

FUND  
DEPARTMENT  
BUDGET YEAR

JUVENILE WORK RESTITUTION FUND - 1232	▼
Juvenile Justice Bureau	▼
FY 2007-08	▼

**County Officer's Annual Report**  
For Oklahoma County Only  
*Please Read Carefully*

This form is designed for use by all **SPECIAL REVENUE FUNDS/CASH FUNDS** including the following  
HIGHWAY CASH - 1110 - 9100  
HIGHWAY CASH - 1110 - 9200  
HIGHWAY CASH - 1110 - 9300

- RESALE PROPERTY-BUDGETED - 1130
- TREASURER MORTGAGE FEE FUND - 1140
- COUNTY ASSESSOR REVOLVING FEE FUND - 1201
- COUNTY CLERK LIEN FEE FUND - 1150
- COUNTY CLERK UCC FUND - 1151
- COUNTY CLERK RECORDS MGMT. & PRESERVATION FUND - 1152
- SHERIFF SER. FEE FUND - 1160
- SHERIFF SPECIAL REV. FUND - 1161
- MAKING THE GRADE - 1191
- ASSESSOR'S REVOLVING FEE FUND - 1201
- COURT CLERK REVOLVING FEE FUND - 1210
- JUVENILE PROBATION FEE - 1231
- JUVENILE WORK RESTITUTION FUND - 1232
- JUVENILE GRANT FUND - 1233
- PLANNING COMMISSION - 1240
- LOCAL EMERGENCY PLANNING COMMITTEE
- EMERGENCY MANAGEMENT FUND - 1251
- COMMUNITY SERVICE FEE FUND - 1260
- COMMUNITY SENTENCING FEE FUND - 1270
- DRUG COURT FUND - 1280
- CAPITAL PROJECTS- REGULAR - 2010
- CAPITAL PROJECTS - DISTRICT - 2020
- TINKER CLEARING 2002 FUND - 2031
- JAIL FACILITY FUND - 2040
- SALE OF PROPERTY PROCEEDS - 2050
- EMPLOYEE BENEFITS - 4010
- WORKER'S COMPENSATION - 4020
- SELF INSURANCE - 4030
- PBA-LINCOLN BUILDING - 2803
- PBA-METRO PARKING GARAGE - 3300
- PBA-INVESTOR'S CAPITAL BUILDING - 3400
- PBA-DEBT SERVICE - 3600

STATE OF OKLAHOMA  
OK COUNTY  
RECORDED OR FILED  
2007 APR 16 P 4:32  
STATE OF OKLAHOMA  
CAROLYNN CAUDILL  
COUNTY CLERK

SA& I No. 1161-A Special Revenues (2000)  
Adjusted by the Office of Carolynn Caudill, County Clerk



Office of:

**Oklahoma County, Oklahoma**  
**ANNUAL REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2008**   
**FOR SPECIAL REVENUES - CASH FUNDS**

To The Honorable Board of County Commissioners  
 and the County Excise Board  
 I, *[Signature]*, the duly qualified and acting   of the  
 County and State aforesaid, do hereby certify that the following is a true and correct report of expenditures of this office during  
 the fiscal year just closed with an estimate of my actual needs for the ensuing fiscal year.

REPORT OF PRIOR EXPENDITURES AND ESTIMATE OF NEEDS						
CLASSIFICATION Items of Expense	Total Appropriations As of March 31	Estimated Appropriations April thru June	Checks Issued	Reserves	Estimated Appropriations to carry forward	Estimate of Needs
Salaries and Wages	24,352.00	3,000.00	18,143.00	6,000.00	3,209.00	23,376.00
Fringe Benefits	8,878.00	1,000.00	6,451.00	2,000.00	1,427.00	13,653.00
Travel					0.00	0.00
Operating Expense	26,733.00	2,000.00	6,052.00	2,000.00	20,681.00	10,000.00
Capital Outlay					0.00	0.00
<b>Total</b>	<b>\$59,963.00</b>	<b>\$6,000.00</b>	<b>\$30,646.00</b>	<b>\$10,000.00</b>	<b>\$25,317.00</b>	<b>\$47,029.00</b>

**SET OUT BELOW ANY DETAIL DEEMED ESSENTIAL TO EXPLAIN ESTIMATE FOR ENSUING YEAR**

**Personal Services**

Statutory Annual Salary of Principal Officer	
Annual Salary of First Deputy	
Annual Salary of Second Deputies at \$ _____ Per Month	Per Annum
Annual Salary of Third Deputies at \$ _____ Per Month	Per Annum
Annual Salary of Fourth Deputies at \$ _____ Per Month	Per Annum
Annual Salary of (Insert Desc.) Deputies at \$ _____ Per Month	Per Annum
Total of Principal Officer and Deputies Salaries	0.00
Wages and/or Compensation of Part-time Help	
Travel Expenses as Authorized and/or Defined by Law	
<b>TOTAL FOR ALL PERSONAL SERVICES</b>	<b>0.00</b>

**Maintenance and Operation**

Postage, Telephone and Telegraph	
Books, Printed Forms, Ledgers and other Supplies	
Premiums on Surety Bonds of Officers, Deputies and Employees	
Repair and Upkeep of Office Furniture, Machines and Equipment	
<b>TOTAL FOR MAINTENANCE AND OPERATION</b>	<b>0.00</b>

**Capital Outlay**

Furniture, Machines and Equipment to be replaced	
Additional Furniture, Machines and Equipment Needed	
<b>TOTAL FOR CAPITAL OUTLAY</b>	<b>0.00</b>

