

FUND
DEPARTMENT
BUDGET YEAR

RESALE PROPERTY-BUDGETED - 1130	▼
Treasurer	▼
FY 2007-08	▼

County Officer's Annual Report
For Oklahoma County Only
Please Read Carefully

This form is designed for use by all **SPECIAL REVENUE FUNDS/CASH FUNDS** including the following
HIGHWAY CASH - 1110 - 9100
HIGHWAY CASH - 1110 - 9200
HIGHWAY CASH - 1110 - 9300

- RESALE PROPERTY-BUDGETED - 1130
- TREASURER MORTGAGE FEE FUND - 1140
- COUNTY ASSESSOR REVOLVING FEE FUND - 1201
- COUNTY CLERK LIEN FEE FUND - 1150
- COUNTY CLERK UCC FUND - 1151
- COUNTY CLERK RECORDS MGMT. & PRESERVATION FUND - 1152
- SHERIFF SER. FEE FUND - 1160
- SHERIFF SPECIAL REV. FUND - 1161
- MAKING THE GRADE - 1191
- ASSESSOR'S REVOLVING FEE FUND - 1201
- COURT CLERK REVOLVING FEE FUND - 1210
- JUVENILE PROBATION FEE - 1231
- JUVENILE WORK RESTITUTION FUND - 1232
- JUVENILE GRANT FUND - 1233
- PLANNING COMMISSION - 1240
- LOCAL EMERGENCY PLANNING COMMITTEE
- EMERGENCY MANAGEMENT FUND - 1251
- COMMUNITY SERVICE FEE FUND - 1260
- COMMUNITY SENTENCING FEE FUND - 1270
- DRUG COURT FUND - 1280
- CAPITAL PROJECTS- REGULAR - 2010
- CAPITAL PROJECTS - DISTRICT - 2020
- TINKER CLEARING 2002 FUND - 2031
- JAIL FACILITY FUND - 2040
- SALE OF PROPERTY PROCEEDS - 2050
- EMPLOYEE BENEFITS - 4010
- WORKER'S COMPENSATION - 4020
- SELF INSURANCE - 4030
- PBA-LINCOLN BUILDING - 2803
- PBA-METRO PARKING GARAGE - 3300
- PBA-INVESTOR'S CAPITAL BUILDING - 3400
- PBA-DEBT SERVICE - 3600

STATE OF OKLAHOMA
OK COUNTY
CAROLYNN CAUDILL
COUNTY CLERK

2007 APR 16 P 2:59

STATE OF OKLAHOMA
OK COUNTY
RECORDED OR FILED

SA& I No. 1161-A Special Revenues (2000)
Adjusted by the Office of Carolynn Caudill, County Clerk

Office of: ▼

Oklahoma County, Oklahoma
ANNUAL REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2007 ▼
FOR SPECIAL REVENUES - CASH FUNDS

To The Honorable Board of County Commissioners
 and the County Excise Board

I, Forrest "Butch" Freeman, the duly qualified and acting ▼ of the
 County and State aforesaid, do hereby certify that the following is a true and correct report of expenditures of this office during
 the fiscal year just closed with an estimate of my actual needs for the ensuing fiscal year.

REPORT OF PRIOR EXPENDITURES AND ESTIMATE OF NEEDS						
CLASSIFICATION Items of Expense	Total Appropriations As of March 31	Estimated Appropriations April thru June	Checks Issued	Reserves	Estimated Appropriations to carry forward	Estimate of Needs
Salaries and Wages	1,080,817.84	0.00	767,378.25	288,129.46	25,310.13	1,144,547.84
Fringe Benefits	437,022.71	0.00	285,161.73	99,763.54	52,097.44	417,050.00
Travel	1,000.00	0.00	0.00	500.00	500.00	1,000.00
Operating Expense	937,800.00	0.00	380,516.44	226,000.00	331,283.56	955,670.00
Capital Outlay	338,000.00	0.00	5,720.57	29,056.00	303,223.43	300,000.00
Total	\$2,794,640.55	\$0.00	\$1,438,776.99	\$643,449.00	\$712,414.56	\$2,818,267.84

