |
| 54162 Equipment-Vendors Repair | 0.00 | 546.60 | 107.00 | 120.00 | 0.00 |
| 54216 Film | 0.00 | 6,713.18 | 0.00 | 0.00 | 0.00 |
| 54351 Office Supplies-Non Expendabl | 0.00 | 0.00 | 0.00 | 627.50 | 0.00 |
| 54352 Office Supplies-Expendable | 6,015.84 | 4,275.93 | 4,507.84 | 11,567.53 | 9,178.26 |
| 54355 Paper | 0.00 | 0.00 | 0.00 | 2,080.60 | 460.00 |
| 54454 Professional Services-A&E | 6,017.02 | 10,488.38 | 0.00 | 0.00 | 0.00 |
| 54455 Professional Services-Other | 0.00 | 377,484.04 | 0.00 | 0.00 | 0.00 |
| 54456 Services Other | 0.00 | 91.67 | 2,140.00 | 15.00 | 0.00 |
| Maintenance & Operations Total | 27,204.08 | 471,303.09 | 43,991.32 | 62,641.46 | 50,465.30 |
| Capital Outlay | | | | | |
| 55080 Computer Equipment-Purchases | 0.00 | 0.00 | 0.00 | 0.00 | 76,661.48 |
| 55095 Computer Software | 0.00 | 0.00 | 0.00 | 0.00 | 5,941.20 |
| 55100 Furniture | 0.00 | 814.95 | 1,434.08 | 2,237.96 | 15,812.14 |
| 55110 Office Equipment-Purchase | 0.00 | 1,848.00 | 0.00 | 1,236.00 | 0.00 |
| 55200 Telecommunications Equipment | 0.00 | 1,712.00 | 0.00 | 0.00 | 0.00 |
| 55330 Other Equipment | 0.00 | 0.00 | 4,134.00 | 0.00 | 0.00 |
| 55350 Printing Equipment | 0.00 | 0.00 | 0.00 | 1,220.00 | 2,900.00 |
| 55390 Copier-Lease | 7,921.57 | 11,863.20 | 11,863.20 | 0.00 | 0.00 |
| Capital Outlay Total | 7,921.57 | 16,238.15 | 17,431.28 | 4,693.96 | 101,314.82 |
| Grand Total | 493,241.47 | 1,062,648.75 | 620,177.26 | 520,653.23 | 618,616.94 |