Respectfully Submitted,  
*[Signature]*

Official Title

Oklahoma County		
Budget Request Worksheet		
Fund	JUVENILE WORK RESTITUTION FUND - 1232	
Cost Center	Juvenile Justice Bureau	
Exp		FY 07-08
Acct	Description	Proposed Budget
<b>51000</b>	<b>Salaries and Wages</b>	
51010	FT Salaries and Wages	\$ 23,376
51020	PTS Salaries and Wages	\$ -
51030	Overtime Salaries	
51090	Temporary Services	
	Other Salaries & Wages	
<b>51000</b>	<b>Total Salary &amp; Wages</b>	<b>\$ 23,376.00</b>
<b>52000</b>	<b>Fringe Benefits</b>	
52010	FICA and Medicare--7.65%	\$ 1,788.00
52032	Retirement-Dept. Defined Contrib	\$ 2,805.00
52040	Unemployment	
52045	Dept-Health, Dental & Life Ins.	\$ 9,060.00
<b>52000</b>	<b>Total Fringe Benefits</b>	<b>\$ 13,653.00</b>
<b>53000</b>	<b>Travel</b>	
53010	Monthly Mileage	
<b>53000</b>	<b>Total Travel</b>	<b>\$ -</b>
<b>54000</b>	<b>Maintenance &amp; Operation</b>	
	Victim restitution	\$ 10,000
<b>54000</b>	<b>Total Maint &amp; Operations</b>	<b>\$ 10,000.00</b>
<b>55000</b>	<b>Capital Outlay</b>	
55390	Copier-Lease	
	<b>Total Capital</b>	<b>\$ -</b>
	<b>Grand Total Budget Request</b>	<b>\$ 47,029.00</b>

**Oklahoma County - Salary Computation Worksheet**

Department:    
 Fund:

Year:

<b>Section 1 Full Time</b>						
<Column A> Section 1 No. of Full Time Positions/ Position Title	<Column B> March 2007 Monthly Salary Rate per Payroll PO	<Column C> Annual Salary at current rates	<Column D> Remaining 2006- 07 Salary Adjustments Annualized	<Column E> Projected 2007- 08 raise (total for the year)	<Column F> Total Est. 2007- 08 Salaries	Explanation
Community Service Ofc.	1,948.00	23,376.00			23,376.00	
<b>Subtotal Section 1:</b>	1,948.00	23,376.00		0.00	23,376.00	

<b>Section 2 Part-time</b>						
<Column A> Section 2 No. of Part Time Positions/ Position Title	<Column B> March 2007 Monthly Salary Rate per Payroll PO	<Column C> No. of Months factored into budget	<Column D> Remaining 2006- 07 Salary Adjustments Annualized	<Column E> Projected 2007- 08 raise (total for the year)	<Column F> Total Est. 2007- 08 Salaries	Explanation
<b>Subtotal Section 2:</b>	0.00	0.00		0.00	0.00	

<b>Section 3 Additional Staffing or Vacancies to be Filled</b>						
<Column A> Section 3 No. of Positions/ Position Title	<Column B> Estimated Monthly Salary	<Column C> Est. months	<Column D> Total Est. 2007- 08 Salaries	<Column E> Fringe Benefit Costs budgeted	<Column F> Indicate Vacant, new position, or previously paid out of fund	<Column G> If filling before end of 2006-07, please indicate when:
<b>Subtotal Section 3:</b>			0			

**Grand Total Sections 1, 2 & 3** 23,376.00

<b>Section 4 Health and Dental Benefits</b>			
Section 4	Employer Premium	No. of Employees	Total
Current Single Coverage	\$ 308.00		\$ -
Current Family Coverage	\$ 755.00	1	\$ 9,060.00
Additional Staffing (Sect 3)	\$ 755.00		\$ -
<b>Total</b>		<b>1</b>	<b>\$ 9,060.00</b>



# 5 Year Expense History

OKLAHOMA COUNTY  
 Period: MAR-06/07 currency USD  
 Submitted: 03-APR-07 13:44:29

Fund=1232 (Special Work Restitution Fund)

	<i>YTD Expenses</i> <i>06/07</i>	<i>YTD Expenses</i> <i>05/06</i>	<i>YTD Expenses</i> <i>04/05</i>	<i>YTD Expenses</i> <i>03/04</i>	<i>YTD Expenses</i> <i>02/03</i>
	10.00	Salary			
51010 Full Time Salaries & Wages	18,142.70	21,700.00	27,865.38	36,981.20	0.00
51020 Part Time Salaries & Wages	0.00	8,167.40	5,400.00	0.00	0.00
Salary Total	<u>18,142.70</u>	<u>29,867.40</u>	<u>33,265.38</u>	<u>36,981.20</u>	<u>0.00</u>
Fringe Benefits					
52010 FICA	1,331.09	2,190.76	2,437.25	2,703.67	0.00
52032 Retirement-Dept Defined Contr	2,177.12	2,604.00	3,343.85	4,437.74	0.00
52045 Dept-Health & Life	2,943.00	3,434.00	3,984.00	0.00	0.00
Fringe Benefit Total	<u>6,451.21</u>	<u>8,228.76</u>	<u>9,765.10</u>	<u>7,141.41</u>	<u>0.00</u>
Travel Total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Maintenance & Operations					
54040 Other	0.00	266.87	0.00	165.00	0.00
54042 Judgements	5,831.77	7,540.55	32,125.53	23,435.30	11,398.91
54046 Cellular Telephone	220.00	0.00	0.00	0.00	0.00
Maintenance & Operations Total	<u>6,051.77</u>	<u>7,807.42</u>	<u>32,125.53</u>	<u>23,600.30</u>	<u>11,398.91</u>
Capital Outlay Total	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Grand Total	<u>30,645.68</u>	<u>45,903.58</u>	<u>75,156.01</u>	<u>67,722.91</u>	<u>11,398.91</u>