SET OUT BELOW ANY DETAIL DEEMED ESSENTIAL TO EXPLAIN ESTIMATE FOR ENSUING YEAR

Personal Services

Statutory Annual Salary of Principal Officer	
Annual Salary of First Deputy	75,510.00
Annual Salary of Chief Deputy	85,023.84
Annual Salary of Third Deputies at \$ _____ Per Month Per Annum	
Annual reimbursement for Sheriff Deputy	28,000.00
Annual Salary of 24 Deputies at \$3,232.41 Per Month Per Annum	930,934.00
Total of Principal Officer and Deputies Salaries	1,119,467.84
Wages and/or Compensation of Part-time Help	410,567.00
Travel Expenses as Authorized and/or Defined by Law	1,000.00
TOTAL FOR ALL PERSONAL SERVICES	1,531,034.84

Maintenance and Operation

Postage, Telephone and Telegraph	131,120.00
Books, Printed Forms, Ledgers and other Supplies	144,500.00
Premiums on Surety Bonds of Officers, Deputies and Employees	525,000.00
Repair and Upkeep of Office Furniture, Machines and Equipment	137,000.00
TOTAL FOR MAINTENANCE AND OPERATION	937,620.00

Capital Outlay

Furniture, Machines and Equipment to be replaced	50,000.00
Additional Furniture, Machines and Equipment Needed	250,000.00
TOTAL FOR CAPITAL OUTLAY	300,000.00

Respectfully Submitted,
Forrest "Butch" Freeman

Official Title ▼

Department: Office of:

Oklahoma County, Oklahoma

ANNUAL REPORT FOR THE FISCAL YEAR ENDING

FOR SPECIAL REVENUE-CASH FUNDS

SA&I No. 1161 Special For Oklahoma County Only

To The Honorable Board of County Commissioners
and the County Excise Board

I, Forrest "Butch" Freeman, the duly qualified and acting
of the County and State aforesaid, do hereby certify that the following is a true and correct report of the Special
Revenue Cash Funds of my office during the fiscal year just closed.

REPORT OF EARNINGS

CLASS OF ITEMS <i>(List only fees collected for Special Revenue Cash Funds)</i>		COLLECTION OF THE YEAR JUST CLOSED
List-Statutory and Account Criteria:		
Fund- Resale Property Budgeted - 1130		
Purpose- for the purchase of printing, supplies, equipment, publication and personnel, necessary to the enforcement of tax laws in connection with the collection of delinquent taxes.		
Source(s) of Revenue- interest/cost collected on delinquent taxes.		
JUL, 2006		230,691.92
AUG, 2006		387,726.70
SEP, 2006		343,524.44
OCT, 2006		959,942.78
NOV, 2006		53,987.83
DEC, 2006		43,084.43
JAN, 2007		70,836.58
FEB, 2007		118,924.75
MAR, 2007		150,593.17
APR, 2007		150,850.04
MAY, 2007		167,582.30
JUN, 2007		380,495.72
Total Actual Collections		3,058,240.66

THE DUTY OF TAXING OFFICIALS

Supreme Court Case 22, 626 Opinion Filed April 26, 1932

The Duty of Taxing Officials to make Appropriations is plain and definite, and the refusal to perform such duty is sufficient to authorize the issuance of a writ of mandamus.

"It is not the duty of taxing officials to make appropriations for the performance of constitutional governmental functions, but it is the duty of the officers charged with the performance of those duties to see that those appropriations are made, and such officers may not sit idly by and see the income and revenue of the county appropriated for other purposes then recover compensation for the performance of their duties." Special Revenue Funds , as required, to account for the proceeds of specific revenue sources that are restricted by law to expenditures for specified purposes.

