

FUND
DEPARTMENT
BUDGET YEAR

TREASURER MORTGAGE FEE FUND - 1140	▼
Treasurer	▼
FY 2007-08	▼

County Officer's Annual Report
For Oklahoma County Only
Please Read Carefully

This form is designed for use by all **SPECIAL REVENUE FUNDS/CASH FUNDS** including the following

HIGHWAY CASH - 1110 - 9100
HIGHWAY CASH - 1110 - 9200
HIGHWAY CASH - 1110 - 9300

RESALE PROPERTY-BUDGETED - 1130

TREASURER MORTGAGE FEE FUND - 1140

COUNTY ASSESSOR REVOLVING FEE FUND - 1201

COUNTY CLERK LIEN FEE FUND - 1150

COUNTY CLERK UCC FUND - 1151

COUNTY CLERK RECORDS MGMT. & PRESERVATION FUND - 1152

SHERIFF SER. FEE FUND - 1160

SHERIFF SPECIAL REV. FUND - 1161

MAKING THE GRADE - 1191

ASSESSOR'S REVOLVING FEE FUND - 1201

COURT CLERK REVOLVING FEE FUND - 1210

JUVENILE PROBATION FEE - 1231

JUVENILE WORK RESTITUTION FUND - 1232

JUVENILE GRANT FUND - 1233

PLANNING COMMISSION - 1240

LOCAL EMERGENCY PLANNING COMMITTEE

EMERGENCY MANAGEMENT FUND - 1251

COMMUNITY SERVICE FEE FUND - 1260

COMMUNITY SENTENCING FEE FUND - 1270

DRUG COURT FUND - 1280

CAPITAL PROJECTS- REGULAR - 2010

CAPITAL PROJECTS - DISTRICT - 2020

TINKER CLEARING 2002 FUND - 2031

JAIL FACILITY FUND - 2040

SALE OF PROPERTY PROCEEDS - 2050

EMPLOYEE BENEFITS - 4010

WORKER'S COMPENSATION - 4020

SELF INSURANCE - 4030

PBA-LINCOLN BUILDING - 2803

PBA-METRO PARKING GARAGE - 3300

PBA-INVESTOR'S CAPITAL BUILDING - 3400

PBA-DEBT SERVICE - 3600

STATE OF OKLAHOMA
OF CAROLYNN CAUDILL
COUNTY CLERK

2007 APR 16 P 2:59

STATE OF OKLAHOMA
OK COUNTY
RECORDED OR FILED

SA& I No. 1161-A Special Revenues (2000)
Adjusted by the Office of Carolynn Caudill, County Clerk

Department: Office of:

Oklahoma County, Oklahoma

ANNUAL REPORT FOR THE FISCAL YEAR ENDING

FOR SPECIAL REVENUE-CASH FUNDS

SA&I No. 1161 Special For Oklahoma County Only

To The Honorable Board of County Commissioners
and the County Excise Board

I, Forrest "Butch" Freeman, the duly qualified and acting
of the County and State aforesaid, do hereby certify that the following is a true and correct report of the Special
Revenue Cash Funds of my office during the fiscal year just closed.

REPORT OF EARNINGS		
CLASS OF ITEMS <i>(List only fees collected for Special Revenue Cash Funds)</i>		COLLECTION OF THE YEAR JUST CLOSED
List-Statutory and Account Criteria:		
Fund- TREASURER'S MORTGAGE FEE FUND - 1140		
Purpose-To be expended by the county treasurer in the lawful operation of the treasurer's office.		
Source(s) of Revenue- fee collected on each mortgage presented to the county treasurer for certification.		
	JUL, 2006	18,015.00
	AUG, 2006	21,220.00
	SEP, 2006	18,265.00
	OCT, 2006	18,430.00
	NOV, 2006	14,555.00
	DEC, 2006	17,630.00
	JAN, 2007	18,445.00
	FEB, 2007	13,835.00
	MAR, 2007	17,750.00
	APR, 2007	16,884.00
	MAY, 2007	20,623.50
	JUNE, 2007	19,624.50
Total Actual Collections		215,277.00

THE DUTY OF TAXING OFFICIALS

Supreme Court Case 22, 626 Opinion Filed April 26, 1932

The Duty of Taxing Officials to make Appropriations is plain and definite, and the refusal to perform such duty is sufficient to authorize the issuance of a writ of mandamus.

