

**IN THE DISTRICT COURT OF OKLAHOMA COUNTY
STATE OF OKLAHOMA**

Plaintiff,
v.

Defendant.)
No. _____)

SUMMONS

To the above-named Defendant:

You have been sued by the above-named plaintiff, and you are directed to file a written answer to the attached petition in the court at the above address within twenty (20) days after service of this summons upon you, exclusive of the day of service. Within the same time, a copy of your answer must be delivered or mailed to the attorney for the plaintiff.

Unless you answer the petition within the time stated, judgment will be rendered against you with costs of the action.

Issued this _____ day of _____, 20____.

PATRICIA PRESLEY, COURT CLERK

By _____
Deputy Court Clerk

(Seal)

Attorney(s) for Plaintiff(s):

Name _____

Address _____

Telephone Number _____

This summons was served on _____
(date of service)

Signature of person serving summons

YOU MAY SEEK THE ADVICE OF AN ATTORNEY ON ANY MATTER CONNECTED WITH THIS SUIT OR YOUR ANSWER. SUCH ATTORNEY SHOULD BE CONSULTED IMMEDIATELY SO THAT AN ANSWER MAY BE FILED WITHIN THE TIME LIMIT STATED IN THE SUMMONS.

**RETURN OF SERVICE BY SHERIFF
PERSONAL SERVICE**

No. _____

I certify that I received the foregoing summons on the _____ day of _____, 20____, and that I delivered a copy of said summons with a copy of the petition attached to each of the following named defendants personally in _____ County at the address and on the date set forth opposite each name, to wit:

Name of Defendant	Address	Date of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

USUAL PLACE OF RESIDENCE

I certify that I received the foregoing summons on the _____ day of _____, 20____, and that on _____, I served _____ by leaving a copy of said summons with a copy of the petition attached at _____ which is his usual place of residence with _____, a member of his family fifteen (15) years of age or older.

CORPORATION RETURN

Received this summons this _____ day of _____, 20____ and as commanded therein, I summoned the within _____ named defendant, as follows, to wit:

_____ a corporation, on the _____ day of _____, 20____ by delivering a true and correct copy of the within summons hereof with endorsements thereon and a copy of the petition, to _____ he being the _____ of said corporation, and the _____ President, Vice-President, Secretary, Treasurer or other chief officer not being found in said county.

NOT FOUND

Received this summons this _____ day of _____, 20____, I certify that the following persons of the defendant _____ within named not found in county: _____

FEES

Fee for service \$ _____, Mileage \$ _____, Total \$ _____
Dated this _____ day of _____, 20____.

_____, Sheriff
By _____, Deputy
County, Oklahoma

CERTIFICATE OF SERVICE BY MAIL

I certify that I mailed copies of the foregoing summons with a copy of the petition attached to the following named defendants at the address shown by certified mail, addressee only, return receipt requested, on the _____ day of _____, 20____, and receipt thereof on the dates shown:

Defendant	Address Where Served	Date Received
_____	_____	_____
_____	_____	_____
_____	_____	_____

By _____