Oklahoma County		
Budget Request Worksheet		
Fund	RESALE PROPERTY-BUDGETED - 1130	
Cost Center	Treasurer	
		FY 07-08
Exp		Proposed
Acct	Description	Budget
51000	Salaries and Wages	
51010	FT Salaries and Wages	\$ 1,116,548
51020	PT Salaries and Wages	\$ -
51030	Overtime Salaries	
51090	Temporary Services/Sheriff Reimbursement	\$ 28,000
	Other Salaries & Wages	
51000	Total Salary & Wages	\$ 1,144,547.84
52000	Fringe Benefits	
52010	FICA and Medicare--7.65%	\$ 85,416.00
52032	Retirement-Dept. Defined Contrib	\$ 133,986.00
52040	Unemployment	\$ 5,000.00
52045	Dept-Health, Dental & Life Ins.	\$ 192,648.00
52000	Total Fringe Benefits	\$ 417,050.00
53000	Travel	
53030	Lodging	\$ 150
53040	Meals	\$ 125
53060	Registration Fees	\$ 200
53080	Incidentals/In State	\$ 25
53170	Mileage Allowance	\$ 500
53000	Total Travel	\$ 1,000.00
54000	Maintenance & Operation	
54011	Postage	\$ 115,000
54012	Printing & Binding	\$ 15,000
54023	Utilities-Electric	\$ 6,000
54024	Utilities-Sewer & Water	\$ 550
54041	Publication	\$ 275,000
54045	Parking	\$ 31,000
54046	Cellular Telephone Stipend	\$ 1,120
54104	Equipment-Maint	\$ 50,000
54352	Office supplies	\$ 10,000
54450	Professional Services	
	Title Searches	\$ 250,000
	Hardware/Software Support	\$ 15,000
	Tree removal	\$ 4,000
	Resale refunds	\$ 100,000
	Resale maintenance	\$ 83,000
54000	Total Maint & Operations	\$ 955,670.00
55000	Capital Outlay	
55080	Computer Equipment-Purchase/10 computers/10 printers	\$ 45,000
55100	Furniture	\$ 5,000
55110	Office Equipment-purchase/cashiering/mail equipment	\$ 200,000
	Resale property demolition	\$ 50,000
		\$ 300,000.00
	Total Capital	
	Grand Total Budget Request	\$ 2,818,268