"It is not the duty of taxing officials to make appropriations for the performance of constitutional governmental functions, but it is the duty of the officers charged with the performance of those duties to see that those appropriations are made, and such officers may not sit idly by and see the income and revenue of the county appropriated for other purposes then recover compensation for the performance of their duties." Special Revenue Funds , as required, to account for the proceeds of specific revenue sources that are restricted by law to expenditures for specified purposes.

Office of:

Oklahoma County, Oklahoma
ANNUAL REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2007
FOR SPECIAL REVENUES - CASH FUNDS

To The Honorable Board of County Commissioners
 and the County Excise Board

I, and State
 aforesaid, do hereby certify that the following is a true and correct report of expenditures of this office during the fiscal year just
 closed with an estimate of my actual needs for the ensuing fiscal year.

REPORT OF PRIOR EXPENDITURES AND ESTIMATE OF NEEDS

CLASSIFICATION Items of Expense	Total Appropriations As of March 31	Estimated Appropriations April thru June	Checks Issued	Reserves	Estimated Appropriations to carry forward	Estimate of Needs
Salaries and Wages	193,978.33	30,000.00	99,906.23	30,000.00	94,072.10	168,280.00
Fringe Benefits	54,470.03	5,000.00	28,873.69	10,100.00	20,496.34	64,727.00
Travel	33,853.39	1,000.00	1,803.67	4,800.00	28,249.72	13,000.00
Operating Expense	386,533.14	12,132.00	69,058.27	19,500.00	310,106.87	105,020.00
Capital Outlay	273,786.61	9,000.00	2,853.79	8,400.00	271,532.82	21,500.00
Total	\$942,621.50	\$57,132.00	\$202,495.65	\$72,800.00	\$724,457.85	\$372,527.00

SET OUT BELOW ANY DETAIL DEEMED ESSENTIAL TO EXPLAIN ESTIMATE FOR ENSUING YEAR

Personal Services

Statutory Annual Salary of Principal Officer	<input type="text"/>	
Annual Salary of First Deputy	<input type="text"/>	
Annual Salary of Second Deputies at \$ <input type="text"/> Per Month	<input type="text"/>	Per Annum
Annual Salary of Third Deputies at \$ <input type="text"/> Per Month	<input type="text"/>	Per Annum
Annual Salary of Fourth Deputies at \$ <input type="text"/> Per Month	<input type="text"/>	Per Annum
Annual Salary of 5 Deputies at \$2388.00 Per Month	<input type="text"/>	Per Annum
Total of Principal Officer and Deputies Salaries	143,280.00	
Wages and/or Compensation of Part-time Help	25,000.00	
Travel Expenses as Authorized and/or Defined by Law	64,727.00	
TOTAL FOR ALL PERSONAL SERVICES	233,007.00	

Maintenance and Operation

Postage, Telephone and Telegraph	55,000.00
Books, Printed Forms, Ledgers and other Supplies	27,520.00
Premiums on Surety Bonds of Officers, Deputies and Employees	<input type="text"/>
Repair and Upkeep of Office Furniture, Machines and Equipment	22,500.00
TOTAL FOR MAINTENANCE AND OPERATION	105,020.00

Capital Outlay

Furniture, Machines and Equipment to be replaced	21,500.00
Additional Furniture, Machines and Equipment Needed	<input type="text"/>
TOTAL FOR CAPITAL OUTLAY	21,500.00