Oklahoma County - Salary Computation Worksheet

Department: Treasurer Fund: RESALE PROPERTY-BUDGETED - 1130

Year: FY 2007-08

Section 1 Full Time						
<Column A> Section 1 No. of Full Time Positions/ Position Title	<Column B> March 2007 Monthly Salary Rate per Payroll PO	<Column C> Annual Salary at current rates	<Column D> Remaining 2006- 07 Salary Adjustments Annualized	<Column E> Projected 2007- 08 raise (total for the year)	<Column F> Total Est. 2007- 08 Salaries	Explanation
Correspondence Clerk	2,650.00	31,800.00	-	1,250.00	33,050.00	Raise Oct - June
Bkkg Asst Supervisor	3,390.00	40,680.00		1,250.00	41,930.00	Raise Oct - June
Cashier	2,625.00	31,500.00		1,250.00	32,750.00	Raise Oct - June
Admin Asst	2,250.00	27,000.00		1,250.00	28,250.00	Raise Oct - June
Delq Operations Supv	4,025.00	48,300.00		1,250.00	49,550.00	Raise Oct - June
Resale Maintenance	2,100.00	25,200.00		1,250.00	26,450.00	Raise Oct - June
Resale Maintenance	2,325.00	27,900.00		1,250.00	29,150.00	Raise Oct - June
Resale Prop Coordinator	3,530.00	42,360.00		1,250.00	43,610.00	Raise Oct - June
Delq Operation Asst Supv	3,025.00	36,300.00		1,250.00	37,550.00	Raise Oct - June
Current Tax Sr Clerk	3,200.00	38,400.00		1,250.00	39,650.00	Raise Oct - June
Current Tax Clerk	2,250.00	27,000.00		1,250.00	28,250.00	Raise Oct - June
Programmer/Analyst	5,225.00	62,700.00		1,250.00	63,950.00	Raise Oct - June
Bankruptcy Clerk	2,600.00	31,200.00		1,250.00	32,450.00	Raise Oct - June
Sr Bkkg Clerk	3,325.00	39,900.00		1,250.00	41,150.00	Raise Oct - June
Delq Tax Clerk	1,950.00	23,400.00		1,250.00	24,650.00	Raise Oct - June
First Deputy	6,292.50	75,510.00		1,920.00	77,430.00	Raise Oct - June
Chief Deputy	7,085.32	85,023.84		2,160.00	87,183.84	Raise Oct - June
Current Tax Clerk	2,250.00	27,000.00		1,250.00	28,250.00	Raise Oct - June
Resale Maint Asst	2,795.00	33,540.00		1,250.00	34,790.00	Raise Oct - June
Controller	5,350.00	64,200.00		1,250.00	65,450.00	Raise Oct - June
Current Tax Asst Supv	3,375.00	40,500.00		1,250.00	41,750.00	Raise Oct - June
Programmer II	4,292.00	51,504.00		1,250.00	52,754.00	Raise Oct - June
Current Tax Supervisor	3,850.00	46,200.00		1,250.00	47,450.00	Raise Oct - June
Mortgage Escrow Supv	4,300.00	51,600.00		1,250.00	52,850.00	Raise Oct - June
Bookkeeping Clerk	2,650.00	31,800.00		1,250.00	33,050.00	Raise Oct - June
Resale Maintenance	1,750.00	21,000.00		-	21,000.00	Term Mar 07
Subtotal Section 1:	88,459.82	1,061,517.84		32,830.00	1,094,347.84	

Section 2 Part Time						
<Column A> Section 2 No. of Part Time Positions/ Position Title	<Column B> March 2007 Monthly Salary Rate per Payroll PO	<Column C> No. of Months factored into budget	<Column D> Remaining 2006- 07 Salary Adjustments Annualized	<Column E> Projected 2007- 08 raise (total for the year)	<Column F> Total Est. 2007- 08 Salaries	Explanation
	0.00	0.00		0.00	0.00	
Subtotal Section 2:	0.00	0.00		0.00	0.00	

Section 3 Additional Staffing or Vacancies to be Filled						
<Column A> Section 3 No. of Positions/ Position Title	<Column B> Estimated Monthly Salary	<Column C> Est. months	<Column D> Total Est. 2007- 08 Salaries	<Column E> Fringe Benefit Costs budgeted	<Column F> Indicate Vacant, new position, or previously paid out of fund	<Column G> If filling before end of 2006-07, please indicate when:
1 Delq Tax Clerk	1850	12	22,200.00	13383	Vacant	
Subtotal Section 3:	1850		22200	13383		

Grand Total Sections 1, 2 & 3 **1,116,547.84**

Section 4 Health and Dental Benefits				
Section 4	Employer Premium	No. of Employees	Total	
Current Single Coverage	\$ 308.00	8	\$ 29,568.00	
Current Family Coverage	\$ 755.00	17	\$ 154,020.00	
Additional Staffing (Sect 3)	\$ 755.00	1	\$ 9,060.00	
Total		26	\$ 192,648.00	



5 Year Expense History

OKLAHOMA COUNTY
 Period: MAR-06/07 currency USD
 Submitted: 03-APR-07 13:44:18

Fund=1130 (Resale Property - Budgeted)