Respectfully Submitted,

Forrest "Butch" Pruett

Official Title

Oklahoma County		
Budget Request Worksheet		
Fund	TREASURER MORTGAGE FEE FUND - 1140	
Cost Center	Treasurer	
Exp		FY 07-08
Acct	Description	Proposed Budget
51000	Salaries and Wages	
51010	FT Salaries and Wages	\$ 143,280
51020	PT Salaries and Wages	\$ -
51030	Overtime Salaries	
51090	Temporary Services	\$ 25,000
	Other Salaries & Wages	
51000	Total Salary & Wages	\$ 168,280.00
52000	Fringe Benefits	
52010	FICA and Medicare--7.65%	\$ 10,961.00
52032	Retirement-Dept. Defined Contrib	\$ 17,194.00
52040	Unemployment	\$ 2,000.00
52045	Dept-Health, Dental & Life Ins.	\$ 34,572.00
52000	Total Fringe Benefits	\$ 64,727.00
53000	Travel	
53010	Monthly Mileage	
53030	Lodging	\$ 3,500
53040	Meals	
53060	Registration Fees	\$ 5,000
53080	Incidentals/In State	\$ 2,500
53150	Airfare	
53170	Mileage Allowance	\$ 2,000
53000	Total Travel	\$ 13,000.00
54000	Maintenance & Operation	
54011	Postage	\$ 55,000
54012	Printing & Binding	\$ 5,000
54017	Memberships	\$ 500
54030	Subscriptions	\$ 1,500
54045	Parking	\$ 5,520
54104	Equipment-Maint	\$ 7,500
54352	Office supplies	\$ 15,000
54450	Professional Services	
	Software/hardware annual fee/cashiering system	\$ 15,000
54000	Total Maint & Operations	\$ 105,020.00
55000	Capital Outlay	
55080	Computer Equipment-Purchase	\$ 14,500
55390	Copier-Lease	\$ 7,000
		\$ 21,500.00
	Total Capital	
	Grand Total Budget Request	\$ 372,527

Oklahoma County - Salary Computation Worksheet

Department: Year:
 Fund:

Section 1: Full Time						
<Column A> Section 1 No. of Full Time Positions/ Position Title	<Column B> March 2007 Monthly Salary Rate per Payroll PO	<Column C> Annual Salary at current rates	<Column D> Remaining 2006- 07 Salary Adjustments Annualized	<Column E> Projected 2007- 08 raise (total for the year)	<Column F> Total Est. 2007- 08 Salaries	Explanation
Tax Deed Clerk	2,525.00	30,300.00	-	1,125.00	31,425.00	Raise Oct - June
Tax clerk	2,125.00	25,500.00		1,125.00	26,625.00	Raise Oct - June
Mortgage Tax Clerk	2,590.00	31,080.00		1,125.00	32,205.00	Raise Oct - June
Tax Warrant Clerk	2,475.00	29,700.00		1,125.00	30,825.00	Raise Oct - June
Subtotal Section 1:	9,715.00	116,580.00		4,500.00	121,080.00	

Section 2: Part time						
<Column A> Section 2 No. of Part Time Positions/ Position Title	<Column B> March 2007 Monthly Salary Rate per Payroll PO	<Column C> No. of Months factored into budget	<Column D> Remaining 2006- 07 Salary Adjustments Annualized	<Column E> Projected 2007- 08 raise (total for the year)	<Column F> Total Est. 2007- 08 Salaries	Explanation
Subtotal Section 2:	0.00	0.00		0.00	0.00	

Section 3: Additional Staffing or Vacancies to be Filled						
<Column A> Section 3 No. of Positions/ Position Title	<Column B> Estimated Monthly Salary	<Column C> Est. months	<Column D> Total Est. 2007- 08 Salaries	<Column E> Fringe Benefit Costs budgeted	<Column F> Indicate Vacant, new position, or previously paid out of fund	<Column G> If filling before end of 2006-07, please indicate when:
1 Tax Clerk	1850	12	22,200.00	13422.3	Vacant	
Subtotal Section 3:	1850		22200	13422.3		

Grand Total Sections 1, 2 & 3 **143,280.00**

Section 4: Health and Dental Benefits			
Section 4	Employer Premium	No. of Employees	Total
Current Single Coverage	\$ 308.00	2	\$ 7,392.00
Current Family Coverage	\$ 755.00	2	\$ 18,120.00
Additional Staffing (Sect 3)	\$ 755.00	1	\$ 9,060.00
Total		5	\$ 34,572.00



5 Year Expense History

OKLAHOMA COUNTY
 Period: MAR-06/07 currency USD
 Submitted: 03-APR-07 13:44:18

Fund=1140 (Treasurer Mortgage Fee Fund)

	YTD Expenses 06/07	YTD Expenses 05/06	YTD Expenses 04/05	YTD Expenses 03/04	YTD Expenses 02/03
	10.00	Salary			
51010 Full Time Salaries & Wages	84,297.15	88,992.03	102,637.94	99,333.48	93,606.39
51090 Temporary Services	15,609.08	23,699.52	1,459.20	28,968.16	6,137.76
Salary Total	99,906.23	112,691.55	104,097.14	128,301.64	99,744.15
Fringe Benefits					
52010 FICA	6,145.04	6,571.93	7,578.81	7,365.93	6,965.00
52022 Retirement-Co Defined Contrib	0.00	0.00	0.00	0.00	5,616.40
52032 Retirement-Dept Defined Contr	10,115.65	10,679.05	12,316.54	11,920.02	5,616.40
52045 Dept-Health & Life	12,613.00	8,300.00	8,964.00	0.00	0.00
Fringe Benefit Total	28,873.69	25,550.98	28,859.35	19,285.95	18,197.80
Travel					
53020 Mileage/In State	1,123.93	944.03	2,258.60	2,044.49	1,586.62
53030 Lodging/In State	0.00	1,460.62	2,313.57	2,381.51	2,241.95
53040 Meals/In State	110.00	671.50	1,087.99	1,480.90	1,124.71
53041 Taxable Meals w/o Overnight S	121.74	11.69	193.25	0.00	0.00
53060 Registration Fees/In State	430.00	984.00	1,919.00	2,093.00	2,890.00
53080 Incidentals/In State	18.00	41.70	574.74	653.12	640.78
Travel Total	1,803.67	4,113.54	8,347.15	8,653.02	8,484.06
Maintenance & Operations .					
54011 Postage	40,000.00	15,000.00	15,000.00	40,000.00	45,000.00
54012 Printing & Binding	7,342.98	1,624.00	2,761.00	1,953.00	1,408.00
54017 Memberships	225.00	325.00	950.00	0.00	0.00
54021 Telecommunications Svcs	0.00	1,600.00	0.00	0.00	0.00
54028 Books	0.00	36.00	0.00	0.00	0.00
54030 Subscriptions	0.00	85.00	0.00	0.00	0.00
54040 Other	30.00	44.38	104.00	22.25	63.26
54045 Parking	33.50	0.00	0.00	52.50	0.00
54105 Equipment-EDP	5,023.53	7,282.74	7,486.80	7,731.12	5,911.89
54151 Building & Grounds(Maint Supp	0.00	0.00	0.00	0.00	100.10
54152 Building & Grounds(Repair Sup	0.00	0.00	0.00	0.00	567.00
54157 Equipment-Vendors Maint	1,476.30	295.00	0.00	0.00	0.00
54162 Equipment-Vendors Repair	230.01	427.63	190.00	1,466.30	53.45
54201 Food	0.00	332.32	0.00	0.00	0.00
54301 Uniform & Wearing Apparel	148.25	831.50	130.75	0.00	0.00
54351 Office Supplies-Non Expendabl	100.00	285.00	0.00	0.00	0.00
54352 Office Supplies-Expendable	10,445.70	15,916.65	16,029.41	16,126.45	13,560.52
54355 Paper	125.00	0.00	0.00	528.84	3,663.98
54455 Professional Services-Other	0.00	0.00	0.00	5,675.00	10,000.00
54456 Services Other	2,585.00	3,360.00	2,130.00	2,030.00	1,764.00
54458 Professional Service-Training	1,293.00	475.00	0.00	0.00	0.00
Maintenance & Operations Total	69,058.27	47,920.22	44,781.96	75,585.46	82,092.20
Capital Outlay					
55030 Building&Grounds(Repair/Parts	0.00	0.00	3,530.68	0.00	0.00
55050 Building&Grounds-Fixtures/Per	0.00	0.00	14,740.00	0.00	0.00
55080 Computer Equipment-Purchases	1,648.18	8,613.82	4,055.62	21,216.68	17,280.07
55100 Furniture	1,205.61	294.25	3,241.20	8,291.42	718.42
55110 Office Equipment-Purchase	0.00	337.10	3,492.65	1,354.49	3,398.51
55200 Telecommunications Equipment	0.00	0.00	0.00	0.00	219.00
55350 Printing Equipment	0.00	4,091.00	1,907.32	0.00	131.79
55370 Other; Services	0.00	0.00	17.53	0.00	0.00
Capital Outlay Total	2,853.79	13,336.17	30,965.00	30,862.59	21,747.79
Grand Total	202,495.65	203,612.46	217,050.60	262,688.66	230,266.00