	YTD Expenses 06/07	YTD Expenses 05/06	YTD Expenses 04/05	YTD Expenses 03/04	YTD Expenses 02/03
	10.00	Salary			
51010 Full Time Salaries & Wages	767,378.25	1,020,297.33	995,071.91	772,882.71	726,588.81
51080 Professional Services-Other	0.00	28,000.00	0.00	0.00	28,000.00
Salary Total	767,378.25	1,048,297.33	995,071.91	772,882.71	754,588.81
Fringe Benefits					
52010 FICA	54,978.17	73,067.16	71,918.63	56,385.91	53,275.59
52022 Retirement-Co Defined Contrib	0.00	0.00	0.00	0.00	43,317.03
52032 Retirement-Dept Defined Contr	90,347.56	122,435.71	118,508.63	92,286.13	43,317.03
52045 Dept-Health & Life	139,836.00	165,376.00	134,355.00	0.00	0.00
Fringe Benefit Total	285,161.73	360,878.87	324,782.26	148,672.04	139,909.65
Travel Total	0.00	0.00	0.00	0.00	0.00
Maintenance & Operations					
54011 Postage	15,000.00	170,000.00	0.00	0.00	0.00
54012 Printing & Binding	5,300.09	6,671.44	0.00	0.00	0.00
54017 Memberships	875.00	650.00	0.00	0.00	0.00
54021 Telecommunications Svcs	56.10	216.20	0.00	0.00	0.00
54024 Utilities-Sewer & Water	433.77	522.96	0.00	0.00	0.00
54026 Utilities-Other	5,474.93	4,781.31	0.00	0.00	0.00
54031 Premiums & Awards	273.75	243.90	0.00	0.00	0.00
54040 Other	8,784.68	7,950.37	0.00	0.00	0.00
54041 Publications	220,234.30	237,153.36	0.00	0.00	0.00
54045 Parking	134.00	0.00	0.00	0.00	0.00
54046 Cellular Telephone	828.00	1,114.00	700.00	0.00	0.00
54109 Equipment-Other	50.00	50.00	0.00	0.00	0.00
54153 Equipment(Repair Supplies)In-	360.82	564.44	0.00	0.00	0.00
54156 Building & Grounds-Vendors Ma	25.00	0.00	0.00	0.00	0.00
54157 Equipment-Vendors Maint	198.65	609.50	0.00	0.00	0.00
54161 Building & Grounds-Vendors Re	750.00	0.00	0.00	0.00	0.00
54201 Food	24.80	44.64	0.00	0.00	0.00
54209 Clothing	0.00	44.80	0.00	0.00	0.00
54211 Motor Vehicle Fuel	3,535.69	6,240.72	0.00	0.00	0.00
54213 Oil,Grease,Lube&Other Supplie	0.00	328.45	0.00	0.00	0.00
54214 Shop Supplies	2,516.17	7,318.58	0.00	0.00	0.00
54218 Janitorial Supplies	176.25	501.32	0.00	0.00	0.00
54301 Uniform & Wearing Apparel	1,362.10	2,349.65	0.00	0.00	0.00
54352 Office Supplies-Expendable	4,634.77	5,764.17	0.00	0.00	0.00
54401 Motor Vehicle Supplies	187.37	1,403.28	0.00	0.00	0.00
54403 Motor Vehicle Other-Parts	52.37	619.75	0.00	0.00	0.00
54451 Professional Services-Legal	81,840.00	61,680.00	0.00	0.00	0.00
54455 Professional Services-Other	14,807.83	223,307.84	0.00	0.00	0.00
54456 Services Other	12,600.00	17,200.00	0.00	0.00	0.00
Maintenance & Operations Total	380,516.44	757,330.68	700.00	0.00	0.00
Capital Outlay					
55095 Computer Software	5,690.50	0.00	0.00	0.00	0.00
55230 Shop Equipment	0.00	358.00	0.00	0.00	0.00
55370 Other; Services	30.07	0.00	0.00	0.00	0.00
Capital Outlay Total	5,720.57	358.00	0.00	0.00	0.00
Grand Total	1,438,776.99	2,166,864.88	1,320,554.17	921,554.75	894,498.46